



PUBLIC COUNCILLOR BRIEFING

AGENDA & SUPPORTING MATERIAL

Commencing at 9.00am

Wednesday 27 August 2025

Council Chambers

This meeting will be livestreamed

MEETING		PUBLIC COUNCILLOR BRIEFING	
Date	Wednesday 27 August 2025	Time	Commences at 9.00am
Location	Council Chambers		
AGENDA			
9.00am – 10.30am	Local Water Done Well – Selwyn Water Limited – Statement of Intent, Transfer Agreement – DOCUMENTS 1a, 1b, 1c and 1d	Julie Hands, Tim Mason	
10.30am – 10.50am	Morning Tea		
10.50am – 11.20am	Council Administered Community Grants End of Year Report 2024/25 - DOCUMENT 2	Stefanie Banbury, Clare Quirke	
11.20am – 11.50am	Delegation of Authority – DOCUMENT 3	Jodie Beker	
11.50am – 1.00pm	LUNCH		
1.00pm – 1.30pm	Mayoral Forum Triennium Agreement – DOCUMENT 4	Mayor Broughton	

The public portion of this meeting ends

COUNCIL REPORT

TO: Council

FOR: Council Briefing 27 August 2025

FROM: Tim Mason – Executive Director Infrastructure and Property

DATE: 21 August 2025

SUBJECT: **Local Water Done Well – Statement of Expectations
Selwyn Water Limited**

1. KAUPAPA WHAITAKE | PURPOSE

The purpose of this briefing is to provide Council an opportunity to comment:

- On the revised draft Statement of Expectations (**SOE**) for Selwyn Water Limited (**SWL**) on which Council will be asked to make a decision at their 17 September meeting; and
- Consider any comments received from SWL to be addressed in the final draft SOE.

Comments received from both Council and SWL will then be considered for inclusion in the final draft SOE.

2. TĀHUHU KŌRERO | HISTORY/BACKGROUND

- SWL was established 1 July 2025 for the purpose of providing drinking water and wastewater services within the Selwyn District. It is to do so in accordance with the objectives in section 15 of the Local Government (Water Services) Act 2025 (**The Act**).
- A requirement of The Act is that the Shareholder, Selwyn District Council (**SDC**) issues SWL with an SOE not later than 6 months from establishment in order that SWL is to produce a Water Services Strategy (**WSS**) not later than 6 months after receipt of the SOE.
- The SOE sets out SDC's expectations of SWL and is used to inform and guide the decisions and actions of SWL over a 10-year period, including the preparation of it's WSS.
- An initial draft SOE was presented at a Council briefing on 7 May 2025 and further workshopped with Council on 30 July 2025 with a view to presenting a revised draft back to Council for decision on 27 August 2025.
- The Act requires the shareholder to share the draft SOE with SWL and consider any comments before finalising the SOE.

- The updated draft SOE, attached as Appendix A, was shared with SWL on 13 August 2025.
- At the Council workshop matters arising from the 7 May briefing were discussed including:
 - Transparency – Including notification, reporting frequency and required content.
 - Accountability – Including performance expectations.
 - Mandatory Public Consultation – Appropriateness of mandatory consultation in specified circumstances.
 - Community Engagement.
 - Climate Change Expectations.
 - Any other Expectations or Requirements.
- Feedback and comments from the workshop have been considered and changes incorporated into a revised draft included in this briefing.
- SWL are still finalising their comments but to date include:
 - Acknowledgement that the focus of the first year of operation will be on establishment and that assets transfer and operations will go through a transitional phase. During this period SDC acknowledges that SWL may require SDC assistance (non financial) to achieve some of the outcomes noted in the SOE to enable full establishment and operations.

The attached draft has been updated to reflect this

- Agreement to include Risk and Health Safety and Wellbeing reporting in the half yearly report.
- That SWL will notify SDC immediately of any material events and provide a follow-up report within a month.

3. TĀPAETAKA KŌRERO | PROPOSAL

That Council review the revised draft and consider.

- Does the revised draft adequately capture the topics raised and discussed at the workshop?
- Does the revised draft clearly set out SDC's expectations of SWL and provide sufficient information to guide SWL in the preparation of its WSS?
- Are there any other expectations or requirements that have arisen since the workshop that require further consideration?
- Comments from SWL and what changes to the revised draft are applicable.
- Bill 3 of The Act passed its 3rd and final reading on 19 August 2025, therefore it is proposed to issue the SOE rather than an Interim Statement to SWL with the

recognition that the first year will allow for the timing of asset transfer and the transition of services to SWL.

That next steps are for officers to update the revised draft ready for Council decision on 17 September 2025.

4. KO TE HĀKAITAKA KI KĀ WHAKAMAHERETAKA A TE KAUNIHERA, KI KĀ RAUTAKI, KI KĀ KAUPAPA HERE ME KĀ TUKAKA TŪTOHU | ALIGNMENT WITH COUNCIL PLANS, STRATEGY, POLICY AND REGULATORY/COMPLIANCE OBLIGATIONS

Strategic alignment has been addressed as part of the establishment of Selwyn Water Limited.

5. HE TAUĀKĪ AROTAKE/WHAI HIRAKA | SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

The decisions and matters of this specific report are assessed as of low significance in accordance with the Council's Significance and Engagement Policy. However, this report is part of a broader process that is, or may be in future, assessed as of High significance.

6. KĀ KŌRERO A TE HUKA KUA PĀTAHI KI KĀ WHAKATAU | VIEWS OF THOSE AFFECTED / CONSULTATION

- The revised draft SOE has been sent to SWL for comment and all comments are to be considered before issuing the final SOE.
- Supported and endorsed by Julie Hands – Head of Legal and Risk.

7. KĀ HĪRAUKA Ā PŪTEA | FUNDING IMPLICATIONS

There are no budget considerations associated with this paper.

8. HĪRAUKA Ā-TURE/Ā-KAUPAPA HERE | LEGAL/POLICY IMPLICATIONS

- Local Government (Water Services) Act 2025.



Tim Mason
Executive Director Infrastructure and Property

Appendix A – Draft Statement of Expectations

STATEMENT OF EXPECTATIONS FOR SELWYN WATER LIMITED

1. The Selwyn District Council (**SDC**) as the shareholder of Selwyn Water Limited (**SWL**) has prepared this Statement of Expectations (**SOE**) in order to satisfy the requirements of section 184 of the Local Government (Water Services) Act 2025.
2. This SOE sets out SDC's expectations of SWL, and is to be used to inform and guide the decisions and actions of SWL over the period between 2026 to 2036, including SWL's preparation of its water services strategy.
3. This SOE is intended to guide how SDC and SWL will work together to achieve strategic alignment, including through regular communications, reporting, and broader engagement. In addition, it is to provide guidance on how SWL engages with key stakeholders and the community.
4. This SOE was approved by SDC on [insert date] 2025.

Outcomes to be achieved through SWL's delivery of water services

5. SWL's purpose is to deliver drinking water and wastewater services within the Selwyn District. It is to do in accordance with the objectives in section 15 of the Local Government (Water Services) Act 2025.
6. SWL is to deliver high quality water services in a manner that is efficient, safe and reliable, and financially sustainable but also affordable for the District's residents.
7. SWL is to plan for and deliver water services and related infrastructure and assets in a way that it is resilient, including to climate change and natural hazards, so that security of water services is achieved across a long-term period. This includes by planning effectively to manage assets used to provide water services across a 30-year horizon, including planning for necessary upgrades and renewals.
8. SWL is to explore future opportunities to achieve greater efficiency and scale, through the investigation of opportunities to share services or partner with other water service providers.

SWL is to deliver water services in a way that aligns with existing SDC policy and urban growth strategies

9. SWL is to ensure that its strategic planning and decision-making is aligned, as far as practicable, with SDC's policy intentions. This is to be achieved by:
 - (a) specifically considering and engaging with SDC's long-term plan(s), infrastructure strategy, strategic growth related plans (including the Greater Christchurch Spatial Plan and Waikirikiri Ki Tua Future Selwyn), and the Selwyn District Plan when making decisions about its delivery of water services (including infrastructure to support growth);
 - (b) developing a capital and growth programme that is aligned with the intended sequencing of land release across the district, while also being in a position to

accommodate unanticipated or out-of-sequence growth to address unexpected demand;

- (c) supporting SDC when it reviews or updates any existing SDC policy and planning documents, by providing complete, accurate and timely advice to assist council decision-making and adopting (as far as practicable) a single 'Council family' aligned approach;
- (d) supporting SDC in relation to any advocacy position on future relevant Government reform, and not advocating independently of each other (unless authorised by SDC); and
- (e) supporting (where possible) SDC's climate change targets as set in its 2024–2034 Long-term Plan.

Information required in half-yearly report

SWL will provide six monthly reporting to SDC, with the first report to be provided within six months of the date of approval of this Statement of Expectation. Information to be provided must include:

- (a) SWL performance (financial and operational).
- (b) Advice on SWL's intended capital expenditure programme, as against the WSS
- (c) Reporting on alignment with intended delivery programmes.
- (d) Compliance, or other consenting issues.
- (e) Reporting on the benefit of SWL activities to the Selwyn community including in relation to job creation, social, environmental (including climate change initiatives) and cultural impact on Selwyn District whenua and people.
- (f) For the first 12 months of operation, progress with transition planning.
- (g) Key strategic and organisational risks (and any movement in ratings).
- (h) Summary of Health, Safety and Well-being performance (key metrics to be agreed between the parties within one month of the SoE being approved).

Preparation of accountability documents and policies

- 10. SWL will work closely with SDC when developing its significance and engagement policy to ensure it draws on SDC's experience with community engagement in the Selwyn District, and that it is workable for Selwyn District's communities.
- 11. SWL's water services strategy is to be aligned, as far as practicable, with SDC's policy intentions, as discussed in paragraph 8 above.

