

**MINUTES OF AN ORDINARY MEETING OF THE  
SELWYN DISTRICT COUNCIL  
HELD VIA ZOOM  
ON WEDNESDAY 27 APRIL 2022 COMMENCING AT 1PM**

**PRESENT**

Mayor S T Broughton, Councillors, M A Alexander (via Zoom), J B Bland (via Zoom), S N O H Epiha (via Zoom), J A Gallagher, D Hasson, M P Lemon, M B Lyall (via Zoom), S McInnes, G S F Miller, R H Mugford and N C Reid

**IN ATTENDANCE**

Messrs. D Ward (Chief Executive) (via Zoom), D Marshall (Group Manager Property), M Washington (Group Manager Infrastructure), S Hill (Group Manager Communication and Customer Services), R Raymond (Communications Advisor), B Rhodes (Planning Manager), R Love (Team Leader Strategy & Policy), A Mazey (Asset Manager Transportation), M Patterson (Road Safety Education Advisor), G Huggins (Team Leader Transportation) and S Tully (Mayoral Advisor); Mesdames D Kidd (Group Manager Community Services and Facilities), and N Smith (Executive Assistant to the Chief Executive), and Ms T Davel (Committee Advisor)

*The meeting was livestreamed.*

The Mayor opened the meeting with the karakia and Councillor Affirmation and welcomed everyone to the meeting. He also welcomed everyone online listening to the meeting.

**APOLOGIES**

None

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

None.

**CONFLICTS OF INTEREST**

Councillor Hasson in respect to two items: - Plan Change 72 & Plan Change 74.

**PUBLIC FORUM**

None.

## CONFIRMATION OF MINUTES

### 1. Minutes of an ordinary meeting of the Selwyn District Council held via zoom on Wednesday 13 April 2022

The Mayor said there had been some email between Councillor Epiha and the rest of Council in respect to the last minutes and what Councillor Epiha had requested to be minuted. Councillor Miller said he would speak to the matter.

Councillor Miller said that Council missed part of the process in the speed of passing the resolution in the last meeting. He said 25 words would not get to an apt description of what Councillor Epiha said. It was agreed Council did not want verbatim minutes but instead for someone to pick up the minutes in future and know how Council came to its decision.

Councillor Miller said perhaps it was worthwhile for Council to revisit that discussion point and take the minutes back to the status quo, keeping it in its original form.

The Mayor said the 25 words were not for the minute taker to resolve, rather the fact that there were things not included in what Councillor Epiha said. The question was now whether Councillor Epiha wanted to add a couple of paragraphs or stay with what has been minuted. The Mayor said he respected Councillor Epiha wanting to have the minutes reflect accurately what he said and that it was each Councillor's responsibility to ensure they reflect the intent of what was said. He admitted Councillors could all get quite verbose and that minutes should not be Hansard type minutes.

Councillor Lyall said he realised that some people may want to have what they are saying quoted verbatim but the danger was that minutes would include greater comment from some than from anyone else. The conversations (apart from public excluded) were available on the Council's YouTube channel and if the public wanted to know what was said, they would be able to listen to the recording. He said Councillor Epiha was asked to add 25 more words to what was minuted.

Councillor Alexander said that sometimes the minute taker doesn't get it right and the minutes need a tweak, however, speeches delivered should not need to be inserted. As long as the minutes reflect the tone of the conversation, that would be correct.

Councillor Hasson said that debates in public excluded was not recorded and having good minutes was helpful for someone to understand why decisions were made. She also highlighted her appreciation of the minute taker taking down how she arrived at a conflict of interest, for example.

The Mayor ruled that the original minutes were lengthy as it reflected a discussion of over an hour. He also ruled that the minutes accurately reflects the meeting on the day.

**Moved–** Councillor Alexander / **Seconded –** Councillor McInnes

*'That the Council confirms the minutes of the extraordinary meeting of the Selwyn District Council held on Wednesday 13 April 2022, as circulated.'*

**CARRIED**

## MATTERS REQUIRING ATTENTION

See table at the end of the minutes.

## REPORTS

### 1. Chief Executive

#### *Chief Executive's Report*

The Chief Executive noted that in relation to the (Pecuniary Interest Register) Amendment Bill, the current register of interests would need to be updated. He quoted some of the proposed changes. These include being any directorship where one owns more than ten percent of shares; financial interests in a company or shareholding; membership of any organisation receiving or applying for funding from Council; and others.

The Draft Annual Plan engagement sessions started yesterday and there will be more information about this in the next week.

For the information of the public, the Chief Executive's report included a press release on the upcoming local government elections. There will be pre-election candidate briefings which are exclusively designed for people wishing to stand for elections. The Chief Executive is also available to have a personal conversation with anyone interested in standing.

**Moved** – Councillor Hasson / **Seconded** – Councillor Mugford

*'That Council:*

- (a) receives the Chief Executive's report for information; and*
- (b) agrees to vary clause 4 (ii) of the Urban Growth Partnership Memorandum of Agreement to include Kāinga Ora as a member of the Chief Executive Advisory Group.'*

**CARRIED**

### 2. Strategy and Policy Planner

#### *Private Plan Change 72 – Rezoning of land in Prebbleton*

*Councillor Hasson and Lyall stepped back from the table.*

**Moved** – Councillor Lemon / **Seconded** – Councillor McInnes

*'That the Council:*

- a. accepts the recommendation of the independent Commissioner in regards to Private Plan Change 72 from the Trices Road Rezoning Group to rezone land in Prebbleton;*

- b. pursuant to Clause 29(4) of the First Schedule of the Resource Management Act 1991, approves Private Plan Change 72 for the reasons given in the Commissioner's recommendation dated 30 March 2022;
- c. approves the public notification of Council's decision that establishes that the Operative Selwyn District Plan is deemed to have been amended in accordance with the decision in (b) above from the date of the public notice in accordance with Clause 11 of the Resource Management Act;
- d. approves the inclusion of Plan Change 72 in the Council's Variation of the Proposed District Plan, consistent with the resolution of Council on 23 February 2022;
- e. notes that Plan Change 72 will be varied in accordance with the decision in (d) above and will not become fully operative until the completion of that variation; and
- f. delegates the Team Leader Strategy and Policy to take any steps necessary give effect to recommendations (b), (c) and (d) above.

**CARRIED**

### **3. Strategy and Policy Planner**

*Plan Change 74 West Melton – Decision on how to consider the private plan change request received from Hughes Developments Limited.*

**Moved** – Councillor Lemon / **Seconded** – Councillor Epiha

*'That in respect to Plan Change 74 to the Selwyn District Plan lodged by Hughes Developments Limited, Council resolves to accept the request for notification pursuant to Clause 25(2)(b) of the Resource Management Act 1991.'*

**CARRIED**

*Councillor Hasson and Lyall stepped back to the table.*

### **4. Asset Manager Transportation and Team Leader Transportation**

*Transportation Monthly Update*

Staff took the report mainly as read. They said most works were progressing well. Tenders were being evaluated in respect of Prebbleton Intersection stage 2. The Rolleston Drive / Tennyson Street traffic signals would be going live today.

Mike Patterson was introduced to Council as the new road safety staff member. He said he was from a policing background and looked forward to continue the work of his predecessors.

Councillor Hasson thanked staff for their work around road closures and traffic management on Anzac Day.

The Mayor noted that Waka Kotahi will brief Council next week during a public meeting.

**Moved** – Councillor Reid / **Seconded** – Councillor Gallagher

*'That the Council receives the report "Transportation Monthly Update" for information.'*

CARRIED

**5. Group Manager Property**

*Property Transactions Update – 31 March 2022*

Taken mainly as read with minor comments.

**Moved** – Councillor Lemon / **Seconded** – Councillor Mugford

*‘That the Council receives the update report on property projects as at 31 March 2022 for information.’*

CARRIED

**RESOLUTION TO EXCLUDE THE PUBLIC**

**Moved** – Councillor Gallagher / **Seconded** – Councillor Hasson

*‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	
2.	PX Property Transactions Update			
3.	PX Solid Waste – Reconnect Cost			
4.	PX Rolleston Town Centre Road Naming			27 April 2022

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2, 3	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1, 2, 3	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)
4	Enable the local authority to protect the privacy of natural persons, including that of deceased natural persons.	Section 7(2)(a)

2 that appropriate officers remain to provide advice to the Committee.'

**CARRIED**

The public meeting moved into Public Excluded at 2.30pm.

The meeting resumed in open meeting at 3.56pm and ended at 3.58pm.

### Recommendation released from Public Excluded

#### 1. Asset Administrator

*Road Name through Rolleston Town Centre*

**Moved** – Councillor Alexander / **Seconded** – Councillor Lemon

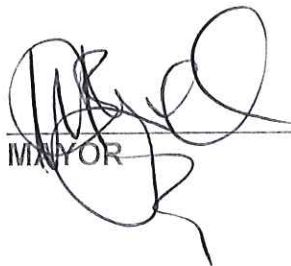
*'That Council:*

- (a) *receives the Public Excluded report Road Name Through Rolleston Town Centre; and pursuant to section 319A of the Local Government Act 1974 approve either **Christensen Parade** or ~~Rōhutu Parade~~ as the name of the new road running through the Rolleston Town Centre from Moore Street to Rolleston Drive.*
- (b) *agrees to the release of this recommendation into the public environment from 27 April 2022.'*

**CARRIED**

Councillor Hasson abstained from voting.

DATED this 11 day of May 2022

  
MAYOR

## PUBLIC MATTERS UNDER INVESTIGATION

Item	Meeting referred from	Action required	Report Date
Community Centres, Halls and Libraries Network Plan (Council, 13 October 2021)		Report on landbanking - buying land now for future community facilities	25 May 2022
Accessibility Report (Council, 13 October 2021): how staff can encourage applicants to ensure buildings were as accessible as possible		Staff report to consider modifications after advice from Chief Executive	25 May 2022
Potential Stock Water Race Closure		Review and consider the additional correspondence received in respect of the Proposed Closure of the McLeans Island Road section	25 May 2022