

For Official use
Project Number:

Date Received:

Application for Amendment to Compliance Schedule (Form 11)

Section 106, Building Act 2004

Items marked * are mandatory for all applications. Complete this form in BLOCK CAPITALS using BLACK or BLUE ink

1. The Building

Valuation Roll Number*:	<input type="text"/>	Street Address:	<input type="text"/>
Legal Description*:	Lot: <input type="text"/> DP: <input type="text"/>		
Rapid Number/Property ID:	<input type="text"/>		
Building Name (if applicable):	<input type="text"/>	Number of Levels:	<input type="text"/> Level/Unit Number: <input type="text"/>
Current lawfully authorised use:	<input type="text"/>	Approx year building first constructed:	<input type="text"/>

2. The Owner [include preferred form of address, eg, Mr, Miss, Dr, if an individual]

Owner's Name*:	<input type="text"/>	Contact Person (if owner is a company):	<input type="text"/>
Mailing/ Billing Address*:	<input type="text"/>	Street Address/ Registered Office:	<input type="text"/>
Phone Number:	<input type="text"/>	Cell Phone:	<input type="text"/> Fax: <input type="text"/>
E-mail address:	<input type="text"/>		
Website:	<input type="text"/>		
Evidence of Ownership:	<input type="text"/>		

3. The Agent (only required if application is being made on behalf of the owner)

Agent's Name:	<input type="text"/>	Contact Person (if agent is a company):	<input type="text"/>
Mailing/ Billing Address:	<input type="text"/>	Street Address/ Registered Office:	<input type="text"/>
Phone Number:	<input type="text"/>	Cell Phone:	<input type="text"/> Fax: <input type="text"/>
E-mail address:	<input type="text"/>		
Website:	<input type="text"/>		
Relationship with owner: <small>[state details of authorisation from owner to make the application on the owner's behalf]</small>	<input type="text"/>		
First point of contact for communications with the council: <small>[state full name, mailing address, phone number(s), facsimile number(s) and email address(es)]</small>	<input type="text"/>		

4. Application*

I request that the compliance schedule for the above building be amended as follows: *(use additional sheets if required)*

Specified System	Amendment	Reason <i>[state why amendment is required to ensure that the specified system meets the performance standards]</i>

5. Attachments

The following documents are attached to this application:

- ☐ Copy of existing compliance schedule
- ☐ Evidence of ownership* *(Certificate of Title or Sale & Purchase Agreement)*
- ☐ Other *[specify]*
- ☐ Application Fee* *(Deposit)* \$

6. Other notes or comments which you, as the applicant, may wish to add:

7. The Application (Signatory)

Signed by*:

FULL NAME*:

Date*:

I am the*: ☐ **Owner** ☐ **Agent** on behalf of, and with the authority of, the owner.