



**AGENDA FOR THE**

**PLANNING AND CLIMATE**  
**CHANGE COMMITTEE**

**TO BE HELD IN THE**  
**COUNCIL CHAMBERS**

**SELWYN DISTRICT COUNCIL**  
**ROLLESTON**

**WEDNESDAY 5 APRIL 2023**

**COMMENCING AT 10AM**

## Planning and Climate Change Committee - 5 April 2023

Attendees: Councillor N C Reid (Chair) & L L Gliddon (Deputy Chair), Mayor Sam Broughton, Councillors, P M Dean, S N O H Epiha, D Hasson, M B Lyall, S G McInnes, G S F Miller, R H Mugford & E S Mundt

05 April 2023 09:00 AM

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Public portions of this meeting are audio-recorded and livestreamed via the Council's YouTube channel.

Whakataka te hau ki  
te uru

Cease the winds from  
the west

Whakataka te hau ki  
te tonga

Cease the winds from  
the south

Kia mākinakina ki uta

Let the breeze blow  
over the land

Kia mātaratara ki tai

Let the breeze blow  
over the sea

E hī ake ana te  
atakura

Let the red-tipped  
dawn come with a  
sharpened air

He tio, he huka, he  
hau hū

A touch of frost, a  
promise of a glorious  
day

Tīhei mauri ora!

**MINUTES OF AN ORDINARY MEETING OF THE  
PLANNING & CLIMATE CHANGE COMMITTEE  
HELD IN THE COUNCIL CHAMBER  
ON WEDNESDAY 1 MARCH 2023 COMMENCING AT 10AM**

**PRESENT**

Councillors, N C Reid (Chairperson), P M Dean, S N O H Epiha, L L Gliddon (Deputy Chairperson), D Hasson, M B Lyall, S G McInnes (via Zoom), G S F Miller, R H Mugford, E S Mundt & N C Reid

**IN ATTENDANCE**

Messrs. K Mason (Group Manager Enabling Services), M Washington (Group Manager Infrastructure and Property), T Harris (Group Manager Growth and Development), R Love (Head of Strategy and Policy); Mesdames D Kidd (Group Manager Community Services and Facilities), S Atherton (Regulatory Manager), V Mitchell (Building Manager) T Van der Velde (Operational Support, Growth and Development) and N Smith (Executive Assistant to the Chief Executive) and Ms T Davel (Committee Advisor)

*The meeting was livestreamed.*

The Chairperson welcomed everyone to the meeting, also those listening online.

**APOLOGIES**

Mayor Broughton.

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

None.

**CONFLICTS OF INTEREST**

None.

**PUBLIC FORUM**

None.

## REPORTS

### 1. Chairperson's report

The Chair said she had the absolute pleasure to be the chair of this committee and will be ably assisted by Deputy Chair Councillor Gliddon.

The Chair noted that Council's thoughts go out to all of those that have been affected by the significant weather events of the last few weeks and the weeks/months/years ahead to be back to a "normal" life whatever that may be. As a council, through LGNZ's "Adopt a Community" programme, Selwyn adopted Tairāwhiti Gisborne District Council and all money fundraised through various collections/events will be donated to them. Selwyn Sounds is the first event this Saturday where Councillors, Council Staff and Civil Defense volunteers will be collecting. The Chair thanked Councillor Dean for coordinating the event.

She went on to say that it was very sad to see the devastation and that this has prompted conversations about recovery, resilience, climate change mitigation and adaptation.

The Chair said that it had already been noted previously that there will potentially be crossover between each of the committees. One crossover has already happened as a result of an item on the Transport and Infrastructure committee meeting on the 15<sup>th</sup> of February, regarding the loss of trees from some of the infrastructure projects, such as footpath installation. At the time, the Chair had requested a look at the loss of trees and whether there was a policy of replanting and tree canopy cover. Streetscapes could get too hot if not covered, and she asked for a report on that matter to this Committee.

The Chair referred the committee to the papers she circulated earlier in regards Council's Climate change agreement and policy. It shows that Council has a commitment to Climate Change. We state in our policy that "*Climate Change response forms an integral part of the Council's decision-making process.*" It was due for a review and the Chair asked that this be added to the committee's work programme.

**Moved** – Councillor Lyall / **Seconded** – Councillor McInnes

*'That the Planning & Climate Change Committee receives the (verbal) Chairperson's Report, for information.'*

**CARRIED**

### 2. Group Manager Development & Growth

*Adoption of Planning & Climate Change Committee Terms of Reference*

Mr Harris asked the Committee to approve adding the words '*...and mitigation...*' to all instances where the words climate change adaptation is noted in the Terms of Reference. He said it broadens the scope of the Terms of Reference. Elsewhere climate change adaptation is always talked about in conjunction with mitigation.

Councillor Mundt asked for more detail on why the word needed to be added. Mr Harris said most climate change actions mention both mitigation and adaptation and that adaptation refers to action to reduce for example greenhouse gasses. It can also focus on

rising sea levels and any response to climate change matters would normally include addressing mitigation strategies. It would also allow for monitoring of impact.

Councillor McInnes noted she supported the amendment as adaptation can be much harder and more expensive if it does not include mitigation. Councillor Mundt said she would want a full breakdown of what it involves and was aware of adding something without having the full scope or relevance of the change. The Chairperson said it was her understanding that the committee was discussing the Terms of Reference which, with the change, would leave the committee open to discuss these issues in future papers. She added the questions raised by Councillor Mundt would be better placed when actual mitigation strategies come to the committee in papers.

Councillor Lyall also said he was satisfied with the Terms of Reference addition and that the inclusion of the word 'mitigation' was plain to see as an advantage. Councillor Gliddon agreed noting it gave room for interpretation in future.

*Councillor Hasson joined the meeting at 10.15am*

**Moved** (as amended) – Councillor Lyall / **Seconded** – Councillor Gliddon

*'That the Planning & Climate Change Committee:*

*(a) adopts the Terms of Reference for the Committee as adopted by full Council on 14 December 2022 with the addition of the word mitigation as required; and*

*(b) endorses the review of the Planning & Climate Change Committee in July 2023 and December 2023 as agreed by full Council on 14 December 2022.'*

**CARRIED**

Councillor Mundt voted against

### **3. Group Manager Development & Growth**

*Adoption of Model Standing Orders (LGNZ)*

Mr Harris said this was a straightforward report and assumed it has been read.

Councillor Miller raised the same issue as in the last meeting around the words karakia / affirmation etc. It was noted these changes would be made.

**Moved** – Councillor Lyall / **Seconded** – Councillor Miller

*'That the Planning & Climate Change Committee adopt the New Zealand Model Standing Orders (LGNZ model 2022 fulfilling both the needs of the Local Government Act 2002 and the Local Government Official Information and Meeting Act 1987 with regard to the conduct of meetings) as adopted by full Council at its Inaugural Meeting on 2 November 2022.'*

**CARRIED**

**4. Group Manager Development & Growth**

*Adoption of the Code of Conduct*

**Moved** – Councillor Lyall / **Seconded** – Councillor Dean

*‘That the Planning & Climate Change committee adopts the attached Code of Conduct for the 2022 – 2025 Triennium as adopted by full Council at its meeting on 23 November 2022.’*

**CARRIED**

**5. Group Manager Development & Growth**

*Adoption of the 2023 Planning & Climate Change Committee Meeting Schedule*

**Moved** – Councillor Miller / **Seconded** – Councillor Mugford

*‘That the Planning & Climate Change Committee adopts the 2023 Committee meeting schedule as adopted by full Council at its meeting of 14 December 2022.’*

**CARRIED**

**6. Group Manager Development & Growth**

*Group Manager Report to Committee – February 2023*

Mr Tim Harris introduced his leadership team. Ms Sue Atherton noted she has been with Council for 6 years and is now the Regulatory Manager. She said it was an interesting role managing a number of teams, including animal control, regulatory compliance and monitoring, parking and other bylaws, the Resource Management Act, food & health, environmental health and noise control.

She said with the challenges of the growth in the District, also came opportunities. Mrs Atherton said that Snap, Send, Solve is a great tool and resource although not necessarily for solving immediate problems.

Mrs Vanessa Mitchell presented on her team, noting she is the Building Manager. She has been with Council with 20 years and she has seen a lot of change. She agreed the growth in the District has been huge. Her team works with new builds, building consenting, monitoring earthquake prone buildings and also safety inspections for residential swimming pools.

This year there is a focus on the bi-annual accreditation process and the Building Act reform. They were also helping Councils up North and Mrs Mitchell said they would not compromise their own work to help others. At the moment one of her teams has the capacity to assist.

Mrs Mitchell said that earthquake prone buildings all have a notice on them and that currently there were 44 across the District. They have until 2035 to either demolish or effect works. Initially there were 80 buildings so over time it has gone down, and staff keep in touch with the owners to remind them of their obligations.

Mr Rob Love, Head of Strategy and Policy next presented his team's work noting they have a very full work programme in the areas of strategy, Greater Christchurch spatial plan, Future for Selwyn strategy and spatial plans for urban towns in the District.

There were also a number of private plan changes being worked through. The Environmental Team looks at biodiversity, freshwater, SNA mapping and anything coming out of the National Policy Statement. It also includes the transport plan, public transport, cycling and walking strategy as well as open space strategy.

Mr Harris went through the rest of his report and in particular asked for Councillor names for the committees as presented in the recommendations.

Mr Harris said in future meetings, specific topics could be workshopped, for example the Selwyn Biodiversity Strategy and the Local Alcohol Policy.

**Moved** – Councillor Epiha / **Seconded** – Councillor Mugford

*'That the Planning and Climate Change Committee:*

- a) receives the Group Managers' report for information;*
- b) resolves that Councillors Shane Epiha, Lydia Gliddon, Grant Miller and Phil Dean are confirmed as panel members for the Local Alcohol Policy Hearing;*
- c) resolves that Councillor McInnes replaces Mr Murray Lemon on the Selwyn Biodiversity Strategy Project Steering Group; and*
- d) resolves that Councillors Mundt and McInnes replaces Mr Murray Lemon on the Tārerেকautuku Wetland Care Group.'*

**CARRIED**

## **GENERAL BUSINESS**

None.

## **MATTERS RAISED IN PUBLIC FORUM**

None.

## **RESOLUTION TO EXCLUDE THE PUBLIC**

**Moved** – Councillor Lyall / **Seconded** – Councillor Epiha

*'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*



General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Establishment of a CCO	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2      *that appropriate officers remain to provide advice to the Committee.'*

**CARRIED**

The public meeting moved into Public Excluded at 11.09am.

The meeting resumed in open meeting at 11.17am and with no further business being discussed, the meeting closed at 11.17am.

DATED this                      day of                      2023

\_\_\_\_\_  
**CHAIRPERSON**

## REPORT

**TO:** Planning and Climate Change Committee

**FOR:** Committee Meeting - 5 April 2023

**FROM:** Group Manager Development & Growth

**DATE:** 23 March 2023

**SUBJECT:** **GROUP MANAGER REPORT TO COMMITTEE – APRIL 2023**

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## RECOMMENDATION

*'That the Planning and Climate Change Committee receives the Group Managers' report for information.'*

### 1. PURPOSE

The purpose of this report is to update the Committee on key activities currently underway in the Development & Growth Group.

### 2. DEVELOPMENT AND GROWTH GROUP WORK PROGRAMME

At Appendix 1, I attach an extended work programme for the Group for the Committees information. It should be noted that this is an indicative programme and will likely be influenced by national directions and other unforeseen matters that could take priority. The Strategy and Policy areas in particular set ambitious targets and goals in relation to the ongoing development of the Proposed District Plan and the rollout and implementation of Future Selwyn. Accordingly, the attached work plans set out the general direction of the work programme rather than a definitive time line.

It is intended that detailed updates will be provided in the 6 weekly activity updates.

### 3. DEVELOPMENT AND GROWTH GROUP ACTIVITY UPDATE

At Appendix 2, I attach a series of dashboards providing information on the Groups current activities as at February.

In the building area, there has been a pleasing improvement with compliance for building consent processing time frames. Also, of note is the drop off in consent numbers reflecting the current volatility in financial markets.

Similarly, the Resource Consent Teams have also seen a slight drop off in consent numbers but are currently dealing with the added complexity of the National Policy Statement - Highly Productive Land (NPS-HPL) and the Medium Density Residential Standards.

The Strategy and Policy Teams are entering the final phases of the Proposed District Plan processes with recommendations anticipated to be brought to Council in August of

this year. The dashboard also sets out the various Plan Changes that are currently being processed including a number under appeal.

The Regulatory Teams dashboards show steady activity, especially in the parking area, a relatively new activity for Council.

**4. UPDATE ON GREATER CHRISTCHURCH AND SPATIAL PLAN (STRATEGY AND POLICY)**

The drafting of the Greater Christchurch Spatial Plan (GCSP) and the technical work on the Mass Rapid Transit (MRT) Indicative Business Case are on track, but timeframes remain extremely tight. In the last month, the team have been working towards the drafting with the focus on key elements to inform the GCSP and MRT and supporting the engagement process.

More information on these pieces of work will be provided to Council in a workshop planned for 19 April.

A handwritten signature in black ink, appearing to read 'Tim Harris', with a stylized flourish at the end.

