

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBER
ON WEDNESDAY 23 NOVEMBER 2022 COMMENCING AT 1.00PM**

PRESENT

Mayor Sam Broughton, Councillors, P M Dean, S N O H Epiha, L L Gliddon, D Hasson, M B Lyall, S G McInnes (via Zoom), G S F Miller, R H Mugford, E S Mundt & N C Reid

IN ATTENDANCE

Messrs. D Ward (Chief Executive), K Mason (Group Manager Enabling Services), T Harris (Group Manager Development and Growth), M Washington (Group Manager Infrastructure & Property), R Raymond (Communications Advisor), S Clarke (Team Leader Animal Control), A Spanton (Senior Biodiversity Specialist), A Coskun (ICT Desktop Support Officer), D Wilson (CORDE Chief Executive), M Johnston (District Licensing Inspector), J Schrier (Water Services Project Manager), R Love (Head of Strategy and Policy) G Morgan (Head of Operational Delivery), R Allen (Acquisitions, Disposals and Leasing Manager), and S Tully (Mayor's Advisor); Mesdames D Kidd (Group Manager Community Services & Facilities), R Carruthers (Policy Planner), S Atherton (Regulatory Manager), K Johnston (Senior Communications Advisor), D Ford (Biodiversity Specialist), E McLaren (Water Services Delivery Manager), and N Smith (Executive Assistant to the Chief Executive) and Ms T Davel (Committee Advisor)

The meeting was livestreamed.

The Mayor welcomed everyone especially the three new councillors and congratulated all after the elections.

APOLOGIES

None.

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None.

CONFLICTS OF INTEREST

Councillor Hasson in respect to the items on District Licensing; District Plan; and in public excluded the item on the mediation process.

PUBLIC FORUM

None.

CONFIRMATION OF MINUTES

1. **Minutes of the inaugural meeting of the Selwyn District Council held in the Council Chamber on Wednesday 2 November 2022**

Moved – Councillor Gliddon / **Seconded** – Councillor Lyall

‘That the Council confirms the minutes of the inaugural meeting of the Selwyn District Council held on Wednesday 2 November 2022, as circulated.’

CARRIED

MATTERS REQUIRING ATTENTION

Deferred to December meeting.

REPORTS

1. **Mayor**
Mayor’s Report

The Mayor was appointed the new Chair for the provincial sector for Local Government new Zealand. He is no longer the Chair for Zone 5.

Moved – Mayor Broughton / **Seconded** – Councillor Lyall

‘That the Council receives the Mayor’s report for September and October 2022 for information.’

CARRIED

2. **Chief Executive**
Chief Executive’s Report

The report was mainly for information and the Chief Executive noted it also proposed the appointment of the Mayor to the Canterbury Regional Transport Committee (RTC).

Statistics will be provided regarding the population increase and in particular the split between rural and urban.

Moved – Councillor Lyall / **Seconded** – Councillor Dean

'That Council:

- (a) receives the Chief Executive's report for information;*
- (b) agrees to the appointment of Mayor Sam Broughton to the Canterbury Regional Transport Committee (RTC) for the current Triennium; and*
- (c) approves the additions / alterations to the Delegations Manual, as presented.'*

CARRIED

3. Chief Executive

Adoption of Code of Conduct

Moved – Councillor Epiha / **Seconded** – Councillor Reid

'That Council adopts the attached Code of Conduct for the 2022-2025 Triennium.'

CARRIED

4. Chief Executive

Elected Member remuneration

Moved – Councillor Lyall / **Seconded** – Councillor Gliddon

'That Council:

- (a) acknowledges that the Remuneration Authority has allocated a sum of \$555,420 for annual remuneration for elected members to the Selwyn District Council; and*
- (b) accepts the direction from the Remuneration Authority that the pool of funds must be fully allocated; and*
- (c) advises the Remuneration Authority that it wishes to allocate the annual sum of \$65,344 to the Deputy Mayor, and the annual sum of \$54,453 to all other elected members of Council, for the period commencing 17 October 2022.'*

CARRIED

5. Chief Licensing Inspector

Joint District Licensing Committee and Chief Licensing Inspector Monthly Report for period 1 August 2022 to 31 August 2022

Chief Licensing Inspector, Malcolm Johnston and Regulatory Manager, Sue Atherton told Council the recently held Highland Games had record numbers in attendance, around ten thousand people. It was great to see the confidence returning to the communities. The Garden Party at Lincoln University, however, did not go very well.

