

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE TAI TAPU COMMUNITY CENTRE,
ON WEDNESDAY 11 SEPTEMBER 2019 COMMENCING AT 1.00PM**

PRESENT

Mayor S T Broughton (Chair), Councillors, M A Alexander, J B Bland, D Hasson, M P Lemon, M B Lyall, G S Miller, D P McEvedy, J B Morten, R H Mugford, N C Reid & C J Watson

IN ATTENDANCE

Messrs. M Washington (Group Manager Infrastructure), D Marshall (Group Manager Property), S Hill (Group Manager Communication and Customers), G Bell (Group Manager Corporate Services), M England (Asset Manager Water Services), R Raymond (Communications Advisor), S Sudarsanan (ICT / GIS Support Officer), J Burgess (Planning Manager), J Richmond (Aquatic Facility Manager), C Robinson (Project Accountant), P Millar (Major Projects Property Manager), J Reid (Major Projects Property Manager), R Allen (Acquisitions, Disposals and Leasing Manager) M Johnston (Chief Licensing Inspector), B Rhodes (Team Leader Strategy and Policy), A Spanton (Biodiversity Coordinator); Mesdames S Cararra (Property Project Manager), J Nikolau (Property Projects Manager), K Waghorn (Community Bookings and Grants Administrator), D Kidd (Group Manager Community Services and Facilities), E Nuttall (Customer Services Officer), T Maylam (Personal Assistant), N Moen (Manager Arts, Culture and Lifelong Learning), N Smith (Executive Assistant); and Ms T Davel (Governance Coordinator)

Presenters:

Mr Grant Prescott (Wards Road)

Mr Jens Christensen (Rolleston Library and Community Centre)

Messrs. G Young, G Evans and R Hyde (Upper Selwyn Huts Representatives)

Other guests:

Mrs S McInnes

Media:

Mr J Leask (Selwyn App)

APOLOGIES

An apology for lateness was received for Councillor G S Miller.

Moved – Mayor Broughton / **Seconded** – Councillor Watson

‘That the apology for Councillor Miller be received, for information.’

CARRIED

2. Minutes of Council Committees

Moved – Councillor Watson / **Seconded** – Councillor Lyall

‘That the Council receives the confirmed / unconfirmed minutes of the following, for information.’

| Meeting | Date |
|--|----------------|
| Audit and Risk Subcommittee (<i>confirmed</i>) | 7 August 2019 |
| Property Committee (<i>confirmed</i>) | 7 August 2019 |
| Selwyn Waihora Zone Committee (<i>confirmed</i>) | 6 August 2019 |
| Malvern Community Board (<i>unconfirmed</i>) | 26 August 2019 |

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

| Item | Meeting referred from | Action required | Report Date / Action |
|---|-----------------------|---|------------------------------|
| Upper Selwyn Huts | May 2019 | Report on work undertaken by local council committee and members of the community to review solutions, costings, funding methodology | 11 September 2019 |
| Supporting Internship | June 2019 | Report (Chief Executive and Group Manager Community Services and Facilities) | 11 September 2019 |
| Social Housing | November 2018 | Update Report | 6 November 2019 |
| Public Places Bylaw and Policy on Commercial Activities and Events in Public Places | September 2018 | Review the effectiveness of the bylaw a year on | February 2020 |
| Roading conditions on Wards Road | 11 September 2019 | Report back including road condition, maintenance schedule, snap/send traffic numbers, build up of shingle along the roadside, crash history data, liability for Council in case of accidents; and priority for sealing in relation to other roads in the District. | 9 October 2019 |
| Rolleston Library and Community Centre naming | 11 September 2019 | Analysis for facilities in Selwyn Central and its fit for future use within the building programme | 11 December 2019 |

3. Mayor
Mayor's Report

Taking his report as read, the Mayor added about the Bellyful Selwyn event which delivered over 2000 meals to people in Selwyn – around 330 families were being helped by a variety of community groups in Selwyn.

He also referred to the delegation from Shandan being hosted by Council who seemed very interested in our use of technology and farm practices. They were hosted by CPW, Fonterra and a dairy farm.

Moved – Mayor Broughton / Seconded – Councillor Watson

'That the Council receives the Mayor's Report for August 2019 for information.'

CARRIED

4. Asset Manager Water Services
Upper Selwyn Huts – Wastewater Working Party Update

The Mayor acknowledged the members from the working party, i.e. Messrs. G Young, G Evans and R Hyde.

Council's Asset Manager Water Services took the report as read asking for questions. He provided some background as to when and why the committee was established. Council's Group Manager Property added that a further meeting is to be held on Saturday 14 September 2019.

