

Minutes of a combined meeting of the Springston Recreation Reserve and Springston Community committees held at the Errol Tweedy Pavilion, 17 July 2019, at 7.30 p.m.

Present: R Tipples (Chair), C Bezar (Sec), L Field (Rugby), Cr D Hasson, T Howson (Tennis), H Mather, N Phillips (Community), A Skews-Bunting (Netball)

Apologies: P Almond (Cricket), D Collins (Bar Manager), D Lucock (Community), K Winter
Carried from the Chair

1. MINUTES

A typo in the combined minutes of 19 June was corrected ('use' not 'sue' in Section 1) and then the minutes were accepted as a correct record. *Carried from the Chair*

Matters Arising:

- **Fire Regulations:** Andy Conway is still to send Rupert the SDC's standard A4 instruction sheet on what to do in event of a fire. Trial evacuation yet to be held. The Rugby Club was reminded to fill in the yellow form whenever they use the pavilion.

2. COMMUNITY COMMITTEE

Matters arising:

- **Information Noticeboard:** No progress, but Alaina's husband has been looking at options. Derek Hayes says landscaping will be done at the same time as the noticeboard is erected. The intention is something similar to the one by the Lincoln bus stop erected by Rotary?
- **Library section:** The Govt has granted SDC \$130,000 + 2 years' running costs for the Springston public toilets to be built here [see Tuesday's *Press*]. Water yet to be connected.

3. RESERVE COMMITTEE

Matters Arising:

- **Mowing:** Lance says field mowing is satisfactory.
- **Weeding new planting:** Greenlinc has weeded and sprayed. Debra still to report on what is being constructed on pony club boundary. Has Karen been reimbursed for spray paint yet?
- **Roadside boundary:** Karen met with Thomas of Greenlinc to discuss tidying and forming pathway along under the trees. Greenlinc has sent in a list of proposed work and cost which Rupert has circulated to the committee. He asks that the committee read the email and consider how to fund this approx. \$10,000 work [see General Business].
- **Ivan's oak tree:** Could committee consider appropriate place to plant this where its leaves won't cause problems. Roadside boundary replanting perhaps?
- **Paid secretary:** on hold. **Bookings clerk:** Helen wants to stop. Damon not keen to do this.

4. HEALTH & SAFETY

- Nothing to report.

5. CORRESPONDENCE – OUT:

- 21 June Christine to Committees secretary, Copy of approved May minutes.
- 21 June, Christine to Committee members: draft June minutes.
- 25 June, Rupert to Thomas de Jong re spraying, invoicing, quote for road boundary cleanup.
- 17 July, Rupert to committee re Peter's comments on new constitution asking for others'.

IN:

- 27 June, Thomas de Jong, replying to Rupert, agreeing to meet Karen and quote on boundary.
- Jonathan Crawford, SDC, saying unspent planting money has not been retained in this coming year's budget. Ex-GST Cost against budget this year for planting was \$5699.
- Denise Kidd, SDC, matters re new rules for incorporated society etc. 10 July sent to committee.
- Debra and Alaina about furniture repairs. Christine and Alaina, hall approving \$2000 grant.
- 17 July, Thomas de Jong, giving ideas and costings for roadside boundary cleanup.

6. FINANCIAL MATTERS:

- Purchase order for \$3,000 towards Greenline work cutting weeds and spraying. [Did they copy Rupert into their invoice?]
- SDC Water charge for 6 months to 14 June, 186 days \$182.60. Council to pay from rate budget.
- Pam Stephens acknowledged receipt of \$2715 hire fees (budget 2018/19) transferred (Westpac).
- Westpac Account July statement still to come. Advice received 3 July from bank that savings account type will change. Also 5 July they request we update our ID documentation. As we expect to close the account soon, no action required yet.
- SDC June accounts were circulated 16 July, prior to the meeting.
- **Hire income tabled:** \$200 from Connor James.

