

Planning Unit

# Application for Resource Consent

Resource Management Act 1991 - Form 9

Send or deliver your application to: Selwyn District Council, PO Box 90, Rolleston 7643

Or email to: [rcapps@selwyn.govt.nz](mailto:rcapps@selwyn.govt.nz)

For enquiries phone: (03) 347-2868

For enquiries email: [planninginfo@selwyn.govt.nz](mailto:planninginfo@selwyn.govt.nz)

## 1. Application

This form is to be used for an application as required under Section 88 of the Resource Management Act 1991 and must be accompanied by the required fee, together with an assessment of environmental effects, plans and a Certificate of Title and any other supporting information. If this application is for a subdivision then a geotechnical report must be attached.

This application is for:

☐ Land Use Consent    ☐ Subdivision Consent

## 2. The Agent / Consultant

Name of Agent (include the contact person's name if a company, trust or similar):

Landline:

Mobile:

Email:

Postal Address:

## 3. The Applicant

(Note: The Applicant is responsible to the Council for all costs associated with this application)

Full Name:

Landline:

Mobile:

Email:

Postal Address:

**Signature of Applicant** (Or person authorised to sign on behalf of Applicant)

Signature: .....

Date: .....

Name:

## 4. The Site

Location of the proposed activity (street address):

Legal description of application site (state legal description (see the Certificate of Title) as at the date of application and, if titles are not yet available, include details of relevant lot numbers and subdivision consent number):

## 5. The Proposal

Describe what is to be carried out on the site, including a list of the ways it does not comply with the Selwyn District Plan

Was there any pre-application advice / discussion prior to this application being filled out?

☐ Y ☐ N

If Yes, what was the Planner's Name?:

## 6. Attachment

Assessment of any effects on the environment in accordance with Schedule 4 of the Resource Management Act 1991.

I attach:

☐ AEE ***This section MUST be completed to a level of detail that corresponds with the scale and significance of the effects that the proposed activity may have on the environment.*** (Use additional pages as necessary).

☐ A recent search of the Certificate of Title

☐ Details of proposal including plans

☐ Sufficient detail to satisfy the requirements of the NES for Assessing & Managing Contaminants in Soil to Protect Human Health

☐ Geotechnical report (subdivision only)

## 7. Other Applications

Have you applied for, or are you required to apply for, any other resource consents for this project, either from the Selwyn District Council or Environment Canterbury, and if so, what type?

		Has been applied for	Is required to be applied for	Has been obtained
Selwyn District Council	Subdivision Consent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Land Use Consent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Canterbury	Water Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Discharge Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Coastal Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OR

☐ No additional resource consents are needed for the proposed activity

Have you applied for a Project Information Memorandum (PIM) or a building consent for this project?

☐ Y ☐ N

If so, what is the PIM/BC number?

## 8. Notification

Are you requesting the application to be publicly notified?

☐ Y ☐ N

Are you requesting the application to be limited notified (as not all parties considered affected have provided their written approval)

*(Please note it is at the discretion of Council if an application should be limited notified)*

☐ Y ☐ N

Have all the persons you consider to be adversely affected given their written approval to the proposal?

*(ensure affected persons form is completed & plans signed)*

☐ Y ☐ N

## 9. Privacy Information

All the relevant information on this form is required to be provided under the Resource Management Act 1991 for Selwyn District Council to process your application. Under this Act this information has to be made available to members of the public, including business organisations. The information contained in this application may be made available to other departments of the Council. You have the right to access the personal information held about you by the Council which can be readily retrieved. You can also request that the Council correct any personal information it holds about you.

## 10. Information

1. All applicants are asked to check the accuracy of the information supplied. Inaccuracies in information supplied can cause difficulties at a later date, such as additional costs, delays and legal proceedings initiated by the Council and/or by other persons.
2. If resource consent is granted the applicant has a legal obligation to comply with any conditions of the consent.
3. The required **Application Fee** must be paid before processing of any application will start.
4. A further invoice will be sent **to the applicant** when the processing of this application has been completed if the cost of processing it exceeds the fee paid (excluding fixed fee applications). If you are an agent for the owner and do not wish to be legally liable for additional fees then you should ask the **owner** to sign the form.
5. At the completion of the process any refunds due will be issued to the **person who paid the fee** (excluding fixed fee applications).
6. Dependant on the nature of the proposal other consents/licences may also be requested under such legislation as the Health Act 1956 and the Sale of Liquor Act 1989.
7. The application for resource consent under the Resource Management Act 1991 is in addition to any building consent application required under the Building Act 2004.
8. The written approval of persons the Council considers may be adversely affected by the proposal may be required as part of the application, if it is to be processed on a non-notified basis. This will be determined after the application has been lodged and assessed, and if necessary, a site visit carried out.
9. Consultation with neighbours and other affected persons is at the discretion of and responsibility of the applicant.
10. When this application is lodged with the Selwyn District Council, it becomes public information and is available for public inspection. If there is commercially sensitive information in the proposal, please let us know.
11. **If your application is inadequate, it may be returned unprocessed.** If additional information is required, you will be advised and processing of the application will be suspended until the information is received. To avoid delays and cost it is in your best interests to submit a complete application.

### Office Check

☐ Information received and complete

yes / no

Resource consent #: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Receipt #: \_\_\_\_\_