

25 January 2023

Dear Sir/Madam

UPPER SELWYN HUTS – CHANGE IN REPORTING TO COUNCIL

Over the past eight months Council have undertaken a substantial restructure of staffing resources. As a result, this has led to a change in role positions and the management at Council of the Selwyn Huts community and associated issues that arise at the huts.

As from 28 November 2022 the primary contacts at the Council are as follows:

Hut Licence Fee Enquiries

Email: Accounts.Receivable@selwyn.govt.nz

Rates Enquiries

Email: Revenue@selwyn.govt.nz

Reserve Maintenance / Public Toilets

Email: reserves@selwyn.govt.nz OR contactus@selwyn.govt.nz

Compliance (Vehicles/Parking)

Email: parking@selwyn.govt.nz

Compliance (Building)

Email: building.compliance@selwyn.govt.nz

Building Enquiries (General)

Email: building.technical@selwyn.govt.nz

Water / Wastewater / Stormwater (Repairs and Maintenance)

Email: Water.services@selwyn.govt.nz

Stopbank / River Issues

Contact Environment Canterbury on 0800 324 636 or Email ecinfo@ecan.govt.nz

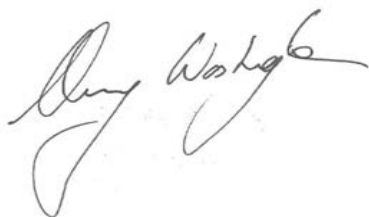
Licensing (Deed of Licence) / Sale & Purchase of Huts

This will remain with the s7(2)(a) until such time as staffing resources for this task are addressed, at which time it will transfer to the Acquisitions, Disposal and Leasing Team of Council.

Should you prefer to contact the Council via telephone please call the Council's Customer Services Team on (03) 3472-800 and they will be able to lodge a 'Service Request' which will then be forwarded to the correct Council department for action.

Please do not hesitate to contact me if you wish to discuss the issues covered in this letter.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Murray Washington', with a stylized flourish at the end.

Murray Washington
GROUP MANAGER – INFRASTRUCTURE AND PROPERTY