

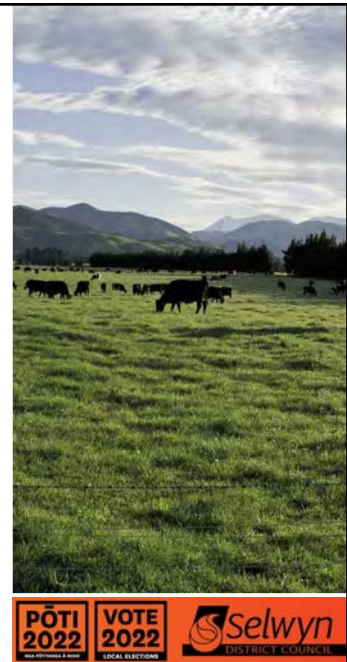


Candidate Information Meetings June-July 2022

Overview

Today, we will cover:

- ✓ The skills, qualities and capabilities needed by elected members
- ✓ The nomination process
- ✓ What's involved in standing for election (the dos and don'ts)
- ✓ An overview of Selwyn District Council
- ✓ Life as an elected member – what to expect
- ✓ The rewards of being an elected member
- ✓ Council activities, funding and projects





Skills, qualities and capabilities

- You don't need any special qualifications. However, the following will be helpful if you are elected:
 - Quality decision-making
 - Strategic thinking
 - Political acumen
 - Leadership
 - Cultural awareness
 - Knowledge and understanding of local government
 - Communication and engagement
 - Relationship building and collaboration
 - Integrity and trust

Nomination process

You will need to:

- Be a NZ citizen over the age of 18 and be enrolled on the parliamentary electoral roll
- Complete a nomination form and submit by 12 August
- Get two people to nominate you:
 - These people must be over 18 years old and enrolled to vote in the area you wish to stand in
- Send your nomination form to your Council with a \$200 (incl GST) deposit
- You may include a 150 word profile and policy statement and a recent photograph of yourself



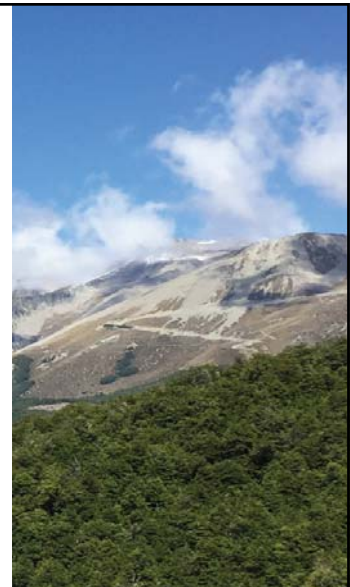


Standing for election

- You can stand for:
 - Your local council (mayor or councillor)
 - Malvern Community Board
 - Individuals can stand in one of three subdivisions (Tawera, Hawkins or West Melton)
 - The Board is a legal entity separate to Council
 - Your regional council (ie Environment Canterbury)

Standing for election

- You can stand for:
 - A regional council or a territorial authority (including a community board) – but not both
 - The mayoralty, and for council - if you're elected as mayor the position of councillor is filled by the next highest polling candidate
 - Election for both a local council and a community board
 - If you are elected to both you must vacate your position on the community board





Standing for election

- You cannot stand for:
 - Election in more than one ward or constituency
 - Election on more than one subdivision of a local or community board area
 - Both a regional council and a territorial council, or a regional council and a community board position, at the same election and in the same region

Key dates for 2022 Election

- | | |
|---|-------------------------------|
| • Nominations open | 15 July (Friday) |
| • Nominations close | 12 noon, 12 August (Friday) |
| • Public notification of election day; candidates announced | 17 August (Wednesday) |
| • Final Electoral roll certified | 12 September (Monday) |
| • Delivery of voting papers | 16 – 25 September (Sunday) |
| • Voting period | 16 September – 8 October |
| • Close of voting | 12 noon, 8 October (Saturday) |
| • Progress results available | 8 October, from approx 2pm |
| • Official declaration | Between 13 - 19 October |
| • New council sworn in | Late October |
| • First meeting of new council | Early November |





Campaigning

- Can commence any time
- Generally no rules around campaigning or conduct, but:
 - can't use council resources for campaigning (logo, branding, colours, Facebook, photos, council buildings)
 - voting papers should not be collected from electors by candidates or their assistants
- Any campaign material (signs, posters, billboards, flyers, ads, cars, social media) must have an authorisation from the candidate or their agent, stating name and physical address*
 - Not a PO Box, Private Bag, rural number, website, council's street address
 - Must be on the front of the sign or promotional material (not the back)
 - **Currently under legislative review: would allow email addresses, PO box or phone number, or web links to be used instead.*

Election signs

- Election signs can go up three months prior to election day
- Must comply with Council electoral signage policy
- Can be on private land, with owner's permission
- One sign per candidate per site
- NZTA rules apply for State Highways
- Vehicle signwriting is ok – cost of running a vehicle if it is own personal transport is not an election expense
- Must include authorisation statement





Election expenditure limits

Limits set by legislation, based on population

- Mayoralty \$40,000
- Council At Large
 - \$14,000 (Ellesmere)
 - \$14,000 (Malvern)
 - \$20,000 (Rolleston)
 - \$14,000 (Springs)*
- Malvern Community Board
 - \$7,000 (Hawkins)
 - \$3,500 (Tawera)
 - \$7,000 (West Melton)

**Springs – expenditure limit may change (to \$20,000) pending StatsNZ release of updated population data*

Election results

- Preliminary count occurs from 12 noon, Saturday 8 October 2022
- **Progress results** expected about 2pm – approx 98% of votes received (not special votes and votes in transit to processing centre).
- Progress results:
 - will be available from Council's website
 - email to all candidates with email address
- **Preliminary results** expected on Sunday 9 October, after all ordinary votes have been processed
- **Final results** expected by 19 October (at latest), after special votes have been processed



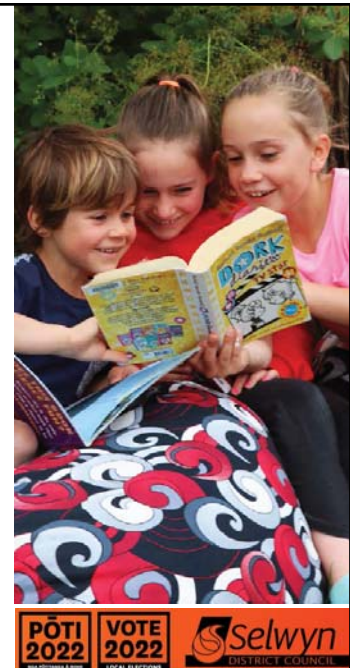


What about Selwyn?

- How is the Council structured?
 - Council
 - Malvern Community Board
 - Community/Township Advisory committees
 - Ratepayer Associations
 - Hall/Community Centre committees
 - Reserve committees
 - Rural water supply committees

What about Selwyn?

- Council:
 - 10 members – elected from four wards
 - Represent the District as a whole
 - Strategic role but also need to advocate for ratepayers
 - Makes policy and strategy decisions
- The Mayor – elected from the District – is a political leader
- Malvern Community Board has five members
- Council employs one individual only, being the Chief Executive, generally on a five-year contract
- The Chief Executive is responsible for the employment of all other staff



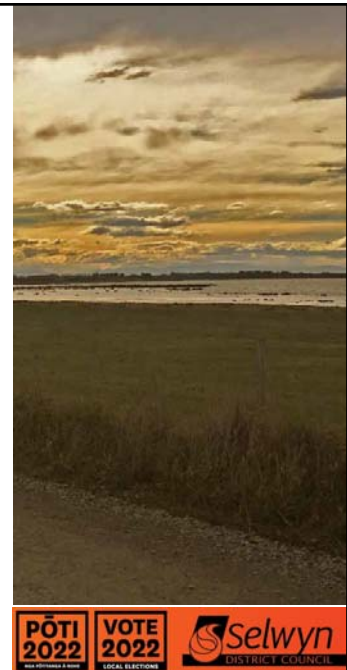


What about Selwyn?

- Structure of Council (and Board) meetings
 - Council meetings are held on the 2nd and 4th Wednesday each month – but general rule of thumb is that every Wednesday is 'Council day'
 - Operate under standing orders
 - Meetings must be notified and open to the public although there are exceptions
 - Follow pre-circulated agenda
- Council operates a small number of subcommittees
- Operates some workshops and portfolio meetings for technical background information
- Malvern Community Board meets monthly (fourth Monday afternoon, 2pm)

What to expect as an elected member

- A councillor's main role is to determine policy
- Community advocacy
- A requirement to attend meetings in your community on behalf of the Council or Board
- Adopt an Annual Plan or Long-Term Plan
- Weekly time commitment
 - You are an elected representative of the community, thus will be expected to be available 24/7 for your constituents





Role of elected members

- Elected officials have three major roles:
 1. **Representation**
 - representing the views of their electors
 - consulting the local community
 - providing and referring constituents to services and advice

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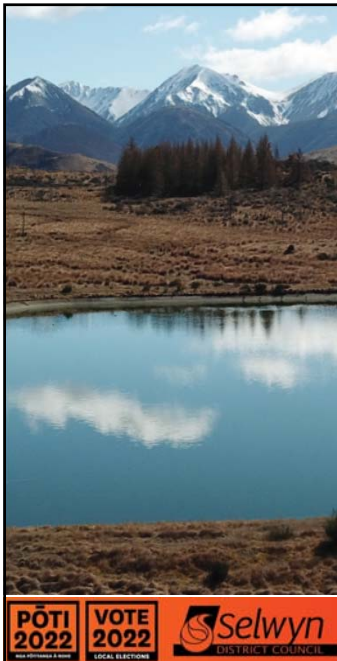
Role of elected members

2. Policy-making

- deciding on areas of policy
- maintaining an LTP/Annual Plan Outcome overview
- defining the outcomes they want to achieve for the community
- deciding on the strategies and plans to achieve the outcomes



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Role of elected members

3. Financial

- the role of elected members is to set direction and context within which the administration can operate
- to exercise stewardship of the community's assets for today and the future
- to provide citizens with certainty about the Council's long term financial plans
- to manage risk, promote transparency and strengthen accountability

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Local Government (Pecuniary Interests Register) Amendment Act

- New legislation (enacted May 2022), with new requirements for incoming elected members.
- The Act requires councils to keep a register of elected members' pecuniary interests.



Local Government (Pecuniary Interests Register) Amendment Act

- The pecuniary interests that will need to be registered include:
 - being a company director or owning more than 10% of the shares in a company;
 - financial interests in other companies;
 - employment;
 - membership of any organisation that receives or applies for funding from the council;
 - the location of any real property owned by a member;
 - any gifts received from a person who is not a family member or more than \$500;
 - any overseas travel funded by someone other than the member or their family; and
 - payments received for any other activities in which the member is involved.



Settling into the role

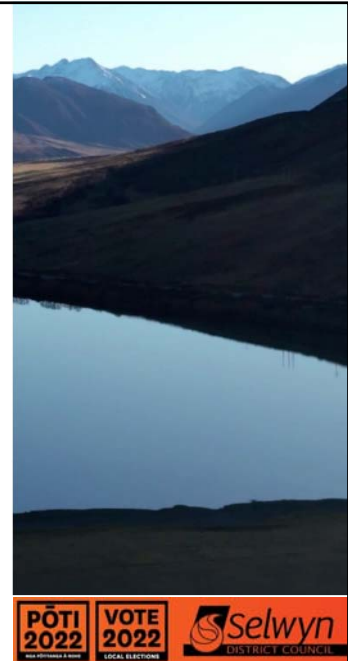
- Council runs in-house induction courses
- Regional workshops for newly elected members will be run by Local Government NZ (LGNZ)
- A variety of professional development programme workshops will be held throughout the months following the elections



Indicative remuneration

- The Mayor, Deputy Mayor, Councillors and Community Board Members are paid a salary
- Base remuneration for councillors post-election as set by the Remuneration Authority:
 - ✓ Mayor \$136,000
 - ✓ Councillor Between \$50,000 – \$54,000
- Malvern Community Board base remuneration after the election:
 - ✓ Chairperson \$17,373
 - ✓ Board member \$ 8,686

Subject to review by the Remuneration Authority and may be adjusted following election.



Elected member support

- Council supplies a computer and cellphone to each councillor
- Home broadband use
- Council has an approved policy on reimbursement which includes mileage and Council-related expenses
- Use of discretionary fund
- Mayoral vehicle
- Institute of Directors membership



Selwyn District Council

- A local council is the biggest, and most complex business in the district
- The breadth of activities are many and varied
- High level of interest in what we do, so we come under a lot of scrutiny
- High community expectations
 - deliver a good service at an affordable cost
- Sustained population growth is a key factor behind Selwyn's strong economic growth
- Low unemployment figures hovering at around 2.5% (NZ – 4.2%)



Selwyn District Council

- Booming retail growth
- 6,150+ enterprises in the production of goods and services
- Increasing migration
- Bound by significant amounts of legislation
- We are fast growing - so need to be flexible and agile

Asset Management – Roads and Transportation

- Roads
- Footpaths
- Cycleways
- Bridges
- Street lighting

These figures from Annual Report 2020/21

Transportation

This year the Council...

Repaired **3,823** potholes

Sealed **44 km** of road

Completed **9,087 km** of grading on
unsealed roads

Constructed **3.2 km** of footpath
extensions

Key results

44%

of residents satisfied with
urban roads (32% neutral)

24%

of residents satisfied with
rural roads (34% neutral)

50%

of residents satisfied with
cycleways (35% neutral)

85%

of footpaths meet
service standards

89%

of urban roads meet
service standards



Asset Management - Water Services

- Sewerage
- Water supplies
- Water races

5 waters services

This year the Council...

Provided drinking
water to **77%** of the population

Supplied **8.8** million cubic metres of
water to households

Treated **3.4** million cubic metres
of wastewater

Maintained **1,356 km** of water
mains

Maintained **573 km** of wastewater
mains

Key results

73%

of users satisfied with
water supplies

88%

of users satisfied with
sewerage and wastewater

59%

of residents satisfied
with urban stormwater

99.93%

compliance with drinking
water standards for treatment



Asset Management - Solid Waste

- Rubbish disposal
- Recycling
- Organics
- Waste reduction

Solid waste management

This year the Council...

Collected from over **24,300** households

Collected from households	10,700	4,800	6,200
	tonnes of rubbish	tonnes of recycling	tonnes of organics

31,000 tonnes of material processed through the Pines Resource Recovery Park

Key results

 **93%**
of residents satisfied with rubbish collection

 **85%**
of residents satisfied with recycling collection

 **84%**
of residents satisfied with organics collection

 **53%**
of residents have used Pines Resource Recovery Park

 **6%**
reduction in kerbside waste to landfill



Planning and Regulatory

- Building consents and inspections
- Animal control
- Resource consents
 - processing
 - monitoring
 - enforcement
- District planning
- Public/food health issues
- Sale of liquor

Environmental and regulatory services

This year the Council...

Processed **846** resource consent applications

Issued **2,853** building consents

Issued **2,593** code compliance certificates

Registered **15,413** of the district's dogs

Key results

 **96%**
of resource consents issued on time

 **56%**
of building consents issued on time

 **100%**
of registered food premises assessed per schedule

 **99.9%**
of known dogs registered



Community Services and Facilities

- Community development
- Committee liaison
- Facilities
- Swimming pools
- Service centres

Community facilities

This year the Council provided...

706 hectares of recreation reserves

524 reserves and playgrounds

25 community centres and halls

19 cemeteries

Key results

88%

of residents are satisfied with libraries



90%

of residents are satisfied with playgrounds



87%

of residents are satisfied with parks and reserves



85%

of residents have used a park or reserve



437,835

visits to Selwyn Aquatic Centre and council pools



Community Services and Development

- Community development
- Committee liaison
- Economic development
- Tourism support
- Business development
- Youth Council
- Community Events

Community services

This year the Council provided...

119 community events attended by **23,713** people

82 initiatives funded through the Selwyn Community Fund

17 initiatives promoting visitor attraction

Key results



92%

of residents think Selwyn is a great place to live



73%

of residents feel a sense of community



1,058

people attended community capacity-building initiatives



75%

of residents participate in community groups



Democracy and Corporate Services

- Governance (Council and Malvern Community Board)
- Financial matters such as budgets, paying of accounts, rates and reporting
- Civil Defence
- Information technology
- Strategic planning
- Communications
- Managing investment
- Property
- Community Grants

Democracy

This year the Council...

Administered **\$413,768** in total grant funding

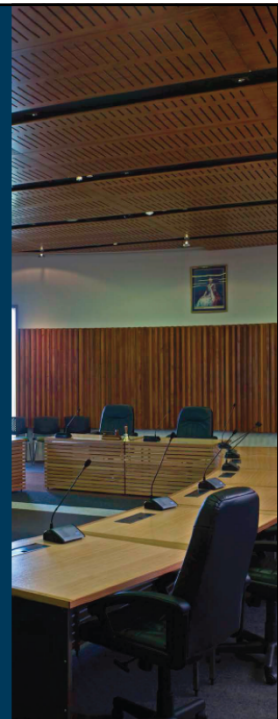
Received **3,180** submissions to consultation processes

Received **2,370** other contributions to consultation processes

Key results

69%

of residents are satisfied with Council's overall performance



Funding Sources

- Under current legislation, Councils can receive funding from a number of sources, including
 - rates
 - fees and charges
 - grants and subsidies (NZTA)
 - development contributions
 - debt
 - interest and dividends





The rewards...

- Providing service to the community
- A chance to learn new skills
- An ability to use your expertise for the good of the community



- **Candidate Handbook** available on elections web page
- More information: www.selwyn.govt.nz/elections
- Email: electoral.officer@selwyn.govt.nz
- Other plans and reports available at selwyn.govt.nz