There had been subsequent meetings with the police after numerous complaints were received. This should lead to new processes next year.

Regulatory Manager, Sue Atherton explained to Council the need for a review of the local alcohol policy which is due shortly. She asked for councillors to consider putting up their hands for the formation of a subcommittee to hear submission and guide the content of the policy. Staff regard it as a very important piece of regulation to minimise alcohol harm and administer licensing. The Subcommittee will likely start their work in early 2023.

Moved – Councillor Dean / **Seconded** – Councillor Mugford

That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for August 2022.'

CARRIED

6. Chief Licensing Inspector

Joint District Licensing Committee and Chief Licensing Inspector Monthly Report for period 1 September 2022 to 30 September 2022

Moved – Councillor Dean / **Seconded** – Councillor Mugford

That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for September 2022.'

CARRIED

7. Regulatory Manager

Dog Control Policy and Procedures Report 1 July 2021 – 30 June 2022

Team Leader Animal Control, Steve Clarke, told Council this was a mainly statutory report and covers the past financial year. A copy is also forwarded to Department of Internal Affairs. It shows the number of dogs in the District and this has increased with about 70 dogs per month.

The Mayor asked whether there was a similar type of process or measuring around cats, but staff said not yet.

Moved – Councillor Reid / **Seconded** – Councillor Gliddon

'That the Council resolves:

- i) The Dog Control Policy and Practices Report for the period 1 July 2021 to 30 June 2022 be adopted*
- ii) That the Report is notified in Council Call*
- iii) That the Report is sent to the Secretary for Local Government within one month of adoption.*

CARRIED

8. Senior Biodiversity Advisor & Biodiversity Officer

Biodiversity Update

Biodiversity Officers Denise Ford and Andy Spanton told Council they had a very busy work programme which continues to grow as we remain active in our communities. They said the key thing was partnerships with others including Department of Conservation, Environment Canterbury Regional Council and others.

Their report noted the key biodiversity projects they were currently involved with. The Mayor asked about weed control and how much of it was the District Council's responsibility before it became ECan's problem. Staff noted that it was a matter of compliance and that ECan was putting less of an effort into weed control in some places. Gorse and broom also spread slower than some of the other weeds.

Staff also reiterated a large part of what they do with land owners was around education.

Moved – Councillor Epiha / **Seconded** – Councillor Lyall

'That Council'

a) *Receives this report*

b) *Continues to support and guide the biodiversity work programme.'*

CARRIED

9. Group Manager Community Services and Facilities

Community Services and Facilities Group update

Group Manager Community Services and Facilities, Denise Kidd, updated Council on the activities of her team. Councillors said it was good to see the utilisation of our facilities and it was good for helping people's wellbeing. It was confirmed that people in hardship could utilise their community services card for access to swimming pools, for example.

Moved – Councillor Dean / **Seconded** – Councillor Mugford

'That the Council receives the Report "Community Services and Facilities Group Update" for information.'

CARRIED

10. Asset Manager Water Services and Water Services Delivery Manager

Water Services Monthly Update

Moved – Councillor Reid / **Seconded** – Councillor Lyall

'That the Council'

a) *receives the report "Water Services Monthly Update" for information; and*

- b) *approves the water race on East Maddisons Road, approximately 1.2 km across the Selwyn District Council Stock Water Race Network, to remain open.'*

CARRIED

At 2.30pm Bill Bayfield from Taumata Arowai joined the meeting online to talk about chlorination.

11. Notice of Motion: Councillor Grant Miller

Notice of Motion - Chlorination

Councillor Miller submitted his notice of motion and then spoke to it.

He acknowledged and reflected on the efforts of Council staff, especially Messrs. Murray England and Murray Washington to make sure structures were installed. Councillor Miller said his perception was that Council begrudgingly implemented temporary chlorination while awaiting exemptions. The advice received at the time was that this was the only option. Recently there has been an awareness of an alternative view, which provided a more pragmatic approach and one Council was waiting for. It provided a pathway forward, rather than enforcement of an action. Councillor Miller said the risk factors haven't changed, rather the parameters did. He referred to a local community like Lincoln which had some of the best water provided to them previously, yet now the water is chlorinated.

Councillor Miller said he would ask for a pause on chlorination of all temporary water supplies although the opportunity is much wider than that. He said that the issue should be approached through the Greater Christchurch Partnership and collaboration with both Waimakariri District Council and Christchurch City Council.

The Mayor thanked Mr Bill Bayfield for joining Council to talk on the direction that Taumata Arowai was taking. Mr Bayfield noted the risk framework post-earthquake was entirely valid and they were looking at a different risk framework now. He said Selwyn District Council officers have done a good job and Council made a decision on it, also taking that extra step forward to chlorinate some of the water supplies.

Christchurch chlorinates 80% of their supply and the other 20% was agreed with Ministry of Health. Waimakariri also have chlorination ability. Mr Bayfield said he was not going to tell Council what decision to take but they need to assess their risks. The process was done well by Council staff and they told Council what they did and how they got to that point. Mr Bayfield said Taumata Arowai would support it. Council's position is the most secure and most certain at this stage, and it was entirely their call what to do next.

He cautioned that to decide to turn it off now before the exemptions are sorted out - and it can't be guaranteed that the exemptions will be granted – but to turn it off now Council would have to look closely at the reasons for doing it. If Council did not have the advice of officers to make the decision, he said that Council would be making a political decision and if there is another problem, then that will place Council in a difficult position.

Mr Bayfield said he was seeking a plan to cover all 3 councils and sort it out within the next year. Council's decision to chlorinate its water supplies was to tell Taumata Arowai that Council has recognised the risk and undertaken to supply safe water to its communities.

Councillor McInnes noted that Rakaia Huts had still not heard back and based on timeframes they would be looking at another 4 – 5 years, not the end of 2023. Mr Bayfield said this was a reasonable point and he would have a response on Rakaia Huts before Christmas.

The Chief Executive spoke noting that he needed to discuss with Council, aspects of process, risk assessment and legal exposure. He said Council was today debating a notice of motion in respect to concerns about consistency of approach to residual disinfection (chlorination) and how this may be perceived in the eyes of Councillors and the public. He said Council should remind themselves there are 26 schemes across the Selwyn district and all of these have different risk-ranking assessments.

In May 2022 Council considered a staff paper, acknowledged the legislative requirements and agreed on a programme outlined by staff to proceed with residual disinfection. If Council resolves to support the notice of motion on today's agenda, it is effectively rescinding the resolution of Council in May 2022. It is also taking a position that is contrary to legislation and there is requirement for Councillors to understand potential risk and legal exposure.

The first concern he had was that Councillors are debating an issue without the benefit of a staff paper which identifies the background to the matter being discussed, statutory requirement, process, and our obligations to our community.

From a staff perspective, we have ongoing concerns about legal exposure. Section 29 of the Water Services Act imposes a duty on every officer, employee and agent of a drinking water supplier to exercise due diligence to ensure that the drinking water supplier complies with any legislative duty.

There are significant fines for breaching this duty and we point out that unlike Council officers, agents or employees, elected members are not charged with an offence under this legislation.

Concern about legal exposure has been expressed, not only by Council staff, but also by the Chief Executive of CORDE on behalf of his staff as a result of their contractual obligations to Council.

The Chief Executive continued to say that he was concerned as to process that needs to be followed to get to that point.

He suggested that Council:

- Requests staff to continue to revise the risk assessment for each of its potable water schemes
- On receiving a report from staff at its next meeting, considers Council's position on temporary chlorination and
- Continues to work with Taumata Arowai to seek exemptions for all potable water schemes which are not permanently disinfected.

This would require Council to agree to receive a report on the matter at its meeting of 14 December 2022. That would then ensure that Council follows due process in respect to the preparation of a staff report, to assess the risk to Council, its employees,

and the community, and to better understand from the regulator, the approach that is being taken to residual disinfection on a more consistent basis.

In response to a question from Councillor Hasson with regard to delivering performance measures and outcomes, Mr Bayfield said that 3 Waters can't be judged on what Taumata Arowai has done. There is also no extension, and what was conveyed to the three Councils was that, if the risk doesn't change the entity won't take any action.

He added that Council's officers and Taumata Arowai were still liable. If there is negligence, if there is poor performance and delivery of unsafe water, then the arrangement will not apply to that. He said this was a practical solution. All exemptions will be sought in the next year, will last for 5 years and be re-sought again. They would also look to stagger renewals.

Councillor Lyall applauded Councillor Miller's Notice of Motion but said Council couldn't leave staff or contractors at the risk of being liable. He said he agreed that the decision should be taken at the next Council meeting after receiving further staff advice as noted.

Moved (as amended) - Councillor Lyall / **Seconded** – Councillor Reid

'That the Council allow the Notice of Motion to lie on the table until the 14 December Council meeting; as this will give time to staff to prepare a report based on matters raised at the meeting and including further issues as forwarded to the Chief Executive.'

CARRIED

6 for / 4 against (Councillor Mundt, Gliddon, McInnes and Miller against)

~~**Moved** – Councillor Miller / **Seconded** – Councillor McInnes~~

~~*'That Selwyn District Council pause its temporary chlorination of water supplies which were not previously chlorinated as per the Selwyn District council approved water risk matrix;*~~

~~*At-risk supplies, such as river and gallery-sourced supplies, will continue to be chlorinated;*~~

~~*Selwyn District Council will continue its programme of infrastructure upgrades to accommodate chlorination infrastructure in its network, and will work with Taumata Arowai on exemption applications for our unchlorinated network.*~~

Councillor Miller noted the risk would be lower now than when temporary chlorination was first put forward and Mr Bayfield agreed. Councillor Miller went on to say that the focus was on legislative compliance and not on risk. He said blaming all of New Zealand's water issues on what happened in Havelock North was short sighted. Mr Bayfield said he would endeavour to have a plan for the District soon and would ensure that the Rakaia Huts were delivered on.

Councillors would forward their comments to the Chief Executive about what they would like to see in the report. For example, ongoing health effects; legal exposure; reassessment of risks; exposure to the District going in either direction; mana whenua input; infrastructure investment; and others.

12. **Transportation Delivery Manager**

Transportation Delivery Update

Staff noted the school bike programme was going well. Staff responded to a number of operational questions.

Moved – Councillor Mundt / **Seconded** – Councillor Lyall

‘That the Council receives the report ‘Transportation Delivery Monthly Update’ for information.’

CARRIED

13. **Strategy and Policy Planner**

Amendment to Designation conditions for Clearview School, Rolleston College and West Rolleston School

Moved – Councillor Lyall / **Seconded** – Councillor Dean

‘That, pursuant to s181(3) of the Resource Management Act 1991, the:

1. *Selwyn District Plan be amended for consistency with s77M(5) Resource Management Act 1991 (RMA) by altering designations:*
 - a. *ME11 Clearview Primary School, designated for Education Purposes (Early Childhood and Primary School) and situated at Broadlands Drive, Rolleston, by:*
 - i. *amending conditions 4, 5 and 6 (building setbacks);*
 - ii. *amending condition 7 (building height); and*
 - iii. *introducing new condition 7A, (recession plane);*
 - b. *ME26 Rolleston High School, designated for Educational Purposes – School (years 7 – 13) and Early Childhood Centre and situated between Goulds Road and Springston Rolleston Road, Rolleston, by amending:*
 - i. *condition 2 (recession plane and site coverage); and*
 - ii. *condition 3 (road boundary setback); and*
 - c. *ME27 Rolleston West Primary School, designated for Primary School and Early Childhood Education and situated at the corner of Dunns Crossing Road and Burnham School Road, by amending:*
 - i. *condition 1 (recession plane)*
 - ii. *condition 2 (building height)*
 - iii. *condition 3 (site coverage)*
 - iv. *condition 4 (setbacks from boundaries)*
2. *Proposed District Plan be consequentially amended by altering:*
 - a. *proposed designation MEDU-11 Clearview School to reflect the amendments to ME11 Clearview Primary School;*
 - b. *proposed designation MEDU-17 Rolleston College to reflect the amendments to ME26 Rolleston High School; and*
 - c. *proposed designation MEDU-18 West Rolleston School to reflect the amendments to ME27 Rolleston West Primary School.*

That Council delegates the Team Leader Policy and Strategy to undertake all necessary actions to give effect to the decision of the Minister of Education in relation to recommendations 1 and 2 above.'

CARRIED

14. Strategy and Policy Planner

Amendment to Designation conditions for Lemonwood Grove School, and Acland Park Primary School

Moved – Councillor Lyall / **Seconded** – Councillor Epiha

'That pursuant to s181(3) of the Resource Management Act 1991, the:

- 1. Selwyn District Plan be amended for consistency with Policy 11 and Part 3: Subpart 8, Section 3.38 of the National Policy Statement on Urban Development 2020 by altering designations:*
 - a. ME28 Lemonwood Grove School, designated for Education Purposes (Early Childhood and Primary School) and situated at 540 and 546 Maddisons Road, Rolleston, by deleting condition 9.d relating to the provision of on-site car parking; and*
 - b. ME30 Acland Park Primary School, designated for Educational Purposes (Primary School, Early Childhood and Specialist Hub) and situated at Ed Hillary Drive, Rolleston, by deleting condition 7 relating to the provision of on-site car parking;*
- 2. Selwyn District Plan be amended by altering ME30 Acland Park Primary School by updating the site identifier from "Acland Park Primary School" to "Te Rōhutu Whio" to reflect the operational name of the school; and*
- 3. Proposed District Plan be consequentially amended by altering:*
 - a. proposed designation MEDU-19 Lemonwood Grove School and Waitaha School to reflect the amendments to ME28 Lemonwood Grove School; and*
 - b. proposed designation MEDU-30 Acland Park School to reflect the amendments to ME30 Acland Park Primary School.*

That Council delegates the Team Leader Policy and Strategy to undertake all necessary actions to give effect to the decision of the Minister of Education in relation to recommendations 1 – 3 above.'

CARRIED

15. Team Leader, Strategy and Policy

Proposed District Plan and variation to the Proposed District Plan and variations to relevant Plan Changes

Councillors Reid, Hasson and Lyall declared a conflict of interest. Councillors Hasson and Lyall left the Chambers while Councillor Reid stepped back from the table. They took no part in the discussion nor voted.

Moved – Councillor Epiha / **Seconded** – Councillor Gliddon

'That Council:

- a) *Receives this Public Report on various matters concerning the Proposed District Plan, the Variation to the Proposed District Plan, and Variations to relevant Private Plan Changes;*
- b) *Agrees that preference is given to elected accredited members over previously elected accredited members to sit on the Proposed District Plan Hearing Panel;*
- c) *Agrees that no elected member or previously elected member will be used for the Independent Hearing Panel to hear submissions on the Variation to the Proposed District Plan, and Variations to the relevant Private Plan Changes;*
- d) *Agrees to make the publicly excluded report dated 06 July 2020 and covering 'Continuation of the Proposed Selwyn District Plan Hearings Panel Post Local Body Elections' public, minus any content covering remuneration rates;*
- e) *Agrees to make the publicly excluded report dated 06 July 2020 and covering 'Proposed District Plan – Composition of Hearings Panel for Intensification Variation' public.*

CARRIED

Councillors returned to the Chambers.

16. Group Manager Infrastructure and Property *Property Transaction Update – 31 October 2022*

Staff briefly touched on some of the projects underway. They told Council where it was likely for Electric Vehicle chargers to be installed. There will be a further report on the Foster Park residence in a future Council meeting.

Moved – Councillor Epiha / **Seconded** – Councillor Lyall

'That the Council receives the update report on property projects as at 31 October 2022 for information.'

