

BUILDING MAINTENANCE AND INSPECTION RECORD

SPECIFIED SYSTEM BEING INSPECTED :_____

| Inspection Frequency | DAILY | WEEKLY | FORTNIGHTLY | MONTHLY | TWO MONTHLY | QUARTERLY | BIANNUALLY | ANNUALLY |
|----------------------|-------|--------|-------------|---------|-------------|-----------|------------|----------|
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THIS PAGE TO BE COMPLETED BY OWNER OR OWNER'S REPRESENTATIVE

[illegible]

| DATE | NAME | SIGNATURE | WORK UNDERTAKEN | FAULTS FOUND | REMEDIES APPLIED |
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