Working with Selwyn District Council

- 12. SWL will maintain regular contact with SDC to ensure an open and collaborative relationship. This will involve:
 - (a) Monthly meetings between Chief Executives during the first 12 months of SWL's operation, and bi-monthly meetings thereafter;

- (b) Bi-annual meetings between the SWL Board and SDC;
- (c) Early engagement with SWL on key proposed decisions, with an outline on the proposed approach to any consultation and timing of implementation;
- (d) Early advice to SDC before SWL considers making a significant departure from the WSS, or reprioritises the delivery of activities, and advice as to how the departure or reprioritisation will be regularised if required (e.g. through a WSS amendment); and
- (e) At least one month's notice (where possible) to SDC if any potential or actual compliance issues arise, along with proposed solutions for any compliance issues that will be implemented by SWL.

Working with key stakeholders

13. SWL is to build strong and constructive relationships with key stakeholders, including:
- (a) The Selwyn District community, by adopting an open and transparent approach on its strategic planning and intentions. This is to include:
 - (i) regular public sharing of information outlining intended activities on SWLs website;
 - (ii) open, collaborative consultation that focusses on ensuring that directly affected or interested communities have opportunities to engage directly with SWL (where required); and
 - (iii) providing options for consumers to directly interface with SWL, including for any customer complaints or assets failures; and
 - (iv) considering the potential benefit of establishing a community liaison group, and reporting to SDC in the first half yearly report as to whether this is workable;
 - (b) Ngai Tahu, and local Runanga, to ensure that iwi values and issues are reflected in SWL's plans and initiatives; and
 - (c) Neighbouring local authorities, the development community across Selwyn District, and all other third parties that play a key role in water service delivery.

Other expectations

14. SWL is expected to:
- (a) Generally conduct its business in a manner that:
 - (i) is in accordance with sound business practice, including by ensuring that comprehensive business case development occurs for key or strategic projects;

- (ii) is in the best interests of current and future consumers within the District; and
 - (iii) satisfies the requirement to be a good employer.
- (b) Manage its operations in accordance with SWL's constitution, and all relevant legislation.
- (c) Maintain strong independent and implement best practice approaches to the governance and operation of its business.
- (d) Observe the practice of 'no surprise' reporting to SDC.
- (e) Be open, transparent and accountable, including by complying with the Local Government Official Information and Meetings Act 1987 (**LGOIMA**) and SDC's information disclosure policies (noting information held by SWL as a council-controlled organisation is subject to LGOIMA).
- (f) Ensure health, safety, and staff wellbeing are a top priority and that appropriate policies and structures are in place to support this.
- (g) Ensure appropriate risk management identification and management structures are in place.
- (h) As a CCO of SDC, we expect SWL to commit to strengthening its engagement and relationships with mana whenua and Māori and fulfilling its obligations under Te Tiriti o Waitangi.

Focus during establishment phase

15. For the first financial year of operations, SWL is to operate and be governed to achieve the expectations outlined in this SoE. In particular, SWL is expected to:
- (a) build its internal capacity so that it can successfully deliver on its stated purpose and role;
 - (b) develop its working relationship with SDC and other key stakeholders;
 - (c) keep SDC regularly updated as to its objectives and priorities, and how it is tracking against those, with prompt reporting of any difficulties or misalignment;
 - (d) work with SDC and the Local Government Funding Agency (**LGFA**) to prepare to accede to LGFA;
 - (e) develop its funding and financing programme, including determining its required revenue, and work closely with SDC to facilitate the required collection and transfer of water rates to support delivery of services by SWL;

- (f) prepare, with input from SDC, a new development contributions policy and framework for SWL that will aim to recover 100% of SWL's growth costs from developers.

- 16. It is noted that the first financial year of operations for SWL will be focused on establishment and that assets and operations will go through a transitional phase. During this period SDC acknowledges that SWL may require SDC assistance to achieve some of the outcomes noted in this SOE to enable full establishment and operations. SDC will provide all reasonable (non-financial) assistance as is identified to be required.

Yours sincerely

Sam Broughton
Mayor

Sharon Mason
Chief Executive Officer

COUNCIL REPORT

TO: Council

FOR: Council Briefing 27 August 2025

FROM: Tim Mason – Executive Director Infrastructure and Property

DATE: 21 August 2025

SUBJECT: **Local Water Done Well – Transfer Agreement
Selwyn Water Limited**

1. KAUPAPA WHAITAKE | PURPOSE

The purpose of this briefing is to provide Council an update and an opportunity to comment:

- On the Key Terms and approach to be included in the Transfer Agreement between Selwyn District Council (**SDC**) and Selwyn Water Limited (**SWL**). The Transfer Agreement will be presented to Council for decision at their 17 September meeting.

Comments received from Council will then be considered for inclusion in the final draft Transfer Agreement.

2. TĀHUHU KŌRERO | HISTORY/BACKGROUND

- SWL was established 1 July 2025 for the purpose of providing drinking water and wastewater services within the Selwyn District. It is to do so in accordance with the objectives in section 15 of the Local Government (Water Services) Act 2025 (**The Act**).
- The Act (in particular Schedule 2) contemplates that all relevant assets will be transferred to SWL by way of a Transfer Agreement and sets out the required contents.
- A Transfer Agreement is an agreement between Council and SWL to record the terms and conditions on which SWL will take over Council's responsibility for the delivery of drinking water and wastewater services in Selwyn.
- Under the Transfer Agreement, Council will transfer all infrastructure, assets, obligations and debts that relate to drinking water and wastewater services to SWL, with Council retaining the responsibility for, and all infrastructure, assets, obligations and debts that relate to, stormwater services, land drainage and water race networks.
- The Transfer Agreement also contemplates the parties entering into a transitional services agreement and a shared services agreement to support the transition of

responsibilities and ongoing collaboration between the parties on matters of shared interest.

- Subject to Council approval, it is proposed that SDC and SWL enter into the Transfer Agreement by end of September, so that the transfers of obligations, assets and debts will take effect on 20 December 2025.
- An initial draft Transfer Agreement is included in Appendix A for example.

3. TĀPAETAKA KŌRERO | PROPOSAL

That Council consider the high-level approach and Key Terms included in the Transfer Agreement, a summary of which is below.

A. Proposed approach is to ensure that the Transfer Agreement.

- does not require such a level of input from SDC that will prove impossible or impractical, in terms of gathering and verifying information as to assets, liabilities and obligations within the timeframe required to complete a draft of the Transfer Agreement for approval by SDC (noting that SDC are required to discuss and agree significant matters with SWL)
- will be compliant with the requirements of the Local Government (Water Services) Bill#3, in particular, Schedule 2 which sets out the required contents of Transfer Agreements; and
- provides an appropriate level of comfort to the SWL board that, as at Day 1 (being the date on which the transfer under the Transfer Agreement will become effective), SWL will have all of the assets and rights it requires in order for SWL to be able to carry out the water services obligations that are transferred to it by SDC under the Transfer Agreement.

This is to be achieved through engagement with SWL on the proposed approach, to ensure that SWL directors have adequate comfort as to what will be transferred, the basis of that transfer, and how other matters will be dealt with between the parties following the transfer agreement taking effect. A copy of the draft Transfer Agreement has been shared with SWL.

B. Key Terms

The Transfer Agreement contemplates:

- *Assets and Liabilities*
 - The assets (including infrastructure, plant and equipment, and properties) to be transferred will be set out in the agreement, with a process for updating the agreement to include any items not identified that should be transferred, by reference to transfer principles which are intended to ensure all of the relevant assets are transferred to SWL, as contemplated by Bill #3.
 - The same approach is taken to liabilities. For the water debt which Council has with LGFA, SWL will enter into a vendor loan agreement for the amount

of that debt, which SWL will repay in alignment with Council's repayment obligations to LGFA.

- Statutory and resource consent responsibilities to be transferred.

- *Responsibilities*

- Bill #3 requires the Transfer Agreement to set out the allocation of operational, management and resource consent responsibilities relating to the water services being transferred.
- Certain matters will be dealt with under the Shared Services Agreement, where the parties are required to work together to deliver services ancillary to the water services.

- *Financial*

- The consideration payable by SWL for the transfer of assets and liabilities will be satisfied by a vendor loan from Council for the amount of water debt which will be assumed by SWL and the issue of fully paid shares in SWL to Council.
- The assets will transfer at Council's most recent book value (or at \$0 if not recorded, e.g. contractual arrangements), and the liabilities will transfer on a dollar-for-dollar basis. The agreement provides for post-closing adjustments to the purchase consideration.
- No tax consequences will arise from the transaction under the Transfer Agreement because they are treated as the same entity under Bill #3.

- *Transitional arrangements*

- In addition to the separate Transitional Services Agreement, which will take effect from Closing, Council will also provide SWL with reasonable support in delivering drinking water and wastewater services until 30 June 2026 using its existing resources. The parties will meet on a monthly basis to manage issues and ensure an uninterrupted service is provided to Selwyn residents.
- Council will hold any assets that cannot be transferred to SWL (on completion) on trust for SWL until a transfer is possible.
- SWL will manage any new water infrastructure projects after completion.
- If any assets, contracts, or liabilities are identified after closing that may need to be transferred, Council and SWL will work together to determine whether such asset, contract, or liability should be transferred and then update the Transfer Agreement and the consideration payable (if relevant). If agreement cannot be reached, then the parties can refer the matter to an independent expert for determination.

- *Contractual arrangements*

- Council will use reasonable efforts to assign all assignable contracts to SWL on completion and SWL will perform all Council's obligations under those

contracts from completion. If a contract cannot be transferred within 12 months of completion, then, at SWL's request, Council will terminate the contract.

- *Liability*
 - Each party's liability will be limited under the Transfer Agreement.
- *Warranties*
 - Council will warrant to SWL that the assets are owned and controlled by Council and free of encumbrances, that the contractual arrangements are valid and not materially breached, and that there are no material breaches of consent or statutory responsibilities.
 - The warranties will be qualified by any disclosures made by Council to SWL, and any actions approved or requested by SWL.
 - Subject to these specific warranties, SWL acknowledges that the assets are sold on an "as is, where is" basis and Council makes no warranties about the condition, quality, or fitness for purpose of the assets.

That next steps are for officers to continue to work with SWL and update and revise the draft ready for Council decision on 17 September 2025.

4. KO TE HĀKAITAKA KI KĀ WHAKAMAHERETAKA A TE KAUNIHERA, KI KĀ RAUTAKI, KI KĀ KAUPAPA HERE ME KĀ TUKAKA TŪTOHU | ALIGNMENT WITH COUNCIL PLANS, STRATEGY, POLICY AND REGULATORY/COMPLIANCE OBLIGATIONS

Strategic alignment has been addressed as part of the establishment of Selwyn Water Limited.

5. HE TAUĀKĪ AROTAKE/WHAI HIRAKA | SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

The decisions and matters of this specific report are assessed as of low significance in accordance with the Council's Significance and Engagement Policy. However, this report is part of a broader process that is, or may be in future, assessed as of High significance.

6. KĀ KŌRERO A TE HUKA KUA PĀTAHI KI KĀ WHAKATAU | VIEWS OF THOSE AFFECTED / CONSULTATION

- A initial draft Transfer Agreement has been shared with SWL for input and comment. All comments are to be considered before issuing the final Transfer Agreement.
- Alisson Sneddon – Chief Financial Officer
- Supported and endorsed by Julie Hands – Head of Legal and Risk.

7. KĀ HĪRAUKA Ā PŪTEA | FUNDING IMPLICATIONS

There are no budget considerations associated with this paper.

8. HĪRAUKA Ā-TURE/Ā-KAUPAPA HERE | LEGAL/POLICY IMPLICATIONS

- Local Government (Water Services) Act 2025.

A handwritten signature in black ink, consisting of a large, stylized capital 'T' followed by a horizontal line and a small flourish.

Tim Mason
Executive Director Infrastructure and Property

Appendix A – Initial Draft Transfer Agreement

Working draft: 18 August 2025

TRANSFER AGREEMENT

SELWYN DISTRICT COUNCIL

SELWYN WATER LIMITED

[Drafting notes:

- *Subject to SDC comments/input*
- *Further drafting relating to property interests to be included*
- *We understand that all employees and independent contractors will be dealt with separately*
- *Is it intended that Selwyn Water provide any services to SDC in respect of stormwater asses?]*

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AGREEMENT DATED

2025

PARTIES

1. **SELWYN DISTRICT COUNCIL**, a territorial authority established under the Local Government Act 2002 (**Council**)
2. **SELWYN WATER LIMITED**, a company incorporated in New Zealand (company number 9344511) (**Selwyn Water**)

BACKGROUND

- A. The Council has established Selwyn Water as a new Council-Controlled Organisation to take over the Council's current obligations to deliver drinking water and wastewater services in the Selwyn region, and to become a Water Organisation as contemplated by the Water Services Act. The Council will retain all assets and obligations relating to the provision of stormwater services in the Selwyn district.
- B. The Council owns various water, wastewater and other infrastructure and assets that are used to provide drinking water and wastewater services in the Selwyn region.
- C. The Council enters into this transfer agreement pursuant to sections [11] and [12] and Schedule 2 of the Water Services Act, to transfer to Selwyn Water:
 - (a) the responsibility for providing drinking water and wastewater services in the Selwyn region; and
 - (b) the infrastructure, related assets, debt obligations and other matters that are necessary for or relating to Selwyn Water carrying out, and being responsible for, providing drinking water and wastewater services in the Selwyn region.
- D. The parties have also agreed to enter into:
 - (a) a transitional services agreement, pursuant to which the Council will provide transitional services to Selwyn Water following the Closing Date; and
 - (b) a shared services agreement, which sets out the basis on which the parties will work together on matters of shared interest following the Closing Date.

THE PARTIES AGREE THAT:

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions: In this agreement, unless the context indicates otherwise:

Accounts Payable means all book and other debts, accounts and bills payable or accrued by the Council to any third party in respect of goods or services supplied to the Council in the relation to Water Services, as at the Closing Date;

Accounts Receivable means all book and other debts, accounts and bills receivable or accrued to the Council in respect of goods or services supplied by the Council in relation to Water Services, as at the Closing Date;

Agreed Form means the form agreed in writing between the Council and Selwyn Water on or prior to the date of this agreement;

Apportionable Outgoings means the amounts payable by the Council in relation to:

- (a) the Contractual Arrangements; and
- (b) agreements with Contractors;

Assets means the assets owned by the Council directly and primarily relating to the provision of Water Services, being:

- (a) the Council's right, title and interest in the Properties;
- (b) the Plant and Equipment; [*Drafting note: We have assumed this will include spare parts, items held for capital works etc*]
- (c) the Council's rights under the Contractual Arrangements to the extent that such rights accrue in, and relate solely to, the period after the Closing Date;
- (d) the Council's rights under the Consents;
- (e) the Accounts Receivable;
- (f) the Prepayments;
- (g) the Council's rights to the Water Services Intellectual Property; and
- (h) the Records,

but excludes the Excluded Assets;

Assumed Liabilities means:

- (a) the Council Water Debts;
- (b) the Council's obligations under the Contractual Arrangements to the extent that all such obligations accrue in, and relate solely to, the period after the Closing Date;
- (c) any contingent Liability relating to the Assets or the Responsibilities; and
- (d) the Accounts Payable,

but excludes the Excluded Liabilities;

Business Agreements means all agreements relating to Water Services which are held by the Council at the Closing Date, including the agreements listed in Part A of [annexure 2](#);

Business Day means any day excluding Saturdays, Sundays and statutory public holidays in Selwyn, New Zealand and excluding any day in the period beginning on 25 December in any year and ending on 5 January in the following year;

Claim means any claim, demand, legal proceedings or cause of action under this agreement and includes a claim demand, legal proceeding or cause of action arising from a breach of a Warranty or a claim under an indemnity;

Closing means the performance by the Council of the Council's obligations under clause 4.2 and the performance by Selwyn Water of Selwyn Water's obligations under clause 4.3 (or, as the context requires, the time at which such obligations are performed or deemed to have occurred at the end of the day immediately prior to the Closing Date);

Closing Date means **[20 December 2025]**; **[Drafting note: This is a Saturday]**

Companies Act means the Companies Act 1993;

Confidential Information means any information (in any form):

- (a) relating to the terms of this agreement;
- (b) relating directly or indirectly to the Business, any party, or to their respective suppliers or customers; or
- (c) disclosed by a party to another party or otherwise obtained by the other party on the express basis that such information is confidential in nature,

provided that, where information relates exclusively to one party, nothing in this agreement will require that party to maintain confidentiality in respect of that information;

Consents means the Resource Consents and **[insert any other consents (eg building consents, informal consents to access and use land etc)]**;

Contractual Arrangements means:

- (a) all the agreements, arrangements or understandings of the Council relating to Water Services in force as at the date of this agreement (including the Business Agreements, the Leases **[TBC if any]** and Other Property Rights **[Drafting note: This is to pick up Easements etc that still need to be checked to confirm that Grantee rights under them can be licensed/transferred]**, the Equipment Leases and the IP Licenses); and
- (b) any other such agreement, arrangement or understanding entered into by the Council between the date of this agreement and Closing;

Council Water Debts means **[details to be inserted]**;

Customer Data means all information and data relating to any person who receives Water Services provided by the Council prior to the Closing Date;

Disclosure Letter means the letter from the Council to Selwyn Water relating to the Assets and Liabilities, in the Agreed Form, dated on or before the date of this agreement;

Encumbrance means:

- (a) any interest, equity or other right of any other person (including any right to acquire, option, right of first refusal or right of pre-emption), mortgage, charge, pledge, lien, restriction, assignment, hypothec, security interest, title retention, sale and buy-back, sale and lease-back or any other interest in property that legally or in substance secures any obligation of any person, or other arrangement of any nature having similar economic effect (and includes any "security interest" within the meaning of the Personal Property Securities Act 1999); or
- (b) any agreement or arrangement to create any of the above;

Equipment Leases means all the agreements, arrangements or understandings under which the Council leases or otherwise has a right to use the Leased Equipment;

Excluded Assets means the following:

- (c) the Council's interest in this agreement and any other documentation entered into in relation to the transaction the subject of this agreement;
- (d) the assets listed in [annexure 1](#) as being excluded from the sale pursuant to this agreement; and
- (e) all websites, and associated domain names, which are owned by the Council;

Excluded Liabilities means [TBC];

Excluded Responsibilities means:

- (a) [all Responsibilities in relation to the provision of stormwater services (as that term is defined under the Water Services Act)];
- (b) [the provision of land drainage and water race networks]; and
- (c) [refer to any Responsibilities included in Part B of [annexure 7](#) - [annexure 10](#)];

Financial Principles means the principles set out in clause [3.5](#);

Freehold Properties means:

- (a) land owned by the Council, on or from which the Council provides the Water Services as at the date of this agreement, together with any buildings and other fixtures situated on the land, details of which are set out in Part A of [annexure 3](#); and
- (b) any other such land, buildings and fixtures acquired by the Council for use in connection with the Water Services between the date of this agreement and Closing,

but excluding:

- (c) any such land, buildings and fixtures disposed of between the date of this agreement and Closing; and
- (d) land vested in the Council in fee simple as reserve subject to the Reserves Act 1977, on which the Council carries on the Business as at the date of this agreement;

[Drafting note: Technically reserve land is “owned” by the Council, but we assume that there will be no revocations and sales of reserve land and that the grant of property rights for infrastructure located on reserve will be dealt with by an alternative means – likely easement or lease.]

GST means goods and services tax levied under the GST Act, at the rate prevailing from time to time, including any tax levied in substitution for such tax, but excluding any penalties or interest payable in respect of such tax;

GST Act means the Goods and Services Tax Act 1985;

Intellectual Property means trade marks, rights in domain names, copyright, patents, registered designs, circuit layouts, rights in computer software, databases and lists, rights in inventions, confidential information, know-how and trade secrets, operating manuals, quality manuals and all other intellectual property, in each case whether registered or unregistered (including applications for the grant of any of the foregoing) and all rights or forms of protection having equivalent or similar effect to any of the foregoing which may subsist anywhere in the world, including the goodwill associated with the foregoing and all rights of action, powers and benefits in respect of these;

Initial Purchase Consideration means the sum of:

- (a) ***[the book value of the Assets; less***
- (b) ***the estimated amount of the Assumed Liabilities incurred or accrued, and quantifiable, as at Closing];***

IP Licences means the licenses pursuant to which the Council has the right to use the Licensed Intellectual Property;

Landonline Workspace means the electronic workspace facility approved by the Registrar-General of Land pursuant to the provisions of the Land Transfer (Computer Registers and Electronic Lodgement) Amendment Act 2002;

Leases means all leases pursuant to which the Council occupies a Leasehold Property;
[Drafting note: To be confirmed if any – none identified so far]

Leased Equipment means:

- (a) the plant, equipment, machinery, hardware, furniture, fixtures and fittings, spares, tools and vehicles used by the Council for Water Services on lease, hire purchase or conditional sale agreement, as at the date of this agreement, including those listed at [annexure 6](#); and

- (b) any such items acquired by the Council between the date of this agreement and Closing,

but excluding any such items which are no longer the subject of such arrangements between the date of this agreement and Closing;

Leasehold Properties means: *[Drafting note: To be confirmed if any – none identified so far]*

- (a) the premises leased by the Council, used by the Council for Water Services as at the date of this agreement, details of which are set out in Part B of [annexure 3](#); and
- (b) any other premises leased by the Council for Water Services between the date of this agreement and Closing;

Liability means any loss, liability, obligation, overhead, debt, cost, expense or damage (in each case whether known or unknown, actual, contingent or prospective) of any kind and however arising, including penalties, fines and interest, irrespective of when the acts, events or things which give rise to the liability occurred;

Licensed Intellectual Property means:

- (a) the Intellectual Property licenced to the Council from a third party for use in connection with the Water Services, including the Intellectual Property set out in Part C of [annexure 4](#); and
- (b) any Intellectual Property licenced to the Council from a third party for use in connection with the Water Services between the date of this agreement and Closing,

but excluding any such third party Intellectual Property for which the licences are terminated or expire between the date of this agreement and Closing;

LTP means the Council's long-term plan;

Materiality Threshold means, in respect of any contract, arrangement or understanding, an annual revenue or expense impact of \$[**amount**] or more during the 12 months prior to Closing; *[Note: TBC, this is used in the Transfer Principles and would apply to any newly identified contracts after Closing]*

Management Responsibilities means the responsibilities for the management of Water Services that are transferred to Selwyn Water as set out in Part A of [annexure 9](#), but excluding those management responsibilities set out in Part B of [annexure 9](#);

Operational Responsibilities means the responsibilities for the operation of the Water Services that are transferred by the Council to Selwyn Water as set out in Part A of [annexure 10](#), but excluding those operational responsibilities set out in Part B of [annexure 10](#);

Other Property Rights means property rights used by the Council in connection with the Water Services as at the date of this agreement (but excluding the Freehold

Properties, Leases and [**Easements**]), as set out in Part C of [annexure 3](#) or which are to be granted in connection with the Business, as set out in Part D of [annexure 3](#); ***[Drafting note: This will cover licences, rights to access etc and any new rights to be created. Will also need to ensure that any enduring property rights that might be granted (eg a licence or deed of easement over road) and pick up any new infrastructure in new areas of road as they are constructed].***

Permitted Encumbrance means any:

- (a) reservation of title by suppliers in the ordinary course of business (providing for payment within 90 days and not overdue);
- (b) lien arising by operation of law in the ordinary course of business and securing an amount that is not overdue; or
- (c) right of netting or set-off arising by operation of law in favour of a bank in the ordinary course of business for the purpose of netting debit and credit balances;

[Drafting note: To be confirmed if Permitted Encumbrances are allowed under the Water Services Act; will be relevant in respect of (eg) leased equipment as well as business as usual equipment/consumable supply arrangements]

Perpetual Provisions means the clauses that survive the termination of this agreement being:

- (a) clause [1](#) (definitions and interpretation);
- (b) clause [12](#) (confidentiality);
- (c) clause [13](#) (notices); and
- (d) clause [15](#) (general);

Plant and Equipment means:

- (a) the items of plant, equipment (including Computer Systems), machinery (including motor vehicles (if any)), tools, spares, maintenance materials, fixtures, furniture, and fittings owned by the Council and used in connection with the Water Services at the date of this agreement (including the items referred to in [annexure 5](#)); and
- (b) any such items acquired by the Council between the date of this agreement and Closing,

but excluding the Leased Equipment;

Post-Closing Financial Adjustment has the meaning given in clause [3.6](#);

Properties means, collectively, the Freehold Properties, the Leasehold Properties and any other land that lies under any Assets being transferred pursuant to this agreement as at the Closing Date, and **Property** means any one of the Properties; ***[Drafting note:***

To consider definition and Other Property Rights (as defined) which will also need to transfer or be granted.]

Prepayments means the right to receive consideration or other benefits in respect of prepaid charges, recoverable deposits, advances, expenses, sums and fees arising from payments made prior to Closing in the ordinary course of carrying on the Water Services where the consideration or other benefit has not been received as at the Closing Date;

Purchase Consideration has the meaning given in clause [3.1](#);

Records means all records of, and all information (in any format) necessary for the Water Services as at the Closing Date, including financial records, sales and marketing data, customer and supplier documentation and accounts, fixed assets registers, stock registers, system controls and procedures, and databases;

Registered Intellectual Property means the applications and registrations for Intellectual Property set out in Part A of [annexure 3](#), but excluding any such applications and registrations disposed of or permitted to lapse between the date of this agreement and Closing;

Responsibilities means the Management Responsibilities, Operational Responsibilities, Resource Consent Responsibilities and Statutory Responsibilities;

Resource Consents means the resource consents held by the Council and used in connection with the Water Services, as set out in [annexure 7](#); ***[Drafting note: We assume this will be a certain list at the date of the agreement.]***

Resource Consent Responsibilities means the responsibilities for complying with the Resource Consents, and for exercising the associated rights and functions, that are relevant to the Water Services, as set out in Part A of [annexure 7](#), but excluding those resource consent responsibilities set out in Part B of [annexure 7](#);

Shared Services Agreement means the ongoing agreement in relation to the shared services contemplated by schedule 2 of the Water Services Act, in the Agreed Form;

Statutory Responsibilities means the statutory responsibilities, functions, duties, and powers relating to the Water Services as set out in Part A of [annexure 8](#), but excluding those statutory responsibilities set out in Part B of [annexure 8](#);

Tax Act means the Income Tax Act 2007;

Transaction Documents means this agreement, the Transitional Services Agreement, and the Shared Services Agreement;

Transitional Period means the period from the Closing Date to 30 June 2026;

Transfer Principles means the transfer principles set out in clause [2.2](#);

Transitional Services Agreement means the transitional services agreement in relation to certain obligations contemplated by schedule 2 of the Water Services Act, in the Agreed Form;

Warranties means the warranties given by the Council under clause 9;

Water Organisation has the meaning given to that term in the Water Services Act;

Wastewater Services has the meaning given in the Water Services Act;

Water Services means the provision of Water Supply Services and Wastewater Services in the Selwyn district;

Water Services Act means the [*Water Services Act 2025*];

Water Services Intellectual Property means the Registered Intellectual Property and the IP Licenses;

Water Supply Services has the meaning given in the Water Services Act;

WSDP means the Council's water services delivery plan.

1.2 Interpretation: In this agreement, unless the context indicates otherwise:

- (a) **Defined Expressions:** expressions defined in the main body of this agreement or in any schedule or annexure have the defined meaning throughout this agreement and in any schedules and annexures;
- (b) **Headings:** clause and other headings are for ease of reference only and will not affect this agreement's interpretation;
- (c) **Parties:** references to any **party** include that party's executors, administrators, successors and permitted assigns;
- (d) **Persons:** references to a **person** include an individual, company, corporation, partnership, firm, joint venture, association, trust, unincorporated body of persons, governmental or other regulatory body, authority or entity, in each case whether or not having a separate legal identity;
- (e) **Plural and Singular:** references to the singular include the plural and vice versa;
- (f) **Clauses/Schedules/Annexures:** references to clauses, schedules, and annexures are to clauses and paragraphs in, and the schedules and annexures to, this agreement. Each such schedule and annexure forms part of this agreement;
- (g) **Statutory Provisions:** a reference to any enactment is a reference to that enactment as is in force in New Zealand and includes any enactment which amends, consolidates, supplements or replaces it, and includes a reference to any regulation, rule, ordinance or by-law made under that enactment. Any terms used in this agreement that refer or relate to an enactment have the same meaning as those terms have in that enactment;
- (h) **Negative Obligations:** any obligation not to do anything includes an obligation not to suffer, permit or cause that thing to be done;

- (i) **Inclusive Expressions:** the term **includes** or **including** (or any similar expression) is deemed to be followed by the words **without limitation**;
- (j) **Documents:** references to any document (however described) are references to that document as novated, supplemented, altered or replaced from time to time and in any form, whether on paper or in an electronic form; and
- (k) **Notices etc:** references to one party notifying another, or agreeing or objecting to any matter, means such party notifying, agreeing or objecting in writing.

2. PURPOSE AND TRANSFER

- 2.1 **Purpose of Agreement:** The parties acknowledge and agree that this agreement is being made pursuant to the Water Services Act and the intention is for the parties to give effect to the decisions made by Council in relation to the provision of Water Services in the Selwyn district.
- 2.2 **Transfer Principles:** Subject to clause [2.3](#), but in accordance with clause [2.1](#), the parties agree that the following transfer principles will be applied when determining which Assets and Liabilities will transfer under this agreement:
 - (a) **Assets:** The parties agree that the Council will sell and transfer to Selwyn Water, and Selwyn Water will purchase and take transfer of, any asset in accordance with the terms of this agreement, which the parties reasonably agree:
 - (i) has been directly and primarily used by the Council in relation to the delivery or provision of Water Services during the 12 months prior to Closing, and which is still owned or used by Council at Closing;
 - (ii) is required for the operation, maintenance or delivery of the Water Services;
 - (iii) has been integrated into the water and/or wastewater network in the Selwyn region and has been used by the Council for the delivery or provision of Water Services during the 12 months prior to Closing; or
 - (iv) will be reasonably required to ensure the continuity of Water Services post-Closing in the same manner as Water Services are being provided immediately prior to Closing.
 - (b) **Excluded Assets:** To the extent that an asset is an Excluded Asset or will be primarily utilised as a part of the Transitional Services Agreement or Shared Services Agreement, that asset will be excluded from the Transfer Principles and will be dealt with separately to this agreement.
 - (c) **Liabilities:** The parties agree that Selwyn Water will take responsibility for all liabilities which the parties reasonably agree:

- (i) have arisen directly from the Council's operation, maintenance or delivery of Water Services in the period prior to Closing;
- (ii) relates to or arises from any of the Assets;
- (iii) relates to any Council Water Debt as at the Closing Date; or
- (iv) relates to or arises from any ongoing compliance with any relevant Consents that have been transferred in accordance with this agreement.

2.3 Exceptions Transfer Principles: The parties agree that the Transfer Principles will not apply to the allocation and transfer of the Statutory Responsibilities or the Resource Consent Responsibilities.

2.4 Transfer and Assumption: The parties agree that:

- (a) **Business and Assets:** the Council will sell and transfer to Selwyn Water, and Selwyn Water will purchase and take a transfer of, the Business and Assets, free from all Encumbrances [*(other than Permitted Encumbrances)*];
- (b) **Assumed Liabilities:** Selwyn Water will assume liability for the Assumed Liabilities;
- (c) **Statutory Responsibilities:** the Council will transfer the Statutory Responsibilities to Selwyn Water and Selwyn Water will assume the Statutory Responsibilities;
- (d) **Operational Responsibilities and Management Responsibilities:** the Council will transfer the Operational Responsibilities and Management Responsibilities to Selwyn Water, and Selwyn Water will assume the Operational Responsibilities and Management Responsibilities;
- (e) **Resource Consent Responsibilities:** the Council will transfer the Resource Consents Responsibilities to Selwyn Water, and Selwyn Water will assume the Resource Consents Responsibilities; and
- (f) **Rights and Claims:** the Council will transfer to Selwyn Water, and Selwyn Water will assume:
 - (i) all rights that the Council has in relation to any claims that Council may have against a third party; and
 - (ii) all claims made against the Council by any third party,
 relating to the Assets or Responsibilities,

in each case, with effect from Closing and on the terms set out in this agreement.

2.5 Excluded Assets and Liabilities: The Council does not transfer any of the Excluded Assets or Excluded Liabilities under this agreement and Selwyn Water does not assume any of the Excluded Assets or Excluded Liabilities.

2.6 Title, Property and Risk: Subject to Closing occurring, title to, possession of, property in and the benefit and risk of, the Assets:

- (a) **Until Closing:** until Closing, remains solely with the Council; and
- (b) **From Closing:** passes to Selwyn Water on and from Closing.

3. PURCHASE CONSIDERATION

3.1 Purchase Consideration: The Purchase Consideration is the amount to be paid or otherwise satisfied by Selwyn Water for taking the transfer of the Assets and the assumption of the Assumed Liabilities, being Initial Purchase Consideration, subject to the Adjustment for Accruals and Prepayments and any Post-Closing Financial Adjustment.

3.2 Satisfaction of Purchase Consideration: The Initial Purchase Consideration will be satisfied on Closing by Selwyn Water:

- (a) entering into a [*vendor loan agreement*] relating to the Council Water Debts, in the Agreed Form; and [*Drafting note: We understand all water-related debt is funded by LGFA loans*]
- (b) issuing to the Council [*number*] fully paid ordinary shares.

3.3 Apportionment:

- (a) The Council must give Selwyn Water not later than 31 January 2026 a written statement (**Apportionment Statement**) setting out:
 - (i) the aggregate of all amounts payable to the Council pursuant to any of the Contractual Arrangements or in relation to the Assets, which are yet to be received by the Council at the Closing Date in relation to the period up to and including the Closing Date (**Outstanding Revenue**);
 - (ii) the aggregate of all amounts received by the Council pursuant to any of the Contractual Arrangements or in relation to the Assets, which have been received by the Council at the Closing Date in relation to the period after the Closing Date (**Advanced Revenue**); and
 - (iii) the amount of all Apportionable Outgoings:
 - (A) unpaid by the Council at the Closing Date that relate to the period up to and including the Closing Date (**Accruals**); and
 - (B) paid by the Council at the Closing Date that relate to the period after the Closing Date (**Prepayments**).

(b) Subject to the parties agreeing the actual amount of Accruals and Prepayments (with any dispute being resolved in accordance with clause [3.4](#)):

- (i) if the Outstanding Revenue plus Prepayments exceed the aggregate of the Accruals, Advanced Revenue and Accrued Employee Benefits Amount, Selwyn Water must pay an amount of cash equal to the difference to the Council; or
- (ii) if the aggregate of the Accruals, Advanced Revenue and the Accrued Employee Benefits Amount exceed the Outstanding Revenue plus Prepayments, the Council must pay an amount of cash equal to the difference to Selwyn Water,

and any payments to be made under this clause must be made within 5 Business Days following:

- (i) the date on which Selwyn Water receives the Apportionment Statement from the Council in accordance with clause [3.4\(a\)](#); or
- (ii) receipt by the party required to make payment under clause [3.3\(b\)](#) of the adjusted Apportionment Statement from the Expert pursuant to clause [3.4\(b\)](#).

3.4 Dispute Resolution Regarding Apportionment Statement: The Council will, within 5 Business Days after receipt of the Apportionment Statement from Selwyn Water, give notice to Selwyn Water that the Council either:

- (a) approves the Apportionment Statement; or
- (b) does not approve the Apportionment Statement, such notice (**Dispute Notice**) to specify the matters that the Council disputes or disagrees with (**Matters in Dispute**), in which case Selwyn Water and the Council must meet within 5 Business Days of the date of the Dispute Note and attempt to resolve the Matters in Dispute. If the Matters in Dispute are not resolved by Selwyn Water and the Council within 5 Business Days of such meeting then either Selwyn Water or the Council may give notice (**Referral Notice**) to the other referring the Matters in Dispute to a single expert (**Expert**) for determination in accordance with the following:
 - (i) the Expert will be an accountant with relevant experience appointed by the Council and Selwyn Water by mutual agreement, provided that if agreement as to the Expert is not reached within 5 Business Days after the date of giving the Referral Notice, the Expert will be appointed at the request of a party by the New Zealand Dispute Resolution Centre;
 - (ii) the Council and Selwyn Water will together provide to the Expert copies of this agreement, the Dispute Notice and a copy of the Apportionment Statement; and

- (iii) the Expert will be instructed to:
 - (A) resolve the Matters in Dispute, in accordance with the accounting treatment used by the Council in their most recent financial statements (**Accounting Treatment**), and then, only to the extent necessary, in accordance with NZ GAAP (to the extent not inconsistent with the Accounting Treatment) as at the date of this agreement;
 - (B) resolve the Matters in Dispute within 20 Business Days of the date of the Referral Notice and issue a decision to each of the Council and Selwyn Water; and
 - (C) if required, adjust the Apportionment Statement and provide a copy to each of the Council and Selwyn Water;
- (iv) the decision will be final and binding on the parties;
- (v) referral of the Matter to the Expert will not be an arbitration agreement for the purposes of the Arbitration Act 1996 and the provisions of that Act will not apply to or govern that referral; and
- (vi) the parties will bear their own costs (including legal costs) and an equal share of the costs and expenses of the Expert.

3.5 Financial Principles: For the purposes of clause 3.6, the parties agree that the following financial principles will be applied when determining the consideration of any Assets and Assumed Liabilities transferring under this agreement (including any Further Items):

- (a) Assets will be transferred at book value based on the Council's most recent valuation (provided that if the Asset is not recorded as an asset in the Council's records, then it will be deemed to have a book value of \$0); and
- (b) Assumed Liabilities will be transferred on a dollar for dollar basis.

3.6 Post-Closing Financial Adjustments: If the parties agree that an adjustment should be made to the Purchase Consideration after the Closing Date (**Post-Closing Financial Adjustment**) such adjustment will be dealt with in the following manner in accordance with the Financial Principles:

- (a) if the Post-Closing Financial Adjustment results in an increase in the Purchase Consideration relating to the Assets, Selwyn Water will issue additional shares to the Council with a value equal to the adjustment;
- (b) if the Post-Closing Financial Adjustment results in a decrease in the Purchase Consideration relating to the Assets, Selwyn Water will cancel a number of shares issued to the Council with a value equal to the adjustment;
- (c) if the Post-Closing Financial Adjustment results in an adjustment in the Purchase Consideration relating to the Assumed Liabilities, the amount of Assumed Liabilities being taken over by Selwyn Water will be either increased or decreased by an amount equal to the adjustment.

[Drafting note: Nominal value of shares in Selwyn Water TBC (eg this could be set at \$1.00 per share).]

3.7 Dispute Resolution regarding Post-Closing Financial Adjustment: If the parties are unable to agree on a Post-Closing Financial Adjustment, the expert determination process in clause 3.4 will apply, with appropriate changes to reflect the determination required by this clause (including an obligation on the relevant expert to take into account the Financial Principles in making the determination).

3.8 Payments: All payments made under this agreement will be: **[Drafting note: To confirm if any cash payments will be required to be made at Closing.]**

- (a) **No Set-off:** made free of set off, withholding or deduction except as required by law;
- (b) **Cleared Funds:** made in cleared funds immediately available for disbursement by 3.00 pm on the due date for payment;
- (c) **Nominated Bank Account:** made to the New Zealand dollar bank account specified by the payee not less than three Business Days prior to the due date for payment (unless this agreement provides otherwise); and
- (d) **Payment Made:** deemed to have been made, when the recipient has received confirmation of the relevant payment to its nominated bank account.

3.9 Tax: The Parties agree and acknowledge that, pursuant to section [214] of the Water Services Act, they are treated as the same person for the purposes of the Inland Revenue Acts (as defined in section 3(1) of the Tax Administration Act 1994) and therefore no tax consequences arise in respect of the transaction contemplated by this agreement.

4. CLOSING

4.1 Time and Place: Closing will take place on the Closing Date by 3.00 pm at the offices of the Council's Solicitors or at another place and time agreed by the Council and Selwyn Water.

4.2 Council's Obligations: On Closing, the Council will:

- (a) **Physical Possession:** deliver to Selwyn Water physical possession and control of the Business and the Assets at the Properties (or at such other place as any of the Assets may be located);
- (b) **Documents:** deliver to Selwyn Water the following documents, in each case in writing and in a form satisfactory to Selwyn Water, acting reasonably:
 - (i) **Leasehold Properties:**
 - (A) executed copies of the Leases (and any documents renewing or varying such leases); and

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- (B) executed assignments of each of the Leases in a form approved in writing by Selwyn Water;
 - (ii) **Business Agreements and Contractual Arrangements:**
 - (A) executed copies of all the Business Agreements to the extent held by the Council; and
 - (B) any consents of the relevant counterparties to the assignment or novation of the Contractual Arrangements to Selwyn Water that have been obtained prior to Closing in accordance with clause [8.1\(a\)](#); [**Drafting note: Will need to identify what agreements require assignment / novation**]
 - (iii) **Registered Intellectual Property:** executed assignments or transfers to Selwyn Water, and certificates of registration, of the Registered Intellectual Property in a form approved in writing by Selwyn Water (which will act reasonably); [**Drafting note: To be confirmed if all Registered IP will transfer or if some will be licensed to Selwyn Water**]
 - (iv) **Encumbrances:** releases and discharges (duly executed) of any Encumbrances over the Assets [(**other than Permitted Encumbrances**)], together with the secured party's undertaking to Selwyn Water to register financing change statement on the Personal Property Securities Register discharging the Assets from its security interest within three Business Days after Closing, each in a form approved in writing by Selwyn Water (acting reasonably);
 - (v) **Further Agreements:** copies of the Transitional Services Agreement and Shared Services Agreement signed by the Council;
 - (vi) **Records:** copies of the Records;
 - (vii) **Other Documents of Title:** all documents of title to the Assets, together with all executed transfers and assignments reasonably necessary to vest legal title to the Assets in Selwyn Water; and
 - (c) **Freehold Properties:** perform its obligations under [schedule 2](#) to the extent that they are required to be performed on the Closing Date (or were required to be performed prior to the Closing Date but have not been performed).
- 4.3 Selwyn Water's Obligations:** On Closing, Selwyn Water will:
- (a) **Purchase Consideration:** satisfy the Initial Purchase Consideration in accordance with clause [3.1](#);

- (b) **Documents:** deliver to the Council:
 - (i) **Counterparts:** duly executed counterparts of any document to be delivered by the Council under clause [4.2](#) to which Selwyn Water is party;
 - (ii) **Shareholder's Resolution:** a copy of a special resolution of Selwyn Water's shareholder approving the acquisition of the Assets and assumption of the Assumed Liabilities in accordance with section 129 of the Companies Act; and
- (c) **Freehold Properties:** perform its obligations under [schedule 2](#) to the extent that they are required to be performed on the Closing Date (or were required to be performed prior to the Closing Date but have not already been performed).

4.4 Interdependence: The requirements of clauses [4.2](#) and [4.3](#) are interdependent and must be carried out contemporaneously. No delivery or payment will be deemed to have been made until all deliveries and payments have been made or waived. *[Drafting note: We have deliberately not provided for default at Closing and associated enforcement or termination rights]*

5. POST CLOSING

5.1 Transitional Period: The parties acknowledge that, following Closing and during the Transitional Period, the parties agree (without limiting any provision of this agreement or of the Transitional Services Agreement):

- (a) that the Council will do all reasonable things to support Selwyn Water and the provision of Water Services during the Transitional Period, provided that this obligation will not require the Council to obtain or apply any additional resources to those resources it used to provide Water Services in the 12 months prior to the Closing Date;
- (b) to conduct monthly meetings to review any matters in relation to this agreement and to resolve any issues which arise during the Transitional Period; and
- (c) that the overriding intention of the parties is to ensure that there is no interruption to the provision of Water Services being provided to consumers as a result of this agreement, and that such provision of Water Services should be materially on the same basis as has occurred in the 12 months prior to the Closing Date.

5.2 Trust Arrangements: Except for any Contractual Arrangements which are covered by clause [8](#), if any of the Assets are not able to be transferred to Selwyn Water at Closing, the Council will as from Closing and until such time as those Assets are transferred to Selwyn Water (which must occur within 5 Business Days of those Assets being able to be transferred to Selwyn Water), hold such Assets on trust for Selwyn Water and Selwyn Water is entitled to enforce its rights in respect of such Assets in the name of the Council.

5.3 Incorrect Receipt by the Council: To the extent that any payment is received by the Council after Closing in respect of:

- (a) **Provided by Selwyn Water:** goods or services provided by Selwyn Water after the Closing Date; or
- (b) **Provided by Council:** goods or services provided by the Council where the payment was included as an Asset,

the Council must remit those funds (with identifying details) to an account nominated by Selwyn Water within 5 Business Days of receipt by the Council and the Council acknowledges and agrees that it has no claim to those funds.

5.4 Incorrect Receipt by Selwyn Water: To the extent that any payment is received by Selwyn Water in respect of goods or services provided by the Council and the payment was not included as an Asset, Selwyn Water must remit those funds (with identifying details) to an account nominated by the Council within 5 Business Days of receipt by Selwyn Water and Selwyn Water acknowledges it has no claim to those funds.

5.5 Property Licence: *[Note: This licence will detail the sites where the notice requirements are waived (or operate as a standing consent until further notice) which may be the case where other users or health and safety requirements do not need to be specifically considered, and address payment of rates and outgoings to the extent required]*

5.6 New Infrastructure on Crown Land or Department of Conservation Managed Reserves: The parties acknowledge and agree that, to the extent that Selwyn Water plans to construct any new water infrastructure related to the provision of Water Services on Crown land or on Department of Conservation managed reserves, Selwyn Water will deal with this separately to this agreement and directly with the Crown and the Department of Conservation.

5.7 Additional assets and liabilities: Subject to clause [5.8](#), if, after Closing, the Council or Selwyn Water identifies any asset, contract or liability held by the Council that was not previously included in the Assets or Assumed Liabilities (**Further Item**), the parties will consider whether the Further Item fits within the Transfer Principles and if so, other than an Excluded Asset, the parties may agree to transfer the Further Item to Selwyn Water (subject to obtaining any applicable counterparty consent on terms satisfactory to both the Council and Selwyn Water) and amend the relevant annexure to this agreement, for consideration determined by the parties consistent with how the consideration was determined for the Assets and Assumed Liabilities. If, within 20 Business Days of identifying the Further Item, the parties cannot agree on:

- (a) whether the Further Item fits within the Transfer Principles; or
- (b) the value to attribute to the Further Item,

the expert determination process in clause [3.4](#) will apply, with appropriate changes to reflect the determination required by this clause (including an obligation on the relevant expert to take into account the Transfer Principles in making the determination).

5.8 Restricted additional assets and liabilities: For the purposes of clause 5.7, the parties agree that asset, contract or liability will constitute a Further Item only if it is not an Excluded Asset and is:

- (a) a contractual arrangement, agreement, understanding equivalent to the Contractual Arrangements [*that meets the Materiality Threshold*];
- (b) a consent equivalent to the Consents;
- (c) land or properties equivalent to the Properties;
- (d) [*capital projects TBC*];
- (e) an item of plant or equipment equivalent to the Plant and Equipment; or
- (f) a liability equivalent to the Assumed Liabilities,

(together, the **Additional Items**) or is a Liability relating to those Additional Items.

5.9 Joint Post-Closing Review: Not less than 20 Business Days prior to the end of the Transitional Period, the parties will conduct a joint review of this agreement and the transfer of the Assets and Assumed Liabilities to confirm that:

- (a) all assets and liabilities held by the Council prior to the Closing Date; or
- (b) any Further Item identified in accordance with clauses 5.7 and 5.8,

which, in accordance with the Transfer Principles, the parties agree relates to the delivery of Water Services, has been transferred to Selwyn Water (**Joint Post-Closing Review**). If the parties are unable to agree on whether an asset or liability relates to the delivery of Water Services, the expert determination process in clause 3.4 will apply, with appropriate changes to reflect the determination required by this clause (including an obligation on the relevant expert to take into account the Transfer Principles in making the determination).

5.10 Exclusion of Transitional Services and Shared Services: The parties agree that the provisions of this clause 5 will not apply to any services which are expressly dealt with under the Transitional Services Agreement or the Shared Services Agreement.

5.11 Post-Closing Claims: If, after Closing, a third party makes a claim against the Council or Selwyn Water and that claim relates to both the Council and Selwyn Water (**Post-Closing Claim**), the parties will discuss in good faith regarding possible steps for responding to the Post-Closing Claim. Neither party will make any admission, or enter into any settlement agreement, in relation to a Post-Closing Claim without the prior written approval of the other party, such consent not to be unreasonably withheld. [*Drafting note: Process for dealing with such third party claims to be confirmed.*]

6. ASSUMED LIABILITIES

6.1 Assumed Liabilities: On and from Closing Selwyn Water will:

- (a) **Pay or Perform:** assume responsibility for, pay all amounts payable in respect of, and perform any obligations in relation to, the Assumed Liabilities; and
- (b) **Indemnify:** indemnify the Council from and against all Losses associated with the Assumed Liabilities.

6.2 No Liability: For the avoidance of doubt, except as expressly provided under clause [6.1](#), Selwyn Water will not, by entering into this agreement, assume or take a transfer or assignment of any of the liabilities of the Council relating to (or any other liabilities associated with) the Water Services or any of the Assets which are attributable to the period before Closing. The Council will indemnify Selwyn Water from and against all Losses incurred or suffered by Selwyn Water relating to the Water Services and the Assets which are not Assumed Liabilities but which are attributable to the period up to and including Closing.

7. WORK IN PROGRESS

[Drafting note: Scope and approach TBC – relates to capital works on Council's drinking water and wastewater networks]

8. CONTRACTUAL ARRANGEMENTS

8.1 Assignment: Subject to clause [8.2](#), the Council will:

- (a) **Procure Consent:** to the extent to which a Contractual Arrangement cannot be assigned without the consent of the counterparty, use reasonable endeavours to procure that consent is obtained prior to Closing (and Selwyn Water will provide the Council with such reasonable assistance as the Council may request for this purpose); and
- (b) **Assign:** with effect from Closing, assign to Selwyn Water of all the Contractual Arrangements which are capable of assignment without the consent of the counterparty or in respect of which such consent has been received on or prior to Closing.

8.2 Extent of Assignment: Selwyn Water will accept an assignment of, and will observe and perform or procure to be observed and performed with effect from Closing all the obligations of the Council under, those Contractual Arrangements assigned to it under clause [8.1](#).

8.3 Indemnity by Council: The Council will indemnify Selwyn Water from and against all Losses suffered or incurred by Selwyn Water in respect of the non-performance or defective or negligent performance by the Council of obligations under the Contractual Arrangements which are attributable to periods prior to Closing and which are not Assumed Liabilities.

8.4 Indemnity by Selwyn Water: Selwyn Water will indemnify the Council from and against all Losses suffered or incurred by the Council in respect of the non-performance or defective or negligent performance by Selwyn Water of the Contractual Arrangements in respect of any obligation attributable to periods after Closing.

8.5 Hold on Trust: If and to the extent that any of the Contractual Arrangements cannot effectively be assigned to Selwyn Water without the consent or agreement of a third party and such consent or agreement has not been obtained at or prior to Closing:

(a) **Endeavours:** the Council will use all reasonable endeavours to obtain such consent or agreement as soon as practicable;

(b) **Trust:** unless and until any such Contractual Arrangement is assigned Selwyn Water must (to the extent permitted under, and without constituting a breach of, such Contractual Arrangement) perform all the obligations of the Council under such Contractual Arrangement as the Council's sub-contractor and, where sub-contracting is not permitted, Selwyn Water must perform such obligations as the Council's agent; and

(c) **Enforce:** unless and until any such Contractual Arrangement is assigned the Council must do all such acts and things as Selwyn Water may reasonably require to provide Selwyn Water with the benefits of such Contractual Arrangement,

provided that nothing in this agreement will constitute an assignment or attempted assignment if such assignment or attempted assignment would constitute a breach of such Contractual Arrangement.

8.6 Transfer of Contractual Arrangements Unavailable: If, despite their reasonable endeavours, the Council and Selwyn Water are unable to (including because any third party consent required cannot be obtained) transfer a Contractual Arrangement under clause [8.5](#) within 12 months from Closing, the Council must, if requested in writing by Selwyn Water, procure that the Contractual Arrangement is terminated with no additional liability or cost to Selwyn Water. To avoid doubt, there will be no adjustment to the Purchase Consideration, and the Council will have no liability to Selwyn Water, as a result of any such termination.

9. LIABILITY

9.1 Consequential loss: Neither party will be liable to the other party for any loss of profits, loss of saving, loss of goodwill or any consequential, indirect or special loss or damages arising directly or indirectly from any breach of this agreement or from any negligence or other act or omission.

9.2 Maximum aggregate liability for Claims: In no event will a party's aggregate total liability for any Claims exceed \$[insert].

9.3 Other limits: The liability of a party in respect of any Claim is reduced or extinguished (as the case may be) to the extent that:

- (a) the breach giving rise to the Claim is capable of remedy and, within 20 Business Days after receiving notice of the Claim, that party remedies the breach to the reasonable satisfaction of the other party; or
- (b) the Claim is a contingent liability unless and until it becomes an actual liability.

10. WARRANTIES

10.1 Council Warranties: The Council warrants to Selwyn Water, as at Closing, that:

- (a) the Assets:
 - (i) are the absolute property of, and under the control of, the Council; and
 - (ii) are not subject to any Encumbrance [*other than Permitted Encumbrances*];
- (b) the Contractual Arrangements are valid, binding and enforceable in accordance with their terms, and the Council is not, nor will at Closing be, in breach, in any material respect, of any such contracts; and
- (c) the Council is not in breach, in any material respect, of any of the Consents, Statutory Responsibilities or Resource Consent Responsibilities.

10.2 Qualifications: The Warranties are given subject to:

- (a) any exception or qualification fairly disclosed in the Disclosure Letter; and
- (b) any matter or thing done or omitted to be done in accordance with any provision of this agreement or at the request, or with the prior approval, of Selwyn Water.

10.3 Selwyn Water Acknowledgements: Selwyn Water acknowledges and agrees that:

- (a) the Assets are sold on a strictly "as is where is" basis; and
- (b) the Council has not made any statement, representation or warranty (express or implied) as to, and Selwyn Water has no claim against the Council in respect of, the fitness, quality, condition or state of repair of any of the Assets.

11. DATA AND PRIVACY

11.1 Privacy Act: The parties agree to comply with all relevant Laws, including the Privacy Act 2020 (**Privacy Act**), in respect of all Customer Data received by it or in its possession.

11.2 Use of Data: Selwyn Water may only use the Customer Data for the purpose of complying with its obligations under this agreement and for the Water Services.

11.3 Restrictions: Selwyn Water:

- (a) must not transfer, store or make available, or permit the transfer, storage or making available of any Customer Data, outside New Zealand, without the prior written consent of the Council;
- (b) must securely return or destroy the Customer Data once it is no longer required for the purposes which it was held or by Law. Where the Customer Data is to be destroyed, it must be destroyed by Selwyn Water in a manner that ensures it can no longer be recovered or reconstructed;
- (a) must comply with all applicable Laws in relation to its use, storage, processing or transmittal of the Customer Data, including the Privacy Act; and
- (b) must not disclose, make available, transfer, sub-license or sell the Customer Data, or any copy, extract or modified form of the Customer Data, to any third party except to the extent this agreement expressly provides for.

11.4 Customer Consent: The Council will be responsible for obtaining any required consent or authorisation from the persons to whom the Customer Data relates to the sharing of their Customer Data with Selwyn Water in relation to the provision by Selwyn Water of the Water Services.

12. CONFIDENTIALITY AND INFORMATION

12.1 Confidentiality: Subject to the remainder of this clause [12](#):

(a) **Until Closing:** until Closing, each party will; and

(b) **After Closing:** after Closing the Council will,

maintain as confidential and will not, at any time, directly or indirectly, disclose or permit to be disclosed to any person, use for itself, or use to the detriment of the other party any Confidential Information except:

(c) **Law:** as required by law;

(d) **Public Knowledge:** as is already or becomes public knowledge, otherwise than as a result of a breach, by the party disclosing or using that Confidential Information, of any provision of this agreement;

(e) **Authorised:** as authorised in writing by the other party;

(f) **Required:** to the extent reasonably required to obtain the benefits of and fulfil the obligations under by this agreement. Without limiting the effect of this clause, a party may disclose Confidential Information only to those of its officers, employees or professional advisers, as is reasonably required for the implementation of this agreement (and provided that the disclosing party ensures that such information is not further disclosed); or

12.2 Selwyn Water Exceptions: Nothing in this agreement limits the ability of Selwyn Water, after Closing, to disclose and use Confidential Information except to the extent that such information relates to:

- (a) **Agreement:** the terms of this agreement, including the Purchase Consideration; or
- (b) **Council:** the Council,

where the terms of clause [12.1](#) will continue to apply.

12.3 Required Disclosures: The parties acknowledge that the use or disclosure of information relating to the other party may be required by law (including under the Official Information Act 1982 and the Local Government Official Information and Meetings Act 1987), Ministers or through parliamentary convention so that a party may be obliged to disclose Confidential Information or other information of the other party.

12.4 Announcements: Unless required by law, neither party will make any announcements or disclosures as to the subject matter of this agreement (**Announcing Party**), except in a form and manner, and at a time, previously approved in writing by the other party (such approval not to be unreasonably or arbitrarily withheld). The Announcing Party will notify the other party of any material issues prior to the other party approving the form of the announcement in accordance with this clause [12.4](#).

12.5 Records: Each party must keep and maintain full records and documentation in relation to this agreement in accordance with the Public Records Act 2005, the Local Government Official Information and Meetings Act 1987, the Local Government Act 2002, and any applicable standards or policies.

13. DISPUTES

13.1 Disputes: The parties' representatives (as notified by each party in writing to the other party for the purposes of this clause) will, in the first instance, meet and discuss any dispute between the parties arising out of this agreement.

