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### Christmas close down period

It is that time again when the end of the year rushes us towards Christmas, and the annual closedown period for Council.

To help you with your planning – below we have listed our closing and reopening times:

#### 1. Office closedown

- Office closes – midday Tuesday 24 December 2019
- Office reopens – 8.30am Friday 3 January 2020

#### 2. Inspection closedown

- Last day of inspections – Friday 20 December 2019
- Inspections resume – Monday 6 January 2020

### Christchurch City inspector helping out in Selwyn

Don't be surprised if you see a Christchurch City Council inspection vehicle turn up to your site to carry out your inspection!

Christchurch City Council are providing some inspection support so that we continue to deliver timely service to customers around the district. We are experiencing a particularly busy time right now and appreciate your understanding if things are taking a little longer than usual.

## Working near overhead power lines

Be safe if you are building near power lines.

NZEC34 – Electrical Safe Distances sets out the minimum distances needed between a building or structure and overhead power lines.

The distance you need to leave to keep yourself safe depends on the type of line and voltage of the line – with minimum distances as follows:

Voltage	Minimum distance beneath power lines	Minimum distance to side of power lines
Not exceeding 1kV	4m	3.5m
Exceeding 1kV but not exceeding 11kV	5.5m	5m
Exceeding 11kV but not exceeding 33kV	7m	8.5m
Exceeding 33kV but not exceeding 110kV	7.5m	9.5m
Exceeding 110kV	Refer table 2 NZECP34	

So keep safe out there, and if you are doing any building work near or under power lines, contact your local power line company for advice before you start. For more information visit [Orion's website](#).

## Save time – there is technology available at your fingertips

There are several ways available now that you can save yourself time, and feel in control.

### 1. AlphaOne Builders app

We are seeing more trades and project manager's adopting the use of this app.

You can use this app to book your inspections from anywhere and anytime – all you need is a user name and password and away you go.

If you're not already using the app – you can download this from:

- Google Play Store, or
- Apple App Store.

See our [quick reference guide](#) on using the app if you're not already familiar with it.

Please note the following:

- The Builders App uses the same inspection timeframes as when you call to make a booking
- You can only book one inspection at a time
- Your inspection time will be confirmed the morning of the inspection when the inspector call to arrange a time.

### 2. Required documents for code compliance certificate

You can avoid delays with issue of your code compliance certificate if you ensure all required documents are provided before your code compliance certificate application.

The easiest way to keep track of which documents you have provided is by uploading the required documents listed on your building consent under the Upload Documents area of [AlphaOne](#).



Please ensure you upload each document against the relevant category.

We have a [quick reference guide](#) available if you're not quite sure how to get to the Upload Documents button.

If you have any queries or need help with using either the app or AlphaOne please contact our Building Advisory team on 03 347 2839 – they will be more than happy to help.



Have a safe and happy holiday, and our best wishes for the New Year!

Selwyn District Council Building Department