CARRIED

17. Chief Executive *Register of Documents Signed and Sealed*

Moved – Councillor Lyall / **Seconded** – Councillor Dean

'That the following transactions and the fixing of the Common Seal under authorised signatures have been approved.'

1	Name of other party	Yoursection Limited
	Transaction type	Certificate of Approval
	Transaction description	Plan Change 75 (Yoursection Limited - rezone approximately 24 hectares of current Rural land to Residential land, Rolleston

2	Name of other party	Dunweavin 2020 Limited
	Transaction type	Certificate of Approval
	Transaction description	Plan Change 76 (Dunweavin 2020 Limited - rezone approximately 13 hectares of current Rural land to Residential land, Rolleston)

3	Name of other party	Urban Estates
	Transaction type	Certificate of Approval
	Transaction description	Plan Change 78 (Urban Estates - rezone approximately 63 hectares of current Rural land to Residential land, Rolleston).

4	Name of other party	The Weedons Country Club Incorporated
	Transaction type	Deed of Variation of Lease
	Transaction description	Weedons Reserve - Majority of Golf course (north east side)

5	Name of other party	James Glasson
	Transaction type	Deed of Licence
	Transaction description	Part Reserve 967 corner of Old West Coast Road and Waddington Road - 2.0234 hectares

6	Name of other party	Little Rakaia Huts Residents Association
	Transaction type	Memorandum of Understanding
	Transaction description	111 Pacific Drive, Rakaia Huts, Rakaia Huts Camping Ground

7	Name of other party	The Hororata Community Trust
	Transaction type	Memorandum of Understanding
	Transaction description	Hororata Community Hall, Hororata Road

8	Name of other party	Hamish MacDonald – Offaly Farms Limited
	Transaction type	Deed of Surrender of Licence
	Transaction description	Reserve 983 Wrights Road, Sheffield

9	Name of other party	Lawton and Elizabeth Giltrap
	Transaction type	Deed of Partial Surrender of Licence
	Transaction description	Land adjacent to Springston Cemetery

10	Name of other party	Jason Barnes
	Transaction type	Licence to Occupy Road Reserve
	Transaction description	Land adjacent to 12 Queen Street, Springfield – 8 metres x 20 metres

11	Name of other party	Orion Electricity
	Transaction type	Easement Instrument
	Transaction description	Main Race No. 1

12	Name of other party	Greendale Cricket Club
	Transaction type	Deed of Lease
	Transaction description	Greendale Domain - Reserve 3882

13	Name of other party	Frews Contracting Limited
	Transaction type	Licence to Occupy Road Reserve
	Transaction description	Plantation Road, Thwaites Road and Hawkins Road, Hororata
14	Name of other party	Urban Holdings Limited, Suburban Estates Limited and Cairnbrae Developments
	Transaction type	Certificate of Approval
	Transaction description	Plan Change 68 - rezone approximately 67 hectares of current Rural land to Residential land, Prebbleton
15	Name of other party	SDC & Waikirikiri Hockey Incorporated
	Transaction type	Artificial Turfs User Agreement
	Transaction description	Foster Park, Rolleston
16	Name of other party	Tennyson (Building D) Limited
	Transaction type	Deed of Licence for Occupation of Legal Road – Permitted Furniture and Use
	Transaction description	Rolleston Fields, Tennyson Street, Rolleston – Building D

CARRIED

Council decided to take the discretionary funds application items in public excluded and release the decisions into public.

GENERAL BUSINESS

None.

MATTERS RAISED IN PUBLIC FORUM

None.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Lyall / **Seconded** – Councillor Reid

‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	KiwiRail Culvert Replacement	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	Following award of tender
2.	Pines WWTP Upgrade			Following award of tender
3.	Prebbleton AC Watermain Renewals			Following award of tender
4.	Council Property Matters			
5.	Property Acquisition, Lincoln			Upon settlement of purchase
6.	Rolleston Town Centre Update			
7.	Plan Change 71 Mediation			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2, 3	Protect information where the making available of information – (i) Would disclose a trade secret; or (ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of this information	Section 7(2)(b)
7	To maintain legal professional privilege	Section 7(2)(g)
1 - 7	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1 - 7	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2 *that appropriate officers remain to provide advice to the Committee.'*

CARRIED

The public meeting moved into Public Excluded at 3.15pm with a break taken until 3.30pm.

