

# **BROADFIELD DISTRICT COMMUNITY CENTRE**

Minutes of committee meeting held 14<sup>th</sup> August 2019

**PRESENT:** Brent Cowan, Wendy Babe, Vicky Seymour, Scott Gibbons, John Beaufoy.

**APOLOGIES:** Andrew Kitson, Jeanette Anderson.

Minutes of the previous committee meeting (5<sup>th</sup> June 2019) minutes were taken as read and correct.  
Moved: Wendy Babe                      Seconded: Scott Gibbons

## **MATTERS ARISING FROM MINUTES:**

**Story Board:** Zelda and Sandra following up with Hayley Browne from SDC.

**Well / Irrigation Line:** The irrigation pipe donated by Brent has been laid out by volunteers in the trench dug by Mackay Moore.... thanks to those volunteers (Brent, Scott, Chris, Ollie and Ryan). Brent has backfilled the trench and it now needs rolling. Vicky is to approach her mother about doing this for us and Brent will contact the council re getting the necessary fittings installed to make the system operational.

**Hall Bookings:** We have received the Service Level Agreement from the council. Vicky is to forward this to all committee members to read before the next meeting when we will discuss it and vote as to whether we join the council on line system or whether we continue on with our current system. It was noted that at this stage the council system is on trial until January 2020. We will arrange for council representatives to be present again to answer any queries. The new rates proposed by the council are \$15 per hour for not for profit and community users and \$24 per hour for corporate and business users. Our current rate is \$30 minimum for 3 hours or less and \$10 per hour thereafter. Some of our long term regular users are on \$20 minimum for up to 3 hours, but they are generally only in the hall for an hour (eg yoga class). The current feeling from this meeting was that we would like to see current standing bookings maintained at their current rate plus any private on off bookings already booked. We also felt that certain users should have use of the hall for free for a certain number of days. These users would be : the hall committee, the school, tennis club, netball club, Broadfield touch team, garden club, needle work group and Cancer Society. Vicky is to supply this list to the council. Vicky will also seek clarification from the council around users of the outdoor spaces re what is being charged at other venues and for whom. We have not reviewed our hall hire rates for some time, a motion was put that we adopt the council set rates as our new rates from now on all new bookings.  
Moved: Wendy Babe      Seconded: Scott Gibbons.      Carried.

**Mulch:** More mulch has arrived from Arbo-Tec and it will keep coming. We need to weed and weed the weeds around the new planting and then lay the mulch out. To this end we will have a **working bee on Sunday 8<sup>th</sup> September from 10am.**

**Defibrillator:** Has been installed at the school, well done and thank you to Jeanette for leading this initiative.

**Plant out day:** This has been set for **Wednesday 4<sup>th</sup> September starting from 9am.** Before the event we need to spray and mow the area (Brent to organise this) and Vicky will ask Jenny to rotary hoe it as she did for the last area planted. On the day we will run a barbeque for the school children (Brent to organise) and we ask for as many volunteers as possible to lend a hand.

**CORRESPONDENCE:** Carried over to next meeting.

**FINANCIAL REPORT:** We have not recieved clear instructions from the council as to how we would handle one off expenses without using the Friends Of the Hall account and Pam Stevens has moved to another position. Vicky will endeavour to connect with the new staff member responsible for this and to get clarity on how this might work.

Financial report as attached. Vicky moved this report be accepted. Seconded: Wendy

**GENERAL BUSINESS:**

1. Kim and Jeanette have resigned from the hall committee and will no longer produce a community newsletter. The committee wishes to thank them for all the time and effort they have put into up to now. It has been appreciated.

2. **Triannual General Meeting is to be held on Wednesday 6<sup>th</sup> November at 7.30pm.**

Wendy is to advise the council to advertise this.

3. **Community barbeque to be held on Friday 8<sup>th</sup> November at 5pm** at the hall.

4. At next meeting we need to discus amounst ourselves and with the council reps, what the role of the committee is, how it might operate if there is no one willing to undertake the officers roles and we need to think about how to get more community members on board.

**Next Meeting:** Wednesday 16<sup>th</sup> October at 7.30pm at hall.