

	Code Compliance Certificate Application Checklist - Form 6(C) (in conjunction with Form 6)	Building Consent No:
		Date Received:

Project address:

<p align="center">Has the practical completion inspection been carried out</p> <p align="center">YES / NO (Please circle)</p> <p align="center">If NO, please book the inspection before proceeding with this application</p> <p>NB The following is required on application in sufficient detail to show compliance with all aspects of the relevant Building Consent. Please complete this Checklist in FULL by placing a tick (✓) in the supplied or Not Applicable boxes. Additional information may be requested during processing of the application.</p>	Supplied	Not Applicable	Selwyn BCA Use Only
Check you have included:			
COMPLETED, dated and signed Application Form			
Building Consent number			
An address for the CCC to be posted to			
A copy of the current Record of Title			
Check you have listed the key personnel: <ul style="list-style-type: none"> Name, address, phone number, registration number for ALL key personnel e.g. Builder, Electrician, Drain layer, Plumber etc Trade Certificates – provided by all key personnel 			
Check you have included the documentation: <ul style="list-style-type: none"> Electrical Certificate Gas Certificate Water Pressure Test (1500KPA) statement, if stated in building consent or if requested by Building Inspector 			
Supporting documentation to verify compliance (please list attachments):- <ul style="list-style-type: none"> 			
Proof of potability of water (3 tests results - 1 x chemical + 3 x bacteria)			
Exterior Cladding – Construction Statement required by Building Consent conditions. e.g. Plaster Cladding, Classic Stone			
Relocated Buildings – Copy of Code Compliance Certificate for the building, issued by the local authority whom's district the building was constructed in			
Pile Driving records for driven piles			
Septic tanks- Confirmation from ECAN that they have received and approved the certificate of construction from the drain layer / designer (Compliance Monitoring report)			
Evidence that specified systems are capable of performing to the performance standards set out in the Building Consent including:- <ul style="list-style-type: none"> Installers Certificates FPIS Certificates Dangerous Goods Location – Test Certificate issued by an ERMA approved test certifier 			
Approvals from other Authorities – Approvals for discharges to land, air, or water from ECAN,			
NOTE: Once received by the BCA, your CCC application will be considered and either issued or refused within 20 working days. Please note if any further information is requested this time is suspended until that information is received.			

For BCA Use Only:

This application is accepted / declined as all relevant information has / has not been supplied - signed: