

# Application for Consent (incl. renewal) to Discharge Trade Waste

## SELWYN DISTRICT COUNCIL TRADE WASTE BYLAW 2016

### 1. APPLICANT DETAILS

FULL NAME: \_\_\_\_\_  
PHONE: \_\_\_\_\_ MOBILE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_  
(These contact details will be used for all correspondence during the application process)

### 2. DESCRIPTION OF PREMISES

Postal name: \_\_\_\_\_  
Address: \_\_\_\_\_

Owner/occupier	
NAME	
DESIGNATION	
PHONE	
MOBILE	
EMAIL	
ADDRESS	

Contact details for premises enquiries	
NAME	
DESIGNATION	
PHONE	
MOBILE	
EMAIL	
ADDRESS	

ATTACHED **SITE PLANS** OF THE PREMISES CLEARLY SHOW THE LOCATION OF THE FOLLOWING AS APPROPRIATE (TICK BOXES)

PROCESS AREAS ☐      FLOW MEASURING DEVICES ☐      TRADE WASTE DRAINS ☐  
 OPEN AREAS DRAINING TO TRADE      STORMWATER DRAINS ☐      DOMESTIC WASTEWATER  
 WASTE DRAINS ☐      OTHER      DRAINS ☐  
 EMERGENCY SPILL DEVICES ☐      (SPECIFY): \_\_\_\_\_

- DETAILED **DRAWINGS AND DESCRIPTIONS** FOR THE FOLLOWING ARE ATTACHED AS APPROPRIATE (TICK BOXES)

PRETREATMENT SYSTEMS ☐      FLOW MEASURING DEVICES ☐      EMERGENCY SPILL  
 SAMPLING POINTS ☐      METHOD OF FLOW METER      CONTAINMENT ☐  
    CALIBRATION ☐

AN **INDEPENDENT WASTE AUDIT** OF THE PREMISES HAS BEEN CARRIED OUT: NO ☐ YES ☐

BY: \_\_\_\_\_ (Company name)

### 3. FLOW MEASUREMENT

THE PROPOSED METHOD FOR FLOW MEASUREMENT IS:

☐ A PERMANENT INSTALLATION OF SUITABLE FLOW MEASURING EQUIPMENT

☐ BASED ON WATER USAGE AS MEASURED BY METER

☐ OTHER, (SPECIFY) \_\_\_\_\_

### 4. DESCRIPTION OF WASTES

Volumes	
Average Daily Volume (M <sup>3</sup> )	
Maximum volume in any 8 hr period (M <sup>3</sup> )	
Maximum daily volume (M <sup>3</sup> )	
Maximum flow (L/S)	

Other characteristics	
Temperature (°C)	
BOD <sub>5</sub> (MG/L)	
COD (MG/L)	
Suspended solids (MG/L)	
Inert suspended solids (MG/L)	
Volatile suspended solids (MG/L)	
Total Nitrogen (MG/L)	
Total Phosphorus (MG/L)	
PH	
Fats, oil and greases (MG/L)	

## 5. SOURCE OF WATER

THE SOURCE OF WATER USED ON THE PREMISES IS:

- (A) FROM \_\_\_\_\_ COUNCIL \_\_\_\_\_ M3/WORKING DAY  
(B) FROM OTHER SOURCES (STATE SOURCE) \_\_\_\_\_ M3/WORKING DAY

---

---

- THE WASTES CONTAIN CONDENSING WATER OR STORMWATER: **YES** ☐ **NO** ☐
- THE LAYOUT OF DRAINS ON THE PREMISES IS SUCH AS TO REASONABLY EXCLUDE THE POSSIBILITY OF SUCH BECOMING MIXED WITH TRADE WASTES: **YES** ☐ **NO** ☐
- IT PROPOSED THAT DOMESTIC WASTEWATER AND TRADE WASTE SHOULD BE DISCHARGED AT THE SAME POINT OF DISCHARGE:  
**YES** ☐ **NO** ☐

## 6. RISK MANAGEMENT

LIST ANY SUBSTANCES CONTAINED IN SCHEDULE 1A OR 1B OF THE BYLAW WHICH ARE STORED, USED, OR GENERATED ON THE PREMISES:

---

---

---

---

DESCRIBE MITIGATION MEASURES EMPLOYED TO PREVENT ACCIDENTAL SPILLAGES OF THESE SUBSTANCES FROM ENTERING THE PUBLIC SEWER OR STORMWATER SYSTEM.

---

---

---

---

☐ A DISCHARGE MANAGEMENT PLAN IS NOT ATTACHED: **YES** ☐ **NO** ☐

☐ THE HEALTH AND SAFETY REQUIREMENTS AND SECURITY ARRANGEMENTS FOR SELWYN DISTRICT COUNCIL STAFF ENTERING THE PREMISES AREA ARE AS FOLLOWS (SPECIFY):

---

---

---

## 7. PROCESS MANAGEMENT

☐ I HAVE DOCUMENTED EACH PROCESS (USING THE TEMPLATE SUPPLIED IN **ANNEXE 1**) AND ATTACHED COPIES OF TYPICAL ANALYSES FOR WASTEWATER FROM EACH SEPARATE PROCESS

## 8. APPLICANT'S DECLARATION

- ☐ I AM DULY AUTHORISED TO MAKE THIS APPLICATION  
☐ I BELIEVE THAT ALL OF THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

## **ANNEXE 1: PROCESS MANAGEMENT DESCRIPTION TEMPLATE**

PROCESS NAME: \_\_\_\_\_

PROCESS DESCRIPTION: \_\_\_\_\_

TYPE OF PRODUCT PROCESSED

<b>VOLUME OF WASTEWATER</b>	
Average Daily Volume (M <sup>3</sup> )	
Maximum volume in any 8 hr period (M <sup>3</sup> )	
Maximum daily volume (M <sup>3</sup> )	
Maximum flow (L/S)	
<b>IF BATCH DISCHARGES:</b>	
Quantity (M <sup>3</sup> )	
Frequency (M <sup>3</sup> )	
Rate of Discharge (L/S)	

THE WASTEWATER CONTAINS THE FOLLOWING CHARACTERISTICS WHICH WHEN MIXED WITH OTHER WASTEWATERS AND DISCHARGED FROM THE PREMISES, ARE NEAR OR IN EXCESS OF THE LIMITS STIPULATED IN SCHEDULE 1B OF THE BYLAW (CHARACTERISTICS IN TABLES 1A.1, 2 AND 3).

Wastewater characteristics near or in excess of the limits *	VALUE OR CONCENTRATION			
	FROM PROCESS		AT POINT OF DISCHARGE	
CHARACTERISTICS	TYPICAL	MAX.	TYPICAL	MAX.

\* Refer to limits stipulated in schedule 1B of the Bylaw and characteristics in tables 1A, 1, 2 and 3)

The following steps have been / will be taken to improve the trade process as part of the strategy to or cleaner production:

---



---



---



---

DATE OF IMPROVEMENTS \_\_\_\_\_