



SELWYN YOUTH EVENT FUND POLICY AND GUIDELINES

1. Purpose

The Selwyn Youth Council provides funding to support groups and individuals whose events or activities contribute to the strengthening of youth wellbeing in Selwyn.

2. Governance and Administration

All applications to the Selwyn Youth Event Fund are forwarded to the Selwyn Youth Council Treasurer and Selwyn District Council support staff who will prepare a report for consideration by youth council members at their monthly meeting.

3. Budget

The total available fund provided by Council for 2018/2019 is \$5,000 excluding GST.

4. Funding Guidelines

It is acknowledged that this is a discretionary fund and should be treated as such by the Selwyn Youth Council when they are considering the merit of each application. The types of applications that will be considered include:

- Community groups based in or working for Selwyn district youth which are providing youth events or activities in the district.
- Individuals based in or working for Selwyn district youth which are providing youth events or activities in the district.

Terms and Conditions

1. Applications are limited to events or activities within the Selwyn district or primarily benefiting the youth of Selwyn.
2. A 'Youth' is defined as someone aged 12-24 years.
3. The fund cannot be used in conjunction with any other Selwyn District Council funding.
4. Selwyn Youth Council meetings are held on the first Wednesday of the month (except January). For an application to be considered at a meeting it must have been submitted by the 20th of the previous month. Any applications received after the 20th will be considered the following month.
5. Funding cannot be used for commercial events, salaries, prize money, retrospective costs, individual or group travel costs or events with a primarily religious, fundraising or political purpose.
6. Successful applicants must acknowledge the Selwyn Youth Council as a sponsor on promotional material associated with the event. (SYC must sign off use of their logo or referencing in material)

Accountability

1. Funding must be spent within a 12 month period from the date of allocation.
2. Funding must be spent on the purpose for which it was allocated.
3. Any unspent funds must be returned to the Selwyn Youth Council.

Applications

Applications can be made online via the Selwyn District Council's website.