



AGENDA FOR THE

**ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
ROAD SAFETY SUB-COMMITTEE**

**TO BE HELD IN
EXECUTIVE MEETING ROOM ONE**

**SELWYN DISTRICT COUNCIL
ROLLESTON**

ON WEDNESDAY 15 AUGUST 2018

COMMENCING AT 11:30 AM

AGENDA

WEDNESDAY 15 AUGUST 2018

COMMITTEE

Councillors, Mrs N Reid & Mr B Mugford, Inspector P Cooper (NZ Police), Mr D Boyce (NZ Trucking Association), Mr D Scarlet (NZ Transport Agency), Ms C Simpson (Automobile Assn), Ms J Harris (Accident Compensation Corporation)

SDC SUPPORT STAFF

Mr P Daly (Road Safety Co-ordinator), Mrs S Hautler (School Road Safety Co-ordinator), Mr A Mazey (Asset Manager Transportation), Mr M Chamberlain (Roading Engineer) & Mrs J Harkerss (Secretary)

1. APOLOGIES

2. CONFIRMATION OF MINUTES

Minutes of an Ordinary Meeting of the Selwyn District Road Safety Subcommittee held on 20 June 2018.

(Pages 1 – 5)

Recommendation

“That the minutes of the ordinary meeting of the Selwyn District Road Safety Subcommittee held on 20 June 2018 be confirmed”

3. MATTERS ARISING FROM THE MINUTES

Billboard Locations (Page 6)

4. CORRESPONDENCE

5. TERMS OF REFERENCE

(Pages 7-8)

6. CHAIRS REPORT

7. PARTNERS REPORTS

- **NZTA**

SH1/Rolleston Dr
SH73/Halkett Road
SH73/Waimakariri Gorge Road
SH77 Hawkins River Bridge – Bumpy

- **NZ POLICE**
- **AA**
- **ACC**
- **NZ TRUCKING ASSN**

Masefield/Rolleston Drive red light running

- 8. JOINT ROAD SAFETY CO-ORDINATORS REPORT (Campaigns)**
(Pages 9 – 15)
- 9. CRASH DATA**
(Pages 16)
- 10. ROAD SAFETY ACTION PLAN**
- 11. SPEED LIMIT REVIEW**
- 12. GENERAL BUSINESS**

**MINUTES OF THE
SELWYN DISTRICT ROAD SAFETY SUBCOMMITTEE
HELD IN EXECUTIVE MEETING ROOM ONE
AT THE SELWYN DISTRICT COUNCIL HEADQUARTERS ROLLESTON
ON WEDNESDAY 20 JUNE 2018
COMMENCED AT 10.00 AM**

COMMITTEE

Councillor N Reid (Chairperson), Councillor B Mugford, Ms J Dickinson (NZ Transport Agency), Mr D Boyce (NZ Trucking Association).

IN ATTENDANCE

Mr P Daley (SDC Road Safety Co-ordinator), Mr M Washington (SDC Asset Manager), Mr M Chamberlain (SDC Asset Engineer, Transportation), Mrs J Gallagher (Malvern Community Board Chair), Ms C Simpson (Councillor AA Canterbury / West Coast) and Mrs J Harkerss (Secretary).

The Chair welcomed Peter Daley SDC Road Safety Co-ordinator to the meeting. Peter introduced himself to the members.

Presenters

Mr John McKim (Weedons Residents Association)

APOLOGIES

Mrs S Hautler (SDC School Road Safety Co-ordinator), Inspector P Cooper, Ms J Harris (ACC)

PUBLIC FORUM

Mr McKim advised the committee that the Weedons Residents Association were purchasing two Speed Indication Devices from their Discretionary Fund. There would be four sockets installed so that the signs could be moved around when they lost their effectiveness.

The Residents Association would like suggestions from the Police and Council staff on the best locations. SDC staff noted that the signs need to be mid-block and not close to driveways. Direction also needs to be considered. If possible staff would like to see a sign with the ability to download data. SDC staff will email location options to the Weedons Residents Association for their final approval. The Weedons Residents Association to request Council staff to raise a purchase order for the signs.

The Residents Association have noted that the current location at the corner of Curraghs and Newtons Roads is too close to the intersection and they would like to see this sign moved west.

It was noted that Jones and Maddisons Roads are 80kmph or less now. Any variations to this is because of the district boundary with Christchurch City.

Mr McKim thanked the committee for their time and help. Mr McKim left the meeting at 10:25am.

1. CONFIRMATION OF MINUTES

Minutes of the ordinary meeting of the Selwyn District Road Safety Subcommittee held in the Selwyn District Council Headquarters, Rolleston on Wednesday 21 March 2018

Moved – Councillor Mugford **/Seconded** – Ms J Dickinson
‘That the minutes of the ordinary Meeting of the Selwyn District Road Safety Subcommittee held on Wednesday 21 March 2018 be taken as read.’

CARRIED

2. CORRESPONDENCE

Letter of thanks from Students Against Dangerous Driving for the contribution to help their members attend their annual student conference.

3. MATTERS ARISING FROM MINUTES OF 21 March 2018

NZTA Engineers have reported back to the Waddington Community regarding the Waimakariri Gorge Road/SH73 intersection.

The winter driving messages are currently being updated on the Billboards. Council's contractor is establishing their location and condition.

4. CHAIRS REPORT

Attended the Local Government Road Safety Summit in Wellington along with the Chief Executive and SDC Schools Road Safety Co-ordinator. A couple of topics covered were:

- Vision Zero (no more traffic deaths), a new road safety strategy presented by the Ministry of Transport and
- NZTA Safety and Environment Group gave an informative talk about Road Safety performance in NZ using statistical information.

The Chair presented the respective power point slides from these talks.

5. TERMS OF REFERENCE REVIEW

The Chair spoke about the need to include a representative from AA and ACC onto the committee due to engagement with both organisations by committee members.

The Chair noted that the ACC representative has a wide geographical area to cover and would not be able to attend all meetings but would be putting emphasis on attending the Regional Road Safety meetings.

Moved – Councillor Reid / **Seconded** – Mr D Boyce

‘That:

- (a) the Chief Executive’s Report entitled ‘Terms of Reference Review’ be received for information;*
- (b) Accident Compensation Corporation (ACC) be offered a seat on the Road Safety Committee; and*
- (c) Automobile Association (AA) be offered a seat on the Road Safety Committee.*
- (d) Bullet Point three (3) to read “Work with partner agencies to address road safety risks specific to Selwyn district”. The rest of this bullet point to be removed.*
- (e) Remove bullet point four (4).*

CARRIED

6. ROAD SAFETY CO-ORDINATORS REPORT

The Road Safety Co-ordinator presented the report on the programmed campaigns and activities for the period May to June and gave an overview of the campaigns.

Existing programmes have been continued while the new co-ordinator settles into the role. The current campaign running is winter driving moving onto distraction in August.

Majority of calls being received currently are about the Kea Crossing Point on Rolleston Drive. This crossing is managed and manned by Rolleston Primary School. NZ Trucking Association suggested that the school contact an organisation such as Rotary for help either monetary or with manning the crossing. It was noted that there are plans for new roads and intersections to be constructed in 2021/2022 that will alleviate problems.

Moved – Councillor Mugford / **Seconded** – Mr D Boyce

‘That the Selwyn District Road Safety Sub-Committee receives the Road Safety Co-ordinators Report for information.’

CARRIED

7. PARTNER REPORTS

NZTA - Verbal feedback throughout meeting

NZ Trucking Association – Verbal feedback during meeting and

- Safety Man truck has had 12,000 people through in the last eight months.
- Currently setting up a new programme for 16-25 year olds.
- Police commercial vehicle staff have been through the truck.

- Attended Australian Trucking Association conference. Fatigue monitors were discussed.

Moved – Mr D Boyce / **Seconded** – Councillor Mugford

'That the Selwyn District Road Safety Sub-Committee receives the Road Safety Coordinators Report for information.'

CARRIED

8. NZTA AUDIT

The NZTA Investment Audit Report has been discussed at Council and now forwarded to the Road Safety Committee for comments.

Two areas relevant to the committee are:

- Edge markers and line markers – 6000 edge markers in the district
- Seal backs and delineations at intersections

It is good to have other people look at the network as we become too familiar. The report is considered fair and relatively straight forward.

Edge marker posts are an issue due to the length of rural roads and the type of use such as farmers on tractors knocking them down.

Delineation will be worked on over the next 12 months.

Moved – Ms J Dickinson / **Seconded** – Mr D Boyce

'That the NZTA Investment Audit Report be taken as read.'

CARRIED

9. SPEED LIMITS BYLAW

The Draft Speeds Limit Bylaw is going out for consultation with the Speed Limit Review.

Moved – Councillor N Reid / **Seconded** – Ms J Dickinson

'That the Draft Speed Limits Bylaw be received for information.'

CARRIED

10. SPEED LIMIT REVIEW

The Asset Engineer, Transportation gave an overview of the review noting that it will be made clear that we are not revisiting the limits that we have already set.

Schools will be contacted in July asking for their feed-back on what they would like to see, then Township Committees. Public consultation will be undertaken once this data is evaluated.

Moved – Mr D Boyce/**Seconded** – Councillor Mugford

'That the Speed Limit Review Report be received for information.'

CARRIED

11. LTP SUBMISSIONS

Moved - Councillor Mugford/**Seconded** – Councillor Reid

‘That the Road Safety Sub-Committee receive the Draft 2018-2028 Long Term Plan Roading Submissions Report for information’

CARRIED

12. CRASH DATA AVAILABILITY

Will be able to produce simpler data to interpret from CAS and the Ministry of Transport site for the next meeting.

13. ROAD SAFETY ACTION PLAN

Update will be available at the next meeting.

14. GENERAL BUSINESS

The Malvern Community Board noted that it is surprising how few people read papers these days. The Road Safety Co-ordinator has had discussions with Council Communications team identifying the demographics and where they get their information from. Social Media is where this is trending.

Meeting closed 12.15pm

DATE OF NEXT MEETING

Wednesday 15 August 2018

Wednesday 17 October 2018

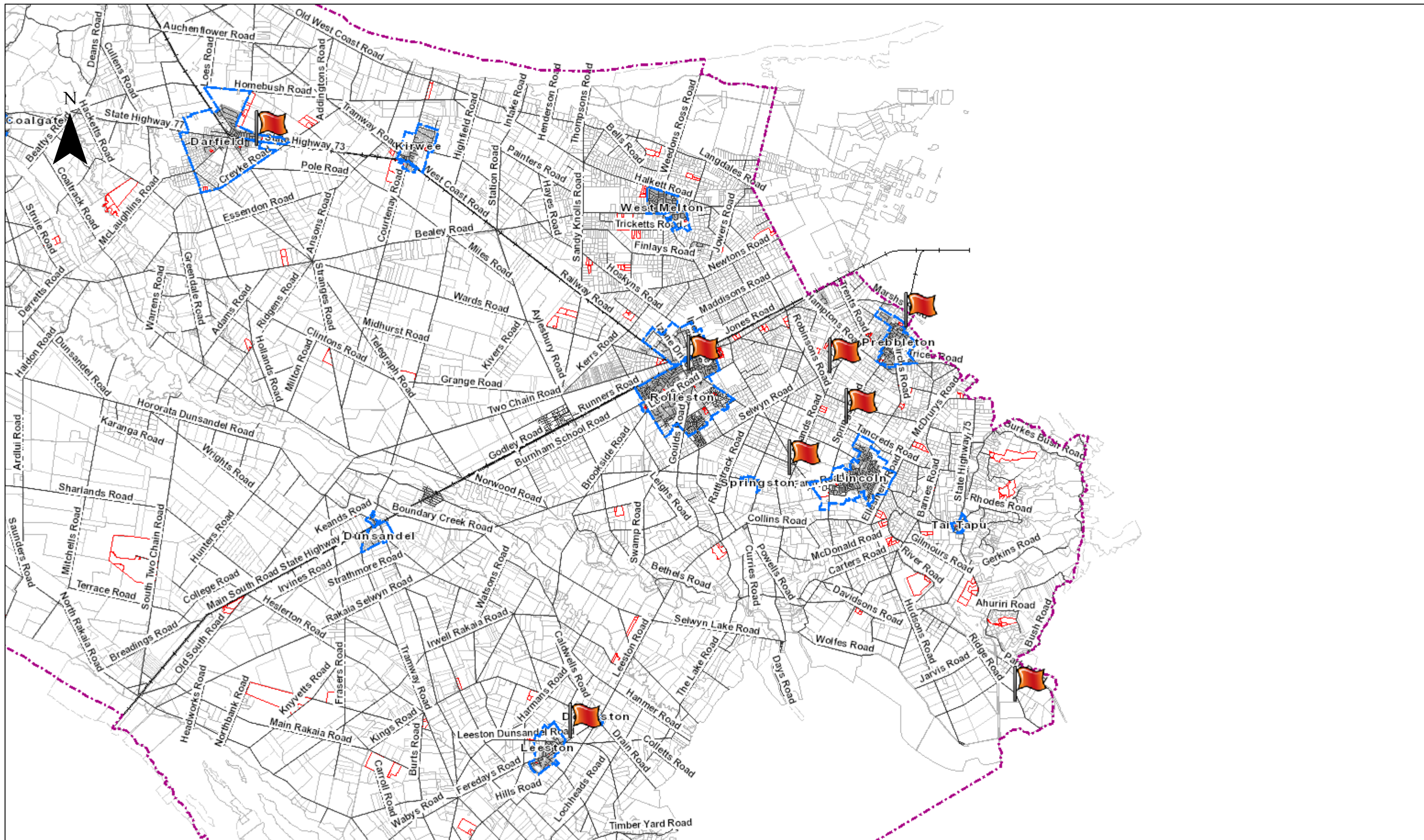
Wednesday 12 December 2018

Chairperson

Date

Actions Required	By Who	When
Road Safety Action Plan	Road Safety Co-ordinator/Chair	15 August 2018
Billboard audit	Road Safety Co-ordinator	15 August 2018
Crash Data	Road Safety Co-ordinator	15 August 2018

Billboard Locations





SELWYN DISTRICT ROAD SAFETY COMMITTEE

TERMS OF REFERENCE

Adopted 20 June 2018

PURPOSE

The Selwyn District Council Road Safety Committee is established by the Selwyn District Council (SDC) to inform, co-ordinate, and progress matters relating to road safety in the District for the benefit of all Road Users. The Selwyn District Committee is charged with the following responsibilities:

- To receive input, consider issues raised and provide leadership to Council on road safety matters
- Identify campaigns for promotion, education and advertising road safety matters in line with Selwyn District Council's Road Safety Strategy and Safer Systems approach
- Work with partner agencies to address road safety risks specific to Selwyn district.
- Co-ordinate with regional initiatives as and when required

MEMBERSHIP

The core membership of the Selwyn District Council Road Safety Committee comprises the following Elected Representatives, and endorsed representatives of the external agencies listed below:

- Councillor N Reid (Chair)
- Councillor R Mugford
- Representation from the New Zealand Police
- Representation from the New Zealand Transport Agency (NZTA)
- Representation from the New Zealand Trucking Association
- Representative from the Automobile Association (AA)
- Representative from the Accident Compensation Corporation (ACC)

The Committee will invite other external agencies to appear and / or co-ordinate with the Committee from time-to-time, or as requested by those agencies to be heard as it may relate to specific areas of road safety interest.

Only the core members have voting rights. The Council staff listed below shall have speaking rights.

A quorum of three members must be present in order to run a formal meeting of the Selwyn District Road Safety Committee.

The Chairperson and Deputy Chairperson will be selected from the two Councillors appointed to the Committee, as voted by the Committee.

ADMINISTRATION, REPORTING AND MEETING FREQUENCY

The Committee's activity and administrative requirements will be supported by the following Council staff:

- Road Safety Co-ordinator
- School Road Safety Co-ordinator
- Roading Engineer
- Asset Manager Transportation
- Asset Administrator – Roading

The Committee will meet every two months, or at the discretion of the Chair.

The agenda and minutes of each meeting of the Committee will be made available on Selwyn District Council's website.

DELEGATIONS

The Selwyn District Road Safety Committee is a Committee of Selwyn District Council and has been delegated the task of considering the following matters and making recommendations on suitable outcomes to Selwyn District Council.

REPORT

TO: Chief Executive

FOR: Selwyn District Road Safety Sub-Committee Meeting
20 June 2018

FROM: Road Safety and Schools Road Safety Coordinators

DATE: 15 August 2018

**SUBJECT: OVERVIEW OF PROGRAMMED ROAD SAFETY
CAMPAIGNS/ACTIVITIES: JULY 2018 – AUG 2018**

RECOMMENDATION

‘That the Road Safety and School Road Safety Co-ordinator report for July 2018 – Aug 2018 be received for information.’

1. PURPOSE

To provide information to the Road Safety Committee on the programmed campaigns and activities for the period July 2018 to August 2018.

(Appendix A: Report for July 2018 to August 2018)

To provide information to the Road Safety Committee on the 2018 / 2019 planned programs addressing priorities identified through NZTA funding.

(Appendix B: Overview of SDC Road Safety Programmes 2018 / 2019)

2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

The issue and decision in relation to this matter has been assessed against the significance policy and is regarded as low significance.

3. HISTORY/BACKGROUND

The Road Safety Coordinator appointed in May has been progressively developing the role.

The activities carried out and planned are in Appendix A, attached.

In summary

- The motorcycle campaign runs through to the end of Sept.
- Young drivers and mature drivers campaigns are ongoing.
- Restraints gets focus in Oct/Nov.
- The summer Alcohol, Drugs, Fatigue focus period is Nov – Jan.
- Holiday driving (Fatigue) gets further focus in February.

4. **PROPOSAL**

That the report be received and Action Items be discussed.

5. **OPTIONS**

Option 1

Discuss Action Items.

Option 2

Do nothing.

The preferred option is Option 1.



Peter Daly
ROAD SAFETY CO-ORDINATOR

Stephanie Hautler
SCHOOL ROAD SAFETY COORDINATOR

ENDORSED FOR AGENDA



Murray Washington
ASSET MANAGER

REPORT

TO: Selwyn District Road Safety Sub-Committee
FOR: 15 August 2018
FROM: Road Safety Coordinator and School Road Safety Coordinator
DATE: 10 August 2018
SUBJECT: Report for July 2018 – August 2018

RECOMMENDATION

'That this report entitled "Report for July 2018 – August 2018 be received for information.'

SAFE SYSTEMS

Safe Speeds



safe speeds that suit the function and level of safety of the road - road users understand and comply with speed limits and drive to the conditions.

Rural Speed/Loss of Control: Loss of Control aligns with the winter driving programme currently being publicised by media and billboards.

Safe Vehicles



safe vehicles that help prevent crashes and protect road users from crash forces that cause death and serious injury.

Supported by Driving Instructors in the Young Driver programme and Mature Drivers courses.

Further supported by the motorcycle programme being planned.

Further supported by the distribution of ice scrapers and windscreen cleaning cloths to Service Centres and local Police stations.

Safe Road Use



safe road use ensuring that road users are skilled and competent, alert and unimpaired, and that people comply with road rules, choose safer vehicles, take steps to improve safety and demand safety improvements.

Motorcycles: Liaison has taken place with Waimak DC, CCC and various training providers to arrange this years Kickstart motorcycle event, to be held on 22 September 2018. This year the event will be at Ruapuna. SDC will again be providing graphic design and printing for the event.



Significant work has also taken place to coordinate the programme for the event.

A Pan-Canterbury research project is underway, funded by SDC, CCC, Waimakariri, Timaru, Ashburton and Hurunui. The Waimak RSC has sent the research proposal to three companies, and two have responded. The final decision as to who will undertake the research is yet to be made.

Mature Drivers: Age Concern Canterbury continues to coordinate Confident (Senior) Drivers courses. The next course is in Lincoln in October. A further 6 courses have been planned for this financial year.



A second initiative has been planned, and is in the process of being arranged. We are going to be buying 50 AA memberships for distribution to Selwyn residents 74 years of age and older. They will qualify for a 1 hour senior driver session as part of their membership, as well as all the support that AA membership brings.

Consideration is being given as to how to allocate the 50 memberships to make sure they are fairly distributed across the District. Potentially on a population density basis.

Distraction & Fatigue:

The fatigue and distraction campaign has been updated to reflect new messaging. This will be used during September and October. It is to include billboards, print advertising, and boosted Facebook advertising.



A joint programme of lunchtime fatigue and distraction information sessions has been arranged with staff of Synlait.

Jointly funded water bottles will be distributed carrying the Synlait logo, the SDC logo, and the Synlait version of our Work Safe, Home Safe slogan.

Young Drivers:

Holden Street Smart has proven to be a popular success with Selwyn young drivers. In the July holidays we had 17 young Selwyn drivers attend the HSS course at Ruapuna, up from the 12 we would have had if we had run our own Leading Learners course, and for less money.

The Lincoln Community Care Driver Mentoring Programme has progressed significantly with the appointment by Lincoln Community Care of a new co-ordinator. New mentors are being recruited and the programme is likely to expand, if slowly.

Presented at Darfield High at Senior assembly on cell phone use and distraction. Well received and the presentation complemented SADD presentation also made.

Community Road Safety Fund:

Application received from Selwyn Womans Issues group to support the supply of bib style hi-viz vests for Southbridge School. Thank you received from Selwyn Womans Issues Group. (correspondence in)

Update on fund administration TBA at meeting once information received.

School Road Safety***Active Autumn***

Active Autumn campaign completed. There were 8 schools engaged with 825 completed passports (= to 8250 trips) and 297 posters entered. Will repeat again with lessons learnt on admin and instructions. Schools that won Pedalmaia were Southbridge, Leeston and Rolleston.

Travel Planning


West Rolleston has completed their travel plan with SDC support installing kiss and go zones and no parking marking. They started the term with a Road Safety Week where we presented to each class on sneaky driveways, helmets on scooters, hi viz and scooting on the footpath not the road.

Actively working with, Lemonwood Grove, Ararira Springs, Prebbleton, Weedons School, Lincoln Primary and Lincoln High School to develop their School Travel Plans. Interest in travel planning has also been shown by Springfield, Broadfields and Ladbrooks. Localised MR for West Melton with how to use a kea crossing as issue with drivers stopping to let children cross.

Met with Headgirl of Darfield to discuss ped issues and provided info on travel planning. Promotion of alternative ped route using existing ped build out will be managed by School Council.

Child Restraint activities

Met with the volunteers in July. Looking into recertification and new certification. Planning MR to educate on what Carseat Champions do and find volunteers. Child restraint checking clinics programmed monthly due to demand at SDC on Saturdays.

	<p>Currently 9 Active Volunteers. Ongoing support to our trained volunteer technicians with the supply of consumables.</p> <p>SeatSmart 139 child restraints recycled to date.</p> <p>SADD Rolleston College has a staff member interested in establishing a group. Have made contact with them to offer support.</p> <p>Bike to School Day Selwyn Sports trust have organized a Bike to School day for September 25. To be held at Brookside Park for all 5 Rolleston Schools. Breakfast, pedalmania, helmet and bike checks and group cycle trains to school. Supporting with printing, wrist bands and pedalmania. Councillors invited to attend.</p> <p>Road Patrollers Pool Party Planned for evening of 10 November. Support from SC Officers and Blue Light for BBQ.</p>
<p>Safe Roads & Roadsides</p> 	<p><i>safe roads and roadsides that are predictable and forgiving of mistakes - their design should encourage appropriate road user behavior and safe speeds.</i></p> <p>Intersections: A campaign will be prepared and delivered during March and April 2019. Hopefully, we will be able to link with Police and an enforcement component for the campaign.</p>

Meetings/activities/training attended/Future

Time 4 Mums – 4 July

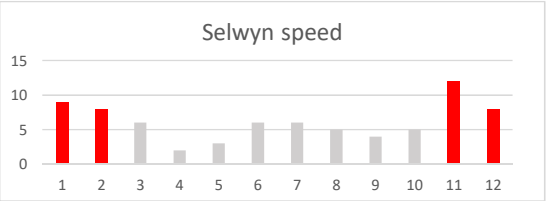
Canterbury & W/Coast Coordinators – 22 June, next meeting 23 August

Bike to School Event – 25 September

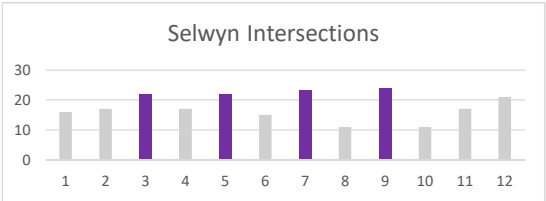
Road Patrollers Pool Party – 10 November

Selwyn Crashes By Factor
2013 - 2017 CAS Data
Extracted By J. Lambert, RSC, Ashburton District Council

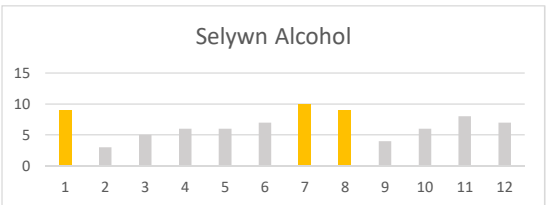
Speed	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2013	1	1	3		1	2	1	1	1	2	5	2	74
2014		2					1	1		2	2	1	
2015	5	3		1	1	1		1	1		2	1	
2016	2	2	1		1	1	2	1	1		2	4	
2017	1		2	1		2	2	1	1	1	1		
	9	8	6	2	3	6	6	5	4	5	12	8	



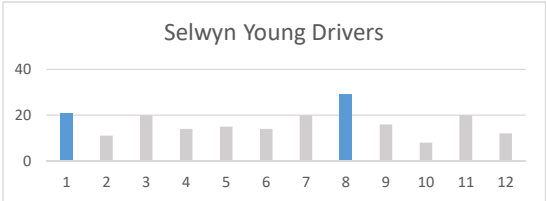
Intersections	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2013	4	4	7	6	3	3	4	2	7	2	2	4	216
2014	3	1	4	3	2	3	1	1	3	5	5	1	
2015	4	5	3	2	6	4	5	2	3	1	2	7	
2016	2	4	5	3	6	1	10	2	6	1	7	6	
2017	3	3	3	3	5	4	3	4	5	2	1	3	
	16	17	22	17	22	15	23	11	24	11	17	21	



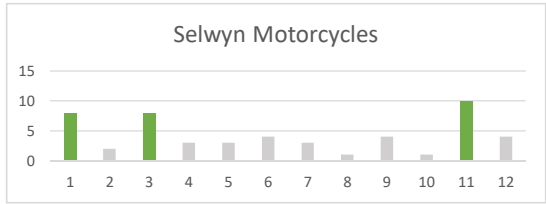
Alcohol	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2013	2	2			1	3	1			2	1		80
2014				1	2	1	3	1		2	2		
2015	6				1	1	1	2			1		
2016		1	1	1	1	1	2	4	4	1	3	4	
2017	1		4	4	1	1	3	2		1	1	3	
	9	3	5	6	6	7	10	9	4	6	8	7	



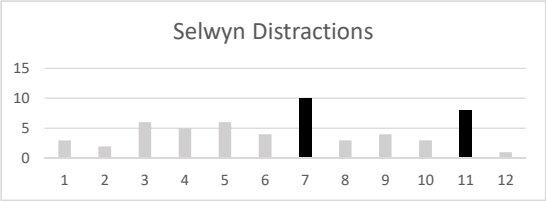
Young Drivers	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2013	3	1	8	1	3	3	3	10	6	2	6		200
2014		3	3	5	2	1	1	6	1	2	5	1	
2015	10	1	1	3	4		6	2	4		3	4	
2016	1	4	5	2	5	3	5	6	3	2	4	5	
2017	7	2	3	3	1	7	5	5	2	2	2	2	
	21	11	20	14	15	14	20	29	16	8	20	12	



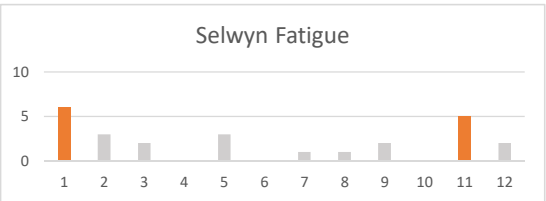
Motorcycles	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2013	3	2	1	2		1	1				2	1	51
2014	1				1	1	1			1	4	2	
2015	2		1		1	1							
2016			6		1	1	1	1	2		2	1	
2017	2			1					2		2		
	8	2	8	3	3	4	3	1	4	1	10	4	



Distractions	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2013			2	1	1		2		2		3		55
2014	2		2	2	1	1	2	2		2	4	1	
2015		1			1	1			1				
2016	1		2		2	1	3	1					
2017		1		2	1	1	3		1	1	1		
	3	2	6	5	6	4	10	3	4	3	8	1	



Fatigue	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2013	1	1						1			2		25
2014	1	1			1		1				1	1	
2015	2	1							1		2	1	
2016	1				1								
2017	1		2		1				1				
	6	3	2	0	3	0	1	1	2	0	5	2	



Restraints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2013						1	1	1	1	1	1	1	36
2014					1						1	1	
2015		1	1		1	2						1	
2016		1	2		3		1					5	
2017		1		1	1		1			1	2	1	
	0	3	3	1	6	3	3	1	1	2	4	9	