Tim Harris  
**GROUP MANAGER DEVELOPMENT AND GROWTH**

## **APPENDIX 1 – WORK PROGRAMME**

Building workplan																		
Project	Potential resources	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Territorial authority																		
MBIE TA functions review - clear CAR	Building management team, Building compliance/ commercial team members						X											
Building consent authority																		
IANZ BCA accreditation review (& associated follow up)	Building management team, quality team									X	X	X	X	X	X			
Annual training cohort - 4 trainees	Building Technical Trainer, trainees						X	X	X	X	X	X						

[illegible]

Strategy workplan																		
Project	Potential resources	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Strategy/Spatial Work																		
Greater Christchurch Spatial Plan	Planning, Transport	Engagement	Draft SP	Endorsement	Consultation			Hearing		Adopt								
Greater Christchurch Transport and Investment Plan		Development and feeding into GC Spatial Planning, and Regional Land Transport Programme									Finalise							
Mass Rapid Transit (Greater ChCh project)		Develop Engagement/Endorse																
Future Selwyn Strategy																		
Strategy	Economist, MKT, Planning, Transport, Infrastructure,	Draft	Engagement			Draft			Endorsement	Consultation	Hearing	Recommendations	Decisions	Adopt				
Area/ Spatial Plans	Geo-tech, Urban Design, GIS,	Development of a project/township plan, creation of templates, township prioritisation																
General		TBC based on Greater Christchurch Spatial Plan process and outputs, township prioritisation, detail required per township, resourcing																
Eastern Selwyn																		
Rolleston																		
Lincoln																		
Prebbleton																		
Springston																		
Tai Tapu																		
West Melton																		
Malvern																		
Darfield																		
Whitcliffe																		
Springfield																		
Sheffield/ Waddington																		
Lake Coleridge Village																		
Hororata																		
Glentunnel																		
Coalgate																		
Castle Hill																		
Arthur's Pass Village																		
Kirwee																		
Ellesmere																		
Leeston																		
Doyleston																		
Dunsandel																		
Southbridge																		
Rakaia Huts																		
Implementation Plan		Analysis/ Develop																
Other Strategic Policies and Plans																		
Kainga Nohoanga Policy/ Plan	MKT	TBC as it is dependant on MKT current Kainga Nohoanga Strategy development																
Social and Affordable Housing Plan	Planning	SDC won't create a stand alone 'Selwyn' version of this Plan, but will feed inputs into the wider Canterbury work																
National Policy Statement -Urban Design modelling (Housing Capacity Assessments/Business Capacity Assessments)	Economist	Ongoing																
Biodiversity																		
Selwyn Biodiversity Strategy	Ecologist, MKT	Develop									Endorsed	Consult	Develop	Hearings	Adopt			
Selwyn Biodiversity Work Plan	Ecologist, MKT	To be developed three yearly by a Biodiversity Working Group, aligning with LTP processes																
Significant Natural Area identification	Ecologist	Ongoing, but will be amended depending on the content of the NPS-IB																
Biodiversity Projects		Stage 1 works																
Tarerekautuku/Yarns Lagoon		Details TBC -																
Coes Ford Wetland																		
Dunsandel Mudfish Habitat Restoration		Stage 1																
Irwell/Brookside Reserve Restoration Planting		Works Planning									Stage 1 - Plantin		Stage 2 Planning and Maintenance					
Climate Change and Sustainability																		
Sustainability Policy/ Plan			Report to ELT	Report to P&CC	LTP guidance to ELT	LTP guidance to AMPs		Internal workshops	Principles and targets to ELT	Principles and targets to P&CC	LTP alignment check	Implementatio n Plan					AP alignment check	
Climate Change Mitigation and Adaption Policy/Plan			Report to ELT	Report to P&CC	LTP guidance to ELT	LTP guidance to AMPs	GHG inventories	LTP linked engagement	Principles and targets to ELT	Principles and targets to P&CC	LTP alignment check	Strategy and plan draft		Consultation		Hearing	Adopt	AP alignment check
Transportation																		
GCP Mass Rapid Transit Plan (coordinated 20502 Spatial Plan)		Indicative business case completion																
Selwyn Transport Policy/ Plan		Dependant on the Greater Christchurch Spatial Plan and Greater Christchurch Transport Strategy, it will then have linkages into Selwyn Spatial/ Area Plan workstreams																
Walking and Cycling Transport Policy/ Plan		Develop									In coordination with high priority Township Area Plan development							
Car Parking Strategy Review																		
Public Transport Policy/Plan (align with Regional Passenger Transport Plan Review)								Develop										
Travel Demand Policy/ Plan											Develop							
Freight Policy/Plan																		
Vehicle Kilometres Travelled National Reduction Plan (district targets)		Develop support plan across Greater Christchurch Partnership for submission																
One Network Framework - future state land use aligned																		

Strategy workplan continued:

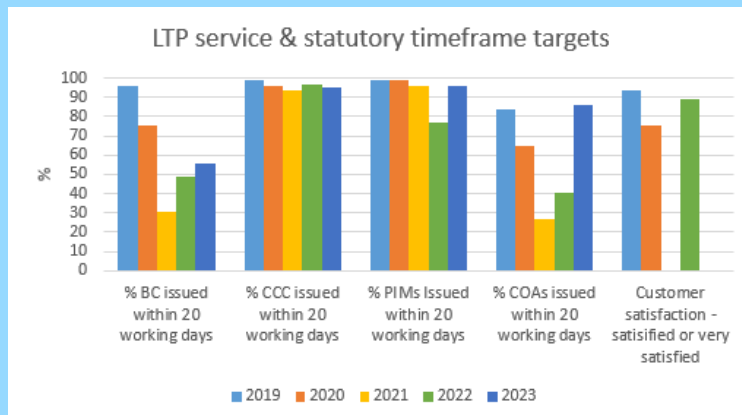
<b>Urban Design</b>																		
Urban Design Guidelines		TBC																
<b>Open Space and Reserves</b>																		
<b>Reserve Management Plans (RMP):</b>																		
Castle Hill RMP (in progress)			Consult	Hearing		Adopt												
Omnibus RMP/General Reserves Policy (in progress)			Develop		Consult		Hearing		Adopt									
Camping Reserves RMP (Collaboration Infrastructure)					Develop			Consult			Hearing		Adopt					
Tarerekautuku RMP (in progress)						Classify	Finalise	Consult	Hearing		Adopt							
<b>Strategies:</b>																		
Open Spaces Strategy (combined Parks and Reserves Strategy collaboration Community Services)				Develop														
Tree and Vegetation Strategy (and Policy)									Develop									



Regulatory workplan																			
Project	Potential resources	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
<b>Animal Control</b>																			
Registration	Whole Team																		
School liason and education	TL Animal Control dates TBC																		
Sick Leave - TL A/C (scheduled surgery) Min 4 wks no driving and recovery, followed by up to 4 months of light duties.	Secondment/additional resource/other staff			X	X	X	X	X											
<b>Compliance &amp; Monitoring</b>																			
Review Lava E-Scooter and issue invoices	TL Compliance					X		X											
<b>Alcohol</b>																			
LAP	Reg Mgr, CLI			X	X	X													
Sale supply alcohol act submissions	Reg Mgr and CLI	X	X																
DLC review and recruit	Reg Mgr, HR/PCC ADC Grp Mgr	X	X	X	X														
<b>Food &amp; Health</b>																			
Check work performed against contract (food, health, noise and alcohol)			X		X		X		X		X	X							
<b>Contracts</b>																			
Armourguard review and renew or tender	Reg Mgr, Jen, F&H				X	X	X	X											
Food and Health - check performance against contract measures	Fortnightly informal meetings followed by discussions on contract and targets/deliverables		X			X			X			X							
Contractors (follow up with all)			X	X	X	X	X	X	X	X	X	X	X						
6 monthly review of all contract performance/objectives/deliverables							X						X						
<b>Parking</b>																			
Review Parking & Report	Sue, TL Compliance,									X									
Proactive Parking Safety - with School Road Safety	TL Compliance & Road Safety Co-ordinator																		
<b>Bylaws</b>																			
Animal Control Bylaw Review	Reg Mgr, Animal Control TL, Animal Control Team, Comms, Council			X	X	X	X		X	X	X	X							
Public Places Bylaw Review	Reg Mgr, TL Compliance, Comms																		
<b>Management &amp; Projects</b>																			
Warrant Database	Sue A dates tbc																		
Create Induction templates and documents/plans	TL Compliance																		
Comms promotions on animal control (positive pieces on animal care, facts etc) dates TBC																			
<b>Personal Training/Development</b>																			
Appraisal completions - all staff and self	Sue A and Tristan - dates TBC						X												
Learning Plans	Sue A and Tristan - dates TBC							X											
Conferences	Compliance Conference - TL Compliance to attend									X									
Projects																			
Warrants/delegations	delegate to TL Compliance	X		X		X	X	X	X	X	X	X	X						

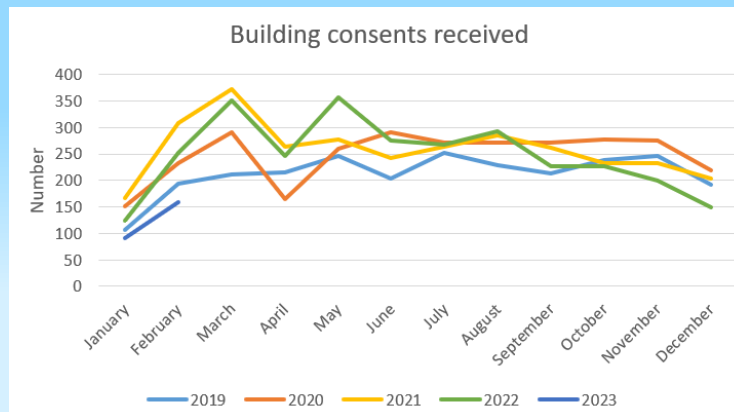
## **APPENDIX 2 – DEVELOPMENT AND GROWTH GROUP ACTIVITIES**

# February 2023 D&G Monthly Statistics Building



## Key Highlights:

- Statutory compliance on the way up! Back to 67% for the month and averaging 17 working days for consent timeframe.
- MOU established with Hastings District Council to assist with processing consent applications to support their BAU as they recover from recent events.
- Building consent volumes currently down on previous years. March data will give a clearer indication of workflow volumes for 2023, but looking similar to 2019 at present.



