

**List of Documents/Correspondence had with Upper Selwyn Huts re Review of Deed of Licence and Fees/Charges**

<b>Date</b>	<b>Document Type/Topic</b>	<b>Proposed licence fee \$</b>
February 2020	Community Newsletter – Outline of wastewater consent renewal process, deed of licence renewal, hut licence fees/charges and that these issues will be part of the 2020/2021 Annual Plan process	
25 March 2020	Report to Council ‘Selwyn Huts Licence and Other Charges Fee Review from 1 July 2020’ (This included calculations for proposed fees)	\$977
25 March 2020	Report to Council ‘Upper Selwyn Huts – Deed of Licence Renewal’	
22 April 2020	Letter – Renewal of Deed of Licence/Wastewater system options/increase in licence fee and other charges/Annual Plan consultation/	\$977
	Summary of submission from Selwyn Huts owners to: <ul style="list-style-type: none"> <li>• Annual Plan Submissions 2020/2021</li> <li>• Proposed New Deed of Licence (Period 1 July 2020 – 30 June 2025)</li> </ul>	
	Document outlining alternate options for Council to consider in relation to the various issues raised in the submissions to Council.	
27 May 2020	<ul style="list-style-type: none"> <li>• List of USH Meetings / Consultation re Wastewater</li> <li>• General figures on various aspects of USH – occupancy, change of ownership, number of huts rented, multiple licences held, unsigned licences, unpaid/outstanding debt</li> </ul>	
11 June 2020	Extract from Budget deliberation minutes – Selwyn Huts Wastewater and Selwyn Huts Licenses	
7 July 2020	Letter from Mayor to Residents – Council decision following consultation on Annual Plan for 2020/2021 (removal of bond component of fee)	\$855 (does not include bond \$)
5 August 2020	Report to Councillor Briefing ‘Engagement with Upper Selwyn Huts Community’ (included proposed information for USH residents)	
21 August 2020	Letter from Mayor to Residents (follow up to July letter) advising of 3 Waters Review and including Q&A for residents	
20 November 2020	Letter from Mayor to Residents (follow up to August letter) advising of no Central Government funding and exploring feasibility of constructing pipeline from Leeston to Rolleston.	
December 2020	Community Newsletter – roll over the Deed of Licence and payment of hut licence fees/charges	
1 April 2021	Letter re additional of permanent chlorination	
1 April 2021	Letter (wastewater treatment options/chlorination of water supply/making a submission to LTP/licence renewal/licence fee and charge)	\$1,122 (does not include bond \$)
15 April 2021	Letter to Residents – Refuse Collection/Services (changes to refuse bins and how this is charged) – also mentioned it was to be included in hut licence fee proposed from 1 July 2021	\$1,122