

# Application for a Flood Assessment Certificate



Pursuant to NH-SCHED1 of the Partially Operative Selwyn District Plan.

Submit this form to [floodassessmentcertificates@selwyn.govt.nz](mailto:floodassessmentcertificates@selwyn.govt.nz)

Flood Assessment Certificates are required for all new residential units or other principal buildings, or additions to existing residential units or principal buildings that result in a total increase of building floor area of 25m<sup>2</sup> or more, on land within the Natural Hazard Overlays of the Partially Operative Selwyn District Plan.

Please refer to our website for the fees associated with the application:

<https://www.selwyn.govt.nz/property-And-building/resource-consent/flooding-assessment-certificates>

## Agent

Name or Company:	
Email:	
Phone:	
Postal Address:	

## Applicant

**(The applicant will be responsible for all council fees associated with this application)**

Name or Company:	
Email:	
Phone:	
Postal Address:	

## Property Details

Street address:	
Legal description:	
Valuation no: (if known)	
Resource Consent number: (If applicable)	

## Attachments

Please attach the following documents. Applications that do not include all of this information will be returned as incomplete.

**Single urban sites only:** Indicative site plan (this must include existing site ground levels in relation to a datum reference for the top of the kerb in the road immediately adjacent to the site. This to be confirmed/certified by a Licensed Cadastral Surveyor to a datum mark which is permanent for use during the build.)

Record of Title (issued within the last 6 months)

Any consent notices on the Record of Title

**Rural sites or urban sites that are required by Consent Notice:** Site specific Flood Hazard Assessment from Environment Canterbury, issued within the last 6 months (rural properties only or for urban properties that are required by a consent notice)

### Additional required information if the application is for a subdivision

Assessment from a suitably qualified and experienced professional confirming whether or not each lot in the subdivision is likely to be subject to inundation in a 200-year ARI flood event and if it is, a schedule detailing the proposed minimum finished floor level that is 300mm above the 200-year ARI flood event level, for each lot.

### Urban multi-unit and urban minor residential development only

Tick this box if you have also applied for Engineering Acceptance at this time; this Flood Assessment Certificate application will be processed concurrently with that Engineering Acceptance application.

## Description of the use of the Proposed Building or Subdivision

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## Privacy Information

All the relevant information on this form is required to be provided under the Resource Management Act 1991 for Selwyn District Council to process your application. Under this Act this information has to be made available to members of the public, including business organisations. The information contained in this application may be made available to other departments of the Council. You have the right to access the personal information held about you by the Council which can be readily retrieved. You can also request that the Council correct any personal information it holds about you.

## Declaration

All information submitted with this application is, to the best of my knowledge, true and correct.  
I confirm that the site ground levels and datum reference have been set by a Licensed Cadastral Surveyor.  
I understand that the applicant is responsible for all fees associated with this application and the certificate will not be issued until the fee is paid.

Signature:

Click or tap to enter a date.

Print name: