



Selwyn District Council Animal Control
PO Box 90
2 Norman Kirk Drive
Rolleston
(03) 3472800

ANIMAL CONTROL APPLICATION FOR THREE OR MORE DOG LICENCE

I, _____ (Full Name) _____ hereby make application for dogs

to be kept on my property at _____ Size of Property (in Hectares) _____

Breed(s) of dogs: _____

LICENCE ASSESSMENT

(Please read the following questions and answer accordingly)

Office use:

1. Have you read and understood the licence requirements of the Selwyn District Council bylaw 2012? (as per attached)	Yes	No	<input type="checkbox"/>
2. Does the property provide dog-free access to a door of the dwelling?	Yes	No	<input type="checkbox"/>
3. Do you consider the property size and fencing adequate for the breed of the dog(s) ?	Yes	No	<input type="checkbox"/>
4. Do you dispose of faeces on a regular basis in an appropriate manner?	Yes	No	<input type="checkbox"/>
5. Do the dogs have access to water and shelter at all times?	Yes	No	<input type="checkbox"/>
6. Have you contacted all direct boundary neighbours with sections adjoining your property? (see below)	Yes	No	<input type="checkbox"/>

IF YOU HAVE ANSWERED YES TO ALL OF THESE QUESTIONS THEN YOUR LICENCE SHOULD BE A FORMALITY ONCE A PROPERTY INSPECTION HAS BEEN CARRIED OUT BY ANIMAL CONTROL. IF YOU HAVE ANSWERED NO TO ANY QUESTIONS, AN ANIMAL CONTROL OFFICER WILL BE IN CONTACT TO DISCUSS THE APPLICATION FURTHER.

Consultation of direct boundary neighbours

Considering direct boundary neighbours adjoining the applicants property is part of the process. Please complete the section below (1 per address) *You may be contacted*

Name	Address	Daytime contact no.	Signature	Comments

- I have read and understand all the conditions and requirements listed over.
- I have enclosed my payment of \$100.00 with this application.
- I understand that this licence is only valid at the address above and can not be transferred between properties.
- I understand that my property may be inspected at least every 2nd year without notification.
- I understand that the signing of this application form authorizes the Council's Animal Control Section to inspect the conditions on my property as required.
- I am aware of the penalty for non-compliance (see Consequences on Applicants Copy)

ADDRESS: _____ TELEPHONE: Home: _____
 _____ Work: _____
 _____ Mobile: _____

SIGNATURE: _____ DATE: _____

CONDITIONS RELATING TO THE ISSUE OF A LICENCE

To keep three or more dogs the occupier of a property is subject to the following conditions:

