

**Annual report on income and costs related to Sale and Supply of Alcohol Act 2012**  
**Year ending 30 June 2015**  
**Selwyn District Council**

**Background**

Section 19 of the Sale and Supply of Alcohol (Fees) Regulations 2013 requires an annual report on income and expenditure for a Council's activities under the Sale and Supply of Alcohol Act 2012 ("the Act). Section 19 reads as follows:

*19 Reporting by territorial authorities*

- (1) Every territorial authority must, each year, prepare and make publicly available a report showing its income from fees payable in relation to, and its costs incurred in, -*
- (a) the performance of the functions of its licensing committee under the Act; and*
  - (b) the performance of the functions of its inspectors under the Act; and*
  - (c) undertaking enforcement activities under the Act.*
- (2) The first report required by this regulation must relate to the year commencing 1 July 2014.*

All figures in this report are exclusive of GST and relate to the financial year 2014/2015; that is, 1 July 2014 through to 30 June 2015.

**Income**

The Selwyn District Council received \$147,582.95 in revenue from fees payable in relation to its activities under the Act. This figure is net of the \$11,045.75 revenue that was required to be passed on to the Alcohol Regulatory and Licensing Authority (ARLA).

Income was received from the following sources:

| <b>Fee Type</b>                  | <b>Income</b>       |
|----------------------------------|---------------------|
| On/Off/Club Licence Applications | \$ 35,868.50        |
| On/Off/Club Licence Annual Fees  | \$ 53,325.50        |
| Manager's Certificates           | \$ 49,018.75        |
| Temporary Authorities            | \$ 296.70           |
| Special Licences                 | \$ 20,119.25        |
| Payment to ARLA                  | -\$ 11,045.75       |
| <b>Total</b>                     | <b>\$147,582.95</b> |

## Costs

The Selwyn District Council incurred costs of \$145,565.50 in performing its activities under the Act. Costs were incurred in the following categories:

| <b>Cost Type</b>                      | <b>Expenditure (ex GST)</b> |
|---------------------------------------|-----------------------------|
| District Licencing Committee payments | \$ 18,879.00                |
| Inspections                           | \$ 80,564.00                |
| Legal Fees                            | \$ 17,452.00                |
| General expenses                      | \$ 100.00                   |
| Training                              | \$ 1,483.00                 |
| Publications                          | \$ 1,434.00                 |
| Cost of Staff                         | \$ 19,470.00                |
| Support Charges                       | \$ 1,183.50                 |
| <b>Total</b>                          | <b>\$140,565.50</b>         |

Various aspects of the Inspection costs are related to enforcement. \$838.00 was also spent on the preparation of a Local Alcohol Plan.

## Net Surplus

The Selwyn District Council had a net surplus of \$7,017.45 from its activities under the Act. This was used to offset the cost of other Council activities for 2014/2015.