

**MINUTES OF MEETING OF AN ORDINARY MEETING OF THE CLIMATE
CHANGE & SUSTAINABILITY SUBCOMMITTEE
HELD IN THE COUNCIL CHAMBERS - SELWYN DISTRICT COUNCIL ON
WEDNESDAY 14 MAY 2025 COMMENCING AT 3.00PM**

PRESENT

Councillors N C Reid (Chair), L L Gliddon and E S Mundt; and Ms M McKay

ATTENDEES

Mesdames N Livermore (Senior Communications Advisor); C Carter (Head of Strategy and Performance), T Davel (Senior Governance Advisor), T Van der Velde (Executive Assistant to ED People, Culture and Capability); Messrs. S Gibling (Executive Director People, Culture and Capability), J Gentilcore (Climate Change Lead), A Spanton (Environmental Team Lead, Strategy and Policy) and B Adhikari (Governance Coordinator).

The meeting was opened with a karakia.

APOLOGIES

Apologies were received from Mayor Broughton and Councillor Dean

‘That the Climate Change and Sustainability Subcommittee receives the apologies for Mayor Broughton and Councillor Dean, as notified’.

Moved – Councillor Reid / **Seconded** – Councillor Gliddon

CARRIED

EXTRAORDINARY OR GENERAL BUSINESS

None.

CONFLICTS OF INTEREST

None.

TERMS OF REFERENCE

None.

CONFIRMATION OF MINUTES

1. Minutes of the ordinary meeting of the Climate Change and Sustainability Subcommittee held on Wednesday 19 February 2025, as circulated

The February minutes noted that staff had agreed to bring a report on waste management to the meeting. A question was raised about when this report could be expected.

Staff will liaise with the relevant team and report back at the next meeting.

Moved – Councillor Gliddon / **Seconded** – Ms McKay

‘That the Climate Change and Sustainability Subcommittee confirms the minutes of the ordinary meeting of the Subcommittee held on Wednesday 19 February 2025, as circulated’

CARRIED

REPORTS

1. Chairperson’s Report

Chairperson, Councillor Nicole Reid

Moved – Councillor Reid / **Seconded** – Councillor Gliddon

‘That the Climate Change and Sustainability Subcommittee receive the Chairperson’s Report for information.’

CARRIED

2. C201 Climate Change Policy

Joe Gentilcore Climate Change Lead

Staff presented the report and advised the committee that the recommendation is to endorse the amended and reviewed Climate Change Policy. General terminology within the policy has been reworded for clarity. The policy has not yet been reviewed by the legal team; therefore, minor changes are still expected. The policy has undergone a general refresh but no substantial changes have been made to its core content.

The committee noted that, following endorsement at this meeting, the policy will be going to full Council for adoption.

Feedback was provided regarding the language used in the policy, specifically the phrase “Council will” in reference to achieving a comprehensive climate change response at SDC. It was suggested that this wording be revised to better reflect the current state and intent.

Staff acknowledged the feedback and committed to reviewing the wording. Staff will identify where changes have been made.

Resolution amended to reflect the above feedback.

Moved (as amended)- Councillor Mundt / **Seconded** – Councillor Gliddon

‘That the Climate Change and Sustainability Subcommittee endorses the following:

i. C201 Climate Change Policy (Reviewed and Amended) following the feedback from the Subcommittee

CARRIED

Memorandums

Council Emissions Reduction Plan

The Emissions Reduction Plan was brought to the February subcommittee meeting. Since then, a few minor amendments have been made, but these have not altered the overall content or direction of the report.

Staff confirmed they are satisfied with the information and goals set out in the plan.

The goals are considered ambitious, yet achievable.

Emission Reduction Action Plan 2024-2027

Staff commuting

It was discussed that staff commuting to work is included in the broader emissions profile for the organisation.

Biogenic Methane

A subcommittee member requested that the action plan is clear that biogenic methane emissions specifically relate to the Wastewater Treatment Plant, and not to agricultural sources.

Fleet Electrification and Sustainability (CORDE)

There was discussion around the challenges associated with the plan possibly requiring CORDE or CCOs to electrify its fleet or commit to emissions reduction initiatives. Concerns were raised about balancing emissions reduction expectations with maintaining a sustainable business model, especially in terms of increased costs. A subcommittee member noted that while the emissions reduction plan includes a recommended target for CORDE, it seems overly prescriptive. It was suggested that such direction may be more appropriate in a Letter of Expectation rather than within the emissions reduction plan itself.

It was clarified that the recommended targets cannot be enforced but may be pursued through ongoing dialogue and alignment of CORDE's own emissions policy with that of the Council. Staff acknowledged the concerns and will explore this further.

Typo page 16

These proposed emission reduction targets will be presented to Council for ratification and formal adoption in **2024** as part of a review of the Climate Change Policy. To be amended to **2025**.

Budget Clarification – LTP 2024–2034

A subcommittee member wanted to know what the scoping and project planning budget for Community Facilities \$48,000 and \$40,000 for Reserves budgets encompasses. Staff will follow up with the budget owners and provide clarification.

Carbon Profile Update

The carbon emissions profile has been recalculated and will be included in the final version of the plan.

World Car-Free Day (22 September 2025)

The Chair highlighted the opportunity for Selwyn District Council to participate in World Car-Free Day as a way to promote alternative commuting options for Council staff.

Decarbonisation Fund

A Subcommittee member sought clarification on the \$200,000 budgeted annually for the decarbonisation fund and what initiatives it will cover. Staff will provide more details in due course.

Organic Waste Diversion

A subcommittee member queried whether organic waste diversion is still mandated, expressing understanding that this may no longer be the case. Staff will check with the waste management team for confirmation.

Solar Power over Car Parks

There was discussion on the feasibility of installing solar panels over car parks or other unused spaces. Staff confirmed that this is a viable option and will be considered further.

Climate Change Lead Work Programme Updates

Mr Gentilcore spoke to his work plan, which is primarily focused on energy management. A subcommittee member expressed support, noting it was great to see progress being made. Another subcommittee member inquired about the use of green building standards and whether future and current Council buildings are being designed to meet accreditation criteria that ensure they are "fit for the future."

It was noted that Council policy is provided to the initial design group during the planning stages of new buildings. Staff will identify the relevant policies and directions given to major capital projects and will confirm what it states regarding building standards.

Sustainability Plan – Goals, Targets and Actions

The Draft Sustainability Plan was brought to the February subcommittee meeting. Mr Gentilcore spoke to the goals, targets and actions that could be included in the sustainability plan

Comments from Subcommittee members on Actions:

1.1 Embedding of this and practicality is it "give effect to" (would like better wording around this)

2.3 Surveys - A subcommittee member advised that Selwyn's community is experiencing consultation fatigue, instead of surveys they asked if this can this go in the Annual Plan to capture their thoughts.

3.3 Biodiversity and Wetland Restoration -A subcommittee suggested adding wording around by partnering with people or the use of the SNEF fund.

4.2 Regular workshops for Council Controlled Organisations (CCO) / Contractors – A subcommittee member advised there are different directives in the procurement policy and for staff to explore this.

Staff acknowledged that the level of engagement varies between Council, Council Controlled Organisations (CCOs), and contractors. Each group has a different level of involvement and influence, and this distinction needs to be recognised. It was suggested that staff use consistent language when referring to expectations across these groups. It was recommended to use the word "encourages" rather than "ensures", to better reflect the varying degrees of engagement with these groups.

It was discussed that goals should be linked to Waikirikiri Ki Tua Future Selwyn Strategy and to remove the link to UN Sustainable Development Goals to 'own' the plan as Councils.

GENERAL BUSINESS

The meeting closed with a karakia at 4.10pm

DATED this



9

day of

July

2025

CHAIRPERSON

Climate Change and Sustainability Subcommittee – Actions

Action	Raised	Update
The February minutes noted that staff had agreed to bring a report on Mfe update on waste policies to a meeting. A question was raised about when this report could be expected.	14/05/2025	The Resource Recovery and Waste Manager will bring a report to the July Subcommittee meeting.
<u>Budget Clarification – LTP 2024–2034</u> A subcommittee member wanted to know what the scoping and project planning budget for Community Facilities \$48,000 and \$40,000 for Reserves budgets encompasses.	14/05/2025	The Open Space Asset Management team have a Carbon audit underway for reserves/open spaces – there will be further clarification around proposed plans for the use of this budget in the future. Some of the Community Facilities emissions/energy budget has been made available to Mr Gentilcore for energy efficiency projects.
<u>Decarbonisation Fund</u> A Subcommittee member sought clarification on the \$200,000 budgeted annually for the decarbonisation fund and what initiatives it will cover. Staff will provide more details in due course.	14/05/2025	Council to establish a grant to support business/community. Funding has not been allocated in the current or upcoming Annual Plan budgets but can be put forward to the upcoming 2025/26 Annual Plan budgeting round.
There was discussion on the feasibility of installing solar panels over car parks or other unused spaces.	14/05/2025	Solar Case study almost complete and will likely be presented to the sub-committee in the July hui.