

8 September 2021

Dear Submitter

PROPOSED SELWYN DISTRICT PLAN: NOTICE OF HEARING 8: NOTABLE TREES

Selwyn District Council advises that the Hearings Panel appointed to hear and consider submissions and further submissions on the Proposed Selwyn District Plan will conduct a hearing of the submissions on the Notable Trees Chapter of the Proposed District Plan.

The list of your submissions and/or further submissions to be addressed in this hearing are:

Submitter ID	Submitter Name	Submission Points

Date and venue of the hearing

Hearings have been scheduled based on the topics they fall into. We have identified 30 separate topics, and hearings for each of these topics will occur between 9 August 2021 and June 2022.

The hearings will all be held at the Selwyn Health Hub on Norman Kirk Drive, Rolleston, which is opposite the Selwyn District Council offices, and will commence at 9am each day and generally conclude at 5pm.

Hearings panel

The hearing will convene at: **1.30pm Thursday, 14 October 2021**
Selwyn Health Hub on Norman Kirk Drive, Rolleston
(opposite Selwyn District Council offices)

The hearing has been set down for: Day 1: Thursday 14 October 2021 (afternoon only)
Day 2: Friday 15 October 2021

Key dates for the hearing

As a submitter who has lodged a submission relevant to this hearing, this is your opportunity to provide evidence and/or make a presentation in support of your submission to the Hearings Panel.

The key dates for this hearing are:

Council's s42A report available:	13 September 2021
Submitter to request speaking time by:	22 September 2021
Submitter's expert evidence due:	29 September 2021
Submitters confirm if they wish to speak in Te Reo, use sign language or utilise visual aids:	29 September 2021
Council confirms detailed hearing schedule:	29 September 2021
Legal submissions due:	6 October 2021

Want to address the Hearings Panel?

If you wish to address the Hearings Panel, you must contact the Hearings Administrator, Emma Robertson (hearings@selwyn.govt.nz) by **22 September 2021** to arrange a time to be heard. Please indicate the length of time you require for your presentation and advise the number of people attending with you. If you, or your representative, is unable to attend in person, we can arrange for that party to join the hearing via videoconferencing (Zoom). Please advise if you wish to appear by Zoom.

The confirmed detailed hearing schedule will be circulated on 29 September 2021 to those who have requested speaking time.

Please submit expert evidence and any other correspondence for the Hearings Panel to Emma Robertson by emailing hearings@selwyn.govt.nz, in accordance with the timeframes set out above.

If you have additional material to present at the hearing, please bring 15 copies to the hearing. The Hearings Panel has received copies of all submissions, so you do not need to provide additional copies.

What to expect at the hearing?

Due to the pre-circulation of evidence, the general expectation is that the Hearings Panel will proceed directly to asking questions of counsel (if a submitter is represented by counsel) and each witness who has prepared evidence. The exception to this will be for non-expert submitters who have not pre-circulated a written statement of evidence. These non-expert submitters will generally be given up to 15 minutes to speak to their submissions.

For further guidance, please refer to the Hearings Panel's directions regarding appearance times in Section 5 of [Minute 1 'Directions of the Hearings Panel'](#) on Council's website at www.selwyn.govt.nz/dprhearings.

Please note that each hearing day will be divided into four sessions (before morning tea, before lunch, before and after afternoon tea), and each submitter wishing to be heard will be assigned to one of those sessions.

More information

Please refer to the Council's webpage at selwyn.govt.nz/dprhearings for updates to the detailed hearing schedule, including any revision to the scheduled hearing dates as a result of COVID-19 restrictions, and to access all other information, reports and evidence relevant to this hearing. Submitters should be aware that hearings often run either late or early and that should be borne in mind when deciding when to arrive at the hearing venue.

Please contact me if you have any queries.

Yours faithfully



Emma Robertson
Hearings Administrator
hearings@selwyn.govt.nz
0800 SELWYN (735 996)