The meeting resumed in open meeting at 3.30pm and released the discretionary funds applications decisions.

Reports from the public excluded agenda, released into the public domain:

18. Assistant Accountant

Request for a Grant – Oleg Shuvave & Ethan Lim

Moved – Councillor Lyall / **Seconded** – Councillor Miller

‘That the Council grant \$800 from the Springs Ward Discretionary Fund to assist Oleg and Ethan to attend the annual NZOI camp to be trained in computer science, from 7 January to 15 January 2022.’

CARRIED

19. Assistant Accountant

Request for a Grant – The Women’s Helping Hand Trust NZ

Moved – Councillor Dean / **Seconded** – Councillor Epiha

‘That the Council grant \$2,500 from the Rolleston Ward Discretionary Fund to assist the Women’s Helping Hand Trust covers the costs of organising for the Rolleston kids Bhangra Classes due to demand from the community to have these classes.’

CARRIED

20. Assistant Accountant

Request for a Grant – Finlay & Cameron Cotton

Moved – Councillor Lyall / **Seconded** – Councillor Miller

‘That the Council grant \$1,000 from the Springs Ward Discretionary Fund to assist Finlay and Cameron Cotton with the costs to represent Canterbury at the Youth National futsal Championships in Wellington from 15 to 18 December 2022.’

CARRIED

21. Assistant Accountant

Request for a Grant – Rolleston Softball – U15 Rolleston Mustangs

Moved – Councillor Dean / **Seconded** – Councillor Epiha

‘That the Council grant \$1,050 from the Rolleston Ward Discretionary Fund, and \$300 from the Ellesmere Ward Discretionary Fund and \$150 from the Springs Ward Discretionary Fund to assist the Rolleston Softball U15 team to pay for accommodation in Alexandra to allow the Rolleston U15 Mustangs to play in the South Island U15 Tournament on 25 January to 29 January 2023.’

CARRIED

22. Assistant Accountant

Request for a Grant – Lincoln High School Touch Team

Moved – Councillor Lyall / **Seconded** – Councillor Miller

‘That the Council grant \$1,400 from the Springs Ward Discretionary Fund and \$100 from the Rolleston Ward Discretionary Fund to assist the Lincoln High School Mixed Touch team to attend the NZSS Tournament in Rotorua from 8 December to 11 December 2022.’

CARRIED

23. Assistant Accountant

Request for a Grant – Parent Support Group - Kapa Haka

Moved – Councillor Epiha / **Seconded** – Councillor Dean

‘That the Council grant \$104 from the Springs Ward Discretionary Fund and \$104 from the Rolleston Ward Discretionary Fund to assist the Parent Support Group – Kapa Haka to help support our Junior School with two Kapa Haka lessons for the students.’

CARRIED

24. Assistant Accountant

Request for a Grant – Rory Gordon

Moved – Councillor Lyall / **Seconded** – Councillor Miller

‘That the Council grant \$500 from the Springs Ward Discretionary Fund to assist Rory with the costs to attend an Outward Bound 21-day course on from 22 September to 12 October 2023.’

CARRIED

The meeting closed at 4.18pm.

DATED this 14 day of December 2022



CHAIRPERSON

PUBLIC MATTERS UNDER INVESTIGATION

Item	Meeting referred from	Action required	Report Date
Accessibility Report: how staff can encourage applicants to ensure buildings were as accessible as possible	13 October 2021	Staff report to consider modifications	December 2022
Flooding Sansbrook, Taumutu – presentation Tim Sanson, public forum	6 July 2022	Staff report and presentation to Council on options – to include ECan staff	February 2023
Community Centres, Halls and Libraries Network Plan	13 October 2021	Report on landbanking - buying land now for future community facilities	February 2023
Report on Selwyn Hut Licences	14 September 2022	Staff to provide a comprehensive report outlining the LIM note, licence conditions and rates setting.	February 2023