## February 2023 D&G Monthly Statistics Building

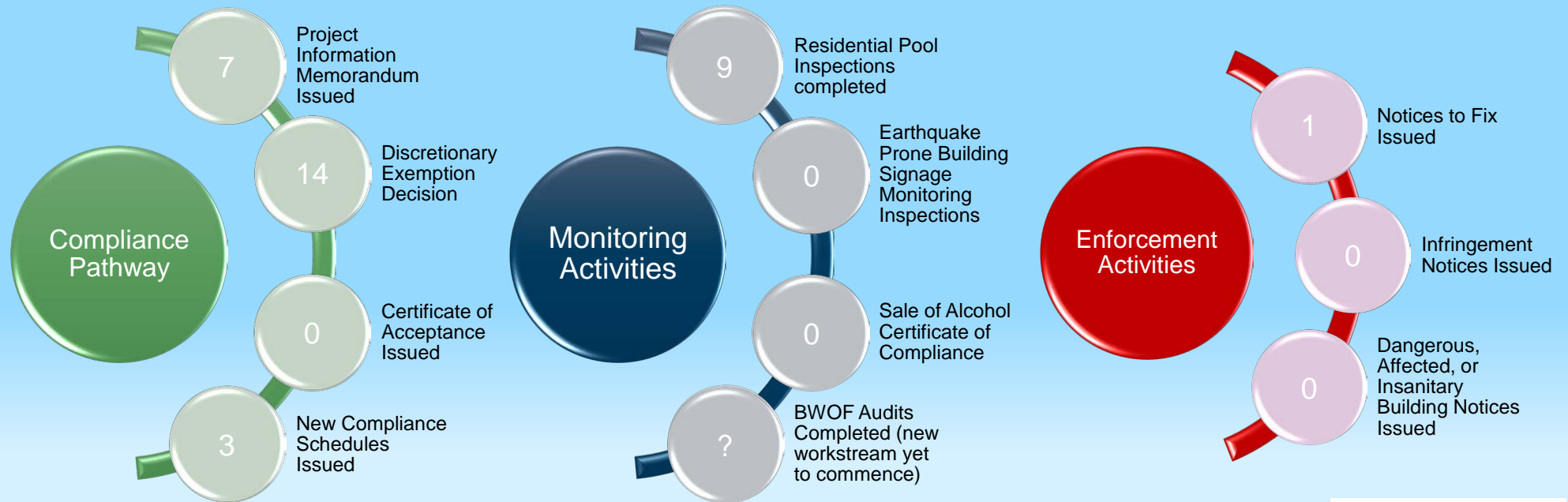


Professional Partners

16

# February 2023 D&G Monthly Statistics

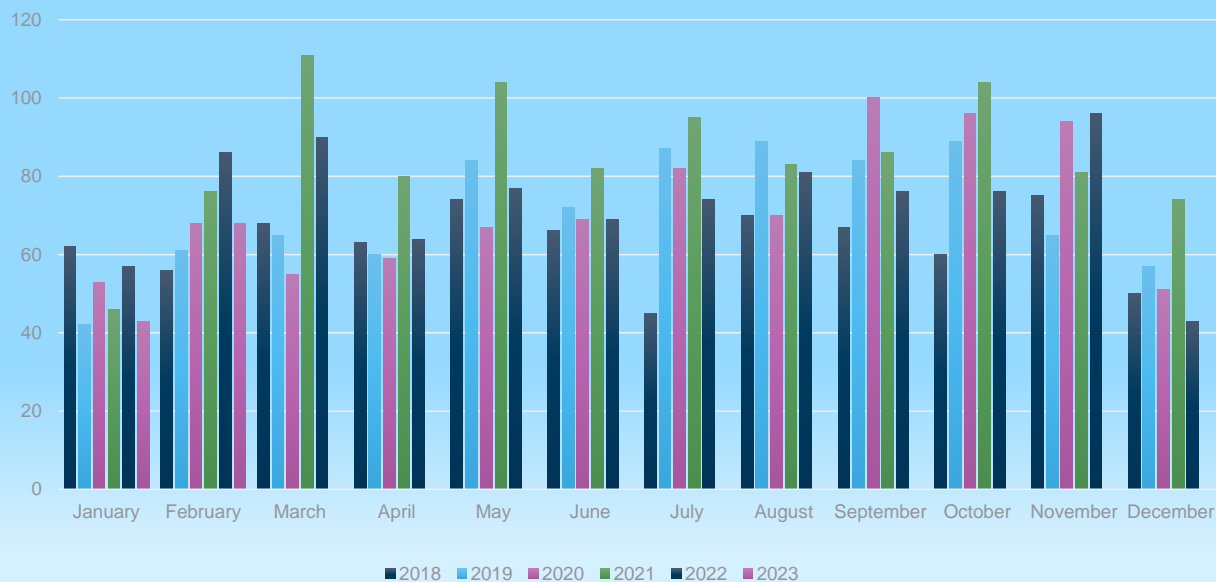
## Building



# February 2023 D&G Monthly Statistics

## Resource Consents

Number of Resource consent applications received by month - 2018 - 2023



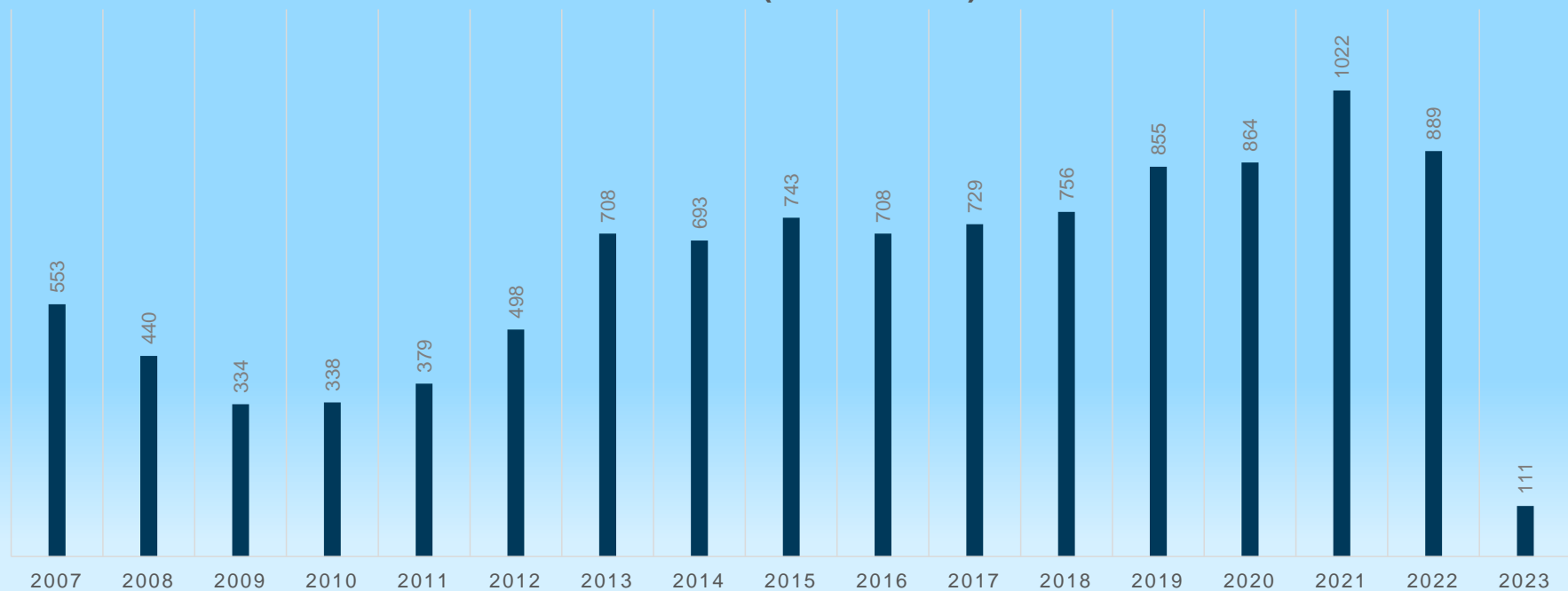
### Key highlights:

- Slightly slower start to 2023 than previous 2 years
- Average processing time for non-notified consents is 17 days
- Consents processed within statutory timeframes - 91%

# February 2023 D&G Monthly Statistics

## Resource Consents

RESOURCE CONSENT APPLICATIONS RECEIVED BY YEAR 2007 -  
2023 (2023 - YTD)



# February 2023 D&G Monthly Statistics

## Resource Consents

<b>Consents of interest</b>			
RC Number	Applicant	Description	Status
RC225180	Kea X	254 ha solar farm, Brookside	Decision pending
RC225158	HES Aotearoa	100 ha Solar Farm, Dunsandel	Applicant obtaining affected party approvals
RC225715	Kevler Homes	274 Lot subdivision, Springston Rolleston Road (In Rural Inner Plains Zone under Operative DP, Proposed MRZ under Proposed DP)	Request for further information
RC225800	Ryman Healthcare Limited	Comprehensive care retirement village, Goulds Road - East Maddison Road	Decision pending
RC235118	Ministry of Education	Stage 2, Te Rohutu Whio (primary school in Acland Park, Rolleston)	Decision pending
RC235138	Ministry of Education	Educational facility for complex health needs - former Izone Café site	Decision pending
<b>Covid Fast Track Consenting</b>			
Faringdon Oval	Hughes Developments	Next stage of Faringdon, Goulds Road - Dunns Crossing Road block	Lodged with the EPA and in progress - we expect to be asked for feedback shortly
Arvida Retirement Village	Arvida	Springs Road, Business 2 Zone next to Verdeco Park, Lincoln	With the Minister for a decision on whether the proposal will be accepted into the Fast Track process



# February 2023 D&G Monthly Statistics

## Resource Consents

### Key trends:

#### National Policy Statement - Highly Productive Land (NPS-HPL)

This is presenting a significant challenge to resource consent applicants, some proposals that may previously have been relatively straightforward are now not supportable by Council staff. We will be publishing website content to assist applicants with understanding the NPS-HPL and information requirements to demonstrate that an exception has been met.

#### Medium Density Residential Standards

New standards such as windows to street, outlook space and outdoor living space are triggering a number of resource consent requirements, even for single dwelling typologies that would otherwise have been permitted under Operative District Plan rules.

# February 2023 D&G Monthly Statistics

## **Resource Consents**

- 11 section 224 certificates (subdivision completion certificates) comprising 100 new allotments were issued in February

## February 2023 D&G Monthly Statistics **Strategy and Policy District Plan Review**

### Proposed District Plan

- Last hearing end of April
- Recommendation to Council on 16 August 2023
- Appeals through to approximately end of 2024

### Variation

- Hearings May-June
- Hearings will cover the re-zoning of land for:
  - Rolleston
  - Lincoln
  - Prebbleton
- Recommendation to Council on 16 August 2023

## February 2023 D&G Monthly Statistics

### Strategy and Policy Plan Changes

Plan Change	Town	Status
69	Lincoln	Appealed
70	Rolleston	On Hold – Progressing through a COVID fast track application
71	Rolleston	Appealed
72	Prebbleton	Appealed
73	Rolleston	Appealed
74	West Melton	Hearing 27-28 March
77	West Melton	Summary of submissions
79	Prebbleton	Pre-hearing evidence preparation
80	Prebbleton	Approved – Appeal period
81	Rolleston	Appealed
82	Rolleston	Appealed

## February 2023 D&G Monthly Statistics

### Strategy and Policy

### Future Selwyn Strategy

Aspect	Timeline
Drafting	February 2023
Engagement	March – April 2023
Drafting	May – August 2023
Council endorsement	September 2023
Formal consultation	October 2023
Hearings	November 2023
Recommendation drafting	December 2023 – January 2024
Council Decision	February 2024
Adoption	March 2024

## February 2023 D&G Monthly Statistics

### Strategy and Policy

### Biodiversity

#### **Selwyn Natural Environment Fund SNEF (2022/2023):**

- Total Fund - \$209,064
- The balance of the funding (\$164,064) has been awarded to 31 applicants made up of:
- Pest Control – 5
- Weed Control - 5
- Restoration Planting – 21

#### **Significant Natural Areas (SNA):**

- 7 SNA's have been assessed with further sites to be assessed before June 2023.

#### **Tārerekautuku Yarrs Lagoon:**

- Progress to the end of January 2023:
- 10.5 ha of grey willows and other weeds have been controlled.
- 204 predators have been caught.
- Two bridges have been installed recently across the main waterways giving the contractors access to key areas of the wetland.



## February 2023 D&G Monthly Statistics

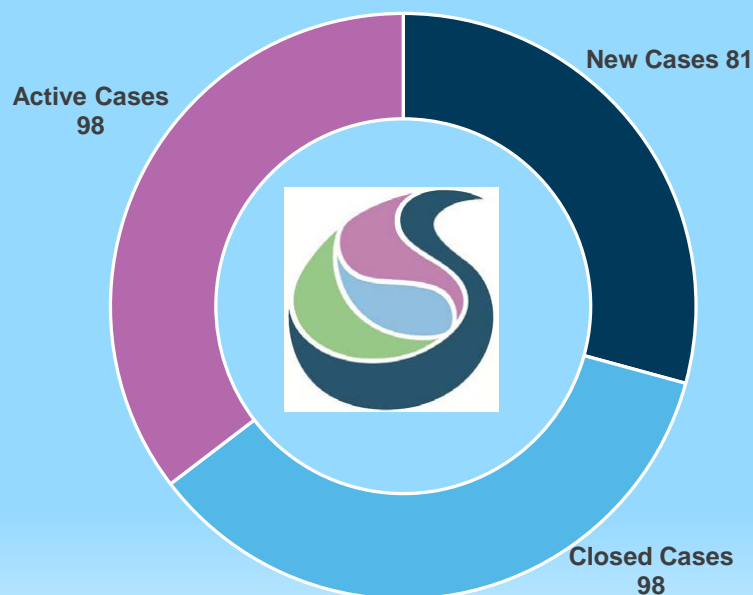
### Strategy and Policy

### Biodiversity

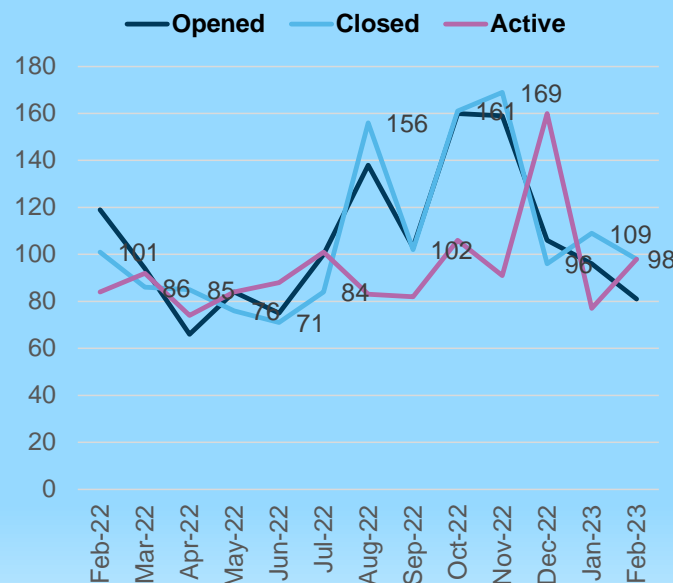
- **Dunsandel Mudfish site** – contractors (Corde) will be doing bunding work on the water-race by the end of the month, and the bunds will then be planted.
- **Rakaia Gorge weed control project** – this biodiversity protection project, which is jointly managed by ECan and SDC – is in its second year of project works. The project contractors City Care are currently removing sycamore and cherries in the gorge area below Terrace Downs and will then be working closer to the gorge bridge on both sides of the river.
- **Upper Waimakariri Basin weed control** – this multi-agency partnership project is currently focusing project works on grey willow control in a significant Craigieburn station wetland, removing sycamores from the margins of Lake Pearson and beginning control of holly in the DoC beech forest behind Grasmere station.
- **Territorial Authority (TA) Biodiversity Staff Group** – Denise Ford and Andy Spanton have led the formation of this group with the intention of supporting other TA staff, cross pollination of information, reducing duplication across Councils, and providing a point of contact for other agencies.

# March 2023 D&G Monthly Statistics Regulatory

Compliance Case Summary – March 2023



Monthly Comparison – 2022/23



## Key highlights:

Sharp increase of RC conditions to monitor, yet achieved 91%

Increased number of complex investigations, often involving a joint approach with Building Compliance team.

