

Planning Unit

# Application to Change or Cancel Resource Consent Condition(s)

Resource Management Act 1991 – Form 10

Send or deliver your application to: Selwyn District Council, PO Box 90, Rolleston 7643

Or email to: [rcapps@selwyn.govt.nz](mailto:rcapps@selwyn.govt.nz)

For enquiries phone: (03) 347-2800 or email: [contactus@selwyn.govt.nz](mailto:contactus@selwyn.govt.nz)

## 1. Application

This form is used for an application to change or cancel a condition of an existing resource consent under section 127 of the Resource Management Act; or to vary or cancel a condition specified in a subdivision consent notice under section 221(3). It must be accompanied by plans and other supporting information.

This application is for:

- ☐ Change/cancellation of condition(s) under section 127  
☐ variation/cancellation of consent notice condition(s) under section 221(3)

**Has a copy of the application been submitted electronically, i.e. on a flash drive or disk?**

(Note: Providing an electronic copy can reduce the overall administration costs associated with the application.)

☐ Yes ☐ No

## 2. The Agent / Consultant

Name of Agent (include the contact person's name if a company, trust or similar):

Landline:

Mobile:

Email:

Postal Address:

## 3. The Applicant

(Note: The Applicant is responsible to the Council for all costs associated with this application)

Full Name:

Landline:

Mobile:

Email:

Postal Address:

**Signature of Applicant** (Or person authorised to sign on behalf of Applicant)

Signature: .....

Date: .....

Name:

## 4. The Existing Resource Consent

My application relates to the following resource consent number:

Address or site, and legal description:

## 5. Changes Sought

Describe the proposed change or cancellation, including condition number(s) and reasons. Attach a copy of the resource consent or consent notice, and any other supporting information:

The proposed change is as follows (give details)

Was there any pre-application advice/discussion prior to this application being made?

☐ Yes ☐ No

If Yes, what was the Planner's Name?

## 6. Assessment of Effects

Assessment of any effects on the environment in accordance with Schedule 4 of the Resource Management Act 1991.

***This section MUST be completed to a level of detail that corresponds with the scale and significance of the effects that a change to, or cancellation of, the conditions may have on the environment.*** (Use additional pages if necessary).

## 7. Privacy Information

All the relevant information on this form is required to be provided under the Resource Management Act 1991 for Selwyn District Council to process your application. Under this Act this information has to be made available to members of the public, including business organisations. The information contained in this application may be made available to other departments of the Council. You have the right to access the personal information held about you by the Council which can be readily retrieved. You can also request that the Council correct any personal information it holds about you.

## 8. Information

1. All applicants are asked to check the accuracy of the information supplied. Inaccuracies in information supplied can cause difficulties at a later date, such as additional costs, delays and legal proceedings initiated by the Council and/or by other persons.
2. The written approval of the persons the Council considers may be adversely affected by the proposal may be required as part of the application, if it is to be processed on a non-notified basis. This will be determined after the application has been lodged, and assessed, and a site visit carried out (where necessary).
3. Consultation with the neighbours and other affected persons is at the discretion of and is the responsibility of the applicant.
4. If further information is required after your application is accepted, you will be advised as soon as possible and processing of the application will be suspended until the application is received.
5. The required **Deposit** must be paid before processing of any application will start.
6. The application for resource consent under the Resource Management Act 1991 is in addition to any building consent application required under the Building Act 2004.

7. When this application is lodged with the Selwyn District Council, it becomes public information and is available for public inspection. If there is commercially sensitive information in the proposal, please let us know.
8. **If your application is inadequate, it may be returned unprocessed.** If additional information is required, you will be advised and processing of the application will be suspended until the information is received. To avoid delays and cost it is in your best interests to submit a complete application.
9. For applications granted under section 221(3), the Council will issue a certificate confirming that the condition specified in the consent notice has been varied or cancelled, for **your** registration with Land Information New Zealand.

**Office Check**

- |  |                 |                           |             |
|--|-----------------|---------------------------|-------------|
| <input type="checkbox"/> Information received and complete | <b>yes / no</b> | Resource consent #: _____ | Date: _____ |
| <input type="checkbox"/> Receipt #: _____                  |                 |                           |             |