1. The number of dogs on the premises shall **not** exceed the number permitted as indicated on the licence.
2. All dogs kept on premises must be housed in such a manner as to not cause nuisance to neighbours.
3. All requirements of the Dog Control Act 1996, the Building Act 2004 (where applicable) and the Selwyn District Council Dog Control Bylaw 2012 must be met at all times.
4. All dogs must be registered in accordance with the Dog Control Act 1996 before the licence is issued.
5. **All deaths, sales or transfer of dogs**, (including pups born on the premises) are to be notified in writing to the Council.
6. Prior application shall be made to the Council before any changes (i.e. dog breeds) are undertaken that affect the terms and conditions under which the licence is issued.
7. A licence may be subject to such terms, conditions and restrictions as the Council may from time to time consider necessary to impose and any breach of the conditions may result in the licence being revoked.
8. Licences are not transferable between occupiers or between properties.
9. The signing of this application form authorizes the Council's Animal Control Section to inspect the conditions on my property as required
10. Depending on the type(s) of dogs to be kept, suitable fences and gates must be provided to ensure that the dogs are contained on the property at all times.
11. Where dogs are contained on a fully fenced property, dog-free access to a door of the dwelling must be provided for authorized callers.
12. In the absence of a fully fenced property, a sufficient part of the section or land must be suitably fenced to contain the dogs. The fenced in part must be appropriate to the dogs size to allow adequate exercise.
13. Where necessary and having regard to the type and number of dogs kept, the area provided for confinement (i.e. kennels/runs etc.) must be suitably surfaced with an impervious material, graded and drained to comply with the drainage regulations and, where appropriate, with the provisions of the Building Act and the District Plan.
14. Common boundary fences **must not** be used to form any side(s) of a confinement area.
15. Where necessary screening of the area of confinement may be required to protect the visual amenities of the neighbourhood.
16. Adequate kenneling of sufficient size consistent to meet the needs of the dogs kept shall be provided. Such housing shall be suitably constructed and comply with the relevant requirements of the Building Act and, where appropriate, the District Plan.
17. Such kenneling shall **not** be sited within **two (2) metres of any boundary fence** or within **twelve (12) metres of any neighbouring dwelling house**.
18. Having regard to the size and number of dogs and the particular circumstances, the Council may consider the owners dwelling to be sufficient to house the dogs, provided there is an alternative kenneling arrangement available on the property in event of an emergency.
19. The Council retains the right to:
 - (a) Refuse the granting of a licence for the keeping of more than 2 dogs; or
 - (b) Revoke a licence where conditions governing the issue of the licence are breached and not rectified within a prescribed period of time set by the Council after the issue of a written notice to the dog owner/occupier.
 - (c) Refuse the granting of a licence where the District Plan requires a Resource Consent for the breeding, boarding or fostering of dogs and such Consent has not been granted.
 - (d) Reasons for any refusal must be given in writing to the applicant within 14 days.

Applicants Copy

Selwyn District Council Dog Control Bylaw 2012

SECTION 10. LIMITATION ON NUMBER OF DOGS

- 10.1. No person
- a. shall keep more than two (2) dogs on any property of less than four hectares in size, regardless of the zoning, without holding a license issued from the Council for that purpose.
- b. shall keep more than four (4) dogs on any property of a greater size than four hectares regardless of the zoning, without holding a license issued from the Council for that purpose (except where such dogs are working dogs used by farmers, shepherds or musterers for bona fide farming practices).
- 10.2. Persons who wish to obtain consent to keep more than the specified number of dogs in clause 10.1 above may apply to the Council, in writing, and such application shall be accompanied by an appropriate application fee as set by the Council resolution.
- 10.3. A licence issued by Council may be subject to such terms, conditions and restrictions as the Council consider appropriate.
- 10.4. An application made in accordance with clause 10.2 above shall state the number of dogs to be kept, the breed of dogs, and acknowledgement that all conditions of any licence issued by the Council will be complied with and include the signed written views of all adjoining neighbours.
- 10.5. The granting of a licence will be in the Council's absolute discretion. In considering whether consent should be granted, the Council shall have regard to:
- (a) The adequacy of the housing, exercising and fencing control that will be provided.
 - (b) The likelihood of noise, waste or other nuisance being created by keeping of the additional animals.
 - (c) The views of other persons affected.
 - (d) The past history of adequacy of the owner or person in charge of the dogs to prevent nuisances occurring. This shall include any history of complaint or noise, faecal deposit, wandering or threatening behaviour of dogs previously kept by the owner, including any impounding records.
 - (e) The need or otherwise of additional dogs to be kept.
 - (f) Whether the property subject to the application is in the Council's view of sufficient size to keep the breed of dogs and/or the number being applied for.
 - (g) Whether the granting of the license may compromise neighbourhood amenity.
- 10.6. A licence may be reviewed and/or cancelled by Council for breach its terms, conditions or restrictions or following receipt by the Council of two substantiated complaints.
- 10.7. Any owner holding a licence who wishes to increase the number of dogs permitted on the property under the licence must make a fresh application to the Council for the total number of dogs to be kept on the property.

Consequences

A person who is convicted of an offence against a bylaw is liable to a fine not exceeding \$20,000. (as per section 242(4) of the Local Government Act 2002)