March 2022 case numbers and monitoring KPIs compared to the average based on the previous 12 months figures.



New Cases (96)  
-11%



Closed Cases (109)  
+4%



Active Cases (77)  
-17%

## Resource Consent Monitoring

Number of Conditions  
263



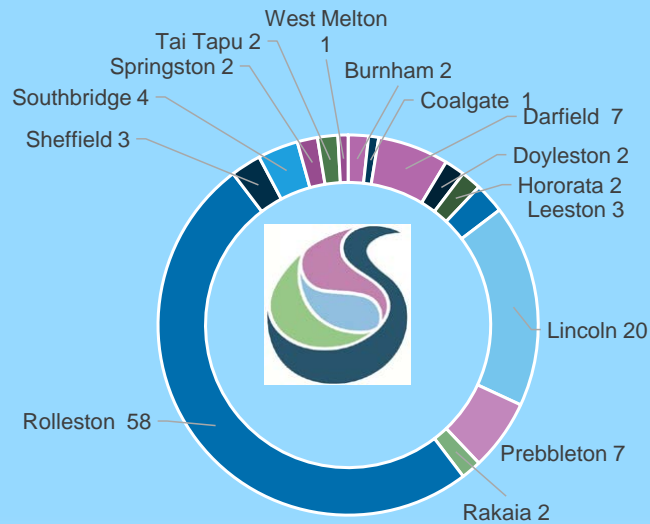
Number of Consents  
134



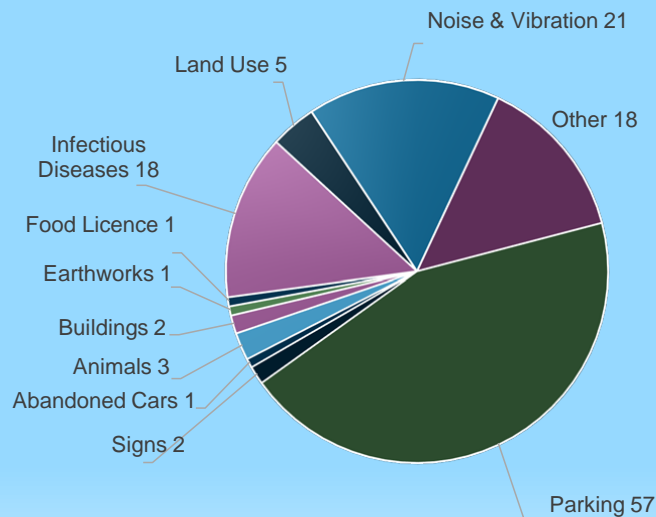


# February 2023 D&G Monthly Statistics Regulatory

**New compliance cases by location**



**New Compliance Cases By Type**



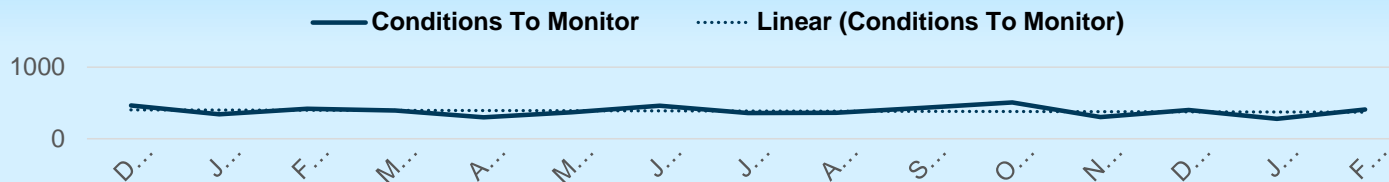
## Key highlights:

The number of Parking SRs received (for the calendar year to date), is up 82%.

High number of RC conditions monitored for the month.

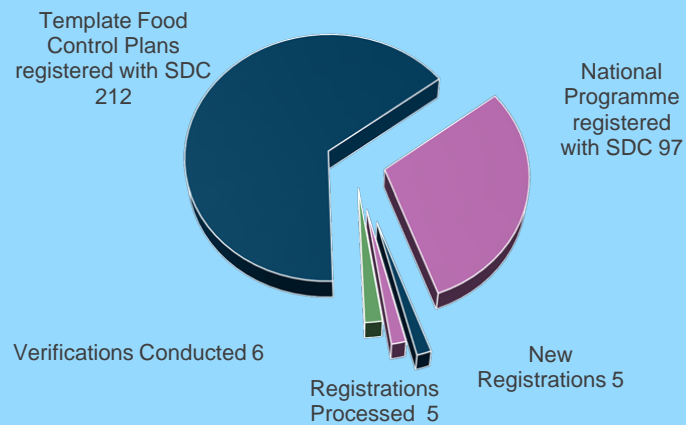
Varied geographical spread of case work.

## Monthly Comparison

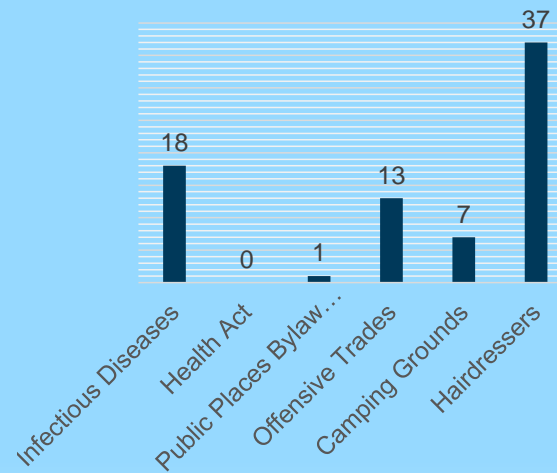


# February 2023 D&G Monthly Statistics Regulatory

## Food Licences



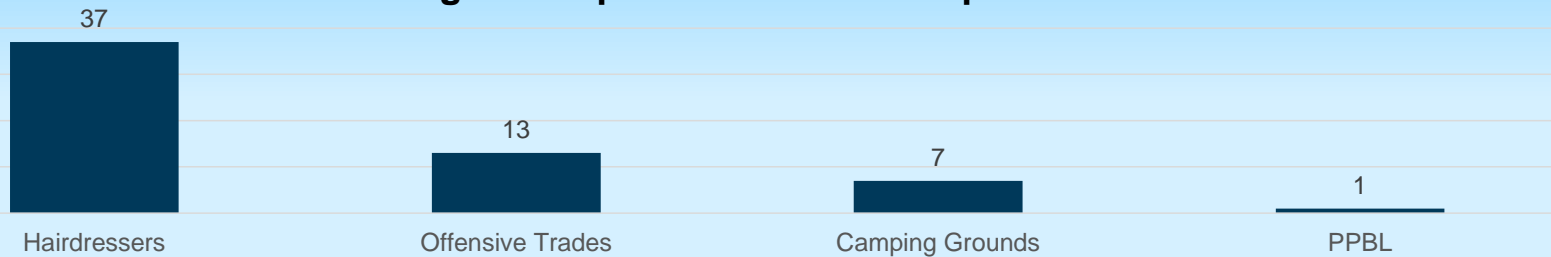
## Health Act



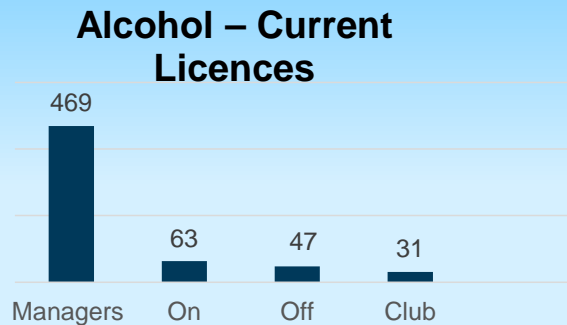
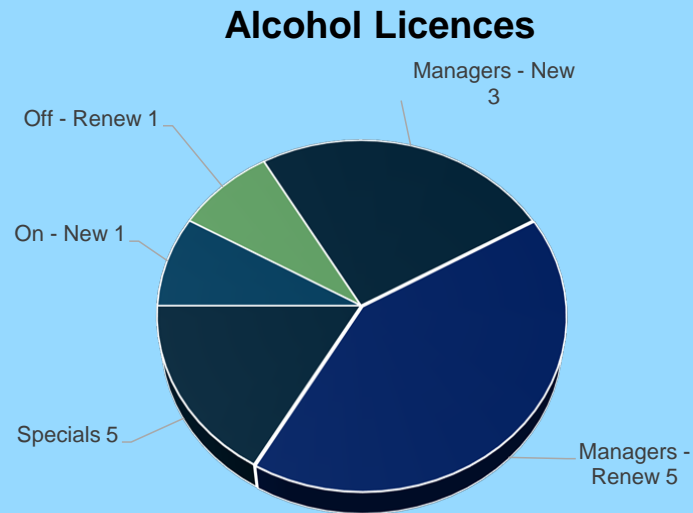
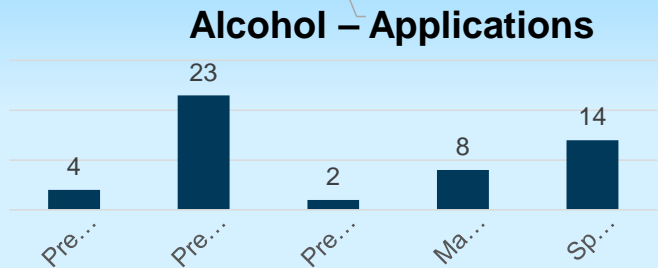
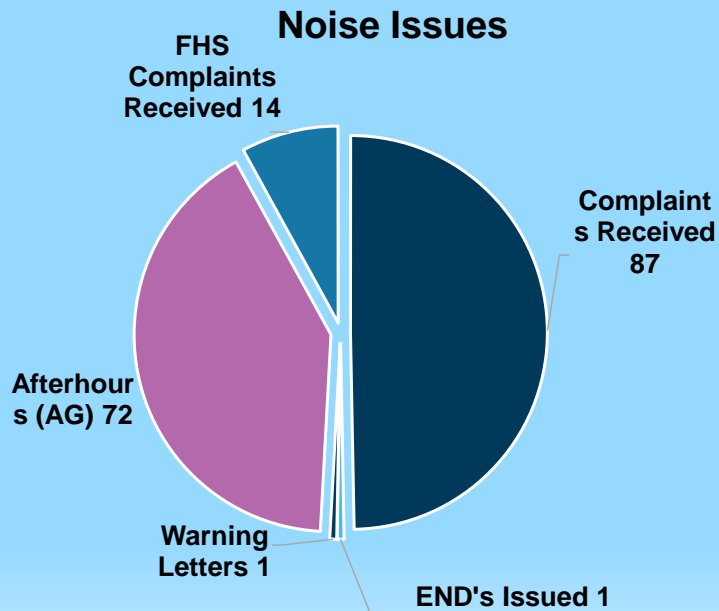
## Key highlights:

- 18 infectious diseases notifications in February.
- 5 new food registrations this month.

## Total registered premises and PPBL permits



# February 2023 D&G Monthly Statistics Regulatory



## Key highlights:

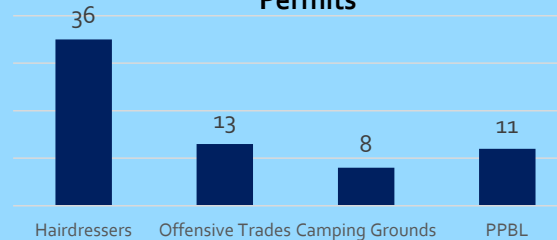
- DLC meeting held in February 2023
- Springfield Hotel On/Off and Managers Certificate Hearing commenced 28 February & 1 March 2023
- Calls received – 23
- No concerns in the Food area for February

# February 2023 D&G Monthly Statistics

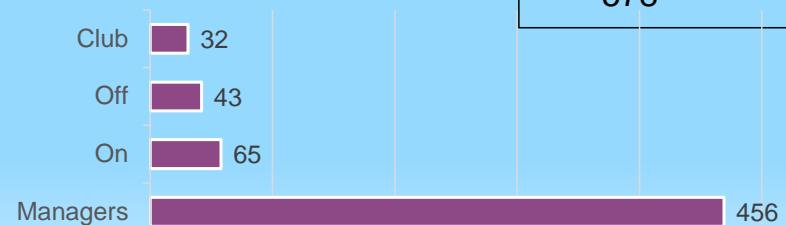
## Regulatory

Financial Year 22/23	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	TOTAL
<b>FOOD</b>									
Registrations Processed	6	1	5	5	4	6	7	5	39
Verifications Conducted	6	7	16	16	10	7	10	6	78
New Businesses	8	4	5	5	8	7	8	5	50
National Programmes Operating	87	89	87	87	91	95	97	97	
Food Control Plan's Operating	192	194	196	196	201	203	208	212	
<b>ALCOHOL</b>									
On - New	1	4	4	5	1	3	4	1	23
On - Renew	1	13	1	0	2	1	0	0	18
Off - New	3	2	1	0	2	1	0	0	9
Off - Renew	2	1	1	1	0	2	1	0	8
Club - New	0	0	0	0	0	0	0	0	0
Club - Renew	0	0	0	0	0	0	0	0	0
TOTAL	7	20	7	6	5	7	5	1	
Current Managers Licences (Total)			465	465	465	465	465	469	
<b>NOISE</b>									
Business Hours Complaints	7	14	8	13	13	12	13	19	99
Out of Hours Complaints	37	56	60	76	49	58	67	76	479
END's Issued	2	3	3	13	1	0	3	1	25
<b>HEALTH</b>									
Infectious Diseases - New Cases	6	6	11	12	11	7	8	18	79
Offensive Trades	13	13	13	13	13	13	13	13	
Camping Grounds	8	8	8	8	8	8	7	7	
PPBL Permits Issued	1	1	13	0	0	1	0	1	17
Hairdressers	35	35	37	36	36	37	37	37	
<b>DOGS</b>									
Total Dogs	16,282	16,455	16,474	16,591	16,607	16,652	16,710	16,790	
Total Dog Owners	11,169	NK	11,162	NK	11,208	11,223	11,282	11,352	
Nett increase/decrease	173	19	117	16	67	47	60	86	

Total Registered Premises & PPBL Permits



Alcohol Licences



Dogs Registered



### Key highlights:

- Total dogs - 16790
- Total Dog Owners – 11352
- Increase in dog numbers of around 86 per month
- Total Noise Complaints - 578

## REPORT

**TO:** Chief Executive Officer

**FOR:** Planning and Climate Change Committee -5 April 2023

**FROM:** Bonnie Denson – Senior Administrator District Licensing Committee  
Malcolm Johnston – Chief Licensing Inspector  
Susan Atherton – Regulatory Manager (Secretary of District Licensing Committee)

**DATE:** 13 February 2023

**SUBJECT:** **Joint District Licensing Committee and Chief Licensing Inspector  
Monthly Report for period 1 January 2023 to 31 January 2023**

---

### RECOMMENDATION

*'That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for January 2023.'*

#### 1. PURPOSE

The purpose of the report is to inform the Council of activity in the Alcohol Licensing section.

