

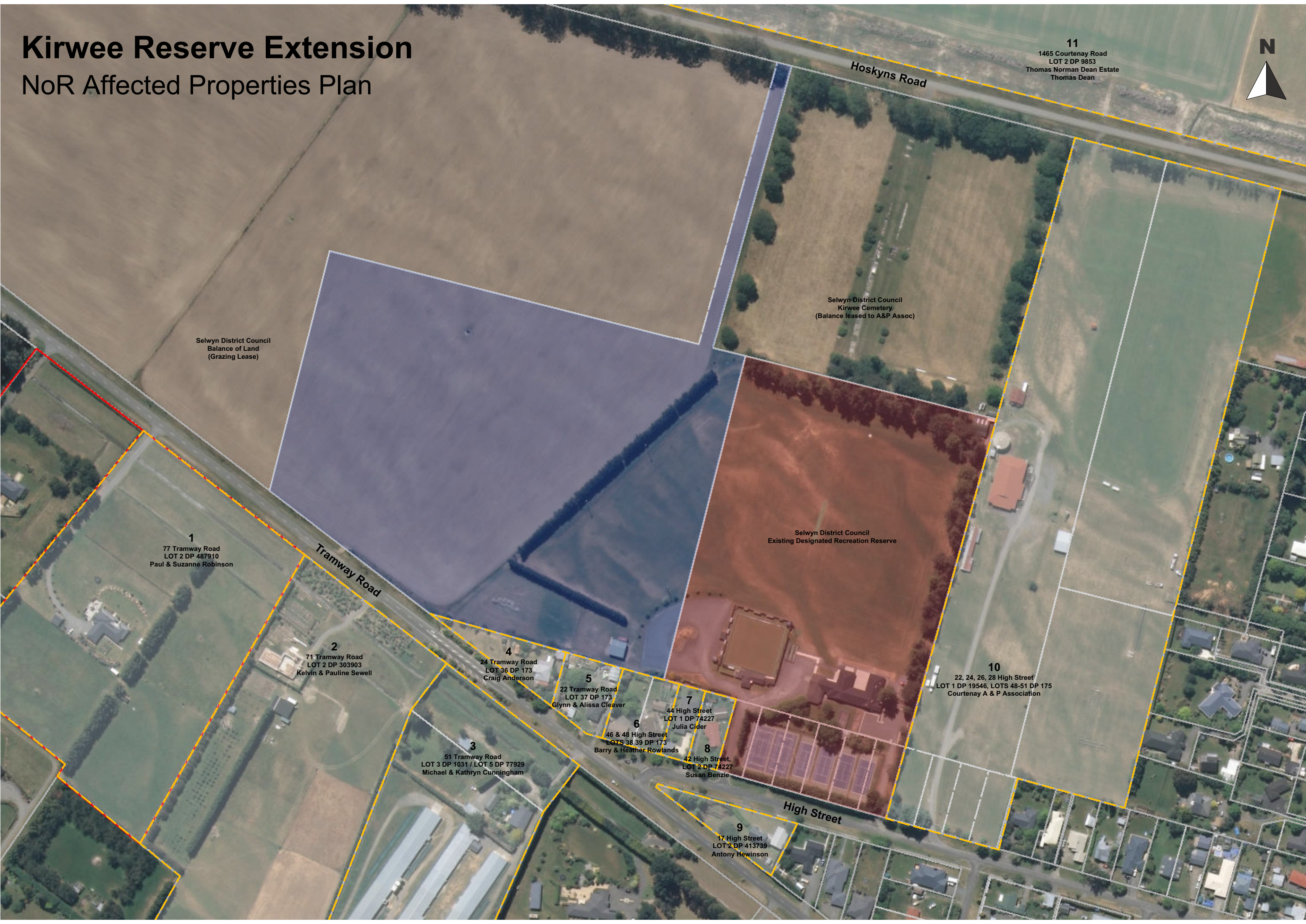
## **Appendix I**

### **Consultation Letter and Identified Properties**



# Kirwee Reserve Extension

## NoR Affected Properties Plan



**1**  
77 Tramway Road  
LOT 2 DP 487910  
Paul & Suzanne Robinson

**2**  
71 Tramway Road  
LOT 2 DP 303903  
Kelvin & Pauline Sewell

**3**  
51 Tramway Road  
LOT 3 DP 1031 / LOT 5 DP 77929  
Michael & Kathryn Cunningham

**4**  
24 Tramway Road  
LOT 36 DP 173  
Craig Anderson

**5**  
22 Tramway Road  
LOT 37 DP 173  
Glynn & Alissa Cleaver

**6**  
46 & 48 High Street  
LOTS 38 39 DP 173  
Barry & Heather Rowlands

**7**  
44 High Street  
LOT 1 DP 74227  
Julia Cider

**8**  
42 High Street,  
LOT 2 DP 74227  
Susan Benzie

**9**  
17 High Street  
LOT 2 DP 413739  
Antony Hewinson

Selwyn District Council  
Kirwee Cemetery  
(Balance leased to A&P Assoc)

Selwyn District Council  
Existing Designated Recreation Reserve

**10**  
22, 24, 26, 28 High Street  
LOT 1 DP 19546, LOTS 48-51 DP 175  
Courtenay A & P Association

**11**  
1465 Courtenay Road  
LOT 2 DP 9853  
Thomas Norman Dean Estate  
Thomas Dean



31 July 2019

Name

Address 1

Address 2

**CHRISTCHURCH 7676**

Dear resident

### **Proposed land extension and development of Kirwee Recreation Reserve**

Selwyn District Council is proposing to extend and enhance the Kirwee Recreation Reserve. We are contacting you as an owner of property in the immediate vicinity of the existing reserve and planned extension, and value any initial feedback you may have on what is proposed. An outline of the proposed extension is shown in the enclosed Draft Master Plan and landscape drawings.

