

	<b>Form 12 &amp; Form 12A Checklist Section 108 Building Act 2004</b>	Compliance Schedule No:
		Date Received:

Project Address.....

<i>NB The follow information is required to be on the Form 12 &amp; Form 12A to show compliance with all aspects of Section 108 of the Building Act 2004. Please complete the Checklist in FULL by placing a tick (✓) in the supplied or Not Applicable boxes. Additional information may be requested during the processing of the Building Warrant of Fitness.</i>	Supplied	Not Supplied	Not Applicable
<b>Check You Have Included:-</b>			
<b>Completed and Signed Form 12 (By Owner) &amp; Form 12A (By IQP)</b>			
<b>Compliance Schedule Number</b>			
<b>Annual Building Warrant of Fitness Expiry Date</b>			
<b>Form 12</b> set out in accordance with the prescribed form in the Building Regulations 2004			
<b>Form 12A</b> makes reference to Inspection Maintenance and Reporting Procedures Section 108, 3(c) Building Act 2004			
<b>Check Issue Date is Current Year</b>			
<b>Check the Building Details are filled in:-</b> Address, Legal Description, Level/Unit Number, Location on site, Fire Alarm Type, Risk Group/Current Lawfully Established Use, First Year Constructed, Highest Fire Hazard Category for Building Use			
<b>Check the Owner Details &amp; Agent Details are filled in:-</b> Owner name, Contact Person, Address, Telephone, Mobile, Email Address,			
<b>Warrant Details on Form 12–</b> Verifies the inspection, maintenance & reporting procedures of the Compliance Schedule have been fully complied with during last 12 months. Location of compliance schedule, list of attachments			
<b>Compliance Details on Form 12A –</b> Verifies the inspection, maintenance & reporting procedures of the Compliance Schedule have been fully complied with during last 12 months. Location of compliance schedule			
<b>List of Specified Systems on Form 12A –</b> Inspection date for each specified system, Inspector who did inspection, IQP No# of Inspector who carried out inspection.			
<b>Supporting Documentation –</b> Backflow Device inspection Report, Annual Reports, any other relevant information to verify compliance.			

*For TA Use Only –*

*This Building Warrant of Fitness documentation is accepted/declined as all relevant information has/has not been supplied*

*Signed:- .....*