#### 2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

As this report is for information only it is not considered to be significant in the context of Council's Significance Policy.

#### 3. PROPOSAL

Licences issued in January 2023.

***Special Licences for January 2023:***

- SP220114 – Natalie Craig – Broadfield Community Centre  
On Site Licence: Saturday 21 January 2023 from 1.00pm to 5.00pm.
- SP220113 – Rossendale Wines Limited  
On Site Licence: Saturday 21 January 2023 from 4.00pm to 9.00pm.

***Renew Managers Certificates for January 2023:***

- R961601 – Lynda Shearer – Darfield Hotel.
- R960813 – Samantha Hiscock – New World Lincoln.
- R961255 – Jessica McCabe – Lincoln HQ.
- R961518 – Gurinder Singh – Southbridge Hotel.
- R961920 – Rachel Standring – Melton Estate.
- R961804 – Diane Gibbs – Greendale Golf Club.

***Licences currently being processed in January 2023:***

A total of **47** applications are currently being processed and awaiting issue, which can be broken down into the following categories:

***On Licence: 6 New applications***

- R910180 – Canterbury Hospo Limited (Drafters).
- R910181 – Tap and Go Limited (Grain & Grape Restaurant & Bar).
- R910182 – Ratana Limited (Ratana Restaurant & Pizzeria).
- R910183 – Thirsty Acres Limited (Thirsty Acres).
- R910184 – The Rajput Limited (Rossendale Weddings & Events).
- R910185 – Delish Thai Cuisine Limited (Delish Thai).

***Off Licence: 4 New applications***

- R920160 – Euphoric Explorations Limited (Tennyson Market).
- R920163 – Thirsty Acres Limited (Thirsty Acres).
- R920164 – The Ellesmere Victualler Limited (Freshchoice Leeston).
- R920165 – Two Phil Limited (X-beerience).

***On Licence: 5 Renewal applications***

- R910149 – Alpine 182 Degrees Limited (Springfield Hotel).
- R910156 – Pelemi Limited (The Store @ Tai Tapu).
- R910076 – Clearwater Investments Limited (Melton Estate).
- R910140 – Country Lane Group Limited (The Social Platter Co & Catering Collective).
- R910017 – Famous Grouse 2009 Limited (The Famous Grouse Hotel).

***Off Licence: 5 Renewal applications***

- R920140 – Alpine 182 Degrees Limited (Springfield Hotel).
- R920129 – Natalie Paula Edwards (Cross Hares).
- R920083 – Lincoln Supermarket Limited (New World Lincoln).
- R920113 – Townill Limited (Thirsty Liquor Darfield).
- R920014 – Famous Grouse 2009 Limited (The Famous Grouse Hotel).

***Off Licence: 1 Variation applications***

- R920020 – Prebbleton Hotel Limited (Henrys Prebbleton).

**Managers Certificate: 10 New applications**

**Managers Certificate: 11 Renewal applications**

**Special Licence: 5 Applications**

**4. COMMENTS FROM THE DISTRICT LICENSING COMMITTEE**

**No waivers requested in January.**

**5. INSPECTOR'S REPORT FOR JANUARY 2023**

January 2023 was again another quiet month for the alcohol licensing team. The Rossendale Vineyard Wine Run was held on 21 January 2023, with 330 attendees taking part. Organisers advise the event was very successful. The licensing inspector also assisted with staff training at New World in Lincoln.

During January 2023, the Chief Licensing Inspector carried out monitoring at the following licensed premises: Crate and Barrel, Rossendale Vineyard, Tai Tapu Hotel, and The Pedal Pusher.



Bonnie Denson  
**SENIOR ADMINISTRATOR  
DISTRICT LICENSING COMMITTEE**



Malcolm Johnston  
**CHIEF LICENSING INSPECTOR**



Susan Atherton  
**REGULATORY MANAGER (SECRETARY DISTRICT LICENSING COMMITTEE)**

***Endorsed For Agenda***



Tim Harris  
**GROUP MANAGER DEVELOPMENT AND GROWTH**



## SDC Licences Report

### Licences Aggregate Report for the period 2023-01-01 to 2023-01-31

Licence Type	# Issued	% in time*	Avg Days
Club Licence	0	%	
On Licence	0	%	
Off Licence	0	%	
Special Licence	2	100%	12
Manager's Certificate	6	100%	13

\* = 'In time' is 15 days for Special licences and 20 days for other licences



## REPORT

**TO:** Chief Executive Officer

**FOR:** Planning and Climate Change Committee – 5 April 2023

**FROM:** Bonnie Denson – Senior Administrator District Licensing Committee  
Malcolm Johnston – Chief Licensing Inspector  
Susan Atherton – Regulatory Manager (Secretary of District Licensing Committee)

**DATE:** 17 March 2023

**SUBJECT:** **Joint District Licensing Committee and Chief Licensing Inspector  
Monthly Report for period 1 February 2023 to 28 February 2023**

---

### RECOMMENDATION

*'That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for February 2023.'*

#### 1. PURPOSE

The purpose of the report is to inform the Council of activity in the Alcohol Licensing section.

#### 2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

As this report is for information only it is not considered to be significant in the context of Council's Significance Policy.

#### 3. PROPOSAL

Licences issued in February 2023.

***Special Licences for February 2023:***

- SP230001 – Rolleston Scout Group – Rolleston Community Centre  
On Site Licence: Saturday 18 February 2023 from 6.30pm to 12.00am (midnight).
- SP230007 – Darfield Cricket Club – Darfield Recreation Centre  
On Site Licence: Friday 17 February 2023 from 6.30pm to 11.00pm.

***New Managers Certificates for February 2023:***

- R961919 – Benjamin Doods – Porters Lodge.
- R961921 – Shekhar Sharma – Countdown Rolleston.
- R961922 – Sonja George – Darfield Hotel.

***Renew Managers Certificates for February 2023:***

- R961808 – Martin Braithwaite – Tai Tapu Bowling Club.
- R961045 – Michael McSweeney – Wilderness Lodge Arthurs Pass.
- R961796 – Adriaan van den Berg – Leeston Bowling & Tennis Club.
- R961923 – Bharati Sunar – New World Rolleston.
- R961508 – Tania Smith – Seeking Employment.

***New On Licences for February 2023:***

- R910180 – Canterbury Hospo Limited  
Drafters – Unit 1 – 43-51 Tennyson Street, Rolleston.

***Renew Off Licences for February 2023:***

- R920129 – Natalie Paula Edwards  
Cross Hares – 7/1269 Christchurch Akaroa Road, Tai Tapu.

***Temporary Authority On Licences for February 2023:***

- R910091 – The Rajput Limited  
Rossendale Wedding & Events – 100 Old Tai Tapu Road, Tai Tapu.

***Temporary Authority Off Licences for February 2023:***

- R920028 – David Craig  
Freshchoice Leeston – 78 High Street, Leeston.

***Licences currently being processed in February 2023:***

A total of **57** applications are currently being processed and awaiting issue, which can be broken down into the following categories:

***On Licence:                      5 New applications***

- R910181 – Tap and Go Limited (Grain & Grape Restaurant & Bar).
- R910182 – Ratana Limited (Ratana Restaurant & Pizzeria).
- R910183 – Thirsty Acres Limited (Thirsty Acres).
- R910184 – The Rajput Limited (Rossendale Weddings & Events).
- R910185 – Delish Thai Cuisine Limited (Delish Thai).

**Off Licence: 5 New applications**

- R920160 – Euphoric Explorations Limited (Tennyson Market).
- R920163 – Thirsty Acres Limited (Thirsty Acres).
- R920164 – The Ellesmere Victualler Limited (Freshchoice Leeston).
- R920165 – Two Phil Limited (X-beerience).
- R920166 – ADRWines Limited (ADR Wines Limited).

**On Licence: 5 Renewal applications**

- R910149 – Alpine 182 Degrees Limited (Springfield Hotel).
- R910156 – Pelemi Limited (The Store @ Tai Tapu).
- R910076 – Clearwater Investments Limited (Melton Estate).
- R910140 – Country Lane Group Limited (The Social Platter Co & Catering Collective).
- R910017 – Famous Grouse 2009 Limited (The Famous Grouse Hotel).

**Off Licence: 4 Renewal applications**

- R920140 – Alpine 182 Degrees Limited (Springfield Hotel).
- R920083 – Lincoln Supermarket Limited (New World Lincoln).
- R920113 – Townill Limited (Thirsty Liquor Darfield).
- R920014 – Famous Grouse 2009 Limited (The Famous Grouse Hotel).

**Off Licence: 1 Variation application**

- R920020 – Prebbleton Hotel Limited (Henrys Prebbleton).

**Club Licence: 2 Renewal applications**

- R900049 – Rhodes Park Combined Sports Body Inc (Rhodes Park Combined Sports Body).
- R900002 – Leeston Bowling & Tennis Club Inc (Leeston Bowling & Tennis Club).

**Managers Certificate: 14 New applications**

**Managers Certificate: 12 Renewal applications**

**Special Licence: 9 Applications**

**4. COMMENTS FROM THE DISTRICT LICENSING COMMITTEE**

**No waivers requested in February.**

## 5. INSPECTOR'S REPORT FOR FEBRUARY 2023

A debrief for the Garden Party at Lincoln University was held. The concerns amongst the key stakeholders concerning intoxication issues before and after the event, were discussed. Several recommendations were put forward by the Chief Licensing Inspector and Police regarding the proposed October 2023 event.

The long-awaited Springfield Hotel hearing finally got underway again on 28 February 2023. The hearing went for three days. Police, the Medical Officer of Health, and the Chief Licensing Inspector are all opposed to the renewal of the Hotel's licence. Due to the amount of evidence presented at the hearing the District Licensing Committee's decision could take many weeks to come out.

During February 2023, the Chief Licensing Inspector carried out monitoring at the following licensed premises: Rossendale Function Centre, The Rock, and The Laboratory.



Bonnie Denson  
**SENIOR ADMINISTRATOR**  
**DISTRICT LICENSING COMMITTEE**



Malcolm Johnston  
**CHIEF LICENSING INSPECTOR**



Susan Atherton  
**REGULATORY MANAGER (SECRETARY DISTRICT LICENSING COMMITTEE)**

### ***Endorsed For Agenda***



Tim Harris  
**GROUP MANAGER DEVELOPMENT AND GROWTH**



## SDC Licences Report

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### Licences Aggregate Report for the period 2023-02-01 to 2023-02-28

Licence Type	# Issued	% in time*	Avg Days
Club Licence	0	%	
On Licence	1	100%	20
Off Licence	1	100%	20
Special Licence	2	100%	14
Manager's Certificate	8	100%	15

\* = 'In time' is 15 days for Special licences and 20 days for other licences

## REPORT

**TO:** Planning and Climate Change Committee

**FOR:** Planning and Climate Change Committee – 05 April 2023

**FROM:** Rachael Carruthers – Policy Planner

**DATE:** 22 February 2023

**SUBJECT: PARTIAL REMOVAL OF DESIGNATION MP3 FROM SELWYN DISTRICT PLAN**

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### RECOMMENDATION

*'That, pursuant to s182 of the Resource Management Act 1991, the Selwyn District Plan be amended by amending designation MP3 Leeston Police Station, designated for Police Station and Residence and situated at the corner of Station and Cunningham Streets, Leeston, by:*

- 1. Removing the designation over Section 2 SO 566288 (Record of Title 1032533); and*
- 2. Amending the designation purpose from 'Police Station and Residence' to 'Police Station'; and*

*That the Proposed District Plan be consequentially amended by amending the site identifier for proposed designation MPOL-3 to reflect the amendment to MP3.'*

#### 1. PURPOSE

Selwyn District Council as territorial authority has received notice from the Minister of Police as requiring authority under s182(1) of the Resource Management Act 1991 (the Act) that it no longer requires part of designation MP3 Leeston Police Station.

