

**MINUTES OF AN ORDINARY MEETING OF THE  
SELWYN DISTRICT COUNCIL  
HELD IN THE TAI TAPU COMMUNITY CENTRE  
ON WEDNESDAY 14 OCTOBER 2020 COMMENCING AT 1PM**

**PRESENT**

Mayor (S T Broughton), Councillors, M A Alexander, J B Bland, S Epiha, J A Gallagher, D Hasson, M P Lemon, M B Lyall, S G McInnes, G S F Miller, R H Mugford and N C Reid

**IN ATTENDANCE**

Messrs. D Ward (Chief Executive), S Hill (Group Manager Communication and Customers), M Washington (Group Manager Infrastructure), T Harris (Group Manager Environmental and Regulatory Services), K Mason (Group Manager Organisational Performance), M England (Asset Manager Water Services), R Allen (Acquisitions, Disposals and Leasing Manager), D Meehan (Surface Waters Engineer), S Sudarsanan (ICT Support Officer), Mesdames N Smith (Executive Assistant), A Ross (Water Service Asset Planner), J Lewes (Strategy and Policy Planner), E McLaren (Water Services Delivery Manager), B Ryan (Personal Assistant) and Ms T Davel (Governance Coordinator)

Several members of the public attended in person and the meeting was also livestreamed.

Councillor Bland opened the meeting with the karakia and Councillor Affirmation.

**APOLOGIES**

None.

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

None identified.

**CONFLICTS OF INTEREST**

Standard conflicts were applied to this meeting.

## PUBLIC FORUM

Lizzy Hodge, 24-7 Youth Involvement	Selwyn Wairewa Youth Trust
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Lizzy Hodge and Jay Geldard presented to Council on the work they do with the youth in Selwyn District. Lizzy explained they have youth workers in schools and said one on one chats with young people proved invaluable. Young people's lives are being touched by the work the group does. Lizzy and Jay thanked Council for providing half of the funding for their work over the past decade. They thanked Councillors for their vision adding they were hopeful that Councillors are able to tell that they make a difference in many young people's lives.

Jay, who is the national network coordinator told Council that the work started 22 years ago and that this was the largest youth work organisation in New Zealand. He said their hearts were to see young people thrive. Jay said the funding model changes coming in 2021 will impact on their work as most of the costs relate to wages. Jay said they were also going to do a programme in the next year to tackle the tall poppy syndrome in New Zealand, which will be rolled out to over 8000 schools across the country.

Councillors thanked the group for their presentation and the impact they have on children and young people.

## CONFIRMATION OF MINUTES

### 1. Minutes of an Ordinary meeting of the Selwyn District Council held in the Council Chambers on Wednesday 23 September 2020

Taken as read and confirmed. Councillor Reid raised the issue of footpath width. During the discussion staff confirmed that footpaths will in future be 1.8m wide. Accessibility in particular older people using mobility scooters was discussed. Councillors asked for a briefing in November, focussed on footpaths, in particular width, process and costs.

**Moved – Councillor Alexander / Seconded – Councillor Mugford**

*'That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 23 September 2020.'*

**CARRIED**

## CURRENT MATTERS REQUIRING ATTENTION

Item	Meeting referred from	Action required	Report Date / Action
Assumptions and Uncertainties for the 2021 – 2031 Long Term Plan and Activity Management Plans	22 July 2020	Staff will report back in three months and assist report readers with the use of colour-coded (or marked) changes and indication as to whether the risks are going up or down.	28 October 2020

## REPORTS

### 1. Mayor

#### *Mayor's Report*

Taken as read and encouraging Councillors to let their communities get involved in the District Plan Consultation.

**Moved** – Mayor Broughton / **Seconded** – Councillor Lyall

*'That Council receives the Mayor's report, for information.'*

**CARRIED**

### 2. Chief Licensing Inspector

#### *Joint District Licensing Committee and Chief Licensing Inspector Monthly Report August 2020*

*Cr Hasson moved away from the table due to a conflict of interest*

Malcolm Johnston, Council's Chief Licensing Inspector told Council that this coming Friday would be the Lincoln University Garden Party which promises to be the usual big day. He said there were no compliance issues in Selwyn District with licensed premises. He also said the Rolleston New World recently changed hands and the new owners are trading under a temporary authority until their on-licence is granted.

**Moved** – Councillor Lemon / **Seconded** – Councillor Miller

*'That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for August 2020.'*

**CARRIED**

*Cr Hasson moved back to the table.*

### 3. Management Accountant

#### *Financial Report to 31 August 2020*

Council's Group Manager Organisational Performance, Mr Kelvin Mason, noted everything was generally tracking favourable. There were unfavourable operational expenses in relation to the Selwyn Aquatic Centre which was due to the roof fixings. Consent numbers continued to be strong, with revenue ahead of plan.

He said transport and roading were tracking over budget but that staff would keep a close eye on this.

**Moved** – Councillor Lyall / **Seconded** – Councillor Alexander

*‘That the Council receives the financial report for the period ending 31 August 2020 for information.’*

**CARRIED**

#### **4. Strategy and Policy Planner**

*Private Plan Change 60 – Rezoning of Land in Kirwee*

Staff told Council the private plan change was lodged in May of 2019, proposing for land in Kirwee to be rezoned from zone 2 to Zone 1. An external commissioner recommended that Council accept the change without modification.

It was noted that it was unusual for NZTA to submit on this type of changes. Staff said submissions could cover any information and in this instance NZTA did not submit on matters related to the plan change.

**Moved** – Councillor Lyall / **Seconded** – Councillor Epiha

*‘That the Council:*

- a) accepts the recommendation of the independent Commissioner in regards to Plan Change 60 from Kirwee Central Properties Limited to rezone land in Kirwee;*
- b) pursuant to Clause 29(4) of the First Schedule of the Resource Management Act 1991, approves Plan Change 60 without modification for the reasons given in the Commissioner’s recommendation dated 25 September 2020;*
- c) approves the public notification of Council’s decision that establishes that the Operative Selwyn District Plan is deemed to have been amended in accordance with the decision in (b) above from the date of the public notice in accordance with Clause 11 of the Resource Management Act;*
- d) delegates the Team Leader Strategy and Policy to take any steps necessary to give effect to recommendation (b) and (c) above; and*
- e) delegates the Team Leader Strategy and Policy to take any steps necessary to give effect to make Plan Change 60 operative at the conclusion of the appeal period where no appeals are filed.’*

**CARRIED**

#### **5. Team Leader Strategy and Policy**

*Darfield Water Treatment Facility – Notice of Requirement Decision*

**Moved** – Councillor Miller / **Seconded** – Councillor Bland

*‘That the Council:*

- (a) Pursuant to Section 168A(4) of the Pursuant to Section 168A(4) of the Resource Management Act 1991, the Selwyn District Council accepts the recommendation of the independent Commissioner to confirm the Notice of Requirement for the Darfield Water Treatment Facility outlined in the report dated 30 September 2020.*

- (b) *Waives its appeal rights under Section 174(1) to enable the designation to become operative with immediate effect.*
- (c) *Delegates to the Team Leader Strategy and Policy the delegation to take any steps necessary to give effect to recommendation (a) above.'*

**CARRIED**

**6. Senior Advisor, Community and Economic Development**

*Selwyn District Council Inaugural Accessibility Report*

Staff were thanked for the progress report. Councillors commented that it would be good if this flowed through to the business community so they were aware that Council is engaging on accessibility on a higher standard than the norm. Staff also confirmed that Council was an equal opportunity employer in all respects.

**Moved** – Councillor Alexander / **Seconded** – Councillor Reid

*'That Council receives this First Annual Report on actions undertaken to support commitment of the Accessibility Charter, Te Arataki Taero Kore.'*

**CARRIED**

**7. Animal Control Team Leader, Regulatory Manager**

*Dog Control Policy and Procedures Report 1 July 2019 to 30 June 2020*

**Moved** – Councillor Lyall / **Seconded** – Councillor Mugford

*'That the Council resolves that:*

- i) *The Dog Control Policy and Practices Report for the period 1 July 2019 to 30 June 2020 be adopted.*
- ii) *That the Report is notified in Council Call.*
- iii) *That the Report is sent to the Secretary for Local Government within one month of adoption.'*

**CARRIED**

**8. Group Manager Infrastructure**

*Potential Water Race Closure – Council Deliberation and Decision*

Staff noted there may not be a financial benefit to landowners closing down one or more or part of, a water race.

**Moved** – Councillor Lemon / **Seconded** – Councillor Miller

*'That the Council approve closure of 2 lengths of water race totalling approximately 4.6km in the Ellesmere Stock Water Race Scheme.*

**CARRIED**

## 9. Asset Manager Water Services, and Water Service Delivery Manager *Water Services Monthly Update*

Staff went through their report, pointing to recent updates. They mentioned the recent surveys and responses and added in relation to potable water they received 768 responses.

Staff said there should be more of an update in the next couple of months on the Springfield water supply. There was also no formal feedback on the recent Arthurs Pass chlorination. There would be more information in the November report around well levels and how it will be monitored.

**Moved** – Councillor Bland / **Seconded** – Councillor Mugford

*‘That the Council receives the report Water Services Monthly Update for information.’*

**CARRIED**

## GENERAL BUSINESS

### Register of Documents Signed and Sealed

**Moved** – Councillor Miller / **Seconded** – Councillor Reid

*‘That the following transactions and the fixing of the Common Seal under authorised signatures have been approved.’*

1	Name of other party	J R & J McKenzie Family Trust
	Transaction type	Licence to Occupy Unformed Legal Road
	Transaction description	The unformed portion of legal road heading north west from corner of Jollies Road and Pacific Drive through to North Rakaia Road

2	Name of other party	Te Whanau Tupu Ngatahi O Aotearoa – Playcentre Aotearoa
	Transaction type	Deed of Renewal of Lease
	Transaction description	Lincoln Playcentre, 158 North Belt, Lincoln

3	Name of other party	Global Bus Ventures (NZ) Limited
	Transaction type	Deed of Rent Review
	Transaction description	51-63 Detroit Drive, Rolleston

4	Name of other party	Michael Graham Dewhirst and Georgia Dewhirst
	Transaction type	Deed of Licence
	Transaction description	Reserve 2803 Coaltrack Road 4.0469 hectares

5	Name of other party	Andrew John Payton and Katy Louise Payton
	Transaction type	Deed of Licence
	Transaction description	Part Reserve 1524 Bangor Road 7417 m <sup>2</sup>

6	Name of other party	Andrew John Payton and Katy Louise Payton
	Transaction type	Deed of Licence
	Transaction description	Part Rural Sections 30996 and 30997 Bangor Road 7195m <sup>2</sup>

7	Name of other party	James Brent Geddes
	Transaction type	Deed of Licence
	Transaction description	Part Reserve 1755 Coaltrack Road and Telegraph Road 3.2 hectares

8	Name of other party	JPN Trustees Limited and Neilsons Trustee (2016) Limited
	Transaction type	Deed of Licence
	Transaction description	Occupation of Legal Road – Permitted Furniture and Use for outdoor dining - Tennyson Street

9	Name of other party	McCarthy Contracting Limited
	Transaction type	Deed of Renewal and Variation of Lease
	Transaction description	27 Hamptons Road, Prebbleton

**CARRIED**

## **Public Forum Discussion**

Councillor Alexander said the public forum presentation highlighted the way Council plans to change its funding model. He said he would like to see a report for the LTP on the impact of this. The Chief Executive said there would be feedback on this during the LTP process as the missing link would be the impact of the policy changes and possible alternative funding sources. Councillor Hasson said a few of the NGOs are struggling to find a contestable fund delivering on wages. She said MSD could be somewhere for the group to apply to for appropriate funding. She said the education board could also consider changing their models to accommodate groups like this one in schools. The Mayor noted that the group does receive partnership funding and will not necessarily be invited to apply for the contestable fund.

## **RESOLUTION TO EXCLUDE THE PUBLIC**

**Moved** – Councillor Gallagher / **Seconded** – Councillor Lemon

*‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*



General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	
2.	Construction of Works on Private Land under the Local Government Act 2002			<i>At the discretion of the Group Manager Infrastructure</i>

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1, 2	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2. *that appropriate officers remain to provide advice to the Committee.'*

**CARRIED**

The public meeting ended at 2.10pm for a brief break before moving into Public Excluded at 2.15pm.

The meeting resumed in open meeting, and ended at 3.15pm.

The Mayor closed the meeting with karakia.

DATED this 28 day of October 2020

  
MAYOR