

# **Covid-19 Business Safety Plan**

## **Off-Licence**

### **Alert Level Two**

Name of Premises:.....

Address:.....

.....(name of premises) is committed to ensuring the health and safety of staff and customers under Alert Level Two.

This Business Safety Plan will come into effect as of Thursday 14 May 2020. The following rules will apply to all staff and persons entering these premises:

- Contact tracing sign-in sheets are in place at our principal entrance and are to be completed for each customer
- Hand sanitizer to be utilised at point of entry prior to entering
- Use the principal entrance door only (other doors to remain unlocked for fire egress)
- Staff to stay one metre apart from each other wherever practicable
- Customers must be kept at least one metre apart. We will consider restricting numbers entering in order to meet this criteria
- We will ensure people do not need to queue to enter or pay
- Surfaces, eftpos machines etc will be regularly sanitised
- We will monitor intoxication levels closely

.....(Signed)  
Owner/Licensee/Manager

Date: