

Fees Notes - Special Licence Application

Sale and Supply of Alcohol Act 2012

Introduction

The Sale and Supply of Alcohol Act 2012; "the Act" has brought with it a raft of changes including a new fee system for alcohol licensing, as set out in the Sale and Supply of Alcohol (Fees) Regulations 2013, "the Regulations".

The Regulations sets out, amongst other things, a Default Fees framework for Special Licences, which can cover one-off or short duration events, but can also cover large events such as wine and food festivals.

Please note: The current Selwyn District Council Liquor Policy only allows for **six events** in six months.

Size of Event

The Regulations defines the size of events as follows:

- Small event: Less than 100 attendees
- Medium event: Between 100 and 400 attendees
- Large event: More than 400 attendees

Applicable Fee

The Default fee to be applied takes into account the above sizing but also allows for other considerations to be taken into account e.g. irrespective of the number of attendees, whether any additional processing and/or monitoring of the event is required i.e. Large public events.

Using the default fees framework as a guide, Selwyn District Council has therefore categorised the default fees in line with the size, type and number of event(s) as follows:

- Class 3: One or Two Small events: \$63.25
- Class 2: Three to Twelve Small events, or
One to Three Medium events: \$207.00
- Class 1: A Large event, or
Thirteen or More Small events, or

Four or More Medium events and/or

Large public event (eg Rodeo or similar event): \$575.00

Note Selwyn District Council reserves the right to increase the event level of fee to be applied, if the Council has reasonable grounds to consider additional processing and monitoring of the event is required i.e. The event is a Rodeo or of a similar nature and irrespective of the number of attendees poses an increased risk.

Indicate Size of Event (s)

Is/are the event(s):

- A Small event with less than 100 attendees: Yes No
- A Medium event with between 100 and 400 attendees: Yes No
- A Large event with more than 400 attendees: Yes No
- Irrespective of numbers attending, the event is a Rodeo or similar Yes No

Indicate Category For The Number and Size of Events:

- **Class 3:** One or Two Small events Yes No
- **Class 2:** Three to Twelve Small events Yes No
One to Three Medium events Yes No
- **Class 1:** Large event Yes No
Thirteen or More Small events Yes No
Four or More Medium events Yes No
A Rodeo or similar event Yes No

Applicant to Indicate Fees to be Applied

- | | | | |
|------------|----------|-----|----|
| • Class 3: | \$63.25 | Yes | No |
| • Class 2: | \$207.00 | Yes | No |
| • Class 1: | \$575.00 | Yes | No |

Note: Selwyn District Council reserves the right under the Act to increase the level of event Category being applied for, if the Council has reasonable grounds to consider the application and event requires additional processing and monitoring.

