

# Funding Schedule: Heritage Protection Fund

## 1. Purpose of this fund

To encourage and assist owners and mana whenua with work required to maintain and enhance heritage items (e.g. buildings, war memorials, other structures), sites of significance to Māori, and protected trees that are listed in the District Plan.

## 2. Outcomes – what we will see through the initiatives funded by this fund

- Heritage items (e.g. buildings, war memorials, other structures) are maintained and enhanced.
- Sites of significance to Māori are maintained and enhanced.
- Protected trees are maintained.

## 3. Fund Activities

<b>Annual fund amount</b>	\$150,000
<b>Fund decision makers</b>	Assessment Panel
<b>Fund type</b>	Contestable
<b>Fund frequency</b>	One funding round per year
<b>Fund opening and closing dates</b>	Opens 1 April and closes 20 June
<b>Decisions date</b>	Within two months of the closing date
<b>Accountability requirements</b>	<ul style="list-style-type: none"><li>• Recipients are required to present receipts for the work done and a statement confirming that the work has been carried out according to the information provided in the application. This must be done prior to the payment of the grant.</li><li>• Unless a prior arrangement for an extension is made, which should be put in writing, this documentation should be submitted within one year of the grant's acceptance.</li><li>• Photos of the completed work may also be requested by the Council.</li><li>• Council reserves the right to visit a site to verify the completion of the works if necessary.</li></ul>
<b>Who can apply</b>	<ul style="list-style-type: none"><li>• Applicants must be residents and/or ratepayers of the Selwyn District. The funding is open to iwi, community groups, schools, landowners and individuals.</li></ul>
<b>Who can't apply</b>	<i>As stated in Section 5.2 of the C213 Community Funding Policy.</i>
<b>What can be funded</b>	<ul style="list-style-type: none"><li>• Conservation of heritage items.</li><li>• Repair, maintenance or restoration of heritage items.</li><li>• Stabilisation works, including seismic strengthening.</li></ul>

	<ul style="list-style-type: none"> <li>• Professional services, such as conservation plans, risk management plans and condition reports.</li> <li>• Conservation and preservation of sites of significance to Māori.</li> <li>• Maintenance of notable trees.</li> </ul>
<b>What can't be funded</b>	<p><i>In addition to Section 6.7 and 6.8 of the C213 Community Funding Policy:</i></p> <ul style="list-style-type: none"> <li>• Works that do not maintain or enhance heritage values.</li> <li>• Improvements that are of personal or commercial benefit, such as new kitchens or bathrooms.</li> <li>• Applications for work that has already been completed (retrospective funding).</li> <li>• Council administrative costs associated with processing resource or building consent applications. Discussions about discretionary funding should instead be directed to the Heritage Consents Fund.</li> <li>• Funding for community history projects. These should be directed to the Selwyn Community Fund.</li> </ul>
<b>Criteria / terms and conditions</b>	<p><i>In addition to the Criteria as in Section 3 and Section 6 of the C213 Community Funding policy:</i></p> <ul style="list-style-type: none"> <li>• Priority will be given to sites, items and trees listed for protection in the Selwyn District Plan. If an item is not currently listed, proposals that include protective measures, such as the establishment of a heritage covenant, will also be considered. Items that would likely meet the criteria for future listing in the District Plan will also be considered.</li> <li>• Projects should focus on maintaining or enhancing the heritage character of the item. Modern upgrades, such as new kitchens or bathrooms, are not eligible.</li> <li>• Assistance can be sought for arborist work on trees listed as protected in the District Plan.</li> <li>• For work relating to sites of significance to Māori, it is expected that there is support from the local rūnanga.</li> <li>• The fund typically covers a portion of the project costs, with the applicant responsible for the remaining expenses.</li> <li>• Applicants are encouraged to attach supporting documents, such as plans, diagrams, maps, and</li> </ul>

	<p>photos, to their application, limited to 15 pages. Applications without supporting documents will still be considered, but additional information may be requested.</p> <ul style="list-style-type: none"> <li>• Applications should include at least two quotes in their application for the works proposed.</li> <li>• Staff may request a site visit to assess the work needed.</li> <li>• Successful applicants are responsible for ensuring that all required consents are applied for and secured, including resource consent and building consent, if necessary.</li> <li>• Payment is made upon completion and receipts from the work (as set out in Accountability Requirements above).</li> <li>• Council reserves the right to publicise the awarding of grant funding through promotional channels.</li> </ul> <p><b>Assessment Criteria</b></p> <p>Applications will be evaluated based on the following:</p> <ul style="list-style-type: none"> <li>• Is the item or site listed for protection in the Selwyn District Plan? 'Listed items or sites' include: <ul style="list-style-type: none"> <li>- A building, structure or item listed in HH-SCHED2 of the District Plan.<sup>1</sup></li> <li>- Notable trees listed in TREE-SCHED2 of the District Plan.</li> <li>- A site or area of significance to Māori listed in SASM-SCHED1 as Wāhi Taonga or Wāhi Tapu or is within SASM-SCHED2 Ngā Tūranga Tūpuna.</li> </ul> </li> <li>• Preference will be given to applications for projects related to items already protected by the District Plan. Where the item or site is not protected by the District Plan, is some protective mechanism proposed, such as registering a heritage covenant or, is it likely that the item would meet the criteria for future listing in the District Plan?</li> <li>• Is the item or site registered by Heritage New Zealand Pouhere Taonga (HNZPT)? Generally, items registered by HNZPT are considered to have regional or national heritage significance.</li> </ul>
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<sup>1</sup> Currently the 'Partially Operative District Plan' but will be the 'District Plan' once appeals are resolved.

	<ul style="list-style-type: none"> <li>• What is the significance of the item to the local community? Is there any public or community access provided? Will the project assist in educating the community about heritage or cultural issues?</li> <li>• How necessary is the proposed work to ensuring the maintenance or preservation of the item? How urgent is the work?</li> <li>• Does the proposed work reflect good heritage practice? For example, is it in accord with the principles of ICOMOS New Zealand? ICOMOS is an international charter for the conservation of places of heritage value – a copy of the charter is available from the Council. Does the project support continued or compatible new use of the site or building?</li> <li>• What consultation has been carried out and / or what professional expertise has been sought for the project? For example, consultation with HNZPT or advice from a heritage expert.</li> <li>• Does proposed work relating to sites of significance to Māori have support from the local rūnanga and does it relate to preserving/conserving such sites?</li> <li>• What funding is the applicant bringing to the project? Have other sources of financial assistance been sought?</li> </ul>
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