#### 2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

Section 182(2) of the Act requires that, as soon as reasonably practicable after receiving a notice under subsection (1), the territorial authority shall, without using the process in Schedule 1, amend its district plan accordingly.

On this basis the matter is considered to be of **low** significance.

#### 3. HISTORY/BACKGROUND

Leeston Police Station is designated by the Minister of Police for Police Station and Residence and is situated at the corner of Station and Cunningham Streets, Leeston. The designated site contains the police station at 2 Cunningham Street and a dwelling at 69 Station Street. The Minister no longer requires the dwelling and now proposes to dispose of it. As such, the designation over this area of the site needs to be removed. The police station would remain as a designated site.

The designated site is shown outlined red in Figure 1 below, while the area where the designation is no longer required is shown yellow in Figure 2 below.

**Figure 1: Extent of existing designation MP3:**



**Figure 2: Extent of area no longer required for the designated purpose:**



**Attachment 1** contains the Minister's notice and the record of title for Section 2 SO 566288.

Section 182 of the Act sets out the process to be followed where a requiring authority no longer wants a designation or part of a designation. The process is:

- The requiring authority, (in this case, the Minister of Police), gives notice in the prescribed form to:
  - the territorial authority concerned; and

- every person who is known by the requiring authority to be the owner or occupier of any land to which the designation relates; and
  - every other person who, in the opinion of the requiring authority, is likely to be affected by the designation (s182(1)).
- As soon as reasonably practicable after receiving such a notice, the territorial authority shall, without using the process in Schedule 1 (which sets out the process for preparing, changing and reviewing policy statements and plans), amend its district plan accordingly (s.182(2)).
  - The provisions of Schedule 1, including public consultation, do not apply to any removal of a designation or part of a designation under s182(3).
  - Where Council considers the effect of the removal of part of a designation on the remaining designation is more than minor, it may, within 20 working days of receipt of the notice, decline to remove that part of the designation under s182(5).

#### **4. PROPOSAL**

The New Zealand Police, acting on behalf of the Minister of Police, has served notice in the prescribed form that part of the designation is no longer required and that it is to be removed from the Selwyn District Plan as a designated site.

A consequential amendment to the designated purpose is required, to remove 'residence' from the purpose.

A consequential amendment to designation MPOL-3 of the Proposed District Plan is also required, so that the proposed designation matches the operative designation.

No person is considered by the requiring authority to be likely to be affected by the partial removal of the designation.

#### **5. OPTIONS**

1. That designation MP3 be removed from Section 2 SO 566288 in accordance with the requirements of s182 of the Act, with consequential amendments to designation MPOL-3 in the Proposed District Plan. This is the recommended option.
2. That Council decline to remove designation MP3 from Section 2 SO 566288. Council can only do this if it considers that the effect of the partial removal on the designation would be more than minor.

In this instance, the proposed partial removal is of a discrete area of the site that is used for residential purposes unrelated to Police purposes (the dwelling is tenanted), rather than for the activities of the Police. As such, it is considered that the effect of the removal on the remainder of the designation would be less than minor, and so it is not appropriate for Council to decline the partial removal.

#### **6. VIEWS OF THOSE AFFECTED / CONSULTATION**

Section 182 of the Act does not provide for any form of consultation. The consultation procedures of Schedule 1 explicitly do not apply to the removal of a designation, and the requiring authority is the only party who can make a decision about who is considered affected.



**(a) Views of those affected**

There is no scope under the Act for Council to consider any person affected by this proposal.

**(b) Consultation**

There is no scope under the Act for Council to undertake any consultation in relation to this proposal.

**(c) Māori implications**

There is no scope under the Act for Council to consider implications for Māori in relation to this proposal.

**(d) Climate Change considerations**

There is no scope under the Act for Council to consider climate change in relation to this proposal.

**7. FUNDING IMPLICATIONS**

The cost of staff time associated with the removal of a designation is charged to the requiring authority on a time and cost basis. There are no other funding implications.



Rachael Carruthers  
**POLICY PLANNER**

***Endorsed For Agenda***



Tim Harris  
**GROUP MANAGER DEVELOPMENT AND GROWTH**

**ATTACHMENT 1:**



9 February 2023  
Our Job no. 717785

Resource Consents  
Selwyn District Council  
PO Box 90  
Rolleston 7643

**The Property Group Limited**  
Level 11, Cornerstone House  
36 Customhouse Quay  
Wellington 6011  
PO Box 2874  
Wellington 6011

Dear Sir/Madam,

**Partial Uplift of Designation – #MP3: 69 Station Street, Leeston**

The Property Group Limited (TPG) is acting on behalf of New Zealand Police to apply for the partial Uplift of the Designation **#MP3** for the site at 69 Station Street, Leeston pursuant to Section 182 of the Resource Management Act 1991.

Please find enclosed a notice of removal of a designation. New Zealand Police has determined this designation is no longer required across this site and requests the Selwyn District Plan be amended to reflect this. For your information, New Zealand Police has determined that no other parties are affected by this uplift.

Please feel free to contact me if you have any questions or require further information.

Yours sincerely

**Susannah Goble**

Senior Planner

04 470 6105 / 021 197 3469  
[sgoble@propertygroup.co.nz](mailto:sgoble@propertygroup.co.nz)

## Form 23

**Notice of Removal of Designation - Section 182, Resource Management Act 1991**

<b>To the relevant local authority:</b>	Selwyn District Council
<b>And to the current owner of the site:</b>	New Zealand Police on behalf of Her Majesty the Queen.
<b>And to any likely affected parties:</b>	No parties are considered likely to be affected by the removal of the Designation #MP3 for the site at 69 Station Street, Leeston from Selwyn District Plan
<b>Requiring Authority:</b>	Minister of Police
<b>Agent:</b>	Susannah Goble Senior Planner The Property Group Limited (TPG) 021 197 3469 <a href="mailto:sgoble@propertygroup.co.nz">sgoble@propertygroup.co.nz</a>
<b>Address for service:</b>	The Property Group Limited PO Box 2874 Wellington 6140 Attention: Susannah Goble
<b>Site Description:</b>	69 Station Street, Leeston
<b>Legal description:</b>	Section 2 SO 566288
<b>Enclosed:</b>	Notice of Removal supporting information Appendix 1 – Record of Title Appendix 2 – Letter from New Zealand Police

The New Zealand Police, on behalf of the Minister of Police, gives notice that it no longer requires the Designation #MP3 on the site at 69 Station Street, Leeston, as identified in the Selwyn District Plan. The designation will remain for the adjoining site at 2 Cunningham Street, Leeston. The designation is for "Police Station and Residence."

The New Zealand Police on behalf of the Minister of Police requests the territorial authority to amend the District Plan accordingly, as required by section 182 of the Resource Management Act 1991.

## Partial Removal of Designation

**Applicant:** New Zealand Police  
**Address:** 69 Station Street, Leeston  
**Date:** 9 February 2023

## Document control

<b>Title:</b>	Partial Notice of Removal of the Designation at 69 Station Street, Leeston
<b>Client:</b>	New Zealand Police
<b>Job number:</b>	717785
<b>Prepared by:</b>	Susannah Goble – Senior Planner
<b>Signature:</b>	
<b>Reviewed by:</b>	Rachel Ritchie – Senior Planner
<b>Signature:</b>	

## 1. Introduction

New Zealand Police hereby gives notice under Section 182 of the Resource Management Act 1991 that the parcel of land designated as #MP3 located at 69 Station Street, Leeston and identified in Appendix E02 *Designations* section is no longer required for the designation purpose.

The parcel of land designated as #MP3 located at 2 Cunningham Street, Leeston and identified in the *Designations* section is still required and should be retained for the designation purpose.

## 2. Site Description

The 987m<sup>2</sup> site located at 169 Station Street, Leeston is held in one Record of Title legally described as Section 2 SO 566288.

The site contains one residential building and a garage. Vehicle access is via a driveway off Station Street close to the south-western boundary of the site.

The neighbouring site to the north-east at 2 Cunningham Street, held in a separate Record of Title legally described as Section 1 SO 566288, is also included within Designation #MP3 and should remain within this designation. This site at 2 Cunningham Street accommodates the existing police station.

Figure 1 (below) shows an aerial view of the subject site and its relationship to neighbouring properties.



Figure 1: Location of the site at 69 Station Street, Leeston (outlined in yellow).

### 3. District Plan Information

The site is identified as designation #MP3 on the District Plan Maps. The schedule of designations section of the District Plan notes the purpose of Designation #MP3 is for “Police Station and Residence”. There are no conditions in relation to Designation #MP3.

The site is zoned Living 1 in the Operative Selwyn District Plan and zoned Low Density Residential in the Proposed Selwyn District Plan. With the removal of the designation, the site will be subject to the activity specific standards that apply in the underlying Living 1 or Low Density Residential zone. The neighbouring site at 2 Cunningham Street would remain designated under #MP3.

It is noted that in accordance with section 10(1)(b) of the RMA that existing use rights apply to any non-compliance that exist once the designation is removed.

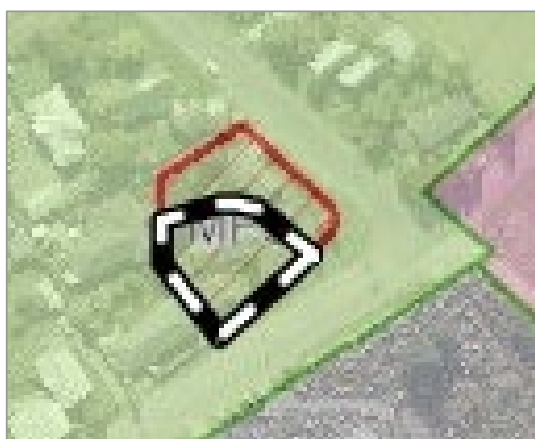


Figure 2: Operative District Plan map showing the designated sites at 69 Station Street and 2 Cunningham Street and underlying zoning



Figure 3: Proposed District Plan map showing the designated sites at 69 Station Street and 2 Cunningham Street and underlying zoning and overlays

The site is not subject to any overlays in the Operative District Plan. Under the Proposed District Plan the site is subject to the following overlays:

- Plain Flood Management Overlay
- Liquefaction Damage Unlikely Overlay

### 4. Notice of Removal Assessment

The property at 69 Station Street, Leeston is no longer required or used for New Zealand Police purposes and is being disposed of.

The property at 2 Cunningham Street is still required and used by New Zealand Police purposes and the designation will remain on this property.



#### 4.1. Names and addresses of owners and occupiers

Section 182(1)(b) of the RMA requires that the requiring authority must give notice in the prescribed form to every person who is known to be the owner or occupier of the land to which the designation relates.

The site at 69 Station Street is currently owned by Her Majesty the Queen and tenanted by the New Zealand Police. New Zealand Police are requesting this designation is removed on behalf of the requiring authority, the Minister of Police, and as such notice being served on the owner of the site can be assumed.

#### 4.2. Names and addresses of who are likely to be affected by the removal of the designation

Section 182(1)(c) of the RMA requires that the requiring authority gives notice in the prescribed form to every other person who, in the opinion of the requiring authority, is likely to be affected by the designation. No parties will be affected by the removal of the designation for the reasons outlined below:

- The subject site will retain its existing underlying zoning under the Operative District Plan of Living 1 (see Figure 2 above).
- Adjoining sites to the north, west, and north-east are in the Living 1 Zone. Sites further to the south-east are in the Outer Plains Zone and sites to the south, on the opposite side of Station Street, are in the Business 2 Zone. The removal of the designation will not impact the ability of surrounding neighbours to use their site as provided for by the District Plan.
- The site is no longer required for its designated purpose. The site is currently occupied by the New Zealand Police, following removal of the designation and upon proceeding with disposal of the site the New Zealand Police will vacate the site.

With the removal of the designation, owners of neighbouring properties will have more certainty over what activities can or will occur on the subject site as the designation provisions will no longer be able to override the District Plan provisions.

### 5. Conclusion

This notice has been completed in the prescribed form (Form 23) and given to Selwyn District Council (as the territorial authority concerned). New Zealand Police are acting on behalf of the Her Majesty the Queen as the owner of the site and no parties are affected by the partial removal of the designation.

Removing the designation from the site at 69 Station Street, while retaining the designation on the neighbouring site at 2 Cunningham Street, is considered best practice and essentially contributes to keeping the District Plan provisions up to date. It also ensures the site can be sold without any unnecessary uncertainty for future owners and occupiers.

The New Zealand Police on behalf of the Minister of Police request that Selwyn District Council amend the District Plan without using a Schedule 1 process as required by section 182 of the RMA.