The Council has purchased additional land to extend the reserve and provide for the future sports and recreation needs of the Kirwee community. The land is located off Tramway Rd and extends west of the current reserve boundary.

As part of the process, the Council intends to designate the new area of land for "Recreation Reserve Purposes". This will require Council to submit a Notice of Requirement under the Resource Management Act (1991), in a similar manner to a resource consent application. This process is explained further in the enclosed 'Designation Process' information sheet. Also enclosed is a 'Site Location Plan' showing the reserve extension – which is proposed to be designated.

The Council has worked with the Kirwee Community and Reserve committees to jointly develop a master plan that will to guide future development of the reserve.

The reserve extension works will include:

- a formed perimeter walkway
- native and specimen tree planting
- an open space area that can be used for off-leash dog exercise
- informal areas for children's play (eg a BMX 'pump' track).

The additional reserve land will also make it possible to realign the existing number two rugby field and provide a second dedicated cricket oval.

New developments proposed for the existing reserve include:

- a centralised 'community hub' that will include playground facilities for all age groups

- a basketball half-court
- other amenities such as public toilets, formed footpaths, shelter, picnic areas and seating

Additional car parking will be created along the southern reserve boundary (next to the existing formed car parking) to cater to activities located within new areas of the reserve. There is space allocated for further parking should there be a demand in future.

Funding for the implementation of the master plan has been provided for within Council's Long-Term Plan.

### **Your feedback on the plans**

The Council welcomes any written feedback on the proposal. This can either be addressed to:

**Selwyn District Council  
ATTN: Derek Hayes,  
PO Box 90  
Rolleston 7643**

or emailed to: **derek.hayes@selwyn.govt.nz**

Feedback is due by 5pm on Thursday 29 August 2019.

### **Community meeting**

The Kirwee Community and Reserve Committees are also holding a community meeting to provide an opportunity for residents to view and discuss the plans in detail with committee members who have been involved in the planning of the proposed development.

This meeting will be held at 9.30am on Saturday 24 August 2019, at the Kirwee Reserve Pavilion.

There will also be a further opportunity for formal submissions on the designation for the proposed recreation reserve in the near future (as noted in the enclosed 'Designation Process' information' sheet).

If you have any questions about the proposed reserve extension and redevelopment, please feel free to contact me on (03) 347 2952 or via email (as above).

Yours faithfully,



**Derek Hayes  
PROPERTY & OPEN SPACE PLANNER**

## **Kirwee Recreation Reserve Designation process – further information**

Part of the Kirwee Recreation Reserve proposal is to officially designate the new area of land for Recreation Reserve Purposes.

The Resource Management Act 1991 (RMA) allows Selwyn District Council to designate land for large public projects or works. This is called a designation and it authorises specific land uses at a site, in this case recreation reserve activities without the need for resource consent. Once the designation is in place, the Council may carry out works in accordance with the designation (which may be subject to conditions), without the subsequent need to comply with district plan rules. However, the Council must submit an Outline Plan of Works for larger scale works to demonstrate that the development is in accordance with the purpose of the designation: Recreation Reserve.

To designate the land, the Council must submit a Notice of Requirement (NoR), in a similar manner to a resource consent application. A NoR is the way the Council gives notice that it is seeking to designate the land for a specific purpose. Before applying for a NoR the Council will undertake the following:

- Investigating the strategic need for the project
- Consulting with the community and affected landowners
- Assessing options and evaluations before selecting a preferred option
- Commissioning specialist assessments on project and environmental effects and how they can be avoided, managed or mitigated

Any NoR for a designation may be publicly notified or limited notified and will depend on the extent of the effects on the environment. If the NoR is publicly notified any member of the public can then prepare and lodge a submission with the Council within 20 working days. If the application is limited notified then those parties to which the application is notified can submit on the application.

If the NoR is notified, a public hearing may be held, at which all submitters are able to be heard.

A recommendation on whether the designation should be confirmed in the District Plan (with or without modification to the conditions) or be withdrawn will be made by an independent commissioner as the Council is both the requiring authority and the decision maker. A decision is then made to either accept or reject the recommendation in part or full.

Once the designation is in place, an Outline Plan will be submitted to the Council. The Outline Plan provides details on the proposed works and in this case it will provide further details on the facilities proposed for both the redevelopment of the existing Kirwee Recreation Reserve and the works proposed for the reserve extension.