

Funding Schedule: Community Fund

1. Purpose of this fund

To support initiatives that make Waikirikiri Selwyn a great place to live, work, and play by contributing to community wellbeing, bringing communities together, celebrating the District's taonga, and attracting visitors to the District.

2. Outcomes – what we will see through the initiatives funded by this fund

- Increased participation, engagement, and enjoyment for people - in initiatives including but not limited to - arts, culture, sport and recreation, community history/heritage, youth, older persons, and multi-cultural communities.
- The District's unique taonga, history, stories, and places are promoted, protected, and celebrated.
- Community capability, sustainability and knowledge, is developed and groups are assisted to meet the needs of the community and collaborate to achieve common objectives.
- Initiatives that build community spirit, a sense of neighbourliness, belonging and connectedness are encouraged.
- Overall wellbeing of the residents is enhanced by supporting disadvantaged communities, removing barriers to participation, and empowering communities.
- Volunteering and an active and effective volunteering sector are encouraged and supported.
- The District's diverse offerings and attractions are highlighted and visitors from outside the District are encouraged to visit.

3. Fund Activities

Annual fund amount	\$263,992 (includes \$50,000 allocated for Community History projects)
Fund decision makers	Assessment Panel
Fund type	Contestable
Fund frequency	Quarterly
Fund opening and closing dates	Closing dates: <ul style="list-style-type: none">• 31 January• 30 April• 31 July• 31 October
Decisions date	By <ul style="list-style-type: none">• 31 March• 30 June• 30 September• 10 December
Accountability requirements	<i>As stated in Section 10.7 of the C213 Community Funding Policy.</i>
Who can apply	<i>As stated in Section 5 of the C213 Community Funding Policy.</i>

Who can't apply	<i>As stated in Section 5.2 of the C213 Community Funding Policy.</i>
What costs can be funded	<ul style="list-style-type: none"> • Venue hire. • Equipment; including equipment hire, sporting equipment, and uniforms (with preference for shared use amongst individuals and groups). • Marketing and promotion costs. • Materials and supplies for events, workshops, arts, cultural, heritage and recreational activities. • Salary or wages for a one-off project, such as facilitator costs for a workshop or referee costs for a one-off tournament. • Volunteer support costs. • Council-related expenses, such as road closures or resource consents related to the project. • Operational costs related to delivering the project, including rent, phone, power, stationery, and internet. • Food, beverage, or catering costs to support community hospitality/manaakitanga, up to a value of \$100. • Volunteer-run local community group fundraising initiatives, with a standard allocation of \$300 for direct fundraising costs (excluding wages/fees to a person or company, e.g., the grant can be used to buy sausages but not to pay someone to sell them).
What costs can't be funded	<p><i>In addition to Section 6.7 and 6.8 of the C213 Community Funding Policy:</i></p> <ul style="list-style-type: none"> • Capital Expenditure: Purchasing or upgrading assets such as buildings, vehicles, or major equipment. • Routine repair and maintenance costs (e.g., maintaining existing community facilities). • Travel or associated costs for meetings, events, or conference attendance. • Research, feasibility studies or evaluation projects.
Criteria / terms and conditions	<p><i>In addition to the Criteria as in Section 3 and Section 6 of the C213 Community Funding policy:</i></p> <ul style="list-style-type: none"> • Each project can receive a maximum of one Community Fund grant per calendar year. Applicants should request the full amount required for the project in a single application (e.g., venue hire for the whole year, not term-by-term or in parts). • Applications will be assessed on how they contribute to achieving the outcomes of the fund.

	<ul style="list-style-type: none"> • The Council encourages organisations to work collaboratively to achieve common goals. Joint applications will be considered by Assessment Panel without prejudicing other applications from the individual organisations. • Applicants must provide a detailed budget for the project they are applying for, showing all income and expenses for the project. • Applicants may be required to provide quote/s for high value expenses, if requested by Council.
Repeat Applications – Three-Year Cycle	<ul style="list-style-type: none"> • Applicants requesting \$2,000 or more per year for the same project may be funded for a maximum of three consecutive years. After that, there will be a one-year break from the Community Fund before the project can be funded again. • This rule is based on the application amount, not the funded amount, to avoid influencing funding decisions. • This rule applies per project. Applicants may submit multiple different projects, but similar or renamed projects will be treated as the same (changing a project name does not reset the count). • Declined applications reset the three-year count. • The three-year count also resets after the required one-year break. • Applicants will be advised of how many consecutive years they have been funded for a project, and when a one-year break will be required, as part of their funding outcomes notification. • The Committee may exercise discretion to apply this rule flexibly in exceptional circumstances, including where applicants are consistently funded below the \$2,000 threshold.