

**MINUTES OF KIRWEE COMMUNITY COMMITTEE MEETING
HELD AT KIRWEE COMMUNITY HALL
ON MONDAY 21 OCTOBER 2019**

PRESENT: Ken May, Ngaire Kent, Tania Gallagher, Judith Pascoe (Community Board Representative)
Graeme Roberts, Graeme Wilson, David Stott, Stu Begg

APOLOGIES: Lindsay Westaway

Moved Ken May, seconded Tania Gallagher that apologies be accepted, carried

PUBLIC FORUM MEETING:	
MINUTES OF MEETING :	
The Minutes of meeting held 16 September have been circulated and taken as read. Moved Ken May, seconded Judith Pascoe (Community Board Representative), carried	
MATTERS ARISING:	
Moveable speed indicator – ongoing with Mark Chamberlain	
Light in Courtenay Road – SDC have advised it will be done	
Dawn Place footpaths – monitoring weeds	
Hoskyns Road development – to monitor footpaths where it is broken in some places by contractors driving over it	
Cnr Windsor Drive and Courtenay Road – letter written to Mark Chamberlain re plantings outside property that may cause weeds in soak hole and also fire hydrant sign removed. No response as yet.	
CORRESPONDENCE:	
INWARDS: SDC Malvern Community Board Agenda 23 September Derek Hayes summary of feedback received on Kirwee Reserve draft Master Plan and suggested responses SDC – Road naming in Kirwee – letter written to SDC from Helen Williams (nee Bedford) SDC – Kirwee Township financial report for August 2019 SDC – letter from SDC requesting Terms of Reference or Constitution for our Committee SDC purchase order for Triennial Meeting 18 November 2019 OUTWARDS: SDC advising we operate under the Council Standing Orders and are unaware of any constitution Malvern Times confirming advertising for Triennial Meeting 18 November 2019 SDC advising date of Triennial Meeting to be 18 November 2019 Moved David Stott, seconded Stu Begg that the correspondence be accepted, carried	
GENERAL BUSINESS:	
Working party update – email from Derek Hayes with responses to submissions – Following the Community drop in meeting and feedback, the Kirwee Township Committee accepts the concept plan as the final plan. Moved David Stott seconded Ken May, carried.	
Health and Safety – no report.	

Anzac Lane walkway – need to get a quote from a stonemason and assistance with a plan. David Stott to organise this. Judith Pascoe will check SDC Historic fund and also if there is a poppy fund to see if there are any funds available.	David Stott Judith Pascoe
To advise SDC that Anzac Lane has not been mowed and needs to be mowed.	Ngairé Kent
The water race has been cleaned by Anzac Lane and the rubbish that has been removed from the water race has been left there on the side. This should be removed when cleaning out the water race.	Ngairé Kent
The mountain viewing area at Aylesford has been used as a toilet and this needs to be tidied up. There have been suggestions put forward for this to be cleaned up and how this can be done.	
The meeting closed at 8.10 pm	
The next meeting is on Monday 18 November 2019	