7. GENERAL BUSINESS:

- **Roadside clean-up ex-GST quote from Greenline:** Brush cut grass under trees and along roadside drain including removal of tree suckers. **\$880**; Lift lower branches on trees where future pathway/track will run. **\$450**; Remove approx 3 or 4 trees due to poor health/form and overcrowding (arborist to carry out this task due to nearby powerline – suggest Advanced Tree Service) **4hr at \$250/hr = \$1000**; Grade out a 1.5m wide path/track weaving through trees/plantings **\$640**; Islands of plantings with a mixture of natives and exotics to provide colour and interest. Would suggest to build up the soil level approx 200-300mm for some of the planting islands as there could be a lot of tree roots in areas. 30m³ of 1st grade unscreened soil = **\$750**, 300 plants = **\$2100**, 30m³ of eco mulch = **\$900** and Labour and equipment cost = **\$5400** so total cost **\$9150**.
- **Sound system second quote:** Lance, at Letesha's request, tabled quote for \$18,038.38 for upgrading the out-of-date sound system, TV and projector (wrongly positioned and difficult to operate). It is used on Saturdays by Rugby when they have a home game. Question: will it become a SDC asset or can it be an asset of the incorporated society if we use Westpac or Bar funds to purchase? Can't be purchased by SDC at this time because it hasn't been put into the 10-year or 3-year-update budget system. SDC would not require another quote if costs under \$20,000. This is a large expenditure and committee is asked to consider who would benefit from it and where the funds should come from. \$3874 from 2017/18 committee profit share has been tagged for this. Initial quote in 17/18 was for \$15,962. [Duplicated in Inc. Society minutes.]
- **Netball request for furniture repairs/purchases:** Toilet locks have been repaired. Alaina to arrange the repair of 5 chairs. Christine to give her Mens Shed contact. Alaina presented prices for new bar leaners, stools, and repairs. Note that prices are ex-GST and the sums in the motions below will be higher once the GST is included because we are not registered for GST. [*Bar leaners: \$5311 + \$796.65 = \$6107.65*]

“THAT we purchase 3 new bar leaners for \$967 each from bar money (Lance advocates using the float as it is more than is needed) [*A: \$2901 + GST*] and replace the shelves in the 5 existing leaners for \$482 each [*B: \$2410 + GST*] from Westpac money and the leaners to be recorded as assets of the incorporated society.” [Bar: \$3336.15; Westpac: \$2771.50]

Moved: Lance Field, Seconded: Alaina Skews-Bunting, Carried

“THAT 12 new stackable bar stools be purchased for the new bar leaners @\$39 each from Kmart from bar account, to be the property of the incorporated society.”

Moved: Alaina Skews-Bunting, Seconded: Helen Mather, Carried

- **Tennis/netball court seating:** Tania has picked up the seating. About 2 cellphone lengths wide. Netball club wants to meet with Tania onsite to discuss their placement on the courts. Bolting to asphalt isn't feasible so Tania would like to chain them for security. Rupert recommended stainless steel chain. Christine has some galvanised chain Tania could have and suggested Tania look at what Community Care does to secure their outdoor furniture.

- **Gabions:** Kids have been removing stones...Tania is arranging for the gabions to be fixed.
- **Tennis ball machine cupboard:** Current thinking is in one of the store rooms [can't be cricket or netball rooms].
- **Fire control box:** This is difficult to access and shifting it ideally needs to be put on the project list for the SDC reserves 10-year plan at next review.
- **Kitchen mess:** Rugby will clear out the rubbish in the corner of the kitchen and clean the plastic bin by the rubbish bins after their prizegivings 17&18 August. [July 20 semis, 27 final, 31 Juniors, Aug 10 rep game] Rugby has had 2 small freezers in the kitchen for the season for their use. Are these permanent club assets? Helen advises keeping the small fridge for other users since rugby tends to fill the large one.
- **Netball quiz night set up:** Sat 3 August. The club would like to start setting up for this on the Friday night. Rugby hasn't indicated a game on that day (see above) but wants to check whether juniors might be using it and he won't know till closer to the date. Rugby says it's easier for them to do the after match cleaning when furniture is not set out. Netball were advised not to leave boxes of chips or other edibles out. Lance to let Alaina know before Friday 2nd about any Saturday games so that netball can set up for their event on that Friday.
- **Carpets:** Alaina noted that they are dirty. Tania will arrange for them to be cleaned at the end of the winter season but it probably won't be till after the rugby rep game and prizegivings.

The meeting ended: 8.35 pm

Next meeting: **21 August 2019, 7.30 pm, Errol Tweedy Pavilion**

Signed:

Dated: