



**AGENDA FOR THE  
ORDINARY MEETING OF  
SELWYN DISTRICT COUNCIL**

**TO BE HELD ON  
WEDNESDAY 20 AUGUST 2025  
COMMENCING AT 1PM**

## PUBLIC AGENDA Council 20 August

Attendees: Mayor Sam Broughton, Councillors, S N O H Epiha, L L Gliddon, D Hasson, M B Lyall, S G McInnes, G S F Miller, R H Mugford, E S Mundt & N C Reid & Ms M McKay

14 August 2025 01:00 AM

Agenda Topic	Page
Welcome	
<a href="#">Opening Karakia</a>	4
<a href="#">Council Affirmation</a>	5
Apologies	
1. Identification of Extraordinary Business	
2. Conflicts of Interest	
3. Public Forum	
4. Presentation - West Melton School	
5. Confirmation of Minutes	6
5.1 <a href="#">Minutes of Council Meeting - 23 July 2025</a>	6
5.2 <a href="#">Minutes of Climate Change and Sustainability Subcommittee - 9 July 2025</a>	18
5.3 <a href="#">Minutes of Economic Development Subcommittee - 9 July 2025</a>	27
5.4 <a href="#">Minutes of Housing and Urban Development Subcommittee - 14 May 2025</a>	33
Reports	
6. <a href="#">Mayor's Report</a>	36
7. (Verbal) updates - Chairpersons of Committees, Subcommittees and Community Board	
7.1 Malvern Community Board	
7.2 Audit and Risk Subcommittee	
7.3 Finance and Performance Committee	
8. <a href="#">Chief Executive's Report</a>	39

8.1	<a href="#">Appendix 1 - Local Government (System Improvements) Amendment Bill</a>	42
9.	<a href="#">Local Alcohol Policy adoption process</a>	66
10.	<a href="#">Wastewater easements over the Local Purpose Reserve at 30 Farthing Drive, Prebbleton</a>	69
11.	<a href="#">Resolution to Exclude the Public</a>	80
Public Meeting Ends		
	<a href="#">Closing Karakia</a>	82

Public portions of this meeting are audio-recorded and livestreamed via the Council's YouTube channel.

The Severe Weather Emergency Legislation Bill has, until October 2024, suspended the requirement for members to be physically present to count as 'present' for the purposes of a quorum. Members attending by means of audio link or audiovisual link are therefore able to be counted as present for the purposes of a quorum and able to vote. The recently enacted Local Government Electoral Legislation Act has made these emergency provisions permanent.

## Opening Karakia

Whakataka te hau ki te uru	Cease the winds from the west
Whakataka te hau ki te tonga	Cease the winds from the south
Kia mākinakina ki uta	Let the breeze blow over the land
Kia mātaratara ki tai	Let the breeze blow over the sea
E hī ake ana te atakura	Let the red-tipped dawn come with a sharpened air
He tio, he huka, he hau hū	A touch of frost, a promise of a glorious day
Tīhei mauri ora!	

## **COUNCIL AFFIRMATION**

Let us affirm today that we as Councillors will work together to serve the citizens of Selwyn District.

To always use our gifts of understanding, courage, common sense, wisdom and integrity in all our discussions, dealings and decisions so that we may solve problems effectively.

May we always recognise each other's values and opinions, be fair minded and ready to listen to each other's point of view.

In our dealings with each other let us always be open to the truth of others and ready to seek agreement, slow to take offence and always prepared to forgive.

May we always work to enhance the wellbeing of the Selwyn District and its communities.

**MINUTES OF AN ORDINARY MEETING OF THE  
SELWYN DISTRICT COUNCIL  
HELD IN THE COUNCIL CHAMBER  
ON WEDNESDAY 23 JULY 2025 COMMENCING AT 1PM**

**PRESENT**

Mayor S T Broughton, Councillors S N O H Epiha (joined online), L L Gliddon, M B Lyall, G S F Miller, R H Mugford, E S Mundt & N C Reid and Ms M McKay

**IN ATTENDANCE**

Mrs S Mason (Chief Executive); Messrs. S Gibling (Executive Director, Strategy, Engagement and Capability); T Mason (Executive Director Infrastructure and Property), M McGrath (Chief Digital Officer), R Love (Executive Director Development and Growth), J Knight (Head of Health, Safety and Wellbeing), G Morgan (Head of Operational Delivery), G Deavoll (Policy Team Leader), W Stack (Health and Safety Lead), L L Roux (Surface Water Environmental Engineer), M Johnston (Chief Alcohol Licensing Inspector); Mesdames A Sneddon (Chief Financial Officer), D Kidd (Executive Director Community Services & Facilities), J Hands (Head of Legal and Risk), E Larsen (Head of Planning), V Mitchell (Head of Building), A Wilson (Principal Compliance Officer), D Mitchell (Senior Counsel), S Carnoutsos (Communications Manager); Ms P Swift (Senior Communications Advisor), Ms H Tate (Communications Advisor), Ms T Davel (Governance Lead) and Mr B Adhikari (Governance Coordinator)

*The meeting was livestreamed.*

**APOLOGIES**

Apologies were received in respect of Councillor Hasson.

**Moved** – Councillor Mugford / **Seconded** – Councillor Gliddon

*‘That the Council receives the apologies, as notified.’*

**CARRIED**

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

None.

**CONFLICTS OF INTEREST**

None.

## **PUBLIC FORUM**

### **Mr P Snell**

Mr Snell expressed his dissatisfaction with the Council regarding a pit matter, which he said had been an ongoing issue for 100 years. He stated that his father and him tried to resolve this matter for the last 50 years and that the Council had offered him a compensation package of \$13,000. He further added that he was turning down the Council's offer, as he had already spent \$15,000 on lawyers and had been denied meeting with the Council. He went on to say that the pit has left a \$20,000 to \$30,000 clean-up cost and the land would end up being unproductive. He demanded that the Council have a realistic conversation with him or pay his account. He emphasised that there is a legal reserve on his property and claimed he had been promised the titles would be moved. He insisted on receiving an answer that day and said he would remain seated until he got one or was forcibly removed by police.

Mayor Broughton clarified that public forum was intended for raising the issues publicly and the Council would not be able to provide an immediate answer. He further stated that the Council would discuss the matter Mr Snell had raised at the end of the meeting.

*Mayor Broughton paused the meeting between 1:08pm to 1:10pm due to disruption.*

## **DEPUTATION**

### **ECan Councillor Joe Davies – Christchurch Heavy Rail Transit**

Councillor Davies said that his presentation was not just about the rail but the sub-region and the development case on which the work was based. He outlined the critical infrastructure issues and challenges standing in the way of the feasibility of a passenger rail line connecting Rolleston, Christchurch, and Rangiora.

Councillors asked if he was willing to engage with people who have extensive experience in the field of rail. In response, Councillor Davies said that he was happy to do so and mentioned the upcoming rail forum in August.

Mr Davies was thanked for his presentation.

### **ECan Councillor Peter J Scott – Public Transport**

Councillor Scott said that he is following up on a notice of motion that he had put before the ECan in their June meeting.

Councillors asked the rationale behind having a CCO versus in-house especially given a recent experience with water reform and handing over transport responsibilities would leave Council's focus only on water. In response, Councillor Scott said there are opportunities outside CCO, but he thinks that those opportunities are not taken strongly. He further said that there are two key components, namely service delivery done through bus routes and similar services but constrained by public transport operating model, and other one being infrastructure, where a road-controlling authority handles everything.

Councillors asked if they were aiming for something like Auckland Transport, noting that although the journey has been difficult, the integrated rail-bus network has been working well.

UNCONFIRMED Minutes Council 23 July 2025

In response, Councillor Scott said that he had spoken with ministers about this and had shared the Greater Christchurch Spatial Plan with them, which he believes is solution for people of Canterbury and for the Greater Christchurch Partnership. They noted that there is a need for a comprehensive public transport system so that there is no future regret over missed opportunity. In response, Councillor Scott said that they have been receiving a number of feedback from people who note that some social services are available only in Christchurch, and that reliable public transport is essential for them to access those services.

Councillors asked if the recent proposal from Bentley's bus service could be implemented, where the service could be cancelled if not profitable, whereas if ECan were involved, it would require a full route review and other procedures. In response, Councillor Scott said that new public transport models, community, health and general, introduced by the government allows more flexibility. He further added that the ministers have stated that if a model is more efficient and flexible, it should be pursued.

Councillor Scott was thanked for his presentation.

## **PRESENTATION**

### **Darfield High School – Xavier Rangī and Levi Nicolson**

Mr Rangī and Mr Nicolson presented their findings on environmental issue facing Darfield and their ideas to fix them. They spoke about lack of native birds in Darfield but commonly found in surrounding areas like Glentunnel and Christchurch.

Councillors appreciated the presentation from the students and asked if they have spoken with any local groups for sourcing plants and pest groups. In response, the students said that since the primary school had a planting day at the forest, the schools could come together for a day of planting native plants. Councillors encouraged the students to contact Te Ara kākāriki, an organization which closely matches the students' initiative.

Councillors said that there are issues like land ownership to consider as it might relate to state highway or Kiwi Rail or other complexities and informed them that the staff will be in touch with them.

Mr Rangī and Mr Nicolson were thanked for the presentation.

## **CONFIRMATION OF MINUTES**

### **1. Minutes of the ordinary meeting of the Selwyn District Council held in the Council Chamber on Wednesday 18 June 2025.**

Councillor Gliddon asked for an amendment to the minutes prior to the last meeting, which had not been rectified. The amendment from 3 to 6 months was moved by her, whereas the minutes currently do not reflect this.

**Moved** – Councillor Lyall / **Seconded** – Councillor Mugford

*'That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 18 June 2025.'*

**CARRIED**

UNCONFIRMED Minutes Council 23 July 2025



**2. Minutes of the Dangerous, Affected and Insanitary Buildings Policy Review Hearings held in the Council Chamber on Thursday 5 June 2025.**

*Deputy Mayor Lyall presided over the meeting between 1:51pm to 1:53pm while the Mayor was not in the Chambers.*

**Moved** – Councillor Mugford / **Seconded** – Councillor Mundt

*‘That the Council confirms the minutes of the Dangerous, Affected and Insanitary Buildings Policy Review hearings held on Thursday 5 June 2025.’*

**CARRIED**

**3. Minutes of Dangerous, Affected and Insanitary Buildings Policy Review Deliberation held in the Council Chamber on Friday 6 June 2025.**

**Moved** – Councillor Mugford / **Seconded** – Councillor Mundt

*‘That the Council confirms the minutes of the Dangerous, Affected and Insanitary Buildings Policy Review deliberation held on Friday 6 June 2025.’*

**CARRIED**

**MATTERS REQUIRING ATTENTION**

None

**REPORTS**

**1. Mayor**

*Mayor’s Report*

Mayor Broughton spoke about his report. He said that he attended the SuperLocal Government conference and received a letter from Minister Louise Upston which will be presented in his upcoming report.

**Moved** – Mayor Broughton / **Seconded** – Councillor Lyall

*‘That Council receives the Mayor’s Report June 2025 for information’*

**CARRIED**

**2. REPORT BACK FROM SUBCOMMITTEES**

**2.1 Malvern Community Board**

*Malvern Community Board Chair*

Mr Russell shared updates from the Malvern Community Board, including matters related to strengthening international ties, rates, involvement in community halls and reserves, connections with residents, groups and local transport.

Councillors asked if the alternative public transport that he referred in his update solely involve the Malvern Vehicle Trust. In response, Mr Russell said that it did not and added that one of the Board members is engaging with ECan Transport Committee and have submitted some ideas to them. He further noted that the Trust is open to running a trial

UNCONFIRMED Minutes Council 23 July 2025

service, not just for shopping but potentially for broader travel options, if there are enough interests.

## **2.2 Economic Development**

Councillor Epiha shared his experience about the first stakeholders meeting that he recently attended

## **2.3 Housing and Urban Development**

Councillor McInnes informed Council that the August meeting has been shifted, and the team are currently working on a revised timeline.

## **2.4 Climate Change and Sustainability**

Councillor Reid shared the updates of the last meeting which included development of trees policy, MoU between Manaaki Whenua and the Council and national waste policy changes, among others. She noted that the last meeting would be the final meeting of the subcommittee for this triennium and the tree policy discussed in the meeting will be presented to the Council.

## **2.5 Audit and Risk Subcommittee**

Mayor Broughton said that the Health, Safety and Wellbeing update is included on the Council agenda which should be considered as an improvement.

## **2.6 Finance and Performance Committee**

Councillor Epiha updated Council about the June meeting where the discussions were held around development contributions. He informed Council that the next meeting will be chaired by Councillor Miller.

**Moved** – Councillor Epiha / **Seconded** – Councillor Mugford

*‘That Council receives the feedback from Subcommittee Chairpersons, for information.’*

**CARRIED**

Councillors noted that most of the updates from the committees and subcommittees referred to their meetings as the last for this triennium. Therefore, they requested the timely circulation of the minutes to the current Councillors.

## **3. Chief Executive Report**

### *Chief Executive*

The Chief Executive provided updates on her report and informed that she has been receiving several questions from community members who believe that elected members' remuneration is set internally. However, she clarified that it is not the case, and remuneration is determined by an external independent body. She added that the Remuneration Authority has acknowledged Selwyn's growth, which is now considered to be at a metropolitan level. The Chief Executive also informed that Orion New Zealand is

seeking interest from Council regarding potential representation in its customer advisory panel.

Councillors expressed their dissatisfaction that the current structure of Canterbury Water Management Strategy Zone Committee is coming to an end, noting that a new structure has not yet been established. In response, the Chief Executive said that discussions at the recent Canterbury Mayoral Forum acknowledged the variation across the region, which requires flexibility, and it made it difficult to finalize the new structure before the election.

Councillors Lyall and Mundt expressed their interest to be part of the Orion customer advisory panel. The Council agreed to select its representative through a vote. Councillors wrote their preferred candidate, either Councillor Lyall or Councillor Mundt, on a piece of paper and handed over to staff. Councillor Epiha voted via sending a text as he was attending the meeting online. The Councillor with the majority of votes would be declared the Council's representative.

Councillor Lyall was declared the Council's representative for Orion New Zealand's Customer Advisory Panel.

**Moved** – Councillor Epiha (as amended) / **Seconded** – Councillor Mugford

*'That Council:*

- 1) receives the Chief Executive's report for information;*
- 2) appoints Councillor **Lyall** to the Orion New Zealand Limited Customer Advisory Panel.'*

**CARRIED**

#### **4. Submission on RMA National Direction Proposals 2025**

*Policy Team Lead*

Staff provided a brief overview of the resource management reform programme following the ministerial announcement.

Councillors asked about the government ability to modify or remove provision particularly if it opens pathway for the Council to initiate a plan change or government might direct the Council to amend district plan. Staff responded that it could happen either way. Referring to the recent subcommittee meeting where the district plan discussions were held, the Councillors asked if the Council could still pursue those changes or does it require to align with what the government thinks is important. Staff clarified that it needs to be aligned with the government's priorities.

*Councillor Reid was not present in the meeting between 2:49pm and 2:51pm.*

Staff said that they had previously requested feedback from the Councillors and only Councillor McInnes had provided the feedback. Councillor McInness clarified that her feedback was not substantive disagreement with the draft but minor tweaks to words and examples.

Mayor Broughton proposed an amended motion seconded by Councillor Mugford.

**Moved (as amended)–** Mayor Broughton / **Seconded-** Councillor Mugford

*‘That Council:*

*a) receives this report and;*

*b) endorses the attached submission **by incorporating feedback from Councillor McInnes and delegates the policy team leader to make changes** on RMA National Direction Proposals 2025.’*

**CARRIED**

*Afternoon break 3:02pm-3:22pm*

The Chief Executive said that she has some clarifications on the matters raised earlier in her report. Referring to Canterbury Museum Annual Plan, she said the Council does not need to approve the annual plan and the Board can do it independently. The Council’s resolution on 16 April 2025 meeting was to endorse the objection to the proposed levies and Deputy Mayor Lyall presented that to the meeting.

Referring to Canterbury Water Management Strategy Zone Committee Review, the Chief Executive said that there are some provisional dates awaiting confirmation and ECan is expected to return for a briefing with Councillors in August and September. These briefings are intended to seek further feedback from Council to help them shape the final outcome of what the new strategy may look like going forward.

## **5. NZ Transport Agency Waka Kotahi – State Highway Speed Limits within the Selwyn District**

*Head of Operational Delivery*

Councillor Gliddon had prepared a letter to submit to NZTA, mostly focusing on feedback received from the Malvern community, and it was circulated to other Councillors for further feedback. Councillors discussed that the letter could be used as a basis for the submission and that district-wide feedback could be incorporated to make a submission to NZTA on behalf of the Council.

Mayor Broughton put forward an amendment which was seconded by Councillor Gliddon.

**Moved –** Mayor Broughton (as amended) / **Seconded –** Councillor Gliddon

*‘That Council:*

*a. supports the reduction of speed at Township locations on State Highways within the Selwyn District and for submissions to the NZ Transport Agency Waka Kotahi advocating for a speed review(s); and*

***b. write to Waka Kotahi on the matters raised.’***

**CARRIED**

## 6. Dangerous, Affected and Insanitary Buildings Policy Deliberations

*Head of Building*

**Moved** – Councillor Lyall / **Seconded** – Councillor Mundt

*‘That Council:*

- 1. Revoke the existing Selwyn District Council Dangerous, Affected, and Insanitary Buildings Policy 2018;*
- 2. Notes the amendments from the draft Dangerous, Affected, and Insanitary (DAI) Buildings Policy approved for consultation pursuant to Council resolution on the 19 February 2025, and the final version as recommended by the DAI Panel as set out in Attachment B the deliberation minutes dated 6 June 2025 of this report;*
- 3. Adopts the Selwyn District Council Dangerous, Affected, and Insanitary Buildings Policy 2025, as set out in Appendix A of this report with effect from 30 June 2025; and*
- 4. Authorises staff to make minor amendments to the Dangerous, Affected, and Insanitary Buildings Policy to correct typographical or formatting errors.’*

**CARRIED**

## 7. Health, Safety and Wellbeing Update

*Executive Director Strategy, Engagement and Capability*

Councillors requested clarity on the definition of ‘critical risks’ as 66 incidents were noted under that category in the last three months, and some of the incidents do not meet the threshold of the definition. In response, staff clarified that the critical risks listed in the report were incidents that could cause serious harm, not only physical injury but also psychological and well-being harm, which if not managed could lead to serious consequences for the person.

Councillors emphasised concerns about workplace culture, particularly the apparent increase in public aggression toward staff, and asked whether staff had observed any patterns, such as specific locations. Staff responded that they do record the unpleasant public interactions, which often occur in frontline roles, including at headquarters or building site inspections or in other public-facing positions. They further noted that such incidents appear to be rising rapidly as the election time approaches.

Staff also stated that hostility on social media platforms has increased and noted that elected members may be experiencing similar challenges. They emphasised that this is not unique to Selwyn but part of a nationwide and global trend. They added that additional resources have been put in place, and external experts have been providing valuable assistance not only to staff but also to the broader community.

Councillors asked about the lone working policy, the types of roles that fall under that category, and whether there were any rostering issues or physical capacity constraints. Staff responded that lone working is inherent to certain roles, such as building inspectors and compliance officers, and is not usually the result of rostering or staffing gaps.

**Moved** – Councillor Reid / **Seconded** – Councillor Gliddon

*‘That Council receives the ‘Health, Safety and Wellbeing Update’ Report.’*

**CARRIED**

## 8. Waste Management and Minimisation Plan Review

*Resource Recovery and Waste Manager*

*Councillor Miller noted a conflict of interest in relation to this item.*

Councillors emphasised concerns about kerbside bin collection and accessibility issues, noting that footpaths are often obstructed once a week. They added that there has been little progress on this issue, despite footpaths being essential for many people to get around safely.

Councillors also asked about the progress of the maker spaces that were previously planned as part of the Resource Recovery Park development. In response, staff noted that the plan has not progressed further at this stage. Councillors suggested to have a consistent approach across the halls, community centres, cemeteries and similar facilities as some places have bins and some don't. Staff responded that they are planning to involve Parks and Reserve team, about transferring the responsibility to them as they have larger bins and more flexible servicing capabilities.

Staff clarified that the plan will be presented to the Council for feedback and go out for public consultation.

**Moved** – Councillor Reid / **Seconded** – Councillor McInnes

*'That Council resolves to direct staff to prepare a new Waste Management and Minimisation Plan, and to bring the new draft plan back to Council for approval, prior to public consultation in accordance with the Waste Minimisation Act (2008).'*

**CARRIED**

## 9. Public Water Race Closures

*Surface Waters Environmental Engineer*

Councillors noted that they had received community feedback stating that residents do not want the race closed and asked how much is currently rated for these services. In response, staff clarified that the process is outlined in the bylaw, which recommends that even when a race is closed, the channel remains open.

*Councillor Mundt moved a procedural motion to let the report lie on the table. Due to a lack of seconder, the motion lapsed.*

Councillors said that the Department of Conservation has written to the Council outlining how this process works and that it needs to be incorporated. They further added that the Council is committed to a rating review before the next Long-Term Plan, which will include discussions about costs and who pays. Referring to the disbanding of the Water Race Committee as an error, Councillors noted that more should have been done on this matter and suggested that staff allocate additional resources to drive this work forward.

**Moved** – Councillor Gliddon / **Seconded** – Councillor Lyall

*'That the Council approves the closure of three sections of Water Race, referred to as, 684 Telegraph Road, 987 Telegraph Road, and Highfield Road respectfully, consisting of approximately 11 km in total across the Selwyn District Council Stock Water Race Networks.'*

**CARRIED**

## 10. Local Alcohol Policy Review

*Head of Building, (acting Head of Regulatory)*

Councillors who were involved in the process said that the new policy incorporates several key changes including location restrictions, ski club trading hours, remote sellers, among others.

*Councillor Mundt was not present in the meeting between 4:29pm and 4:32pm.*

**Moved** (as amended) – Councillor Gliddon / **Seconded** – Councillor Miller

*‘That the Council:*

1. ~~Endorses~~ **Adopts** the revised Selwyn District council Local Alcohol Policy (LAP)
2. *Authorises staff to make minor amendments to the LAP to correct typographical or formatting errors.’*

**CARRIED**

## 11. Decision on request from Foodstuffs Properties Limited to rezone land

*Senior Policy Planner*

Councillors asked if the concerns raised by the Commissioner on walking and biking connectivity were addressed. In response, staff clarified that the Council's urban design, transport and noise expert found a connection desirable but potentially problematic. Councillors also said that Ngai Tahu and Taumutu have submitted in support but requested environmental design considerations. Staff confirmed the submissions were regarding the future development conflict and the commissioner recommended to amend the access points so that there would be flexibility for future road improvements.

**Moved** – Councillor Lyall / **Seconded** – Councillor McInnes

*‘That Council:*

*a. receives the report and recommendation of the independent Commissioner dated 15 July 2025 in regard to the private plan change request from Foodstuffs (South Island) Properties Limited to rezone land at 157 Levi Road, Rolleston (Variation 2);*

*b. adopt the recommendation of the Commissioner and, pursuant to Clause 29(4) of the First Schedule of the Resource Management Act 1991, approves Variation 2, as modified, for the reasons given in the Commissioner’s recommendation dated 15 July 2025;*

*c. approves the public notification of Council’s decision that establishes that the Partially Operative Selwyn District Plan is deemed to have been amended in accordance with the decision in (b) above from the date of the public notice in accordance with Clause 11 of the First Schedule of the Resource Management Act;*

*d. delegates the Policy Team Leader to take any steps necessary to give effect to recommendations (c) above;*

*e. delegates the Policy Team Leader, at the conclusion of the appeal period where no appeals against the decision have been filed, to take all steps necessary to incorporate Variation 2 into the Partially Operative Selwyn District; and*

*f. notes that Variation 2 cannot be made operative until such time as the underlying chapters of the Partially Operative District Plan are made fully operative.'*

**CARRIED**

## GENERAL BUSINESS

None.

## MATTERS RAISED IN PUBLIC FORUM

None

## RESOLUTION TO EXCLUDE THE PUBLIC

**Moved** – Councillor Lyall / **Seconded** – Councillor Reid

### Recommended

'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)	
2.	Lincoln Town Centre Upgrade			agrees to the release of this award, resolution (b) into the public environment after the contract has been awarded.
3.	Selwyn Water Limited – Director Remuneration and Appointment			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be



prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2	(i) would disclose a trade secret; or	Section 7(2)(b)(i)
	(ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of this information	Section 7(2)(b)(ii)
3	enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(i)

2 that appropriate officers remain to provide advice to the Committee.'

**CARRIED**

The meeting went into public excluded at 4:50pm and back into public at 5:41pm.

With no further business being discussed, the meeting closed at 5:42pm.

**DATED this                      day of                      2025**

\_\_\_\_\_  
**CHAIRPERSON**

**MINUTES OF MEETING OF AN ORDINARY MEETING OF THE CLIMATE  
CHANGE & SUSTAINABILITY SUBCOMMITTEE  
HELD IN THE COUNCIL CHAMBERS - SELWYN DISTRICT COUNCIL ON  
WEDNESDAY 9 JULY 2025 COMMENCING AT 1.00PM**

**PRESENT**

Mayor S T Broughton, Councillors N C Reid (Chair), L L Gliddon and E S Mundt

**ATTENDEES**

Mesdames S Mason (Chief Executive Officer), J Beker (Legal Counsel); Messrs. S Gibling (Executive Director People Culture and Capability), B Baird (Strategy Team Leader), J Gentilcore (Climate Change Lead), A Boyd (Resource Recovery and Waste Manager), R Raymond (Senior Communications Advisor), A Spanton (Environmental Team Leader), M Walker (Arboriculture Advisor); Ms T Davel (Governance Lead), Ms T Velde (Assistant to Executive Director Strategy and Engagement) and Mr B Adhikari (Governance Coordinator).

The meeting was opened with a karakia.

**APOLOGIES**

An apology was received from Ms McKay.

**Moved** – Councillor Reid / **Seconded** – Mayor Broughton

*‘That the Climate Change and Sustainability Subcommittee receives an apology as notified’.*

**CARRIED**

**EXTRAORDINARY OR GENERAL BUSINESS**

None.

**CONFLICTS OF INTEREST**

None.

**TERMS OF REFERENCE**

None.

UNCONFIRMED Minutes Climate Change and Sustainability Subcommittee 9 July 2025

## CONFIRMATION OF MINUTES

### 1. Minutes of the ordinary meeting of the Climate Change and Sustainability Subcommittee held on Wednesday 14 May 2025, as circulated

Councillors asked about budget allocations for community facilities and reserves, specifically referencing the carbon audit mentioned in the minutes. Staff responded that a carbon audit and reduction strategy is currently underway, focusing on emissions from reserve maintenance activities such as diesel use in mowers and lighting. The strategy is still in development and is expected to be completed in the coming weeks.

Councillors also sought clarity on the decarbonisation fund, noting that while it appeared in the budget, it had not been implemented, and asked whether the budget would roll over. Staff acknowledged confusion around the fund's existence and its visibility in budget spreadsheets. Although it was referenced in the emissions reduction plan, no concrete budget was found for the current financial year. Follow-up communication with the Executive Leadership Team (ELT) is ongoing, and staff are committed to providing a report once more information is available.

When concerns were raised about the lack of scheduled future meetings, the Chairperson noted that another meeting could potentially be arranged. Staff confirmed that the current action will be carried forward in the Long-Term Plan (LTP), and the incoming Council will decide whether to continue and consult with the community.

When asked whether the decarbonisation fund is separate from the community fund, staff responded that there is no clear distinction at this stage. They further added that it remains unclear whether the fund is community-facing or meant for internal operations. Staff confirmed that this lack of clarity will be addressed through consultation as part of the next annual plan process, allowing both Council and the community to provide input on how the fund should be utilized.

**Moved** – Councillor Gliddon / **Seconded** – Councillor Mundt

*'That the Climate Change and Sustainability Subcommittee confirms the minutes of the ordinary meeting of the Subcommittee held on Wednesday 14 May 2025, as circulated.'*

**CARRIED**

## REPORTS

### 1. Chairperson's Report

The chairperson's report was circulated via an email prior to the meeting. She highlighted the Christchurch Conversations event at Tūranga, activities by the Lincoln Envirotown Trust, and upcoming plant-out days.

**Moved** – Councillor Reid / **Seconded** – Councillor Gliddon

*'That the Climate Change and Sustainability Subcommittee receive the Chairperson's Report for information.'*

**CARRIED**

Staff emphasized on current challenges faced through rate of development and climate change impact along with key role of the trees in the community like cooling through the shading, habitat for biodiversity and managing storm water. Staff also noted that the Council is seeking clearer direction on how to proactively manage trees in a fast-growing district.

Staff shared the public feedback on the consultation, which included comments indicating that people would like to see more trees. While many like trees on the street, opinions are divided on whether they should be placed there. Feedback also emphasized that the tree removal should be the last resort, and that people want more opportunities to learn about and engage on trees-related matters. Additional comments on the consultation highlight the importance of trees for the ecosystem, shading, and visual appeal. Some people suggested adopting a concept like Christchurch's Garden City with Selwyn having its own story, particularly by increasing tree coverage in urban areas.

Staff noted that a policy is being developed to recognise the value of trees, particularly in infrastructure and subdivision, with goals of replacing one removed tree with two new ones and increasing canopy cover. Staff shared that this policy may be brought forward in August and integrate with other ongoing works. Staff also mentioned that feedback from the subcommittee and community has been considered in developing the operational policy. This policy has been signed off by the Executive Leadership Team (ELT) and will inform the Reserve Management plan and other capital projects plans. A councillor briefing on 27 August is earmarked to present this policy which was agreed by the subcommittee. Staff said a briefing allows for a workshop space and then the subcommittee could endorse the policy. The Chair noted that the matter be presented at a Council briefing for feedback as the end of term is approaching soon with a lack of opportunities for other meeting options.

Councillors asked if the staff wanted more direction for the policy to come back noting that there are specific matters that should be reflected on the policy. Councillors referred the matters like above and below ground root issues, root management, the need for permeable surfaces to avoid planting

in spaces like carparks, the lack of technology use, and associated cost considerations. Staff responded that the trees in Lincoln were being planted in a pre-prepared area for the roots to grow in. Councillors asked about managing mature trees and implementing paving solutions, questioning when such measures would begin. Staff said that they could look at these solutions in the upcoming briefing session and noted that the policy will be circulated in advance.

## **2. MOU - Selwyn District Council and Manaaki Whenua**

*Strategy Team Leader*

Staff discussed the Memorandum of Understanding (MoU) between Selwyn District Council and Manaaki Whenua, noting that Manaaki Whenua has secured funding for a project titled Harnessing Generative Artificial Intelligence to Inform Nature-Based Adaptation to Climate Change.

In response to a question about why a specific staff member was listed as the MoU signatory rather than a position, given the potential for staff turnover, staff explained that Manaaki Whenua preferred a named individual. However, a generic email address was included to ensure continuity.

**Moved** – Councillor Gliddon / **Seconded** – Mayor Broughton

*‘That the Climate Change and Sustainability Subcommittee receive the MOU – Selwyn District Council and Manaaki Whenua for information.’*

**CARRIED**

## **3. National Waste Policy Changes**

*Resources Recovery and Waste Manager*

Staff presented an overview of the impact of national waste policy changes introduced by the current government.

Councillors asked if it is correct to state that without the kerbside green collection, carbon dioxide emissions reduction targets will be met. Staff clarified that there should not be any specific emissions reduction target tied up directly to green waste collection.

Councillors asked if the Council is considering separating glass from other recyclables, despite not being part of the current mandates but high public interest. Staff confirmed that it was not included in recent regulatory changes but acknowledged that it remains an ongoing issue. Staff added that there needs to be a conversation with Christchurch and Waimakariri districts as all recycling is processed at a shared sorting facility in Christchurch.

Councillors suggested that there needs to be some improved communication around recycling including clearer information on the Council’s website. When asked about the performance and cost effectiveness of electric waste truck, staff clarified that they did not perform as well as hoped. Staff stated

that they are retrofitted standard trucks and spoke about the batteries used and challenges associated with them. The challenges associated are requiring specialists care, having to send the trucks to Auckland for repairs and maintenance, or bringing technicians here. Due to these issues and challenges, staff shared that contractors are now looking to move from retrofitted diesel trucks to fully electric trucks. Staff clarified that the current ones do not cost the Council any more than the other collection vehicles.

Staff informed the subcommittee that Reconnect Project is the finalist for the 2025 Super Idea Awards for LGNZ.

**Moved** – Councillor Gliddon / **Seconded** – Mayor Broughton

*‘That the Climate Change and Sustainability Subcommittee receive the Resource Recovery & Waste Manager’s Report to the Subcommittee for information.’*

**CARRIED**

#### **4. Climate Change Policy and Sustainability Policy Scenarios**

##### *Climate Change Lead*

Councillors highlighted the importance of determining the appropriate level at which policies should be set. They suggested that the Council may wish to signal to the community that climate change and sustainability are important to us. Councillors further added that with the recent refresh of the policy manual, these aspects are now embedded within staff-level policies and practices. Referring to the Christchurch City Council’s sustainability policy, Councillors stated that it is unclear where that sits within their organizational structure.

Councillors asked whether combining the concepts of sustainability and climate change might dilute the true meaning of sustainability, resulting in a focus solely on climate change. They also asked whether it would be more effective to have a comprehensive strategy rather than just a policy. In response, staff clarified that they are in the final stage of drafting a sustainability plan, with climate change as a core section alongside waste, biodiversity, and other key areas. Staff emphasised that every core strategy the Council has, such as infrastructure strategy, includes a strong focus on sustainability within its specific purpose. Councillors highlighted that, from a governance perspective, it is important to consider sustainability separately so that the Council can ensure it is embedded in its decision-making processes.

Councillors also sought clarification on the difference between a plan and a policy, suggesting that the policy should be overarching, with individual plans developed under its framework. Councillors acknowledged that the refresh policy manual will help improve alignment across the documents and added that the community expects the Council to take proactive stance. Therefore, they suggested that sustainability should sit above or outside the other policies. In response, staff agreed there is a role for a stand-alone climate

change policy, which aligns with community expectations. They clarified that climate change and sustainability are interconnected as climate change will influence how the Council operates, while sustainability is embedded in many aspects of decision making. Staff asked whether Councillors saw the need for a stand-alone sustainability policy or preferred the two concepts to be combined. In response, Councillors noted that sustainability is already embedded in Council reports, while climate change is more about making a leadership statement than achieving a specific outcome.

Staff clarified that multiple documents are not necessarily required. They explained that while terminology varies, both policies and plan are types policy statements. They further added plans tend to be more implementation-focused, whereas policies are statement statements of intent. They emphasised the important of consolidating these statements into one clearly articulated document. Councillors noted that the matter could be brought back to the August Council briefing.

**Moved** (as amended) – Councillor Reid / **Seconded** – Mayor Broughton

*'That the Climate Change and Sustainability Subcommittee endorses **two** of the following recommendations:*

- i. ~~Full adoption of the C201 Climate Change Policy (reviewed and amended),~~*  
*or*
- ii. Retirement of the C201 Climate Change Policy (as previously earmarked for retirement),*
- iii. ~~Support the development of a standalone Sustainability Policy, or~~*
- iv. Support the development of a combined Climate Change and Sustainability Policy.'*

**CARRIED**

## **5. EECA Community Resilience Programme**

*Climate Change Lead*

Councillors sought clarification on the percent of community served criterion, whether it referred to the percentage of the Selwyn population or the local township or rural areas. Staff clarified that the metric is based on the percentage of the local township served. They provided an example in which the energy impact of solar panels at the Rolleston Community Centre versus Castle Hill Community Hall would be assessed proportionally to the size of each township, ensuring equal opportunity in the rating process.

Councillors also asked how exposure to risks, such as flooding, is assessed. Staff explained that recent flood models would be used to identify townships more susceptible to risk, which would then be ranked slightly higher. However, they noted that more detailed risk assessments would be needed to provide a comprehensive score at this stage.

Councillors asked about decision-making process for selecting facilities and whether those decisions would return to the committee for discussion or

remain operational. Staff clarified that once the shortlisting is completed, it will be provided to EECA for the final decision. Staff further noted that the feedback will be shared, and if any of the shortlisted sites fall outside Council assets, for example if a shortlisted school declines participation, alternative sites will be considered. Staff also clarified that the funding decision rests on EECA, and the Council's role is primarily to be informed than to make the final decision. Councillors suggested that they be kept in the loop through briefings or Chief Executive's report to ensure transparency and public visibility.

Councillors asked whether EECA requires a minimum number of beneficiaries before considering a site. Staff responded that EECA has not indicated any such requirement. Further questions were raised about whether a non-Council facility, such as a school considered for emergency use, would require a written agreement to ensure community access after-hours community access. Staff clarified that this decision rests with the school and noted that the Council's Civil Defence and Emergency Management team has been involved in identifying top-priority locations.

**Moved** – Councillor Mundt / **Seconded** – Mayor Broughton

*'That the Climate Change and Sustainability Subcommittee endorses the proposed criteria for site selection.'*

**CARRIED**

## **6. MEMORANDUM**

### *Climate Change Lead*

Councillors suggested that since \$200,000 is not budgeted for Decarbonisation Fund, it should not be included in the Emissions Reduction Plan as it would be misleading to suggest the fund exists. Staff confirmed that they would remove it from the table.

Councillors asked if there was potential to revisit the Decarbonisation Fund in the future. Staff suggested that this could be considered during the next Long-Term Plan. Councillors discussed the possibility of designing a community-facing fund, similar to the Selwyn Natural Environment Fund (SNEF), which could support decarbonisation initiatives in partnership with the community.

Councillors asked for some clarification on the Energy Plan, specifically whether it is intended for Council operations or the wider community. Staff clarified that it is a district-wide initiative, not limited to Council operations. They further explained that the plan is multi-faceted. It is part of Mayoral Forum's Canterbury Regional Economic Energy initiative, and is aligned with the Council's Economic Development Strategy, developed in partnership with Orion and Lincoln University, and contributes to the broader Regional Energy Plan. Staff added that the Energy Plan is being developed through the Economic Development Forum, with guest speakers contributing to the



conversation, and offered to share relevant documents, including the inventory and strategy that have been developed.

Staff said that since there is now some clarity on Emissions Reduction Plan, there will be more reporting on improvements such as building energy efficiency and solar integration. Staff shared the recent LED upgrades across the district that were completed over the past 5 years and assessed energy and costs savings. These updates will be Energy Management Action Plan, which will be feature ongoing updates and potentially live reporting. Staff also shared that the Sustainability Plan has been completed and that they are currently refining goals, targets and actions to better align with Waikirikiri Future Selwyn.

Councillors asked about energy savings at Selwyn Aquatic Centre. Staff clarified that the centre is among the highest energy users' site, with a high number of visitors, but it is very energy-efficient facility, and there are still some opportunities for further savings. Staff added that a recent energy audit had been conducted on the pool and that a power factor corrector and harmoniser have been installed to improve operational efficiency. This technology cleans up the incoming energy to the pool, reducing fixed line charges and pump and motor maintenance. Staff also shared another project, the Building Management System (BMS), which is currently a pilot project in collaboration with Beca.

Councillors spoke about the recent ministerial visit to Pines Wastewater Treatment Plant, where the Minister expressed interest in the work being done around solar energy and generating own electricity on-site. Councillors noted that the availability of roof space may limit the implementation of solar energy across some sites, however, they emphasised that there needs to be continued focus on this area. Referring to a case study discussed at the last subcommittee meeting, Councillors suggested that this case study could be presented to highlight the potential for solar in the Selwyn district. Councillors were supportive of the changes made to the Emissions Reduction Plan, including the exclusion of agriculture.

**Moved** – Councillor Gliddon / **Seconded** – Mayor Broughton

*'That the Climate Change and Sustainability Subcommittee receives current work updates.'*

**CARRIED**

**GENERAL BUSINESS**

The meeting closed with a karakia at 2:44pm

**DATED this                                      day of                                      2025**

---

**CHAIRPERSON**

**MINUTES OF AN ORDINARY MEETING OF THE  
ECONOMIC DEVELOPMENT SUBCOMMITTEE  
HELD IN THE COUNCIL CHAMBERS - SELWYN DISTRICT COUNCIL  
ON WEDNESDAY 9 JULY 2025  
COMMENCING AT 9:01AM**

**PRESENT**

Mayor S T Broughton, Councillors S N O H Epiha (Chair), G S F Miller and N C Reid

**ATTENDEES**

Mesdames A Sneddon (Chief Financial Officer), C Quirke (Head of Community and Economic Development), H Tate (Communications Advisor); Messrs. J Richmond (Head of Sport and Recreation), J Trewin (Policy Planner), W Elkington (Kaitohu); Ms T Davel (Governance Lead), and Mr B Adhikari (Governance Coordinator).

The meeting was opened with a Karakia.

**APOLOGIES**

Apologies were received in respect of Ms McKay and Mayor Broughton for early departure.

**Moved** – Councillor Miller / **Seconded** – Councillor Reid

*‘That the Economic Development Subcommittee receive the apologies, as notified.’*

**CARRIED**

**EXTRAORDINARY OR GENERAL BUSINESS**

None.

**CONFLICTS OF INTEREST**

None.

**1. Confirmation of Public Minutes of the ordinary meeting of the Economic Development Subcommittee of 14 May 2025.**

**Moved** – Councillor Epiha / **Seconded** – Councillor Miller

*‘That the Economic Development Subcommittee confirms the minutes of ordinary meeting held on 14 May 2025’*

**CARRIED**

UNCONFIRMED MINUTES Economic Development Subcommittee 9 July 2025

Referring to the Terms of Reference, Councillor Reid noted that the document still listed former Councillor Phil Dean's name. It was confirmed that one of the recommendations in the Executive Director's report was for this to be the final meeting of the Subcommittee for the triennium.

## REPORTS

### 2. Chairperson's (Verbal) Report

Councillor Epiha expressed his gratitude to former Councillor Phil Dean, who also served as Chair of the Subcommittee, for his contributions during his tenure. He also acknowledged Mana Whenua representative Puamiria Parata-Goodall for her efforts in advancing the strategy to its current stage. He noted that this would be the final Subcommittee meeting of the triennium and shared that he had attended the first cross-sector steering group meeting.

Councillors asked about the relevance of employing consultants to facilitate the meetings rather than using Council staff. In response, staff clarified that this was only for the inaugural meeting to ensure the group was set up correctly, with all processes and the terms of reference in place. Staff noted that this would be the last time the consultant would be employed.

**Moved** – Councillor Epiha / **Seconded** – Councillor Miller

*'That the Economic Development Subcommittee receive the (verbal) update from the Chairperson for information'.*

**CARRIED**

### 3. Executive Director Report

Staff recommended that the Subcommittee not meet again until after the triennium, pending the Council's decision on the future committee structure. They noted that if any emerging matters, opportunities, or risks arise in relation to the Investment Framework work programme, staff would contact members directly, call an out-of-cycle meeting, or refer the matter to the full Council.

**Moved** – Councillor Epiha / **Seconded** – Councillor Miller

*'That the Economic Development Subcommittee receive the report from the Executive Director.'*

**CARRIED**

### 4. Economic Development Quarterly Report

*Head of Community and Economic Development*

Staff invited guest speakers Dr Leslie Van Gelder and Mr Benje Patterson to speak on potential demand and economic benefits of dark sky tourism in Selwyn.

Dr Gelder emphasised that Selwyn is uniquely positioned for dark sky accreditation due to its combination of dark skies and iconic landscapes. She noted that New

Zealand ranks third globally for dark sky locations, with nine accredited sites. While the dark sky model is US-centric, posing some challenges, it also presents opportunities for local adaptation. Referring to Arthur's Pass and Castle Hill, she highlighted strong community support for accreditation, which aligns with goals for regional economic development and community well-being.

Mr Patterson provided an economic overview, outlining the potential benefits of dark sky accreditation in terms of business activity, employment and tourism. He shared that approximately 1 million visitors pass through Arthur's Pass annually, with half being international tourists. He noted seasonal fluctuations, which present opportunities to develop off-peak tourism, and emphasized the growing demand for dark sky tourism, particularly given proximity to Christchurch.

*Mayor Broughton left the meeting at 9:41am.*

Councillors asked if the regions that have received the accreditation have gained any economic benefits. Guest speakers said that Mackenzie region has quite significant benefit with some sites attracting 40,000 to 50,000 visitors annually. They added that there are some smaller operators setting up cabins in remote areas with hot tubs and marketing them as dark sky experiences. However, the speakers clarified that they haven't explored the latent demand from people who already travel through New Zealand and haven't considered those who might be specifically drawn to visit because of dark sky tourism offerings.

The speakers highlighted that some Regional Tourism Organisations are beginning to collaborate with emphasis on a broader range of night time experiences. They added that the South Island offers a stunning trail from Kaikoura to Oxford, through Selwyn with its diverse offerings, then on to Mackenzie and further South. Each location offers something unique, for those passionate about stargazing, it could a Milky Way along the spine of the South Island. They noted that there is emerging work in this space to understand how to bring this all together so that everyone benefits both domestically and internationally.

Councillors said they were supportive of the idea but expressed concern about infrastructure. Referring to Arthur's Pass and Castle Hill, the Councillors said there are particular challenges when it comes to providing water and sewage services and costs could be significant. In response, the speakers acknowledged the concerns and added that there needs to be another layer of analysis which includes conducting a more detailed stocktake of existing infrastructure capacity. They added that around 1 million visitors per year travel through those areas and clarified that dark sky tourism works best during longer nights, meaning visitors don't have to stay up as late to see the stars. There are wide windows throughout the year when traditional visitor infrastructure is underutilised.

Councillors emphasised that significant infrastructure spending cannot be done without confidence in the returns. They noted that other communities have explored visitor levies to help cover these costs, which might be something to consider. The speakers highlighted that dark sky tourism is different from daytime tourism and visitors are usually already accommodated, they are staying somewhere overnight, and tours are typically short, as most people don't want to stay out too late. They added that there is less need for large-scale infrastructure

like public toilets for daytime walkers and instead the focus should be on leveraging the existing facilities during the times they are not typically in use. They further said this is not adding 500,000 tourists already passing through but adding 150 or so visitors who might choose to stay the night. The speakers noted that a sensible approach would be to assess what infrastructure already exists then strategically locate guiding businesses where they can make use of that capacity.

Councillors noted that they were happy to receive a comprehensive report with economic and social perspectives demonstrating that this is a viable initiative. Staff noted that they have considered the Councillors' feedback and will provide a response regarding infrastructure capacity.

Councillors emphasised that the dark sky accreditation is US-based certification and asked whether this opens up potential in the US tourism market, which could further present opportunities for partnership. They added that a model similar to Lake Tekapo's observatory could be considered and asked whether there is an opportunity to include partnership, one being Mana Whenua and other overseas investment. The speakers responded that there are opportunities to consider as New Zealand's growing interest and involvement in space sector, including collaboration with SpaceX. They added NASA had done a lot of work in this area and even conducted testing in Wanaka. The speakers also noted that there was potential for growth and from Mana Whenua's perspective Ngai Tahu has shown strong interest. Referring to the West Melton observatory that is already in place, the speakers added that the Castle Hill community has shown a strong interest in building a small observatory.

Dr Gelder and Mr Patterson were thanked for the presentation.

**Moved** – Councillor Miller / **Seconded** – Councillor Reid

*'That the Subcommittee receives the Economic Development Work Programme Quarterly Report.'*

**CARRIED**

## **5. RESOLUTION TO MOVE TO PUBLIC EXCLUDED**

**Moved** – Councillor Reid / **Seconded** – Councillor Epiha

'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

This resolution is made in reliance on Section 48(1)(a) of the Local

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Minutes	Good reason to withhold exists under Section 7	Section 48 (1) (a)	
2.	Public Excluded Report: Economic Development Update			Upon confirmation and approval of public announcements  Subject to procurement processes being completed

Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2.	To protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
2.	To protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of the local authority.	Section 7(2)(b)(ii)

2. that appropriate officers remain to provide advice to the Committee.'

**CARRIED**

With no further business being discussed, the meeting closed at 10:03am.

**DATED this                      day of                      2025**

\_\_\_\_\_

UNCONFIRMED MINUTES Economic Development Subcommittee 9 July 2025

**CHAIRPERSON**



**MINUTES OF THE MEETING OF THE  
HOUSING AND URBAN DEVELOPMENT SUBCOMMITTEE  
HELD IN THE TAUWHAREKAKAHO ROOM - SELWYN DISTRICT COUNCIL  
ON WEDNESDAY 14 MAY 2025  
COMMENCING AT 9.00AM**

**PRESENT**

Councillors S G McInnes (Chair), D Hasson (from 9.14am), R H Mugford and E S Mundt (from 9.23am); and Ms M McKay.

**ATTENDEES**

S Gibling (Executive Director Development and Growth), Councillors G Miller, and S Epiha, M McGrath (Chief Digital Officer), R Mayes (Strategy Planner), E Robinson-Kelly (Strategy Planner), R King (Strategy Planner), P Ganda (Senior Communications Advisor), T Davel (Senior Governance Advisor), B Adhikari (Governance Coordinator); and Jo Gallop (Executive Assistant to Executive Director)

*The meeting was livestreamed.*

**REPORTS (Agenda item was brought forward and discussed)**

**Waikirikiri Ki Tua Future Selwyn Work Programme Update**

*Councillor Hasson arrived for the meeting at 9:14am.*

Questions and discussions included:

- The Gammack Estate has a history and further conversations will be held between staff and Councillor Hasson.
- How external infrastructure will be integrated in the plan was raised with staff advising that conversations are happening with relevant agencies.
- In terms of diversity with the engagement, staff advised that there was a broad range of groups during the engagement, and it was a well-rounded approach to gathering information. Anecdotal information has been received from schools about children going home and sharing with their parents.
- Working with neighbouring Councils, especially where there are close boundaries, was raised and staff advised that there is engagement with Christchurch City Council counterparts which will be considered for the next stage of engagement.

*Councillor Mundt arrived for the meeting at 9:23am.*

- Rural aspects of the topic require more time and specific focus to ensure an appropriate and thorough review. This item will be revised at a later date.

Council would like wider concept of what 'land use' is and how we are implementing and utilising urban space, such as solar farms.

- Tourism communities were discussed, and work is being done around the challenges that are facing.

**Moved** – Councillor McInnes / **Seconded** – Councillor Mugford

*'That the Housing and Urban Development Subcommittee:*

- a. Receives the report;*
- b. Acknowledges the changes to work programme relating to the rural work;*
- c. Provides comments on Area Plan Process briefing'*

**CARRIED**

## **APOLOGIES**

Apologies were received in respect of Mayor Broughton and apologies for lateness from Councillors Hasson and Mundt.

Moved – Councillor McInnes / Seconded- Councillor Mugford

*'That the Housing and Urban Development Subcommittee receive apologies as noted.'*

**CARRIED**

## **IDENTIFICATION OF EXTRAORDINARY BUSINESS**

None.

## **CONFLICTS OF INTEREST**

None.

## **ORDER OF BUSINESS**

## **CONFIRMATION OF MINUTES**

Minutes of the meeting of the Housing and Urban Development Subcommittee held on Wednesday 5 February 2025.

**Moved** – Councillor Hasson / **Seconded** – Councillor Mugford

*'That the minutes of the meeting of the Housing and Urban Development Subcommittee held on Wednesday 5 February 2025 be confirmed.'*

**CARRIED**

**GENERAL BUSINESS**

None

*The meeting closed at 9.59am*

DATED this                      day of                      2025

---

**CHAIRPERSON**

## COUNCIL REPORT

**TO:** Council

**FOR:** Council Meeting – 20<sup>th</sup> August 2025

**FROM:** Mayor Sam Broughton

**DATE:** 31<sup>st</sup> July 2025

**SUBJECT:** **MAYOR’S REPORT – July 2025**

---

### RECOMMENDATION

*‘That Council receives the Mayor’s Report for July 2025 for information.’*

#### 1. OVERVIEW

##### **Selwyn Water Limited**

On 8<sup>th</sup> July 2025, the Minister for Local Government, Hon. Simon Watts, announced the formal approval of the Council's Water Services Delivery Plan (WSDP). Selwyn District is the first council in New Zealand to establish a water services CCO under the new government framework. While the legal entity is now in place, we are currently in a transition phase through the next few months. During this time, Selwyn Water will operate via a shared services agreement with Council, building its internal capability and preparing for full operational autonomy.

##### **Local Government Performance metrics**

The Department of Internal Affairs' new Council Performance Measurement Framework, which allows residents to compare councils on key metrics such as rates, infrastructure investment, debt levels, and population growth were released on the 28<sup>th</sup> July. DIA has grouped Waikirikir Selwyn with small metro and large provincial councils, including Ashburton, Hastings, Invercargill, and Waikato. Despite our rapid growth, Selwyn continues to deliver high-quality services with rates comparable to our neighbours and below that of other high growth Councils. The DIA data reiterated that Over 80% of our capital spend is on roading and water, our personnel costs are on par with our neighbours and below other high growth councils while our debt per rating unit remains comparably low.

##### **LGNZ Conference**

The Local Government New Zealand Conference was held in Christchurch and was well attended. Speakers included Minister Watts, Minister Bishop, Deputy Prime Minister David Seymour, and a range of others. Minister Chris Bishop and Minister Simon Watts made key announcements signalling shifts for our sector. Minister Bishop reaffirmed the

Government's commitment to addressing the housing crisis and reforming the planning system, including the three-phase overhaul of the Resource Management Act. These reforms aim to reduce delays and costs while supporting growth through new legislation. Minister Watts highlighted the Government's focus on core responsibilities like infrastructure, public transport, waste, civil defence, and parks as well as the Local Government (System Improvements) Amendment Bill. Minister Watts highlighted the progress on Local Water Done Well, with Selwyn Water leading the way. Both Minister Bishop and Minister Watts have congratulated our Selwyn teams around the way we work. When asked about which councils are doing things well, Minister Bishop's first response was 'Selwyn'.

### **School Visit**

This month I visited West Melton Primary School. We discussed the importance of civic engagement and invited students to come and share their views in Council processes. We heard from students about their desire for a school bus stop and we look forward to hearing from them at a future council meeting. West Melton is feeling the pressure of roll growth as are many schools in the district and I applaud the innovation and creativity schools are using to work with space and resource constraints.

### **Polish Delegation Visit**

On 28th July, along with the Mayors of Christchurch and Waimakariri, we met with a delegation from Poland to discuss potential long-term collaborations in agri-food, green technologies, and the space industry. They also met with the Vice Chancellor of Lincoln University to look at partnership opportunities.

## **2. MEETINGS**

1 <sup>st</sup> July	Visit with Ecan and NZTA to property at Christchurch Akaroa Road regarding flooding
2 <sup>nd</sup> July	Opening Ceremony of Oceania Can Group Limited in Rolleston Visit with Selwyn Award winner Lisa Paget to discuss NICU cuddle hearts
3 <sup>rd</sup> July	Indian Community Group meeting Meeting with Selwyn Award winner Mike Noonan
8 <sup>th</sup> July	Selwyn Water Limited launch with Ministers Grigg and Watts Canterbury Museum Governance Performance interview
9 <sup>th</sup> July	Climate Change and Sustainability Subcommittee Meeting
10 <sup>th</sup> July	Frank Stories profile on Selwyn
11 <sup>th</sup> July	Te Waihora Co-Governance Group Meeting
14 <sup>th</sup> July	Regional Deal Governance meeting

16 <sup>th</sup> & 17 <sup>th</sup> July	LGNZ 2025 SuperLocal Conference
22 <sup>nd</sup> July	Council Meeting Citizenship Ceremony
24 <sup>th</sup> July	Visit to West Melton School Night of the Arts at Rolleston College Darfield Residents Association AGM
25 <sup>th</sup> July	Mayoral Relief fund meeting
28 <sup>th</sup> July	Meet with Polish delegation at Multicultural Recreation and Community Centre
30 <sup>th</sup> July	Councillor Briefing
31 <sup>st</sup> July	Muslim Community members meeting



Sam Broughton  
**MAYOR**

## REPORT

**TO:** Council  
**FOR:** Council Meeting on 20 August 2025  
**FROM:** Chief Executive  
**DATE:** 11 August 2025  
**SUBJECT:** **CHIEF EXECUTIVE'S REPORT**

---

## RECOMMENDATION

*'That Council:*

- (a) receives the Chief Executive's report for information.*
- (b) request staff to prepare a separate submission on behalf of Council on the Local Government (System Improvements) Amendment Bill and to circulate for comment before submission OR to support the Mayoral Forum submission, subject to the key points being made in the submission, as highlighted in the report.'*

## 1. PUBLIC FORUM

Council's response to the matters raised during the public forum at the 23 July 2025 Council meeting is as follows

### **Peter Schnell – Gravel Pit**

Following Mr Peter Schnell's attendance at public forum on 23 July, Council maintains its position that it has no liability, as gravel extraction was originally undertaken over 70 years ago with the consent of Mr Schnell's grandfather. Council ceased operations prior to 2003, and Mr Schnell has had full control of the site since then.

Council has offered two resolution options, both including \$13,000 compensation for historic use and a five-year discounted licence. One option involves Mr Schnell purchasing the reserve land via the Department of Conservation. These resolution options remain open for acceptance by Mr Schnell until 30 September.

Council remains committed to a fair and lawful resolution and has advised Mr Schnell that should he wish to approach DoC about a land purchase, Council will provide a letter confirming that it has no need for the reserve or access going forward and would be comfortable with relinquishing the reserve.

### **Ecan – Cr Joe Davis – Rangiora to Rolleston Commuter Train & Cr Peter Scott – Public Transport**

Environment Canterbury (ECan) provided an update on the public bus network, along with details of an ongoing investigation into the interest and feasibility of developing a passenger rail business case between Rangiora and Rolleston. The Council acknowledged and thanked the ECan Councillors for their informative update and continued engagement on regional transport matters.

### **Darfield High School – Darfield Environmental Presentation**

Staff have reached out to Darfield High School to clarify their intentions and to offer appropriate advice and support as required.

## **2. LOCAL GOVERNMENT SYSTEM IMPROVEMENTS AMENDMENT BILL**

The Government is currently seeking submissions on the Local Government (System Improvements) Amendment Bill, with submissions closing on 27 August. A copy of the Bill attached for reference as **APPENDIX 1**. The Bill proposes five key changes to the Local Government Act 2002:

- Refocusing the statutory purpose of local government by replacing the "four well-beings" with a narrower emphasis on good-quality infrastructure, public services, and regulatory functions.
- Prioritising certain "core services," including network infrastructure, public transport, waste management, civil defence emergency management, and recreational facilities.
- Improving the measurement and public reporting of council performance, through expanded reporting requirements, a standardised code of conduct, and consistent standing orders.
- Strengthening transparency and accountability rules to improve the relationship between councils and their communities.
- Reducing selected regulatory requirements that currently apply to councils.

Council staff on 8 August invited feedback on the draft Bill and received one response. This response raised key points about the removal of the well-being provisions, ambiguity in definitions, the need for more future-focused language, and the importance of retaining provisions requiring consideration of tikanga Māori in decision-making. The Canterbury Mayoral Forum is currently preparing a draft submission, with opportunity for input from council staff. In addition to the feedback received, staff intend to ensure the submission addresses the following areas:

- Greater clarity around the definition of "core services." For example, services such as "community facilities" and "local public service" are not explicitly included in the Bill's definition.
- A more comprehensive set of definitions, including (but not limited to) "good-quality infrastructure" (Clause 6) and "reasonably necessary" (Clause 12).



Staff are seeking direction from Council on whether to prepare a separate submission on behalf of Council, or to proceed with the Mayoral Forum submission, provided it reflects the points outlined above.

### **3. RESOURCE MANAGEMENT ACT AMENDMENT BILL**

further to the RMA briefing provided by Development and Growth staff on 23 July 2025, the Government has just released their amendments to the RMA Amendment Bill which is expected to pass into law before the end of 2025. Part of the amendments to the Bill included the introduction of Ministerial Powers to make amendments to District Plans where those amendments would benefit economic growth, development capacity, or employment. We will look write to the Minister with a list of potential amendments to the District Plan to remove unnecessary provisions that trigger a requirement for a resource consent where there is no benefit in doing so, and other amendments to improve the useability of the District Plan. These potential amendments will be brought to Council for sign off before engaging in this Ministerial process.

### **4. SELWYN AWARDS**

The Selwyn Awards event was held on Saturday, 2 August at the Selwyn Sports Centre and attracted an impressive turnout of approximately 600 attendees. The evening celebrated outstanding contributions across a range of categories. Molly Macpherson was recognised as the Young Contributor, while Proactive Chiropractic Care Rolleston took home the award for Startup Business. Upstream Limited was honoured for Innovation. Boat Creek Restoration stood out with multiple accolades, winning in Environmental Action, Diversity and Inclusion, and Community Volunteer categories. MY Home Chef also received recognition for Diversity and Inclusion. Ngā Puāwai o Tawera was celebrated for Arts, Culture & Heritage, and Waihora Kī o Rahi was awarded for Inspiring Active Lives. The People's Choice award went to Ratana Italian Restaurant, reflecting strong community support.



Sharon Mason  
**CHIEF EXECUTIVE OFFICER**

## **Local Government (System Improvements) Amendment Bill**

Government Bill

### **Explanatory note**

#### **General policy statement**

The primary policy objective of the Local Government (System Improvements) Amendment Bill (the **Bill**) is to reduce pressure on council rates by—

- refocusing the purpose of local government; and
- better measuring and publicising council performance; and
- prioritising core services in council spending; and
- strengthening council transparency and accountability; and
- providing regulatory relief to councils.

The Bill is intended to help address cost of living concerns. When councils were consulting on current long-term plans, rates were identified as a driver of household inflation. Rates had risen the fastest in 20 years and were forecast to rise again by an average of 15%.

Rates rises are being driven primarily by rising council costs, particularly for critical infrastructure. However, the Government is concerned that rates rises are being exacerbated by a lack of fiscal discipline among councils, including—

- spending on activities that stray from core services:
- spending more than necessary on the basics:
- not taking advantage of the full range of funding and financing tools available.

The Bill is intended to help address the Government's concern about a lack of fiscal discipline among councils, as well as ongoing public concern about the high cost of living.

The Bill proposes a range of amendments to the Local Government Act 2002 to meet its policy objectives.

**Refocusing purpose of local government**

To refocus the purpose of local government, the Bill—

- removes all references to the 4 aspects of community well-being; and
- reinstates as a purpose of local government being focused on the cost-effective provision of good-quality local infrastructure and public services; and
- reinstates the specific core services a local authority must have particular regard to in performing its role.

These amendments are intended to provide clearer direction for councils and to help them balance the need for investment with rates affordability.

**Better measuring and publicising of council performance**

To better measure and publicise council performance, the Bill—

- shifts the specific groups of activities councils must plan for and report on into regulations; and
- expands an existing regulation-making power to enable benchmarks to be set in areas of council activity beyond financial performance and asset management; and
- requires councils to report on contractor and consultant expenditure; and
- makes the issuing of rules for performance measures by the Secretary for Local Government (the **Secretary**) discretionary rather than mandatory.

These amendments are intended to—

- improve the consistency of council planning and reporting by activity group; and
- give members of the public a better sense of “what good looks like” in terms of council performance; and
- support a review of the current non-financial performance measures in light of new planning and reporting requirements for water services proposed under Local Water Done Well.

The Government intends to establish a council performance measurement framework similar to that established in New South Wales. This will involve the Department of Internal Affairs routinely publishing council performance information on its internet site so that members of the public can more easily access information about the performance of their council. These amendments are intended to lay the foundation for this framework.

**Prioritising core services in council spending**

To support the prioritisation of core services in council spending, the Bill includes an additional financial management principle for councils, meaning that a local authority must have particular regard to the purpose of local government and the core services of a local authority when determining its financial management approach.

The Government is investigating tools for limiting council expenditure on certain activities, such as the rate peg (maximum percentage amount by which a council may increase its general income for the year) used in New South Wales. This amendment is intended to encourage local authorities to adopt the sort of financial management principles that a rates capping system in New Zealand would be intended to foster.

### **Strengthening council transparency and accountability**

To strengthen council transparency and accountability, the Bill—

- empowers the Secretary to issue a standardised code of conduct and set of standing orders, both of which would be binding on all councils; and
- requires councils to include the standardised code of conduct in statutory briefings of newly elected members (and extends the code's application to community board members); and
- requires chief executives of local authorities to facilitate information sharing between councils and elected members (and creates a regulation-making power for prescribing some of the processes associated with information requests); and
- emphasises, in the local governance principles, freedom of expression and the responsibility of elected members to work collaboratively to set the direction of their respective councils.

These amendments are intended to bolster the connection between councils and communities by—

- making public expectations of elected members and council staff clearer and more consistent across the country; and
- supporting elected members to effectively represent local people in council governance.

### **Providing regulatory relief to councils**

To provide regulatory relief to councils, the Bill—

- modernises public notice requirements; and
- removes the requirement for 6-yearly service delivery reviews; and
- clarifies the authority of an acting or interim chief executive to sign certificates of compliance for lending arrangements; and
- clarifies that third-party contributions to capital projects for which development contributions are charged can be targeted to specific project drivers; and
- removes the requirement for councils to consider the relevance of tikanga Māori knowledge when appointing council-controlled organisation directors; and
- extends the maximum length of a chief executive's second term to 5 years.

4	Local Government (System Improvements) Amendment Bill	Explanatory note
---	--	------------------

These amendments are intended to reduce or clarify specific regulatory requirements on councils for greater efficiency.

### Departmental disclosure statement

The Department of Internal Affairs is required to prepare a disclosure statement to assist with the scrutiny of this Bill. The disclosure statement provides access to information about the policy development of the Bill and identifies any significant or unusual legislative features of the Bill.

A copy of the statement can be found at <http://legislation.govt.nz/disclosure.aspx?type=bill&subtype=government&year=2025&no=180>

### Regulatory impact statement

The Department of Internal Affairs produced regulatory impact statements on 31 October 2024 and 5 November 2024 to help inform the main policy decisions taken by the Government relating to the contents of this Bill.

Copies of these regulatory impact statements can be found at—

- <https://www.dia.govt.nz/Resource-material-Regulatory-Impact-Statements-Index#five>
- <https://www.regulation.govt.nz/our-work/regulatory-impact-statements/>

### Clause by clause analysis

*Clause 1* is the Title clause.

*Clause 2* is the commencement clause. It provides that—

- *clause 26(2), (3), and (5)* of the Bill comes into force on a single date set by Order in Council. The trigger date will be the date on which regulations prescribing the groups of activities that a local authority must include in its long-term plan, annual plan, and annual report are first made under *new section 259(1)(de)*:
- if *clause 26(2), (3), and (5)* has not come into force by 30 June 2030, it will come into force on that date:
- the rest of the Bill comes into force on the day after Royal assent.

*Clause 3* provides that the Bill amends the Local Government Act 2002 (the **principal Act**).

*Clause 4* replaces section 3(d), which currently provides that one of the purposes of the principal Act is to provide for local authorities to play a broad role in promoting the social, economic, environmental, and cultural well-being of their communities (the **4 aspects of community well-being**), taking a sustainable development approach. *Clause 4* amends section 3(d) by removing the reference to the 4 aspects of community well-being and replacing it with the version of section 3(d) that was in

force immediately before the amendments made by the Local Government (Community Well-being) Amendment Act 2019 (the **2019 amendment Act**).

This is one of a number of amendments to the principal Act that remove references to the 4 aspects of community well-being by reinstating the version of the relevant provision of the principal Act that was in force immediately before the 2019 amendment Act was enacted.

*Clause 5* amends section 5(1) (interpretation) by—

- reinstating the definitions of community outcomes and significance that were in force immediately before the 2019 amendment Act was enacted; and
- repealing the outdated definition of public notice to modernise the public notice requirements in the principal Act by relying on the default definition of public notice in section 13 of the Legislation Act 2019; and
- including a new definition of waste management.

*Clause 6* amends section 10, which sets out the purpose of local government. The amendment broadly reinstates the version of section 10 that was in force immediately before the enactment of the 2019 amendment Act, with 1 adjustment. The adjustment is to include a new purpose to support local economic growth and development. The new purpose applies only to the extent that it fulfils the purpose set out in *new paragraph (b)* of section 10, which is to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.

*Clause 7* inserts *new section 11A*, which sets out the core services a local authority must have particular regard to in performing its role. The amendment broadly reinstates the version of section 11A that was in force immediately before the enactment of the 2019 amendment Act, with 2 adjustments. The adjustments include updated terms for solid waste collection and disposal (waste management) and the avoidance or mitigation of natural hazards (civil defence emergency management).

*Clause 8* amends section 14, which sets out principles relating to local authorities. The amendments reinstate the versions of section 14(1)(c)(iii), 14(1)(h)(i), and 14(2) that were in force immediately before the enactment of the 2019 amendment Act.

*Clause 9* amends section 17A (delivery of services) by removing the mandatory requirement for a local authority to carry out periodic reviews of the cost-effectiveness of its arrangements for meeting the needs of communities within its district or region for good-quality local infrastructure, local public services, and performance of regulatory functions.

*Clause 10* amends section 39 (governance principles) to add the following 2 new governance principles:

- fostering the free exchange of information and expression of opinions by elected members; and

6	<b>Local Government (System Improvements) Amendment Bill</b>	Explanatory note
---	--	------------------

- fostering the responsibility of a local authority's elected members to work collaboratively to set its agenda, determine its policy, and make decisions on behalf of its communities.

*Clause 11* amends section 40 (local governance statements) to require a local authority to include in its local governance statement information on how the local authority is acting in accordance with the 2 new governance principles set out in *new section 39(f) and (g)* (see *clause 10*).

*Clause 12* amends section 42 (chief executive) to add to a chief executive's responsibilities the responsibility to ensure that members of the local authority have access to documents that the local authority holds and that are reasonably necessary to enable the members to effectively perform their duties as a member of the local authority.

*Clause 13* amends section 48O (local board agreements) to remove the reference to clause 2(2) of Schedule 10, which is being replaced (see *clause 26(2)*).

*Clause 14* amends section 48Q (application of Schedule 7 to local boards and their members) to remove the reference to clause 15 of Schedule 7. The effect of the amendment is that clause 15 of Schedule 7 will apply to local boards and their members for consistency with the amendments to Schedule 7 made by *clause 25*.

*Clause 15* amends section 54 (application of other provisions to community boards) to remove the reference to clause 15 of Schedule 7. The effect of the amendment is that clause 15 of Schedule 7 will apply to community boards for consistency with the amendments to Schedule 7 made by *clause 25*.

*Clause 16* repeals the requirement in section 57(3) for a local authority to consider, when identifying the skills, knowledge, and experience required of directors of a council-controlled organisation, whether knowledge of tikanga Māori may be relevant to the governance of that organisation.

*Clause 17* amends section 99 (audit of information in annual report and summary) to clarify that the Auditor-General is not required to report on *new clause 32B* of Schedule 10 (*new clause 32B* is inserted by *clause 26(11)*).

*Clause 18* amends section 101 (financial management) to insert a requirement for a local authority to have particular regard to the purpose of local government and the core services of a local authority when determining its approach to financial management. *Clause 18* also removes the reference to the 4 aspects of community well-being from section 101(3)(b).

*Clause 19* amends section 118, which empowers the chief executive of a local authority to sign a certificate of compliance. The effect of the amendment is to clarify that if a local authority holds out a person as having the authority to exercise the power of a chief executive to sign a certificate, then any certificate signed by that person is conclusive proof for all purposes that the person has that authority.

*Clause 20* amends section 200 (limitations applying to requirement for development contribution) to clarify that a territorial authority must not require a development contribution for a reserve, network infrastructure, or community infrastructure if, and to the extent that, a third party has provided, or undertaken to provide, funding that is

intended to be used for the growth costs of the same reserve, network infrastructure, or community infrastructure.

*Clause 21* amends section 259 to enable regulations to be made that prescribe—

- parameters or benchmarks for assessing whether a local authority is performing specified activities or groups of activities in accordance with best practice;
- the groups of activities that a local authority must include in its long-term plan, annual plan, and annual report;
- processes, time frames, and other matters relating to a request for documents by a member of a local authority under *new clause 26A(2)* of Schedule 7 (as inserted by *clause 25(9)*).

Regulations prescribing groups of activities may differentiate between particular local authorities or types or classes of local authority and may prescribe, for example, which activities must be included in a group of activities. Before the Minister of Local Government (the **Minister**) may recommend the making of regulations prescribing groups of activities, the Minister must undertake any consultation that they consider to be appropriate and have particular regard to the purpose of local government and the core services of a local authority.

*Clause 22* amends section 261B (Secretary must make rules specifying performance measures). The amendments—

- change the power of the Secretary for Local Government (the **Secretary**) to make rules specifying performance measures from a mandatory power to a discretionary power; and
- replace references to groups of activities with references to activities or groups of activities; and
- change the scope of the consultation that the Secretary must undertake before they make a rule; and
- empower the Secretary to make minor and technical amendments to rules without the need to have regard to specified considerations or to consult.

*Clause 23* repeals specified transitional and savings provisions because they are spent.

*Clause 24 and Schedule 2* amend Schedule 1AA (application, savings, and transitional provisions). The amendments—

- provide that a local authority must prepare and make publicly available a local governance statement that includes information on how the local authority is acting in accordance with the 2 new governance principles set out in *new section 39(f) and (g)* (see *clause 10*) within 6 months of commencement of the majority of the Bill rather than within 6 months of the 2025 general election of members of the local authority;
- provide that the code of conduct most recently adopted by a local authority before commencement of the majority of the Bill continues to have effect after



the Bill is enacted until the Secretary approves and issues a code of conduct under *new clause 15(1)* of Schedule 7 (as replaced by *clause 25(1)*):

- provide that the set of standing orders most recently adopted by a local authority before commencement of the majority of the Bill continues to have effect after the Bill is enacted until the Secretary approves and issues a set of standing orders under *new clause 27(1)* of Schedule 7 (as replaced by *clause 25(10)*);
- clarify what must be included in the first report in relation to expenditure by local authorities on consultants and contractors after commencement of the majority of the Bill (the requirement to provide the report is contained in *new clause 32B* of Schedule 10, which is inserted by *clause 26(11)*).

*Clause 25* amends Schedule 7.

Clause 15 of Schedule 7 currently provides that a local authority must adopt a code of conduct for its members. Clause 15 is amended to instead empower the Secretary to approve and issue a code of conduct for members of local authorities (and to amend or replace it). Consequential amendments are also made to clauses 15 and 36B of Schedule 7. In addition, clause 21 of Schedule 7 is amended to add a requirement that the business conducted at the first meeting of a local authority after a general election must include a general explanation of the code of conduct by or on behalf of the chief executive of the local authority.

*New clause 26A* is added to Schedule 7 to clarify that a member of a local authority is entitled to have access to documents held by the local authority that are reasonably necessary to enable the member to effectively perform their duties as a member of the local authority. A member may request access to the documents from the chief executive of the local authority.

Clause 27 of Schedule 7 currently provides that a local authority must adopt a set of standing orders for the conduct of its meetings and those of its committees. Clause 27 is amended to instead empower the Secretary to approve and issue a set of standing orders (and to amend or replace them). Consequential amendments are also made to clauses 16, 19, 24, 25A, 27, and 30A of Schedule 7.

Clause 34 of Schedule 7 is amended to increase the period for which a local authority may appoint an incumbent chief executive for a second term without advertising the vacancy from 2 years to 5 years.

A *new clause 40* is added to Schedule 7 to provide that members of community boards must comply with the code of conduct.

*Clause 26* amends Schedule 10, which relates to long-term plans, annual plans, and annual reports. The amendments to Schedule 10 are as follows:

- *clause 26(1)* replaces clause 2(1)(c) with the version of clause 2(1)(c) that was in force immediately before the enactment of the 2019 amendment Act;
- *clause 26(2)* replaces clause 2(2) and (3). The effect of the amendment is to remove the list of prescribed groups of activities (groups of activities will now be prescribed by regulation) (*see clause 21(2)*) and to clarify that local author-

## Local Government (System Improvements) Amendment

Explanatory note

Bill

9

ities may treat activities that are not prescribed as groups of activities by regulations made under *new section 259(1)(de)* as groups of activities for the purposes of Schedule 10:

- *clause 26(3) and (5)* amends clauses 4(a) and 17A(b) to remove references to clause 2(2) of Schedule 10, which is being replaced (*see clause 26(2)*):
- *clause 26(7)* replaces clause 23(d) with an adjusted version of clause 23(d) that was in force immediately before the enactment of the 2019 amendment Act (the adjustment is to include the same exception from the reporting requirement that is being added by the amendments in *clause 26(4), (6), and (8) to (10)*):
- *clause 26(11)* inserts *new clause 32B*, which requires a local authority to include information about its expenditure on consultants and contractors in its annual report.

In addition, *clause 26(4), (6), and (8) to (10)* provides that certain reporting requirements do not apply if—

- the groups of activities provided for in the principal Act have been changed by regulations made under *new section 259(1)(de)* in the year before the requirement would otherwise apply; and
- the change makes it impossible or impractical to comply with the reporting requirement.

In this situation, a local authority will instead need to note why the change makes it impossible or impractical to comply with the reporting requirement.

*Clauses 27 to 30* provide for consequential amendments to the Local Government (Water Services Preliminary Arrangements) Act 2024. Those amendments are required as the result of the repeal of section 17A(1) to (4) of the principal Act (*see clause 9(2)*).



*Hon Simon Watts*

## Local Government (System Improvements) Amendment Bill

Government Bill

### Contents

		Page
<u>1</u>	<u>Title</u>	<u>2</u>
<u>2</u>	<u>Commencement</u>	<u>2</u>
<u>3</u>	<u>Principal Act</u>	<u>3</u>
 <b><u>Part 1</u></b> <b><u>Amendments relating to system improvements</u></b>		
<u>4</u>	<u>Section 3 amended (Purpose)</u>	<u>3</u>
<u>5</u>	<u>Section 5 amended (Interpretation)</u>	<u>3</u>
<u>6</u>	<u>Section 10 replaced (Purpose of local government)</u>	<u>3</u>
<u>10</u>	<u>Purpose of local government</u>	<u>3</u>
<u>7</u>	<u>New section 11A inserted (Core services to be considered in performing role)</u>	<u>3</u>
	<u>11A Core services to be considered in performing role</u>	<u>4</u>
<u>8</u>	<u>Section 14 amended (Principles relating to local authorities)</u>	<u>4</u>
<u>9</u>	<u>Section 17A amended (Delivery of services)</u>	<u>4</u>
<u>10</u>	<u>Section 39 amended (Governance principles)</u>	<u>4</u>
<u>11</u>	<u>Section 40 amended (Local governance statements)</u>	<u>5</u>
<u>12</u>	<u>Section 42 amended (Chief executive)</u>	<u>5</u>
<u>13</u>	<u>Section 48O amended (Local board agreements)</u>	<u>5</u>
<u>14</u>	<u>Section 48Q amended (Application of Schedule 7 to local boards and their members)</u>	<u>5</u>
<u>15</u>	<u>Section 54 amended (Application of other provisions to community boards)</u>	<u>5</u>
<u>16</u>	<u>Section 57 amended (Appointment of directors)</u>	<u>5</u>

cl 1	<b>Local Government (System Improvements) Amendment Bill</b>	
<u>17</u>	<u>Section 99 amended (Audit of information in annual report and summary)</u>	<u>5</u>
<u>18</u>	<u>Section 101 amended (Financial management)</u>	<u>5</u>
<u>19</u>	<u>Section 118 amended (Certificate of compliance)</u>	<u>6</u>
<u>20</u>	<u>Section 200 amended (Limitations applying to requirement for development contribution)</u>	<u>6</u>
<u>21</u>	<u>Section 259 amended (Regulations)</u>	<u>6</u>
<u>22</u>	<u>Section 261B amended (Secretary must make rules specifying performance measures)</u>	<u>7</u>
	<b><u>Part 2</u></b>	
	<b><u>Miscellaneous provisions</u></b>	
<u>23</u>	<u>Sections repealed</u>	<u>8</u>
<u>24</u>	<u>Schedule 1AA amended</u>	<u>8</u>
<u>25</u>	<u>Schedule 7 amended</u>	<u>8</u>
<u>26</u>	<u>Schedule 10 amended</u>	<u>10</u>
	<i><u>Consequential amendments to Local Government (Water Services Preliminary Arrangements) Act 2024</u></i>	
<u>27</u>	<u>Principal Act</u>	<u>11</u>
<u>28</u>	<u>Section 58 amended (Purposes of this Part)</u>	<u>11</u>
<u>29</u>	<u>Section 68 repealed (Exemption from cost-effectiveness review)</u>	<u>11</u>
<u>30</u>	<u>Section 69 repealed (Repeal of section 68)</u>	<u>11</u>
	<b><u>Schedule 1</u></b>	<u>12</u>
	<b><u>Sections repealed</u></b>	
	<b><u>Schedule 2</u></b>	<u>13</u>
	<b><u>New Part 10 inserted into Schedule 1AA</u></b>	

**The Parliament of New Zealand enacts as follows:**

- 1 Title**  
This Act is the Local Government (System Improvements) Amendment Act **2025**.
- 2 Commencement** 5  
  - (1) This Act comes into force on the day after Royal assent.
  - (2) However, **section 26(2), (3), and (5)** comes into force on a single date set by Order in Council.
  - (3) If **section 26(2), (3), and (5)** has not come into force by 30 June 2030, it comes into force then. 10
  - (4) An Order in Council made under this section is secondary legislation (*see* Part 3 of the Legislation Act 2019 for publication requirements).

**Local Government (System Improvements) Amendment  
Bill**

Part 1 cl 7

**3 Principal Act**

This Act amends the Local Government Act 2002.

**Part 1****Amendments relating to system improvements**

- 4 Section 3 amended (Purpose)** 5
- Replace section 3(d) with:
- (d) provides for local authorities to play a broad role in meeting the current and future needs of their communities for good-quality local infrastructure, local public services, and performance of regulatory functions.
- 5 Section 5 amended (Interpretation)** 10
- (1) In section 5(1), replace the definition of **community outcomes** with:
- community outcomes** means the outcomes that a local authority aims to achieve in meeting the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions 15
- (2) In section 5(1), repeal the definition of **public notice**.
- (3) In section 5(1), definition of **significance**, replace paragraph (a) with:
- (a) the district or region:
- (4) In section 5(1), insert in its appropriate alphabetical order:
- waste management** means solid waste collection and disposal 20
- 6 Section 10 replaced (Purpose of local government)**
- Replace section 10 with:
- 10 Purpose of local government**
- The purpose of local government is—
- (a) to enable democratic local decision-making and action by, and on behalf of, communities; and 25
- (b) to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses; and 30
- (c) to support local economic growth and development by fulfilling the purpose set out in **paragraph (b)**.
- 7 New section 11A inserted (Core services to be considered in performing role)**
- After section 11, insert: 35

**Local Government (System Improvements) Amendment  
Bill**

Part 1 cl 8

**11A Core services to be considered in performing role**

- (1) The following services are the core services of a local authority:
  - (a) network infrastructure:
  - (b) public transport services:
  - (c) waste management: 5
  - (d) civil defence emergency management:
  - (e) libraries, museums, reserves, and other recreational facilities.
- (2) In performing its role, a local authority must have particular regard to the contribution that the core services make to its communities.
- (3) In **subsection (1)(d), civil defence emergency management** has the meaning given to it in section 4 of the Civil Defence Emergency Management Act 2002. 10

**8 Section 14 amended (Principles relating to local authorities)**

- (1) Replace section 14(1)(c)(iii) with:
  - (iii) the likely impact of any decision on the interests referred to in subparagraphs (i) and (ii): 15
- (2) Replace section 14(1)(h)(i) with:
  - (i) the social, economic, and cultural interests of people and communities; and
- (3) Replace section 14(2) with: 20
- (2) If any of these principles are in conflict in any particular case, the local authority must resolve the conflict in accordance with the principle in subsection (1)(a)(i).

**9 Section 17A amended (Delivery of services)**

- (1) Replace the heading to section 17A with “**Delivery of services by different entity**”. 25
- (2) Repeal section 17A(1) to (4).
- (3) In section 17A(5), replace “infrastructure, services” with “local infrastructure, local public services”.

**10 Section 39 amended (Governance principles)**

After section 39(e), insert:

- (f) a local authority should foster the free exchange of information and expression of opinions by elected members; and
- (g) a local authority should foster the responsibility of its elected members to work collaboratively to set the local authority’s agenda, determine its policy, and make decisions on behalf of its communities. 35

**Local Government (System Improvements) Amendment  
Bill**

Part 1 cl 18

- 11 Section 40 amended (Local governance statements)**
- After section 40(1)(f), insert:
- (fa) how the local authority is acting in accordance with the governance principles set out in **section 39(f) and (g)**; and
- 12 Section 42 amended (Chief executive)** 5
- After section 42(2)(h), insert:
- (i) ensuring that members of the local authority have access to documents that—
- (i) the local authority holds; and
- (ii) are reasonably necessary to enable each member to effectively perform their duties as a member of the local authority. 10
- 13 Section 48O amended (Local board agreements)**
- In section 48O(5)(a)(i), delete “for each activity described in clause 2(2) of Schedule 10”.
- 14 Section 48Q amended (Application of Schedule 7 to local boards and their members)** 15
- In section 48Q(2), delete “15 and”.
- 15 Section 54 amended (Application of other provisions to community boards)**
- In section 54(2), delete “15 and”. 20
- 16 Section 57 amended (Appointment of directors)**
- Repeal section 57(3).
- 17 Section 99 amended (Audit of information in annual report and summary)**
- In section 99(1)(d), after “Schedule 10”, insert “(excluding **clause 32B**)”.
- 18 Section 101 amended (Financial management)** 25
- (1) Before section 101(1), insert:
- (1AAA) A local authority must, when determining its approach to financial management, have particular regard to—
- (a) the purpose of local government stated in **section 10**; and
- (b) the core services of a local authority stated in **section 11A**. 30
- (2) Replace section 101(3)(b) with:
- (b) the overall impact of any allocation of liability for revenue needs on the community.



**Local Government (System Improvements) Amendment  
Bill**

Part 1 cl 19

**19 Section 118 amended (Certificate of compliance)**

In section 118, insert as subsection (2):

- (2) If a local authority holds out a person as having the authority to exercise the power of a chief executive under **subsection (1)**, then any certificate signed by that person under **subsection (1)** is conclusive proof for all purposes that the person has that authority. 5

**20 Section 200 amended (Limitations applying to requirement for development contribution)**

- (1) Replace section 200(1)(c) with:

- (c) a third party has provided, or undertaken to provide, the same reserve, network infrastructure, or community infrastructure; or 10
- (d) a third party has provided, or undertaken to provide, funding for the same reserve, network infrastructure, or community infrastructure.

- (2) After section 200(4), insert:

- (4A) For the purposes of **subsection (1)(d)**, if the third party— 15
- (a) has stated that the funding provided by it, or any specific part of the funding, is to be used to pay for the capital expenditure necessary to service growth over the long term, the whole or the specific part of the funding must be deducted from the portion of costs being funded by development contributions; or 20
- (b) has not made a statement under **paragraph (a) or (c)**,—
- (i) the funding must be divided pro rata between—
- (A) the project cost attributable to growth; and
- (B) the project cost attributable to other purposes; and 25
- (ii) any funding that is attributable to growth costs must be deducted from the portion of costs being funded by development contributions; or
- (c) has stated that none of the funding provided by it is to be used to pay for the capital expenditure necessary to service growth over the long term, none of the funding is to be deducted from the portion of costs being funded by development contributions. 30

- (3) In section 200(6), (8), and (10), replace “(1)(c)” with “(1)(d)”.

**21 Section 259 amended (Regulations)**

- (1) Replace section 259(1)(dc) with:

- (dc) prescribing parameters or benchmarks for assessing whether a local authority is— 35
- (i) prudently managing its revenues, expenses, assets, liabilities, investments, and general financial dealings; or

**Local Government (System Improvements) Amendment  
Bill**

Part 1 cl 22

- |           |   |    |
|-----------|---|----|
|           | (ii) performing specified activities or groups of activities in accordance with best practice:  |    |
| (2)       | After section 259(1)(dd), insert:   |    |
|           | (de) prescribing the groups of activities that a local authority must include in its long-term plan, annual plan, and annual report:                            | 5  |
| (3)       | After section 259(1)(f), insert:  |    |
|           | (fa) prescribing processes, time frames, and other matters relating to a request for access to documents under <b>clause 26A(2)</b> of Schedule 7:              |    |
| (4)       | After section 259(4), insert:   |    |
| (4A)      | Regulations made under <b>subsection (1)(de)</b> may—   | 10 |
|           | (a) differentiate between particular local authorities or types or classes of local authority (for example, regional councils and territorial authorities); and |    |
|           | (b) prescribe—  |    |
|           | (i) which activities must be included in a group of activities:   | 15 |
|           | (ii) which activities may be included in a group of activities:   |    |
|           | (iii) which activities must not be included in a group of activities.   |    |
| (4B)      | The Minister must, before recommending the making of regulations under <b>subsection (1)(de)</b> ,—   |    |
|           | (a) consult any of the following persons that the Minister considers appropriate:   | 20 |
|           | (i) any local authority:  |    |
|           | (ii) any individual or organisation that the Minister considers representative of the local government sector as a whole:                                       |    |
|           | (iii) any other person; and   | 25 |
|           | (b) have particular regard to—  |    |
|           | (i) the purpose of local government stated in <b>section 10</b> ; and   |    |
|           | (ii) the core services of a local authority stated in <b>section 11A</b> .  |    |
| <b>22</b> | <b>Section 261B amended (Secretary must make rules specifying performance measures)</b>   | 30 |
| (1)       | Replace the heading to section 261B with “ <b>Secretary may make rules specifying performance measures</b> ”.   |    |
| (2)       | Replace section 261B(1) to (3) with:  |    |
| (1)       | The Secretary may make rules specifying performance measures in relation to activities or groups of activities provided by, or on behalf of, a local authority. | 35 |
| (2)       | Before making a rule under <b>subsection (1)</b> , the Secretary must—  |    |

**Local Government (System Improvements) Amendment  
Bill**

Part 2 cl 23

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>(a) consider whether an existing performance measure, including a performance measure set by another relevant regulator, is suitable for the purpose; and</li> <li>(b) have regard to whether a proposed performance measure—               <ul style="list-style-type: none"> <li>(i) measures the level of service for a major aspect of the activity or group of activities; and</li> <li>(ii) addresses an aspect of the activity or group of activities that is of widespread interest in the communities to which a service in relation to the activity or group of activities is provided; and</li> <li>(iii) contributes to the effective and efficient management of the activity or group of activities.</li> </ul> </li> <li>(3) Before making a rule, if the Minister advises the Secretary that the Minister considers it appropriate to consult any of the following persons, the Secretary must consult:               <ul style="list-style-type: none"> <li>(a) any local authority;</li> <li>(b) any individual or organisation that the Minister considers representative of the local government sector as a whole;</li> <li>(c) any other person.</li> </ul> </li> <li>(3A) The Secretary may make minor and technical amendments to a rule without complying with the requirements set out in subsections (2) and (3).</li> </ul> | <p>5</p> <p>10</p> <p>15</p> <p>20</p> |
|--|--|

## Part 2

### Miscellaneous provisions

- |   |                     |
|---|---------------------|
| <p><b>23 Sections repealed</b></p> <p>Repeal the sections specified in <b>Schedule 1</b> .</p>  |                     |
| <p><b>24 Schedule 1AA amended</b></p> <p>In Schedule 1AA,—</p> <ul style="list-style-type: none"> <li>(a) insert the Part set out in <b>Schedule 2</b> of this Act as the last Part; and</li> <li>(b) make all necessary consequential amendments.</li> </ul>   | <p>25</p>           |
| <p><b>25 Schedule 7 amended</b></p> <ul style="list-style-type: none"> <li>(1) In Schedule 7, replace clause 15(1) with:               <ul style="list-style-type: none"> <li>(1) The Secretary may approve and issue a code of conduct for members of local authorities.</li> <li>(1A) The Secretary may approve and issue an amended or a replacement code of conduct, but may not revoke it without replacement.</li> </ul> </li> <li>(2) In Schedule 7, repeal clause 15(3), (5), and (6).</li> </ul> | <p>30</p> <p>35</p> |

**Local Government (System Improvements) Amendment  
Bill**

Part 2 cl 25

- (3) In Schedule 7, clause 15(4), delete “of that local authority”.
- (4) In Schedule 7, clause 16(1), replace “adopted” with “approved and issued”.
- (5) In Schedule 7, clause 19(3)(c), replace “of the local authority” with “approved and issued under clause 27”.
- (6) In Schedule 7, after clause 21(5)(c)(ii), insert: 5  
     (iii) the code of conduct approved and issued under clause 15; and
- (7) In Schedule 7, clause 24(4)(b), replace “of the local authority” with “approved and issued under clause 27”.
- (8) In Schedule 7, clause 25A(1)(a) and (2)(a), replace “of the local authority” with “approved and issued under clause 27”. 10
- (9) In Schedule 7, after clause 26, insert:
- Documents held by local authority*

**26A Member entitled to documents held by local authority**

(1) A member of a local authority is entitled to have access to documents held by the local authority that are reasonably necessary to enable the member to effectively perform their duties as a member of the local authority. 15

(2) A member of a local authority may request access to the documents specified in **subclause (1)** from the chief executive of the local authority.

(10) In Schedule 7, replace clause 27(1) and (2) with:

(1) The Secretary may approve and issue a set of standing orders for the conduct of a local authority’s meetings and those of its committees. 20

(2) The Secretary may approve and issue an amended or a replacement set of standing orders, but may not revoke them without replacement.

(11) In Schedule 7, repeal clause 27(3) and (5).

(12) In Schedule 7, clause 30A(6)(c)(iv), replace “of any local authority or” with “approved and issued under clause 27 or the standing orders of any”. 25

(13) In Schedule 7, clause 32B(4), replace “the officer” with “an officer acting under subclause (1)”.

(14) In Schedule 7, clause 34(4), replace “2” with “5”.

(15) In Schedule 7, replace clause 36B with: 30

**36B Code of conduct**

Each member of each local board must comply with the code of conduct approved and issued under clause 15.
- (16) In Schedule 7, after clause 39, insert:

**Local Government (System Improvements) Amendment  
Bill**

Part 2 cl 26

**40 Code of conduct**

Each member of each community board must comply with the code of conduct approved and issued under clause 15.

