

# Declaration of Occupancy

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I/We notify the Council that the second dwelling/residence on my/our property described below is not let or available to be let.

Valuation number:

Location of property:

Name of occupier of second dwelling/residence:

Relationship to ratepayer:

Signature of occupier of second dwelling/residence:

*Insert your electronic signature or type your name here to give authority for this Declaration.*

**Please ensure the declaration is fully completed and signed, and returned to us before 16 June 2025**

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## Declaration

**Please do not give any false information. This is an offence, and you may lose any benefit from this policy.**

Any changes to the occupancy during a rating year will affect the rates from the commencement of the next rating year.

I declare and believe that the facts in this application are correct.

Ratepayer signed:

Date:

*Insert your electronic signature or type your name here to give authority for this Declaration.*