

22 March 2023

Dear Submitter

VARIATION 1 TO THE PROPOSED SELWYN DISTRICT PLAN: NOTICE OF HEARING 02: ISPP – GENERAL

Selwyn District Council advises that the Independent Hearings Panel appointed to hear and consider submissions and further submissions on Variation 1 to the Proposed Selwyn District Plan ('Part A' of the Intensification Planning Instrument) will conduct a hearing of the submissions of a general nature.

Date and venue of the hearing

Hearings have been scheduled based on the topics they fall into. We have identified 9 separate topics, and hearings for each of these topics will occur between 2 May 2023 and 15 June 2023.

The hearings will all be held at the Selwyn Health Hub on Norman Kirk Drive, Rolleston, opposite the Selwyn District Council offices and will commence at 9 am each day and generally conclude at 5 pm.

Hearings panel

The hearing will convene at: **9am Tuesday 02 May 2023**
Selwyn Health Hub on Norman Kirk Drive, Rolleston
(opposite Selwyn District Council offices)

The hearing has been set down for: Day 1: Tuesday 02 May 2023
Day 2: Wednesday 03 May 2023
Day 3: Thursday 04 May 2023

Key dates for the hearing

As a submitter who has lodged a submission relevant to this hearing, this is your opportunity to provide evidence and/or make a presentation supporting your submission to the Hearings Panel.

The key dates for this hearing are:

Council's s42A report available:	29 March 2023
Submitter to request speaking time by:	05 April 2023
Submitter's expert evidence due:	14 April 2023
Submitters confirm if they wish to speak in Te Reo, use sign language or utilise visual aids:	14 April 2023
Council confirms detailed hearing schedule:	14 April 2023
Legal submissions due:	21 April 2023

Want to address the Hearings Panel?

If you wish to address the Independent Hearings Panel, you must contact the Hearings Administrator, Emma Robertson (hearings@selwyn.govt.nz) by **05 April 2023** to arrange a time to be heard. Please indicate the length of time you require for your presentation and advise the number of people attending with you. If you, or your representative, is unable to attend in person, we can arrange for that party to join the hearing via videoconferencing (Zoom). Please advise if you wish to appear by Zoom.

The confirmed detailed hearing schedule will be circulated on 14 April 2023 to those who have requested speaking time.

Please submit expert evidence and any other correspondence for the Hearings Panel to Emma Robertson by emailing hearings@selwyn.govt.nz, in accordance with the timeframes set out above.

If you have additional material to present at the hearing, please bring 15 copies to the hearing. The Hearings Panel has received copies of all submissions, so you do not need to provide additional copies.

What to expect at the hearing?

Due to the pre-circulation of evidence, the general expectation is that the Independent Hearings Panel will proceed directly to asking questions of counsel (if a submitter is represented by counsel) and each witness who has prepared evidence. The exception to this will be for non-expert submitters who have not pre-circulated a written statement of evidence. These non-expert submitters will generally be given up to 15 minutes to speak to their submissions.

For further guidance, please refer to the Hearings Panel's directions regarding appearance times in Section 5 of [Minute 1 'Directions of the Independent Hearings Panel'](#) on Council's website at selwyn.govt.nz/variationhearings.

Please note that each hearing day will be divided into four sessions (before morning tea, before lunch, before and after afternoon tea), and each submitter wishing to be heard will be assigned to one of those sessions.

More information

Please refer to the Council's webpage at selwyn.govt.nz/variationhearings for updates to the detailed hearing schedule and to access all other information, reports and evidence relevant to this hearing. Submitters should be aware that hearings often run either late or early, so please ensure that you arrive at the start of your scheduled session.

Please contact me if you have any queries.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Emma Robertson', with a long horizontal flourish extending to the right.

Emma Robertson
Hearings Administrator
hearings@selwyn.govt.nz
0800 SELWYN (735 996)