**26 Schedule 10 amended**

- (1) In Schedule 10, replace clause 2(1)(c) with: 5
  - (c) outline any significant negative effects that any activity within the group of activities may have on the local community:
- (2) In Schedule 10, replace clause 2(2) and (3) with:
- (2) In addition to groups of activities prescribed in regulations made under **section 259(1)(de)**, a local authority may treat any other activities as a group of activities for the purposes of this schedule. 10
- (3) In Schedule 10, clause 4(a), replace “described in clause 2(2)” with “prescribed in regulations made under **section 259(1)(de)**”.
- (4) In Schedule 10, clause 4(d), after “reasons for the changes”, insert “(unless regulations made under **section 259(1)(de)** have made a change to the groups of activities provided for in this Act in the preceding year that makes it impossible or impractical to include the statement, in which case the local authority must note why it is impossible or impractical to do so)”. 15
- (5) In Schedule 10, clause 17A(b), replace “specified in clause 2(2)” with “prescribed in regulations made under **section 259(1)(de)**”. 20
- (6) In Schedule 10, clause 23(c), after “achievement of those outcomes”, insert “(unless regulations made under **section 259(1)(de)** have made a change to the groups of activities provided for in this Act in the year to which the annual report relates that makes it impossible or impractical to provide the report, in which case the local authority must note why it is impossible or impractical to do so)”. 25
- (7) In Schedule 10, replace clause 23(d) with:
  - (d) describe any identified effects that any activity within the group of activities has had on the community (unless regulations made under **section 259(1)(de)** have made a change to the groups of activities provided for in this Act in the year to which the annual report relates that makes it impossible or impractical to provide the description, in which case the local authority must note why it is impossible or impractical to do so). 30
- (8) In Schedule 10, clause 24(1), after “the amount spent”, insert “(unless regulations made under **section 259(1)(de)** have made a change to the groups of activities provided for in this Act in the year to which the annual report relates that makes it impossible or impractical to include the statement, in which case the local authority must note why it is impossible or impractical to do so)”. 35
- (9) In Schedule 10, clause 25, insert as subclause (2):

**Local Government (System Improvements) Amendment  
Bill**

Part 2 cl 30

- (2) However, a local authority does not need to comply with **subclause (1)** if regulations made under **section 259(1)(de)** have made a change to the groups of activities provided for in this Act in the year to which the annual report relates that makes it impossible or impractical to include the statement, but must instead note why it is impossible or impractical to do so. 5
- (10) In Schedule 10, clause 26(2)(b), after “in accordance with clause 5(2)”, insert “(unless regulations made under **section 259(1)(de)** have made a change to the groups of activities provided for in this Act in the year to which the annual report relates that makes it impossible or impractical to provide the comparison, in which case the local authority must note why it is impossible or impractical to do so)”. 10
- (11) In Schedule 10, after clause 32A, insert:
- 32B Expenditure on consultants and contractors**
- An annual report must include a report on all operating and capital expenditure by the local authority on consultants and contractors— 15
- (a) in the financial year to which the report relates; and
  - (b) in the immediately preceding financial year.
- Consequential amendments to Local Government (Water Services Preliminary Arrangements) Act 2024*
- 27 Principal Act** 20
- Sections 28 to 30** amend the Local Government (Water Services Preliminary Arrangements) Act 2024.
- 28 Section 58 amended (Purposes of this Part)**
- In section 58(b), replace “sections 65 to 68” with “sections 65 to 67”.
- 29 Section 68 repealed (Exemption from cost-effectiveness review)** 25
- Repeal section 68.
- 30 Section 69 repealed (Repeal of section 68)**
- Repeal section 69.

Schedule 1		Local Government (System Improvements) Amendment Bill
<b>Schedule 1</b>		
<b>Sections repealed</b>		
		<b>s 23</b>
Section 273		
Section 274		5
Section 275		
Section 276		
Section 277		
Section 278		
Section 280		10
Section 283		
Section 284		
Section 285		
Section 286		
Section 287		15
Section 290		
Section 291		
Section 294		
Section 295		
Section 296		20
Section 297		
Section 312		
Section 314		

Local Government (System Improvements) Amendment  
Bill

Schedule 2

**Schedule 2**  
**New Part 10 inserted into Schedule 1AA**

s 24

<b>Part 10</b>	
<b>Provisions relating to Local Government (System Improvements) Amendment Act 2025</b>	<b>5</b>
<b>59 Interpretation</b>	
In this Part,—	
<b>amendment Act</b> means the Local Government (System Improvements) Amendment Act 2025	10
<b>code of conduct</b> means a code of conduct adopted by a local authority under clause 15 of Schedule 7 (as it was before the commencement date)	
<b>commencement date</b> means the commencement date of the majority of the amendment Act under <b>section 2(1)</b> of that Act	
<b>standing orders</b> means a set of standing orders adopted by a local authority under clause 27 of Schedule 7 (as it was before the commencement date).	15
<b>60 Local governance statements</b>	
(1) This clause applies to the requirement in section 40(2) for a local authority to comply with section 40(1) within 6 months after each triennial general election of members of the local authority.	20
(2) A local authority need not comply with section 40(1) (as amended by the amendment Act) within 6 months after the 2025 general election of members of the local authority.	
(3) However, a local authority must comply with section 40(1) (as amended by the amendment Act) within 6 months after the commencement date.	25
<b>61 Code of conduct</b>	
(1) This clause applies to the code of conduct most recently adopted by a local authority before the commencement date.	
(2) The code of conduct continues to have effect as if the amendment Act had not been enacted until the Secretary approves and issues a code of conduct under <b>clause 15(1)</b> of Schedule 7 (as amended by the amendment Act).	30
<b>62 Standing orders</b>	
(1) This clause applies to the set of standing orders most recently adopted by a local authority before the commencement date.	



Schedule 2		Local Government (System Improvements) Amendment Bill	
(2)	The standing orders continue to have effect as if the amendment Act had not been enacted until the Secretary approves and issues a set of standing orders under <b>clause 27(1)</b> of Schedule 7 (as amended by the amendment Act).		
63	<b>Expenditure on consultants and contractors</b> The first report under <b>clause 32B</b> of Schedule 10 prepared after the commencement date—	5	
	(a) must include a report on the relevant expenditure in the financial year ending 30 June 2027; but		
	(b) need not include a report on that expenditure in the immediately preceding financial year.	10	

## COUNCIL PUBLIC REPORT

**TO:** Council  
**FOR:** 20 August 2025  
**FROM:** Vanessa Mitchell – Acting Head of Regulatory  
**DATE:** 6 August 2025  
**SUBJECT:** **LOCAL ALCOHOL POLICY ADOPTION PROCESS**

---

### KUPU TŪTOHU | RECOMMENDATION

*‘That the Council agree by resolution to bring the Local Alcohol Policy into force on Monday the 5<sup>th</sup> day of January 2026’.*

#### 1. KAUPAPA WHAITAKE | PURPOSE

- a) To bring the Local Alcohol Policy 2025 into force in accordance with Section 90 of the Sale and Supply of Alcohol Act 2012, ensuring that it withstands any potential legal challenge should the process be contested.
- b) Ensure the timing of the policy coming into force provides sufficient time for the Chief Licensing Officer to communicate key changes and educate affected licencees and enable licenses to make any necessary adjustments to their business operations.

#### 2. TĀHUHU KŌRERO | HISTORY/BACKGROUND

- a) At the council meeting held on the 23 July 2025, the draft local alcohol policy 2025 was adopted following the policy review undertaken through the special consultative process. The council resolution passed at the meeting was:

*That the Council:*

1. *Adopts the revised Selwyn District council Local Alcohol Policy (LAP)*
  2. *Authorises staff to make minor amendments to the LAP to correct typographical or formatting errors.’*
- b) The Sale and Supply of Alcohol Act 2012 sets out detailed requirements which must be met in order to lawfully bring the Local Alcohol Policy into force. There was no resolution to confirm the date which the policy will come into force at the meeting held on the 23<sup>rd</sup> July 2025.

### 3. TĀPAETAKA KŌRERO | PROPOSAL

- a) The proposed timeline for the adoption and implementation of the policy is set out in the below table, with due consideration being given to bring the Local Alcohol Policy into force on a date that considers:

- Education / communication of key changes
- Implications for businesses to adjust their operations
- The time of the year for effective implementation

Act Ref:	Action	Date
-	LAP report endorsed at council meeting	23 <sup>rd</sup> July 2025
90(1)	Date stated by Council resolution to bring LAP into force	20 <sup>th</sup> August 2025
80	Public Notice in daily community publication (The Press)	30 <sup>th</sup> August 2025
81	Adoption of finalised LAP (30 days after public notification, but has no effect until it is brought into force)	30 <sup>th</sup> September 2025
90(2) & 90(6)	LAP comes into force (date must be stated in a resolution - must not be brought into effect earlier than 3 months* after the day on which public notice is given)	5 <sup>th</sup> January 2026

\*3 months would be 30<sup>th</sup> November 2025

### 4. KO TE HĀKAITAKA KI KĀ WHAKAMAHERETAKA A TE KAUNIHERA, KI KĀ RAUTAKI, KI KĀ KAUPAPA HERE ME KĀ TUKAKA TŪTOHU | ALIGNMENT WITH COUNCIL PLANS, STRATEGY, POLICY AND REGULATORY/COMPLIANCE OBLIGATIONS

#### Waikirikiri Ki Tua/Future Selwyn

Refer to report presented at 23 July 2025 council meeting.

#### Other Council Plans, strategy policy and regulatory/compliance obligations

The following regulatory requirements have been identified as relevant to this issue, proposal

Regulatory/Compliance requirements or obligations	
<i>Sale and Supply of Alcohol Act 2012</i>	Compliance timeframes as set out in 3. above

**5. HE TAUĀKĪ AROTAKE/WHAI HIRAKA | SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT**

The decisions and matters set out in this specific report are subject to legislative requirements.

**6. KĀ KŌRERO A TE HUKA KUA PĀTAHI KI KĀ WHAKATAU | VIEWS OF THOSE AFFECTED / CONSULTATION**

Refer to report presented at 23 July 2025 council meeting.

**7. KĀ HĪRAUKA Ā PŪTEA | FUNDING IMPLICATIONS**

Refer to report presented at 23 July 2025 council meeting.

**8. KĀ HĪRAUKA TŪRARU | RISK IMPLICATIONS**

- a) Documenting a clear timeline which aligns to the legislative requirements mitigates the risk of future potential legal challenges in terms of whether the policy was correctly/lawfully adopted.

**9. HĪRAUKA Ā-TURE/Ā-KAUPAPA HERE | LEGAL/POLICY IMPLICATIONS HEADING**

- a) The resolution is required by legislation to ensure the Local Alcohol Policy is lawfully adopted.

Vanessa Mitchell

**ACTING HEAD OF REGULATORY**

***Endorsed For Agenda (Bold, Sentence Case, Italics)***

Robert Love

**EXECUTIVE DIRECTOR DEVELOPMENT & GROWTH**

## COUNCIL PUBLIC REPORT

**TO:** Chief Executive Officer  
**FOR:** Council Meeting – 20 August 2025  
**FROM:** Senior Acquisitions Disposals and Leasing Officer  
**DATE:** 6 August 2025

**SUBJECT: WASTEWATER EASEMENTS OVER THE LOCAL PURPOSE RESERVE AT 30 FARTHING DRIVE, PREBBLETON, PURSUANT TO SECTION 48 OF THE RESERVES ACT 1977**

---

### KUPU TŪTOHU | RECOMMENDATION

*‘That Council, by power delegated by the Instrument of Delegation dated 27 June 2013 by the Minister of Conservation in relation to section 48 of the Reserves Act 1977, consents to and approves the granting of two easements over the Local Purpose Reserve vested in the Selwyn District Council being the land that is legally described as Lot 202 Deposited Plan 486576 and held in Record of Title 694244, for:*

- 1. a right to drain sewage (in gross) in favour of Selwyn District Council over approximately 140 square metres (subject to survey); and*
- 2. a right to drain sewage (in gross) in favour of Selwyn District Council over approximately 244 square metres (subject to survey).’*

### 1. KAUPAPA WHAITAKE | PURPOSE

The purpose of this report is to seek the consent and approval of the Selwyn District Council (**Council**) to grant two right to drain sewage easements (in gross) (**Easements**) over a reserve located at 30 Farthing Drive, Prebbleton. The subject reserve is vested in Selwyn District Council, defined as Lot 202 on Deposited Plan 486576, and is held for Local Purpose (Drainage) in Record of Title 694244 (**Reserve**). The Reserve is shown by an aerial map enclosed as Appendix ‘A’ to this report.

The Easements are required to protect infrastructure installed as part of a residential development. The finalisation of the development’s approval by the Council in its regulatory capacity pursuant to section 223 of the Resource Management Act 1991 (**RMA**) is subject to the approval of the Easements.

Easements over reserves subject to the Reserves Act 1977 (**Reserves Act**) are granted in accordance with section 48 of that Act. Powers of approval under this section of the Act have been delegated to the Council by the Minister of Conservation pursuant to the Instrument of Delegation dated 27 June 2013 (**Instrument of Delegation**). Powers delegated under the Instrument of Delegation cannot be further delegated to officer level

and therefore, approval of the proposed Easements sit with the Council in its decision-making capacity.

If the Council approves this report as recommended, the Easements will be granted by Council, in favour of Council, as required by the Council's Wastewater & Drainage Bylaw 2016.

Further details regarding the operation of section 48 of the Act and the Bylaw are detailed further in the 'History/Background' section as follows.

## 2. TĀHUHU KŌRERO | HISTORY/BACKGROUND

### (a) 'The Hamptons' Subdivision

Council's Property team was approached by Davie Lovell-Smith (**DLS**), a surveying and engineering firm engaged by Urban Estates Limited (**Developer**), in relation to Stage 3 of 'The Hamptons' residential development (**Development**) in Prebbleton. The Development includes the construction of sewer infrastructure within the Reserve to connect to a nearby proposed sewage pumpstation to service the proposed subdivided lots/future residences.

To progress with the next stage of the Development, the Developer was advised by Council's Subdivisions team that the Easements would be required to protect the infrastructure within the Reserve.

### (b) Easements and Infrastructure

Two easements for the right to drain sewage (in gross) are required over the Reserve to protect infrastructure located within those areas. These easements are shown as Area A and Area B on the DLS-created plan enclosed to this report as Appendix 'B' (**Easement Plan**).

Area A will contain a 250mm diameter sewer pressure main which will convey sewage from the new Council pumpstation that is being built on the adjoining development to the existing Council pumpstation already on Springs Road. The new pumpstation, designed in consultation with, and approved in principle by Council engineers, is expected to cater for all the residentially zoned land on the southwest of Prebbleton. The Area A infrastructure has not yet been installed.

It is anticipated, subject to survey, that the required easement for Area A will encompass approximately 244 square metres, along the western boundary of the Reserve.

Area B infrastructure has already been installed. It contains a 150mm gravity sewer main which will take interim gravity flow of sewer until the new pumpstation is commissioned. At that time, it will serve as an overflow safety gravity connection to the Council's reticulated sewer. The overflow main will allow sewage to flow into the reticulated system in the event of power or mechanical failure of the pumpstation. It has been designed in consultation with Council engineers. Reinstatement of the Reserve has been completed and inspected by Council officers.

### (c) Compliance with section 48 of the Reserves Act 1977

As the Reserve is subject to the Reserves Act 1977, any easements granted must be done so in accordance with section 48 of the same Act. Section 48 provides that the administering body of a reserve, being Council in this instance, may grant rights of way and other easements over a reserve for a number of reasons, including for the provision of water systems or for facilitating drainage (section 48(1)(e)-(f)).

Section 48 states that such easements should be granted with the consent of the Minister of Conservation; however, this power is delegated to Council by the Instrument of Delegation. This means that power is conferred on Council to make the decision to grant the Easements without the Minister's consent being required. However, a decision of the full Council is required under this legislation as the delegation does not extend to officer-level.

Section 48(2) of the Reserves Act further states, prior to granting the proposed easement, the administering body shall first give public notice in accordance with section 119 of the Reserves Act, and consider any objections or submissions received. However, section 48(3) clarifies that public notice shall only be required where (a) the reserve is vested in an administering body and is not likely to be materially altered or permanently damaged; and (b) the rights of the public in respect of the reserve are not likely to be permanently affected by the establishment and lawful exercise of the right of way or other easement.

Having applied the legislation to the present facts, Council officers involved in this matter are of the view that granting the Easements will not require public notice. The infrastructure located within the area of the Easements will be underground and the land has been or will be reinstated to a grassed reserve standard. There will be no material alteration to the Reserve, and no permanent damage is expected. Following construction of the required infrastructure, the reinstatement works will be inspected by Council officers. Finally, there will be no impact of the rights of the public in using the reserve, aside from a temporary period of construction and reinstatement works.

In addition, Council's Senior Development Engineer advises that a standard construction default period will apply to the works performed by the Developer on the Reserve under its construction contract. This means that in the event of any accidental damage to the Reserve occurring as a result of the Easements works, the Developer's contractor will be required to attend to rectifying such damage.

(d) Compliance with Council's Wastewater & Drainage Bylaw 2016

As the proposed infrastructure is for sewage drainage purposes and would connect to Council's existing wastewater system, the Council's Wastewater & Drainage Bylaw 2016 has been considered and discussed with Council's Development Engineers. It has been confirmed in these discussions with Council's Senior Development Engineer that the ownership of the infrastructure within the Reserve would vest in Council. This is the reason why the Easements will need to be granted to Council (in gross) rather than being granted to the Developer as the current owner of the adjoining land.

Due to ownership of the infrastructure vesting in Council over a Council-owned Reserve, the necessity of formalising and registering Easements over the Reserve was queried prior to the drafting of this report.

Ultimately, in consultation between Council's Property team and its Development Engineers, it has been decided that registering the Easements is still a beneficial action

to take. The registering of Easements will allow the placement of the infrastructure to be clearly defined and registered on the Record of Title to the Reserve, which will ensure that this is considered in any future usage of the Reserve or the wastewater infrastructure itself (as part of any infrastructure transfer requirements for Local Water Done well, for example).

As the Developer is covering the costs of this exercise, Council is in a position where it can have its infrastructure formally registered by Easements at a neutral cost. In addition, the Easements are required for the next Stage of the Development to proceed.

### 3. TĀPAETAKA KŌRERO | PROPOSAL

This report proposes that Council consents to, and approves, the granting of the Easements as described. If Council elects to approve this report's recommendation, the next stage of the Development will be able to proceed as planned as approval pursuant to section 223 of the RMA will be granted to the Developer.

### 4. KĀ KŌWHIRIKA/KĀ KUPU TŪTOHU | OPTIONS/RECOMMENDATIONS

The options before Council are as follows:

- a) Option 1: Endorse and approve the Recommendation.

This is the preferred option.

The Easements are required to enable the next stage of the Development and to record the placement of all infrastructure within the Reserve on the Record of Title to the Reserve. This decision would be in accordance with section 48 of the Reserves Act.

- b) Option 2: Decline to endorse and approve the Recommendation.

This is not the preferred option. It would prevent the Development from proceeding in its current format and it would prevent the placement of infrastructure from being formally registered.

### 5. KO TE HĀKAITAKA KI KĀ WHAKAMAHERETAKA A TE KAUNIHERA, KI KĀ RAUTAKI, KI KĀ KAUPAPA HERE ME KĀ TUKAKA TŪTOHU ALIGNMENT WITH COUNCIL PLANS, STRATEGY, POLICY AND REGULATORY/COMPLIANCE OBLIGATIONS

#### Waikirikiri Ki Tua/Future Selwyn

The following aspects of [Waikirikiri Ki Tua/Future Selwyn](#) have been identified as relevant to this issue, proposal/decision/activity/project, and inform both the outcomes of the project as well as the way the project develops:

Outcome and/or Direction	Relevance
LLCT4	The proposed infrastructure will provide services needed for residential development in Prebbleton



	ensuring that new houses are equipped with sufficient capacity.
Q11; Q12	The location of the infrastructure and easements has been designed in consultation with Council engineers to provide necessary infrastructure to the Development. The infrastructure has been designed with resilience to shocks and stresses as a key consideration in consultation with Council engineers.
PLCDE9	By facilitating the vesting of privately built wastewater infrastructure into public ownership, Council ensures community infrastructure will be safeguarded for effective management in future.

### Other Council Plans, strategy policy and regulatory/compliance obligations

The following strategies have been identified as relevant to this issue, proposal/decision/activity/project:

SDC Strategic context	How the document relates
<a href="#"><u>Rautaki Tūāhaka Infrastructure Strategy 2024-2054</u></a> (includes our approach to sustainability)	The decision in this report is consistent with the Infrastructure Strategy. A priority of the Infrastructure Strategy is providing core services (including wastewater infrastructure) to facilitate the growth of the District. Demand for these services exists in the Development. The proposed infrastructure is to be vested in Council and has been designed in consultation with Council engineers. It is/will be inspected following construction.
<a href="#"><u>Kai Aku Rika Economic Development Strategy</u></a>	Engaging with the development sector allows Council to achieve infrastructure outcomes in a collaborative and proactive manner. The approach explained in this report is consistent with the message of proactive infrastructure to meet growth and resilience demands in our infrastructure network.
Operational Policy	
Wastewater Drainage Bylaw 2016	Council's Senior Development Engineer has provided advice that the wastewater infrastructure that is the subject of this report will vest in Council.
Regulatory/Compliance requirements or obligations	
Reserves Act 1997	

Resource Management Act 1991	<p>The recommended approval of the Easements will be in accordance with section 48 of the Reserves Act 1977 and the Instrument of Delegation. If Council endorses and approves the recommendation as tabled, Council will have exercised its decision-making authority in its capacity as the administering body of the Reserve; and in its capacity as the grantee of powers from the Minister of Conservation under the Instrument of Delegation.</p> <p>The subdivision approval process prescribed by the Resource Management Act 1991 requires approval for the deposit of the Development's survey plans pursuant to section 223, including approvals under the Reserves Act 1977.</p>
------------------------------	--

## 6. HE TAUĀKĪ AROTAKE/WHAI HIRAKA | SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

The decisions and matters of this report are assessed as being of Low significance, in accordance with the Council's Significance and Engagement Policy.

Once vested in Council, the wastewater infrastructure will form part of Council's wastewater network and, as such, will form part of Council's overall strategic asset. However, as this report concerns only a *part* of an overall strategic asset, the significance of the decision is considered to be low.

This assessment is made alongside the following further considerations:

1. The Reserve's statutory classification (being Local Purpose (Drainage)) allows it to be utilised for local purposes and specifically drainage. While there is/will be some impact on the use of the grassed area of the Reserve by the community during the installation of the underground infrastructure, this will not have an impact on the public's ability to use and enjoy the Reserve in the long-term. As such, the impact of the decision of this report is also low from the perspective of the Reserves Act 1977.
2. There is no upfront cost impact on the Council as part of this decision. All transactional costs are being covered by the Developer to allow for the registration of the Easements. In addition to this, the infrastructure will vest in the Council regardless of whether Council approves or declines the decision that is the subject of this report, due to the Wastewater and Drainage Bylaw 2016. While the vesting of the wastewater infrastructure in the Council will attract maintenance costs in the long-term, the decision is consistent with Council's Wastewater Drainage Bylaw 2016, which anticipates that such infrastructure should form part of Council's network, to ensure levels of service to the community.

## **7. KĀ KŌRERO A TE HUKA KUA PĀTAHI KI KĀ WHAKATAU | VIEWS OF THOSE AFFECTED / CONSULTATION**

### **(a) Views of those affected and Consultation**

#### **I. Public Consultation**

As detailed in part (c) of the 'History/Background' section above, public consultation pursuant to section 48 of the Reserves Act is deemed as not required in these circumstances given there will be no material alteration or permanent damage caused to the Reserve which would result in the rights of the public over the Reserve being impacted.

#### **II. Council Departments**

Consultation has been undertaken between Council officers, particularly with the Senior Development Engineer, around the treatment of the Wastewater and Drainage Bylaw 2016, ownership of the infrastructure, and the type of easement required (i.e.: whether the Easements would be in favour of the Developer or the Council). The affected land will be reinstated to grassed reserve and inspected by Council officers upon completion of the works. Both pipelines have been designed in consultation with Council engineers.

### **(b) Māori and Treaty implications**

Council's Significance and Engagement Policy indicates that the type of engagement required with Māori in any given decision will be assessed on the basis of the significance of the decision. Given the low significance rating given to this decision, along with the fact that the decision itself is largely administrative and has been proposed in order to give affect to a larger process under the RMA, it is assessed that there are minimal Māori and Te Tiriti o Waitangi implications.

Notwithstanding this, the Local Government Act 2002 acknowledges the Crown's obligation to take appropriate account of the principles of Te Tiriti. It includes sections to maintain and improve opportunities for Māori to contribute to local government decision-making that are intended to facilitate participation by Māori in local authority decision-making processes. Council's 'Māori contribution to the Council's decision-making processes policy' recognises this obligation.

This report acknowledges mana whenua and the importance of mana whenua involvement in decision-making. However, it is noted that the key areas for decision-making interest do not appear to relate specifically to the contents of this report.

### **(c) Resiliency and Sustainability considerations**

The decision that is the subject of this report relates specifically to registration and ownership of wastewater infrastructure installed in Council-owned land, rather than the decision as to the infrastructure itself.

Notwithstanding this, the Developer has worked in consultation with Council's engineers to ensure that the increased capacity of residents brought about by the

Development is managed. This is evidenced by the construction of a new pumpstation and the design of the sewage infrastructure between Area A, Area B and the new pumpstation, as described in the History/Background section above. It is therefore concluded that the need for this report is evidence that the Developer has considered resilience and sustainability in its design, which has been subsequently supported by Council's engineers.

## **8. KĀ HĪRAUKA Ā PŪTEA | FUNDING IMPLICATIONS**

The Developer has agreed to cover all of Council's consultancy and legal costs incurred as a result of gaining the necessary approvals under section 48 of the Reserves Act, as well as the legal costs required to register both Easements. The Developer will also be responsible for installation of the infrastructure in line with Council Engineering requirements and reinstatement of the Reserve to its pre-existing state to the satisfaction of Council officers.

As the Easements and infrastructure are intended to be vested in Council, there will not be any compensation payable by the Developer for the Easements.

## **9. KĀ HĪRAUKA TŪRARU | RISK IMPLICATIONS**

- a) There are low risk implications associated with endorsing the Recommendation tabled in this report. The proposed infrastructure has been designed in consultation with Council Engineering requirements and the Reserve will be reinstated following construction for the use of the public.

There is low risk associated with granting an easement over the Reserve, as the Easements will have little impact on the operation of the Reserve for Local Purpose (Drainage). Furthermore, the Easements will identify the location and purpose of infrastructure within the Reserve in the case of any future usage of the Reserve land. The Easements are required to protect infrastructure that will provide wastewater services to the new Development.

- b) If the Council elects to not endorse the Recommendation, there is a risk that the Development will be unable to proceed as planned, resulting in increased costs and delays. Being a fast-growing District, housing developments and services to such developments are a high priority for the community. In addition, there is a risk that Council would be required to incur fees at a later date to transfer the infrastructure as part of potential requirements under Local Water Done Well. If the infrastructure is captured by registration of the Easements now, that will reduce costs at a later stage.

## **10. HĪRAUKA Ā-TURE/Ā-KAUPAPA HERE | LEGAL/POLICY IMPLICATIONS HEADING**

- a) This Recommendation is consistent with the Wastewater and Drainage Bylaw 2016 and previous decisions made by Council in relation to wastewater infrastructure within Council-owned reserves.

- b) The Recommendation is consistent with section 48 of the Act and the powers conferred upon the Council by the Minister of Conservation pursuant to the Instrument of Delegation.



Asti Boal

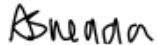
**SENIOR ACQUISITIONS DISPOSALS AND LEASING OFFICER**



Rob Allen

**HEAD OF ACQUISITIONS DISPOSALS AND LEASING**

***Endorsed For Agenda***



Allison Sneddon

**EXECUTIVE DIRECTOR – COMMERCIAL AND CORPORATE SERVICES**

## Appendix 'A'

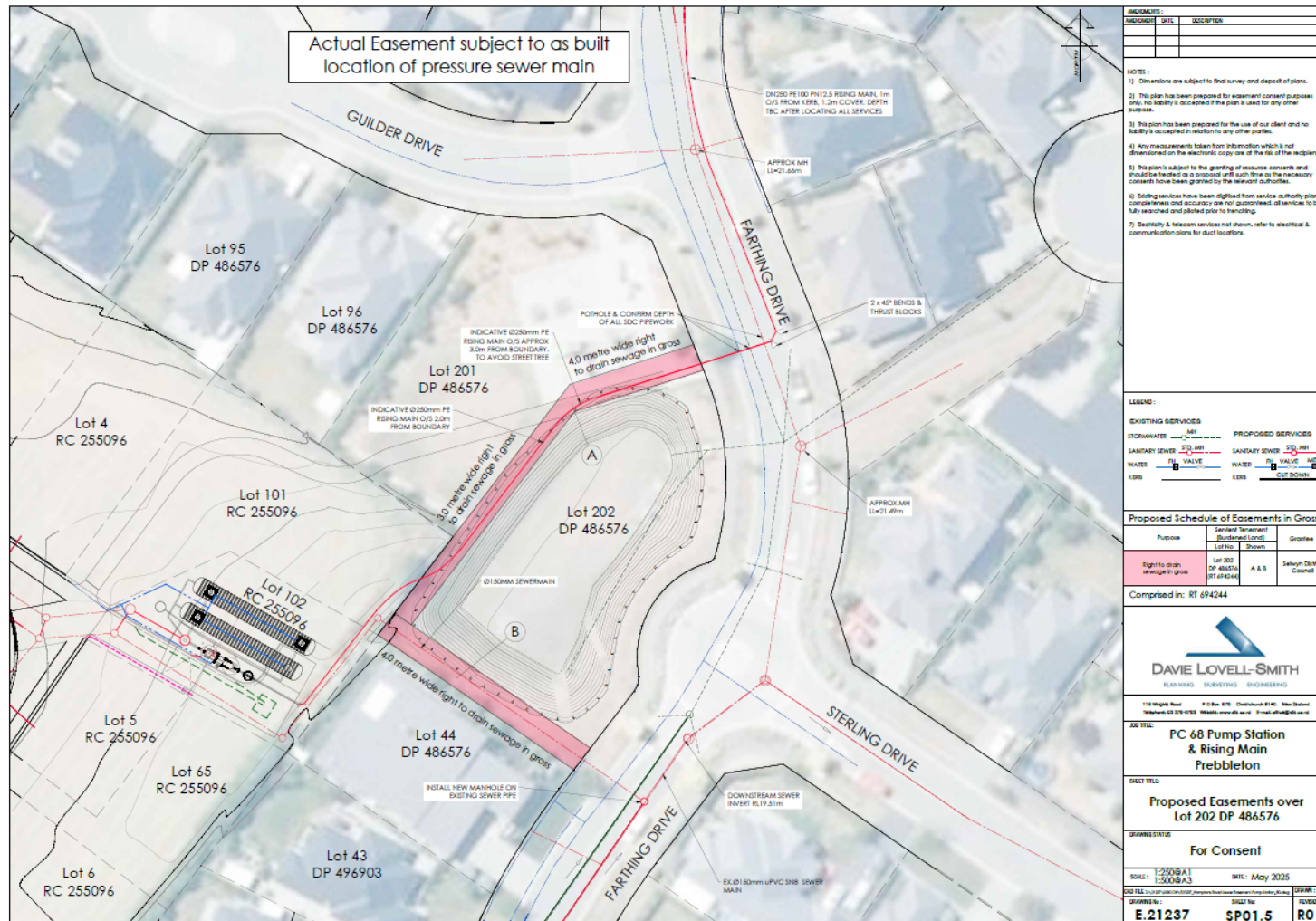
Aerial map indicating extent of Reserve (shaded yellow)





## Appendix 'B'

Plan showing proposed easement areas



**RESOLUTION TO EXCLUDE THE PUBLIC****Recommended:**

*'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

<b>General subject of each matter to be considered</b>		<b>Reasons for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>	<b>Date information can be released</b>
1.	Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48 (1) (a)</i>	
2.	Acquisition of 380m2 of land – For the construction of a roundabout at Selwyn Road and Springston Rolleston Road, Rolleston			
3.	Resource consent appeal mediation – Delegation from Council			
4.	Machinery breakdown insurance recommendation			
5.	Corde Board review			
6.	Commercial land opportunity Darfield			
7.	Commercial land opportunities Rolleston			
8.	Proposal - Rolleston			
9.	Extension of contract C1420 roading maintenance 2021-2026			
10.	Appointment of Selwyn District Council representative to the Canterbury Museum Trust Board			



This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 5, 10	protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
2, 4, 9	enable any local authority holding the information to carry out commercial activities without prejudice or disadvantage	Section 7(2)(h)
2, 9	enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations - including commercial and industrial negotiations	Section 7(2)(i)
3	protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information	Section 7(2)(c)(ii)
6,7,8	protect information where the making available of the information - would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; or	Section 7(2)(b)(ii)

2. that appropriate officers remain to provide advice to the Committee.'

Unuhia, unuhia  
Te pou, te pou  
Kia wātea, kia  
wātea  
Āe, kua wātea

Remove, uplift  
The posts  
In order to be  
free  
Yes, it has been  
cleared