## Appendix One – Record of Title



**RECORD OF TITLE  
UNDER LAND TRANSFER ACT 2017  
FREEHOLD  
Search Copy**



  
R.W. Muir  
Registrar-General  
of Land

**Identifier** **1032533**  
**Land Registration District** **Canterbury**  
**Date Issued** 13 January 2022

**Prior References**  
CB35A/67

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<b>Estate</b>	Fee Simple
<b>Area</b>	987 square metres more or less
<b>Legal Description</b>	Section 2 Survey Office Plan 566288
<b>Purpose</b>	Police (Residence)
<b>Registered Owners</b>	
Her Majesty the Queen	

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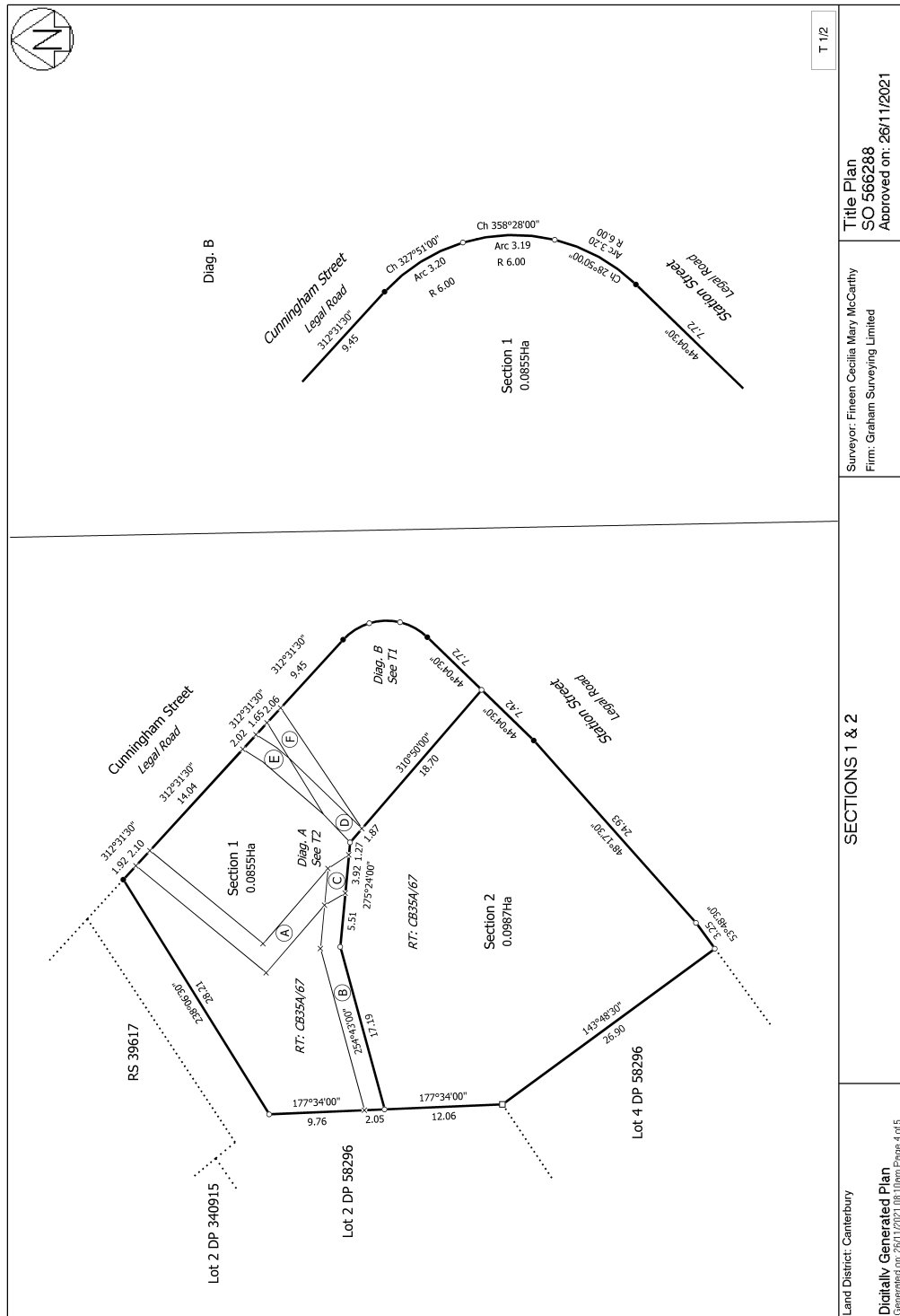
**Interests**

A386662.1 SUBJECT TO PART 9 OF THE NGAI TAHU CLAIMS SETTLEMENT ACT 1998 (WHICH PROVIDES FOR CERTAIN DISPOSALS RELATING TO THE LAND TO WHICH THIS CERTIFICATE OF TITLE RELATES TO BE OFFERED FOR PURCHASE OR LEASE TO TE RUNANGA O NGAI TAHU IN CERTAIN CIRCUMSTANCES) - 20.1.1999 AT 1.25 PM

Appurtenant hereto are rights to drain sewage, rights to drain water, rights to convey water and rights to convey electricity and telecommunications created by Easement Instrument 12316466.2 - 13.1.2022 at 1:09 pm

Identifier

1032533



## Appendix Two – Letter from the New Zealand Police



2 February 2023

Selwyn District Council  
Private Bag 90  
Norman Kirk Drive  
**Rolleston, 7643**

Dear Sir / Madam

**Removal of Designation MP3 at 69 Station Road, Leeston**

Pursuant to section 182 of the Resource Management Act 1991, New Zealand Police hereby gives notice that it no longer requires the following designation:

**Designation MP3: 69 Station Road, Leeston.**

The designation is no longer required as the site is no longer used as a police station (residence) and is being sold. The site is currently occupied by a tenant.

The New Zealand Police requests that Selwyn District Council amends the Selwyn District Council Plan accordingly as required by section 182 of the Resource Management Act 1991.

Yours sincerely

**Wayne Goodfellow**  
Director Property

**Police National Headquarters**

180 Molesworth Street. PO Box 3017, Wellington 6140, New Zealand.  
Telephone: 04 474 9499. Fax: 04 498 7400. [www.police.govt.nz](http://www.police.govt.nz)



## REPORT

**TO:** Chief Executive Officer

**FOR:** Planning and Climate Change Committee - 05 April 2023

**FROM:** Robert Love – Head of Strategy and Policy

**DATE:** 03 March 2023

**SUBJECT:** **BURNHAM PRIMARY SCHOOL – ALTERATION TO THE DESIGNATION - NOTICE OF REQUIREMENT DECISION**

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### RECOMMENDATION

*‘That the Council:*

- (a) Pursuant to Section 171(2) of the Resource Management Act 1991, the Selwyn District Council accepts the recommendation of the independent Commissioner to confirm the Notice of Requirement for the Burnham Primary School outlined in the report dated 21 February 2023 and attached (**Appendix A**).*
- (b) Delegates to the Head of Strategy and Policy the delegation to take any steps necessary to give effect to recommendation (a) above.’*

### 1. PURPOSE

This report seeks a decision from the Council to recommend that the Notice of Requirement for an alteration to the Designation for Burnham Primary School (Designation ME18) be **confirmed** for inclusion in the Selwyn District Plan.

### 2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

As a Requiring Authority the Ministry of Education has lodged a Notice of Requirement (NOR) pursuant to section 171(2) of the Resource Management Act 1991 (RMA), to alter the designation for Burnham Primary School, located at Godley Road, Burnham to include additional land parcels.

The land to be included in the designation is Section 4 (1,530m<sup>2</sup>), Section 5 (1,410m<sup>2</sup>), Section 2 (91m<sup>2</sup>), Section 6 (66m<sup>2</sup>), Section 7 (7m<sup>2</sup>) and Section 9 (53m<sup>2</sup>). The land has been acquired by the Minister of Education from the Minister of Defence for education purposes, as confirmed in the gazette notices provided with the application.

The Minister notes that a separate notice of requirement will be made by the Minister of Defence to alter Designation DE1, and therefore there may be a period of time where Designation ME18 may overlap part of Designation DE1.

The Minister also proposes to exclude land from the existing designation in the Operative and Proposed District Plans. The land to be excluded from the designation is Section 3 (16m<sup>2</sup>), Section 8 (116m<sup>2</sup>), Section 15 (33m<sup>2</sup>) and Section 16 (72m<sup>2</sup>).

The Notice of Requirement was not publicly notified, and no parties were considered to be adversely affected by the proposed designation. The conditions proposed to be attached the designation were considered to ensure that the noise levels from normal operations would not exceed the permitted noise limits.

The notification report and the recommendation were considered and written by an independent planning consultant. These reports were reviewed and endorsed by an independent commissioner and accepted by the Commissioner as their recommendation to Council.

### **3. PROPOSAL**

The Minister of Education (the Minister) has given notice of its requirement for an alteration to the Designation for Burnham Primary School (Designation ME18), located at Godley Road, Burnham.

The Minister proposes to undertake minor alterations to the existing designation in the Operative and Proposed District Plans with alterations to land to be included in the designation, as detailed in **Figure 1** and **2** below. The land to be included in the designation is Section 4 (1,530m<sup>2</sup>), Section 5 (1,410m<sup>2</sup>), Section 2 (91m<sup>2</sup>), Section 6 (66m<sup>2</sup>), Section 7 (7m<sup>2</sup>) and Section 9 (53m<sup>2</sup>). The land has been acquired by the Minister of Education from the Minister of Defence for education purposes, as confirmed in the gazette notices provided with the application.

The Minister notes that a separate notice of requirement will be made by the Minister of Defence to alter Designation DE1, and therefore there may be a period of time where Designation ME18 may overlap part of Designation DE1.

The Minister also proposes to exclude land from the existing designation in the Operative and Proposed District Plans. The land to be excluded from the designation is Section 3 (16m<sup>2</sup>), Section 8 (116m<sup>2</sup>), Section 15 (33m<sup>2</sup>) and Section 16 (72m<sup>2</sup>).





Figure 1 Site Plans

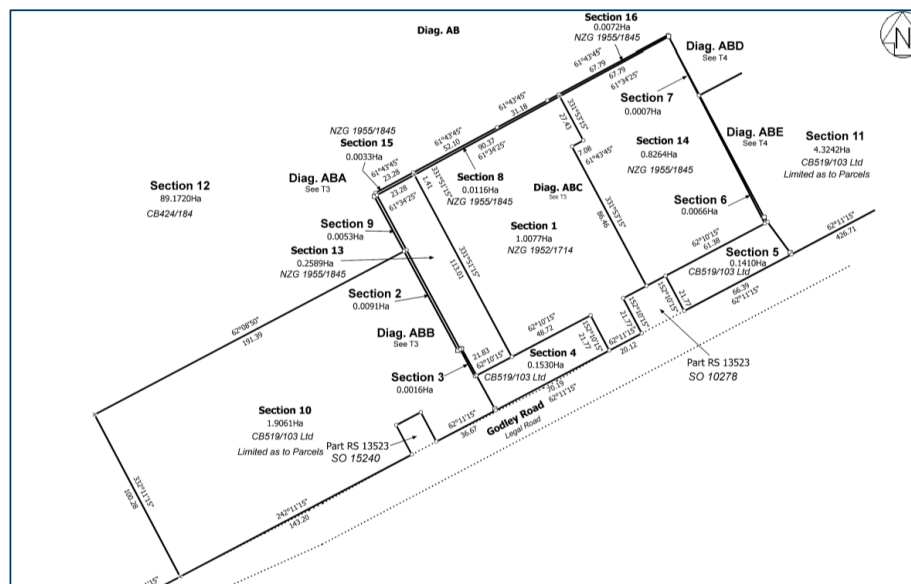


Figure 2 Parcels to be included in Designation

The proposed works associated with the NOR

No works are currently proposed. Any development of the site will be subject to the Outline Plan process.

#### 4. OPTIONS

The Council has four options in its decision making.

- a. To **accept** the Commissioner's recommendation to recommend confirming the designation. Through the Resource Management Act process, the environmental impacts have been examined and are shown to be acceptable.
- b. To **reject** the Commissioners recommendation and modify the requirement. It is not considered that modifying the requirement is necessary as the NOR has been through a rigorous Resource Management Act assessment process and the recommendation is in line with what was applied for.
- c. To **recommend conditions**. The NOR has been through a rigorous Resource Management Act assessment process and no conditions are considered necessary.
- d. To **recommend withdrawing** the alteration to the designation.

#### 5. VIEWS OF THOSE AFFECTED / CONSULTATION

- (a) **Views of those affected**  
Pursuant to section 169(1) of the Resource Management Act, the Council decided that no parties were adversely affected by the proposed designation, and therefore notification of the NOR was not required.
- (b) **Consultation**  
Pursuant to section 169(1) of the Resource Management Act, the Council decided that no parties were adversely affected by the proposed designation, and therefore no consultation was undertaken.
- (c) **Māori implications**  
No implications for Maori are anticipated, given the largely administrative change to the Designation.
- (d) **Climate Change considerations**  
No implications for Climate Change are anticipated, given the largely administrative change to the Designation.

#### 6. FUNDING IMPLICATIONS

There are no funding implications to Council.



Robert Love  
**HEAD OF STRATEGY AND POLICY**

***Endorsed For Agenda***



Tim Harris  
**GROUP MANAGER DEVELOPMENT AND GROWTH**

## **Appendix A – S171 Report**

## Section 171 Resource Management Act 1991



Report pursuant to s. 42A of the Resource Management Act 1991 recommending whether or not a notice of requirement should be:

- Confirmed, modified, have conditions imposed, or be withdrawn.

**Author:** Jane Anderson

**Position:** Consultant Planner

**Resource Consent Number:** D230001

<b>REQUIRING AUTHORITY:</b>	Minister of Education
<b>PROPOSAL:</b>	To alter the designation for Burnham Primary School (Designation ME18)
<b>LOCATION:</b>	3 Chaytor Avenue, Burnham
<b>LEGAL DESCRIPTION:</b>	Res 4809, 4810, 4654, Pt RS 13523 Block II, Leeston Survey District

## Introduction

1. The Minister of Education (the Minister) has given notice of its requirement for an alteration to the Designation for Burnham Primary School (Designation ME18), located at Godley Road, Burnham.
2. The Minister proposes to undertake minor alterations to the existing designation in the Operative and Proposed District Plans with alterations to land to be included in the designation, as detailed in **Figure 1** and **2** below. The land to be included in the designation is Section 4 (1,530m<sup>2</sup>), Section 5 (1,410m<sup>2</sup>), Section 2 (91m<sup>2</sup>), Section 6 (66m<sup>2</sup>), Section 7 (7m<sup>2</sup>) and Section 9 (53m<sup>2</sup>). The land has been acquired by the Minister of Education from the Minister of Defence for education purposes, as confirmed in the gazette notices provided with the application.
3. The Minister notes that a separate notice of requirement will be made by the Minister of Defence to alter Designation DE1, and therefore there may be a period of time where Designation ME18 may overlap part of Designation DE1.
4. The Minister also proposes to exclude land from the existing designation in the Operative and Proposed District Plans. The land to be excluded from the designation is Section 3 (16m<sup>2</sup>), Section 8 (116m<sup>2</sup>), Section 15 (33m<sup>2</sup>) and Section 16 (72m<sup>2</sup>).



Figure 1 Site Plans

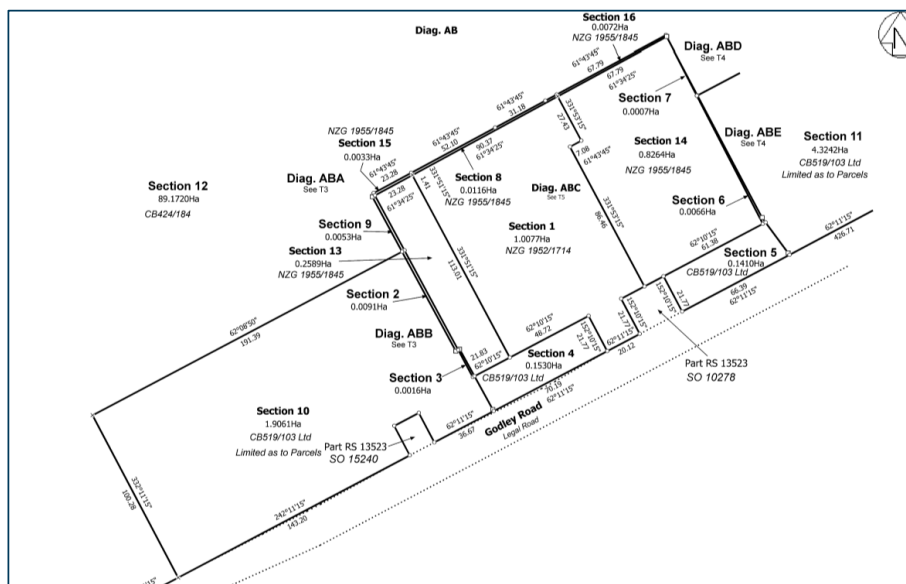


Figure 2 Parcels to be included in Designation

5. No other alterations to Designation ME18 are proposed and no conditions are proposed.

## Description of the Existing Environment

6. The application site is located at Godley Road, Burnham, on the eastern side of Chaytor Avenue. The site contains Burnham Primary School, with a current roll of approximately 124 students. The school grounds contain the main school buildings, car parking area and hard surface courts, with a playing field in the northern eastern portion of the site. The site currently has its main frontage and pedestrian entrance to Godley Road.
7. The site is directly adjacent to the Burnham Military Camp. The Military Camp comprises of a range of dwellings, training facilities and buildings, amenities, fields and grounds accessed through internal roads.
8. The Main South Rail Line and State Highway 1 are located on the southern side of Godley Road.

## Notification

9. A decision regarding notification pursuant to sections 169, 149ZCB(1)-(4), 149ZCC(1)-(4), 149ZCE and 149ZCF has been undertaken separately. It determined that the NOR be processed on a non-notified basis.

## Matters to be Considered

10. Section 171 of the Resource Management Act 1991 sets out the matters which Selwyn District Council must have regard to in considering the effects on the environment of allowing a notice of requirement. In this case the relevant matters are:
  - a regional policy statement or proposed regional policy statement (s. 171(1)(a)(iii));
  - a plan or proposed plan (s. 171(1)(a)(iv));
  - whether adequate consideration has been given to alternative sites, routes, or methods of undertaking the work if either the requiring authority does not have an interest in the land sufficient for undertaking the work; or it is likely that the work will have a significant adverse effect on the environment (s. 171(1)(b));
  - whether the work and designation are reasonably necessary for achieving the objectives of the requiring authority for which the designation is sought (s. 171(1)(c));
  - any other matter the territorial authority considers reasonably necessary in order to make a decision on the requirement (s. 171(1)(d)); and
  - any positive effects on the environment to offset or compensate for any adverse effects that may result from the activity enabled by the designation (s. 171(1B)).
11. All matters listed in s. 171 (1) are subject to Part 2 of the Act, which contains its purposes and principles.

## Assessment of Environmental Effects

12. The actual and potential adverse effects of the proposal relate to visual, character and amenity effects, noise and transport effects.

### Visual, character and amenity effects

13. The proposal seeks to include existing vacant lots, Sections 4 and 5, located along the road frontage of the school. No works are proposed to change the use of this land as part of the current application, although the applicant notes that the military fence along Godley Road is likely to be removed.

14. Section 4 and 5 have a combined area of 2940m<sup>2</sup>. The scale of the proposed additional land will provide redevelopment opportunities for the school. While it is noted that there are no conditions on this designation, any future development of Section 4 and 5 will be subject to the Outline Plan process.
15. It is considered that the location of Section 4 and 5 ensures that these site visually read as though they are currently a part of the school site. It is considered that any adverse effects resulting from the inclusion of Section 4 and 5 will be less than minor for adjacent residential dwellings and users of the adjacent public spaces.
16. The proposed alterations to the side and rear boundaries of the site will not result in any discernible visual effects, as the alteration follows the position of the existing military security fence.

#### Noise

17. The alteration to the designation does not seek to make any land use changes. It is noted that the inclusion of Section 4 and 5 into the designation may result in the future development of this area for education purposes, with consequential noise effects. It is considered appropriate that these matters are assessed through the Outline Plan process.
18. As no changes are proposed to the current land uses of the site, it is considered that any noise emitted from the site will remain unchanged and no additional noise effects will be generated from the proposed alteration to the boundaries.
19. I consider that any potential noise effects associated with the proposed alteration to the designation will be less than minor.

#### Traffic

20. As has been noted, the proposal does not seek to make any changes to the land use patterns of the site and therefore traffic effects are considered to remain unchanged. As the application notes, any capital works, including vehicle access, parking and onsite vehicle circulation for the school will require an Outline Plan.

#### Conclusion on adverse effects

21. Overall, I consider that the visual effects, effects on rural character, and amenity, and noise of the proposed alteration to the designation will be less than minor.

## **Operative Selwyn District Plan**

22. The subject site is zoned Rural Outer Plains in the Operative District Plan. The District Plan objectives and policies that are considered relevant are as follows:

#### *Objective B3.4.1*

*The District's rural area is a pleasant place to live and work in.*

#### *Objective B3.4.2*

*A variety of activities are provided for in the rural area, while maintaining rural character and avoiding reverse sensitivity effects.*

#### *Policy B3.4.1*

*Recognise the Rural Zone as an area where a variety of activities occur and maintain environmental standards that allows for primary production and other business activities to operate.*

#### *Policy B3.4.3*

*Avoid, remedy, or mitigate significant adverse effects of activities, on the amenity values of the rural area.*

23. The policy framework for the rural environment seeks to recognise and provide for a variety of rural activities where the rural amenity of the area is maintained. It is considered that the proposal will maintain the existing character and amenity of the receiving environment.
24. It is considered that the proposal is consistent with the quality of the environment objectives and policies.



### Summary – District Plan Objectives and Policies

25. Overall, I consider the proposal to be consistent with the relevant objectives and policies of the Operative District Plan.

## Proposed District Plan Objectives and Policies

26. The Proposed District Plan objectives and policies that I consider relevant are:

GRUZ-O1

*Subdivision, use, and development in rural areas that:*

- 1. supports, maintains, or enhances the function and form, character, and amenity value of rural areas;*
  - 2. prioritises primary production, over other activities to recognise its importance to the economy and wellbeing of the district;*
  - 3. allows primary production to operate without being compromised by reverse sensitivity; and*
  - 4. retains a contrast in character to urban areas.*
27. Objective GRUZ-O1 seeks to ensure that development in the rural zone supports, maintains or enhances the function, form and character and amenity values of rural areas. It is considered that the proposal will maintain the existing character and amenity of the receiving environment.

### Summary – District Plan Objectives and Policies

28. Overall, I consider the proposal to be consistent with the relevant objectives and policies of the Proposed District Plan.

## Weighting Between District Plans

29. Section 104(1)(b) requires decision makers to take account of any relevant plan or proposed plan. Where there is conflict between an operative and proposed plan, a weighting assessment is required to determine which plan should be afforded dominant weight.
30. In this case, as the conclusions reached in the above assessment lead to the same conclusion under both the Operative District Plan and Proposed District Plan, no weighting assessment is required.

## Canterbury Regional Policy Statement

31. This proposal is not considered to be of a nature or scale that challenges the provisions of the Regional Policy Statement.

## Alternative sites

32. Under s. 171(1)(b) the Council must have particular regard to whether adequate consideration has been given to alternative sites or methods if the requiring authority does not have an interest in the land sufficient for undertaking the work, or it is likely that the work will have significant adverse effects on the environment.
33. The land has been acquired by the Minister of Education from the Minister of Defence for education purposes. It is considered that as the Requiring Authority is the owner of the application site, and the adverse effects on the proposal have been assessed as being minor, there is no requirement to consider alternative sites under s171(1)(b).

## Necessity of the designation

34. Section 171(1)(c) requires the Council to have particular regard to whether the designation is reasonably necessary to achieve the objectives of the requiring authority. As set out in the application, the proposed change is deemed “*necessary as a transfer of land has occurred between the Minister of Education and the Minister of Defence*”. The proposed changes are sought to enable Designation M18 to “*better align with the location of the existing military security fence, in order to reflect the land area, which is currently used by the School and NZDF*”.
35. Once stated, it is not appropriate to question the Requiring Authority’s choice or expression of objective for which the designation is said to be necessary. Therefore, the question becomes whether the designation, as a form of RMA approval, and the associated works are reasonably necessary to achieve the objective stated by the Requiring Authority, and whether the extent of land affected by the designation is reasonably necessary for achieving the objectives of the works.
36. Having considered the information provided in the NOR, the Requiring Authority’s stated objective, the Requiring Authority has adequately demonstrated that the NOR is reasonably necessary. Designation of the additional areas of land site for educational purposes will formally confirm the school site’s boundaries to reflect the land which is currently used by the School and NZDF.

## Part 2 Resource Management Act 1991


37. The purpose of the Resource Management Act 1991 is to promote the sustainable management of natural and physical resources. In summary enabling people and communities to provide for their well-being, while sustaining resources and addressing any adverse effects.
38. I consider that the proposed alteration to the designation will promote the sustainable use of land, buildings and infrastructure to meet the reasonably foreseeable educational needs of the community while avoiding, remedying or mitigating adverse effects on the environment. Therefore, I consider that the proposal is in accordance with the purpose and principles of the Resource Management Act 1991.

## Conclusion


39. Having taken into account the matters that must be considered under s. 171 of the RMA, it is my conclusion that the alteration to the designation promotes the purpose of the RMA and is reasonably necessary to achieve the Requiring Authority’s objectives.
40. Further, it is in my view that any adverse effects caused by the proposed alteration to the designation will be less than minor.
41. The NOR is also considered to be consistent with relevant statutory documents and reasonably necessary in the context of the s. 171 considerations.

## Recommendations

42. For the reasons set out in the foregoing assessment, I recommend to the Council that the Notice of Requirement (D23001) to alter the designation for Burnham Primary School (ME18) at Res 4809, 4810, 4654, Pt RS 13523 Block II, Leeston Survey District be confirmed pursuant to s.171(2)(a) of the Resource Management Act 1991.

<p><b>Reported and recommended by</b></p>  <p><b>Jane Anderson</b> <b>Consultant Planner</b></p>	<p><b>Date: 20 February 2023</b></p>
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That, having considered the notice of requirements and the above report, I adopt the findings of this report and recommend that the Selwyn District Council recommend Minister of Education confirm the designation pursuant to s. 171 of the Resource Management Act 1991.

 <p><b>Nathan O'Connell</b> <b>Commissioner</b></p>	<p><b>Date: 21 February 2023</b></p>
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**RESOLUTION TO EXCLUDE THE PUBLIC****Recommended:**

*'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1	To maintain legal professional privilege	Section 7(2)(g)
1	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2      *that appropriate officers remain to provide advice to the Committee.'*