Councillor Hasson said that the amount of \$4,000 per annum looks like a large number but when you break it down in weekly instalments it is actually less than \$80 per week. She added this was one of Council's communities and we needed to give them time to realise that they will be affected by climate change.

Councillor Alexander raised a concern about a lack of security on the loan and asked who would carry the burden. He asked whether individuals could apply for security on their portion – adding that some may have a greater ability to recover the debt. The Group Manager Property noted he would look into this. In response to a question from Councillor Watson in terms of what happens if new hut owners do not agree and do not want to buy into it, the Group Manager Property said in terms of the Property Act Council would be able to remove the hut. He said they could also ask owners whether they want to relinquish the license and remove their hut. These are all matters which form part of the contracts. A follow up question in relation to whether there will be a higher cost for those who do agree to pay, in an instance where some do not pay, he said that it would be a greater burden.

Mr Graeme Young spoke and said the inevitability of hut owners having to leave was not as clear as was originally made out. Although they support science and agree there is climate change and sea level rising, he said there were two conflicting approaches. One

is that the area may actually become an estuary which, although not good news for farmers, would mean hut owners won't be flooded out. He explained how the Waimakariri and Rakaia rivers feed into the lake and how it may be possible that the lake could become an estuary. He also added the group doesn't believe it would cost \$3million and that they would be able to get the work done for around \$800,000. He said they believed if they are going to be involved in raising the loan, they wanted to be involved all the way somehow. He said they did not want SICON Ltd to have anything to do with the works.

The Mayor thanked the group for attending and said that the process will be staff led and although there will be a governance opportunity to extend the subcommittee work, Council will follow it's procurement process as to who the contractor will be. He added that this Council meeting was not the time nor the place to decide that.

Moved – Councillor Hasson / Seconded – Councillor Lyall

'That the Council

1. *Receives this report 'Upper Selwyn Huts – Wastewater Working Party Update' for information,*
2. *Acknowledges the working party's recommendation that the preferred option for wastewater management at Upper Selwyn Huts is as follows:*
 - a) *Renew the pipe reticulation with a pumped low pressure sewer;*
 - b) *Construct a package treatment plant at the huts;*
 - c) *Construct a new disposal area at the huts reserve area with raised beds and potential for summer disposal via low lying drip irrigation;*
 - d) *That the financial table of loans repayment options be noted with the 15 year timeframe preferred;*
 - e) *The final annual rate to be determined following the wastewater design solution confirmation and in line with the consent duration."*
3. *Endorses the following action plan*
 - a) *Complete and lodge the short term consent to continue with the operations of the existing Wastewater Treatment Plant by 20 December 2019*
 - b) *Revise licence agreement to have effect from 1 July 2020 as per Council resolution 20190612_003. Costs incurred to date and reasonably expected in the short term to be recovered through the licence*
 - c) *Operate the existing plant under the proposed short term consent. This may require optimized operation including trucking of some waste, cut and carry to reduce nitrogen loading etc*
 - d) *Consult and agree on medium term solution based on the subcommittee recommendation in (2) above*
 - e) *Consent the medium term solution within the year 2022 and construct the medium term solution (by 2024).*
4. *That the Upper Selwyn Huts Community be advised of:*
 - a) *The fore mentioned resolutions of the Upper Selwyn Huts Committee and the Council*

- b) That the capital cost of upgrading the wastewater treatment and disposal system, the replacement of the sewer reticulation within the huts and the annual operating cost will be funded by way of a targeted rate over the Upper Selwyn Huts area*
- c) That the estimated capital cost is estimated at \$3,000,000 +/- 20% and when combined with the annual operating costs that the annual targeted rate will be approximately \$4,000 +/- 20%*
- d) That the information contained in this resolution be included in all LIMs requested and with all licence transfer documentation requested at the Upper Selwyn Huts.'*

CARRIED

5. Chief Executive *Committee Activity Updates*

Audit and Risk Subcommittee

Councillor Miller noted there was one more Subcommittee meeting before the elections and took the time to thank the members for their hard work over the last couple of years. He said they worked diligently and he felt blessed to have them as a team.

Property Committee

Councillor McEvedy said many projects came to fruition and a number of those will be reported on today.

Selwyn Waihora Zone Committee

Mainly public excluded and will report later.

Christchurch West Melton Zone Committee

Very short meeting with presentations from local school children.

Regional Water Management Committee

Discussion on targets report and a presentation on fish screens.

Water Race Subcommittee

The future of the Subcommittee was discussed. The current chairperson was thanked for his time at the last meeting.