Funding Schedule: Community Fund

1. Purpose of this fund

To support initiatives that make Waikirikiri Selwyn a great place to live, work, and play by contributing to community wellbeing, bringing communities together, celebrating the District's taonga, and attracting visitors to the District.

2. Outcomes – what we will see through the initiatives funded by this fund

- Increased participation, engagement, and enjoyment for people - in initiatives including but not limited to - arts, culture, sport and recreation, community history/heritage, youth, older persons, and multi-cultural communities.
- The District's unique taonga, history, stories, and places are promoted, protected, and celebrated.
- Community capability, sustainability and knowledge, is developed and groups are assisted to meet the needs of the community and collaborate to achieve common objectives.
- Initiatives that build community spirit, a sense of neighbourliness, belonging and connectedness are encouraged.
- Overall wellbeing of the residents is enhanced by supporting disadvantaged communities, removing barriers to participation, and empowering communities.
- Volunteering and an active and effective volunteering sector are encouraged and supported.
- The District's diverse offerings and attractions are highlighted and visitors from outside the District are encouraged to visit.

3. Fund Activities

Fund decision makers	Assessment Panel
Fund type	Contestable
Fund frequency	Quarterly
Fund opening and closing dates	Closing dates: • 31 January • 30 April • 31 July • 31 October
Decisions date	By • 31 March • 30 June • 30 September • 10 December
Accountability requirements	*As stated in Section 10.7 of the C213 Community Funding Policy.*
Who can apply	*As stated in Section 5 of the C213 Community Funding Policy.*
Who can't apply	*As stated in Section 5.2 of the C213 Community Funding Policy.*
What costs can be funded	• Venue hire.

	• Equipment; including equipment hire, sporting equipment, and uniforms (with preference for shared use amongst individuals and groups). • Marketing and promotion costs. • Materials and supplies for events, workshops, arts, cultural, heritage and recreational activities. • Salary or wages for a one-off project, such as facilitator costs for a workshop or referee costs for a one-off tournament. • Volunteer support costs. • Council-related expenses, such as road closures or resource consents related to the project. • Operational costs related to delivering the project, including rent, phone, power, stationery, and internet. • Food, beverage, or catering costs to support community hospitality/manaakitanga, up to a value of $100. • Volunteer-run local community group fundraising initiatives, with a standard allocation of $300 for direct fundraising costs (excluding wages/fees to a person or company, e.g., the grant can be used to buy sausages but not to pay someone to sell them).
What costs can't be funded	*In addition to Section 6.7 and 6.8 of the C213 Community Funding Policy:* • Capital Expenditure: Purchasing or upgrading assets such as buildings, vehicles, or major equipment. • Routine repair and maintenance costs (e.g., maintaining existing community facilities). • Travel or associated costs for meetings, events, or conference attendance. • Research, feasibility studies or evaluation projects.
Criteria / terms and conditions	*In addition to the Criteria as in Section 3 and Section 6 of the C213 Community Funding policy:* • Each **project** can receive a maximum of one Community Fund grant per calendar year. Applicants should request the full amount required for the project in a single application (e.g., venue hire for the whole year, not term-by-term or in parts). • Applications will be assessed on how they contribute to achieving the outcomes of the fund. • The Council encourages organisations to work collaboratively to achieve common goals. Joint applications will be considered by Assessment

	Panel without prejudicing other applications from the individual organisations. • Applicants must provide a detailed budget for the project they are applying for, showing all income and expenses for the project. • Applicants may be required to provide quote/s for high value expenses, if requested by Council.
Repeat Applications – Three-Year Cycle	• Applicants requesting $2,000 or more per year for the same project may be funded for a maximum of three consecutive years. After that, there will be a one-year break from the Community Fund before the project can be funded again. • This rule is based on the application amount, not the funded amount, to avoid influencing funding decisions. • This rule applies per project. Applicants may submit multiple different projects, but similar or renamed projects will be treated as the same (changing a project name does not reset the count). • Declined applications reset the three-year count. • The three-year count also resets after the required one-year break. • Applicants will be advised of how many consecutive years they have been funded for a project, and when a one-year break will be required, as part of their funding outcomes notification. • The Committee may exercise discretion to apply this rule flexibly in exceptional circumstances, including where applicants are consistently funded below the $2,000 threshold.