

# Funding Schedule: Residents Group Grant

## 1. Purpose of this fund

To support recognised Residents Groups<sup>1</sup> with operational costs and to contribute to initiatives in their community.

## 2. Outcomes – what we will see through the initiatives funded by this fund

- Residents and the community benefit from working together to care for their communities, solve problems, advocate, and socially connect.
- Communities and Council benefit from two-way information sharing and engagement between Council and Residents Groups.

## 3. Fund Activities

<b>Annual fund amount</b>	\$24,000
<b>Fund decision makers</b>	SDC Community Services and Facilities Staff
<b>Fund type</b>	Non-contestable <i>As stated in Section 4 of the C213 Community Funding Policy.</i>
<b>Fund frequency</b>	Once per year
<b>Fund opening and closing dates</b>	<ul style="list-style-type: none"><li>• 2024:<ul style="list-style-type: none"><li>• No set date, as applications are received</li></ul></li><li>• 2025:<ul style="list-style-type: none"><li>• Open for Applications 1 June</li><li>• Close for Applications 10 July</li></ul></li></ul>
<b>Decisions date</b>	Within two months of closing date.
<b>Accountability requirements</b>	Reporting on this grant is only required if requested by the Council (as part of a grants audit process). The Council expects groups to maintain finance records that would allow it to report if requested.
<b>Who can apply</b>	Recognised Residents Groups of Waikirikiri Selwyn
<b>Who can't apply</b>	Council will not fund more than one recognised Residents Group in an area.
<b>What costs can be funded</b>	The grant is a contribution to any operating costs and community initiatives undertaken by the group.
<b>What costs can't be funded</b>	Permanent assets or structures on Council property require Council approval, prior to funding being granted.
<b>Criteria / terms and conditions</b>	<ul style="list-style-type: none"><li>• Up to \$1,000 is available once per year to each Resident Group.</li><li>• The total \$24k/annum budget is evenly divided among the eligible groups, to a maximum of \$1,000 per group.<ul style="list-style-type: none"><li>○ For example, if 10 recognised groups apply then each group is allocated \$1,000 (i.e. only</li></ul></li></ul>

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<sup>1</sup> a group that is recognised by Council as the Residents Group for a community. There are minimum criteria and expectations for being 'recognised'.

	<p>\$10,000 of the fund is allocated that year) but if 30 recognised groups apply the allocation is \$800 and so forth. An application form must be submitted and approved by Council before funds can be released.</p> <p><b>Requirements of being a Recognised Residents Group:</b></p> <p>The group must:</p> <ul style="list-style-type: none"> <li>• Hold public elections for governance roles at least every three years, at a time and place of their choosing.</li> <li>• Be open to any resident living within the group's defined geographic boundaries, allowing them to become members and attend meetings.</li> <li>• Clarify their geographic boundary and ensure that their geographic boundaries do not overlap with those of any other recognised resident group.<sup>2</sup></li> </ul> <p>When submitting their application form, the group agrees to:</p> <ul style="list-style-type: none"> <li>• provide key contact details annually;</li> <li>• keep their Council Relationship Manager updated if any contact details change during the year;</li> <li>• allow the Council to use these details to communicate and share information about matters of interest with the Resident Group as opportunities arise;</li> <li>• collaborate with others in the community.</li> </ul> <p><b>New Resident Groups:</b></p> <ul style="list-style-type: none"> <li>• If a new resident group applies for funding within the geographic boundaries of an existing recognised group, the Council will: <ul style="list-style-type: none"> <li>○ Encourage collaboration between the two groups.</li> <li>○ Request that both groups provide clear geographic definitions of their respective boundaries.</li> </ul> </li> <li>• Funding is not guaranteed for new residents groups.<sup>3</sup></li> </ul>
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<sup>2</sup> Council will not fund more than one recognised Residents Group in an area. If a resident group is identified as proposing a similar / overlapping geographic boundary, they will be encouraged to find a way to work together.

<sup>3</sup> New funding for newly formed resident groups may only be available through the three-yearly Long-Term Plan (LTP) process. Immediate funding may not be available to groups formed within the three-year period.