

3 March 2022

Dear Submitter

PROPOSED SELWYN DISTRICT PLAN: NOTICE OF HEARING 18: SIGNS

Selwyn District Council advises that the Hearings Panel appointed to hear and consider submissions and further submissions on the Proposed Selwyn District Plan will conduct a hearing of the submissions on the Signs chapter of the Proposed District Plan.

Date and venue of the hearing

Hearings have been scheduled based on the topics they fall into. We have identified 30 separate topics, and hearings for each of these topics will occur between 9 August 2021 and July 2022, except as otherwise affected by the Variation to respond to the requirements of the Resource Management (Enabling Housing Supply and Other Matters) Amendment Act 2021.

The hearings will all be held at the Selwyn Health Hub on Norman Kirk Drive, Rolleston, which is opposite the Selwyn District Council offices, and will commence at 9am each day and generally conclude at 5pm.

Hearings panel

The hearing will convene at: **9am Friday 08 April 2022**
Selwyn Health Hub on Norman Kirk Drive, Rolleston
(opposite Selwyn District Council offices)

The hearing has been set down for: Day 1: Friday 08 April 2022

Key dates for the hearing

As a submitter who has lodged a submission relevant to this hearing, this is your opportunity to provide evidence and/or make a presentation in support of your submission to the Hearings Panel.

The key dates for this hearing are:

Council's s42A report available:	10 March 2022
Submitter to request speaking time by:	17 March 2022
Submitter's expert evidence due:	24 March 2022
Submitters confirm if they wish to speak in Te Reo, use sign language or utilise visual aids:	24 March 2022
Council confirms detailed hearing schedule:	24 March 2022
Legal submissions due:	31 March 2022

Want to address the Hearings Panel?

If you wish to address the Hearings Panel, you must contact the Hearings Administrator, Emma Robertson (hearings@selwyn.govt.nz) by **17 March 2022** to arrange a time to be heard. Please indicate the length of time you require for your presentation and advise the number of people attending with you. If you, or your representative, is unable to attend in person, we can arrange for that party to join the hearing via videoconferencing (Zoom). Please advise if you wish to appear by Zoom.

The confirmed detailed hearing schedule will be circulated on 24 March 2022 to those who have requested speaking time.

Please submit expert evidence and any other correspondence for the Hearings Panel to Emma Robertson by emailing hearings@selwyn.govt.nz, in accordance with the timeframes set out above.

If you have additional material to present at the hearing, please bring 15 copies to the hearing. The Hearings Panel has received copies of all submissions, so you do not need to provide additional copies.

What to expect at the hearing?

Due to the pre-circulation of evidence, the general expectation is that the Hearings Panel will proceed directly to asking questions of counsel (if a submitter is represented by counsel) and each witness who has prepared evidence. The exception to this will be for non-expert submitters who have not pre-circulated a written statement of evidence. These non-expert submitters will generally be given up to 15 minutes to speak to their submissions.

For further guidance, please refer to the Hearings Panel's directions regarding appearance times in Section 5 of [Minute 1 'Directions of the Hearings Panel'](#) on Council's website at www.selwyn.govt.nz/dprhearings.

Please note that each hearing day will be divided into four sessions (before morning tea, before lunch, before and after afternoon tea), and each submitter wishing to be heard will be assigned to one of those sessions.

More information

Please refer to the Council's webpage at selwyn.govt.nz/dprhearings for updates to the detailed hearing schedule, including any revision to the scheduled hearing dates as a result of COVID-19 restrictions, and to access all other information, reports and evidence relevant to this hearing. Submitters should be aware that hearings often run either late or early and that should be borne in mind when deciding when to arrive at the hearing venue.

Selwyn District Council has extended the vaccine pass requirement for visitors to all staffed Council facilities. To enter the hearings venue at the Selwyn Health Hub, you will need to provide proof of being fully vaccinated or an exemption for vaccination. The current social distancing and mask wearing practises will also still apply. If you are wanting to present at the hearing but you are not fully vaccinated, or you cannot provide proof of being fully vaccinated or cannot provide an exemption for vaccination, then please let us know as early as possible so we can arrange alternative methods to allow you to present (by way of videoconference e.g. Zoom).

Please contact me if you have any queries.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Emma Robertson', with a long horizontal flourish extending to the right.

Emma Robertson
Hearings Administrator
hearings@selwyn.govt.nz
0800 SELWYN (735 996)