13.2 Senior Management: If the discussions referred to in clause [13.1](#) fail to resolve the relevant dispute within 10 Business Days, either party may (by written notice to the other party) require that the respective CEOs of each party meet at least once (and within 10 Business Days of the date of the notice) to discuss and resolve the dispute.

13.3 Mediation: If the discussions referred to in clause [13.2](#) fail to resolve the relevant dispute within 20 Business Days of the date of the notice given under that clause, either party may (by written notice to the other party) require that the dispute be submitted for mediation by a single mediator nominated by the President for the time being of the New Zealand Law Society. In the event of any submission to mediation:

- (a) **Expert:** the mediator will not be acting as an expert or as an arbitrator;
- (b) **Procedure:** the mediator will determine the procedure and timetable for the mediation; and

(c) **Costs:** the parties will share equally the cost of the mediation.

13.4 Legal Proceedings: No party may issue any legal proceedings (other than for urgent interlocutory relief) relating to any dispute, unless that party has first taken all reasonable steps to comply with clauses [13.1](#), [13.2](#) and [13.3](#).

13.5 Independent Expert: this clause [13](#) will not apply to any dispute which this agreement expressly provides is to be referred to an independent expert for determination.

14. NOTICES

14.1 Method of Delivery: Any notice required under this agreement must be in writing and signed by a duly authorised representative of the party giving that notice and will be deemed validly given only if:

(a) **Hand:** delivered by hand to the intended recipient's physical address as set out in [schedule 1](#); or

(b) **Email:** sent by email to the intended recipient's email address as set out in [schedule 1](#).

Any party may update its notice details set out in [schedule 1](#) by notice to the other parties given in accordance with this clause [13](#).

14.2 Delivery: A written notice given in accordance with clause [14.1](#) is deemed to be received:

(a) **Hand:** if delivered by hand, on delivery; or

(b) **Email:** if delivered by email, (on the date and time at which it enters the addressee's information system, 24 hours after the email was sent (provided that the sender's information system has not generated a record that the email has not been delivered)).

14.3 Time of Delivery: Any notice transmitted by email or delivered after 5.00 pm on a Business Day, or at any time on a non-Business Day, will be deemed received at 9.00 am on the following Business Day (being, in each case, the time of day at the intended place of receipt of that notice).

15. GENERAL

15.1 Costs: Unless otherwise stated in this agreement, each party will bear its own costs and expenses in connection with the negotiation, preparation and implementation of this agreement.

15.2 Partial Invalidity: If any provision of this agreement is or becomes invalid or unenforceable, that provision will be deemed modified to the minimum extent necessary to render that provision valid and enforceable or, if the parties cannot agree (acting reasonably) to such modification, will be deleted from this agreement. The invalidity or unenforceability of that provision will not affect the other provisions of this agreement, all of which will remain in full force and effect to the extent permitted

by law, subject to any modifications made necessary by the deletion of the invalid or unenforceable provision.

- 15.3 Non-Merger:** The warranties, undertakings, obligations and indemnities given under this agreement will not merge or be treated as discharged on Closing but will remain enforceable to the fullest extent, despite any rule of law to the contrary.
- 15.4 Remedies:** The rights, powers and remedies provided in this agreement are cumulative and are in addition to any right, powers or remedies provided by law.
- 15.5 Entire Agreement:** The Transaction Documents record the entire understanding and agreement of the parties relating to the matters dealt with in this agreement. The Transaction Documents supersede all previous understandings or agreements (whether written, oral or both) relating to such matters.
- 15.6 Further Assurances:** Each party will, at its own expense, do all things and execute all documents reasonably required to give effect to the provisions and intent of this agreement whether before or after Closing.
- 15.7 Waiver:** Any waiver by a party of any of its rights or remedies under this agreement will be effective only if it is recorded in writing and signed by that party. If the waiver relates to a breach of any provision of this agreement, this will not (unless stated otherwise) operate as a waiver of any other breach of that provision. A single or partial exercise of a right or remedy under this agreement does not prevent another or further exercise of that or another right or remedy. No waiver of any breach, or failure to enforce any provision, of this agreement at any time by a party will in any way affect, limit or waive that party's right to subsequently require strict compliance with this agreement.
- 15.8 Counterparts:** This agreement may be signed in counterparts. All executed counterparts will together constitute one document.
- 15.9 Electronic Signatures:** Each party consents to the use of, and will accept, an electronic signature of a signatory to this agreement applied on behalf of a party through DocuSign, or a substantially similar electronic signature technology, as if that electronic signature were an original signature
- 15.10 Copies:** Any copy of this agreement that is received via email in PDF or other document reproduction format (including any copy of any document evidencing a party's signature to this agreement) may be relied on by any party as though it were an original copy of this agreement. This agreement may be entered into on the basis of an exchange of PDF or other document reproduction format.
- 15.11 Amendment:** Except as provided for expressly in clause [14.1](#) no amendment to this agreement will be effective unless it is in writing and signed by each party.
- 15.12 Assignment:** This agreement binds, and takes effect for the benefit of, the parties and their respective successors and permitted assigns. No party may assign its interest in this agreement.
- 15.13 Governing Law and Jurisdiction:** This agreement is governed by the laws of New Zealand. The parties submit to the exclusive jurisdiction of the New Zealand courts in respect of all matters relating to this agreement.

SIGNATURES

SIGNED by **SELWYN DISTRICT COUNCIL**:

Signature of authorised signatory

Name of authorised signatory

SIGNED on behalf of **SELWYN WATER
LIMITED** by:

Signature of director/authorised signatory

Name of director/authorised signatory

SCHEDULE 1

**NOTICES
(Clause [13](#))**

<i>Selwyn District Council</i>	
Contact:	Tim Mason
Address:	2 Norman Kirk Drive, Rolleston 7614, New Zealand
Email Address:	Tim.Mason@selwyn.govt.nz
With a copy to:	[]

<i>Selwyn Water</i>	
Contact:	Alex Cabrera
Address:	2 Norman Kirk Drive, Rolleston 7614, New Zealand
Email Address:	Alex.Cabrera@selwyn.govt.nz
With a copy to:	[]

SCHEDULE 2

TRANSFER OF FREEHOLD PROPERTIES

[(Clause [4.2\(c\)](#))]

[Note: To be confirmed whether there will be transmissions of land in the name of predecessor councils in advance of transfer or address the change of ownership at time of transfer by using an extended recital.]

1. DEFINITIONS

1.1 In this schedule, unless the context indicates otherwise:

LINZ means Land Information New Zealand;

PLS Guidelines means the most recent edition, as at the date of this agreement, of the Property Transactions and E-Dealing Practice Guidelines prepared by the Property Law Section of the New Zealand Law Society;

Property Outgoings means rates, fire service levies, parking space levies, land tax and other charges (including without limitation, charges for water consumption and garbage and waste removal) imposed by a Government agency on the Councils, together with any interest, fines and penalties in connection with those amounts; and

Selwyn Water's Solicitor means *[insert]*.

2. PRE-CLOSING OBLIGATIONS

2.1 Selwyn Water's Obligations: Selwyn Water will procure that, a reasonable time prior to the Closing Date, Selwyn Water's Solicitors will:

- (a) prepare a notice of sale for the Freehold Properties in accordance with the Local Government (Rating) Act 2002 and send the notice of sale to the Council's Solicitor by email, post or by way of electronic platform;
- (b) create an electronic landonline workspace for the transaction and notify the Council's Solicitors of the dealing number allocated by LINZ (**Landonline Workspace**);
- (c) prepare in the Landonline Workspace the transfer instruments for the Freehold Properties (**Transfer**);
- (d) lodge in the Landonline Workspace the tax information contained in Selwyn Water's tax statement;
- (e) certify and sign the Transfer; and
- (f) provide the Council's Solicitors with Selwyn Water's GST number.

Agreement for Sale and Purchase of Assets – Schedule 2: Transfer of Freehold Properties

2.2 Council's Obligations: The Councils will procure that, a reasonable time prior to the Closing Date, the Council's Solicitors will do the following:

- (a) prepare in the Landonline Workspace all other electronic instruments required to confer unencumbered title in the Freehold Properties on Selwyn Water;
- (b) lodge in the Landonline Workspace the tax information contained in the Council's tax statement;
- (c) certify, sign and, where possible, pre-validate the Transfer and the other instruments in the Landonline Workspace; and
- (d) provide Selwyn Water's Solicitors with undertakings confirming the above in accordance with the PLS Guidelines.

3. CLOSING OBLIGATIONS

3.1 Selwyn Water's Obligations: On the Closing Date, Selwyn Water will procure that Selwyn Water's Solicitors provide the Council's Solicitors with undertakings in respect of the payments referred to in clause [3.2](#) of this agreement in accordance with the PLS Guidelines.

3.2 Council's Obligations: The Council will procure that, as soon as possible following receipt of the undertaking referred to in paragraph [3.1](#) of this schedule and receipt by the respective recipients of the payments referred to in clause [3.2](#) of this agreement, the Council's Solicitors:

- (a) release or procure the release of the Transfer and the other instruments (including discharges) into the control of Selwyn Water's Solicitors in the Landonline Workspace so that Selwyn Water's Lawyer can then submit them for registration, and not attempt to withdraw such release or attempt any alteration of such instruments following release;
- (b) pay to Selwyn Water's Solicitors the LINZ registration fees on all of the instruments referred to in paragraph [2.2\(a\)](#), unless these fees will be invoiced to the Council's Solicitors by LINZ directly;
- (c) if the Council's Solicitors are unable to access the Landonline Workspace (due to computer malfunction at their end or with LINZ or any other reason), endeavour to release the Transfer and other instruments as soon as practicable in accordance with the PLS Guidelines;
- (d) send the notice of sale to the territorial authority and regional council in whose district the Freehold Properties are situated and to every other authority that makes and levies charges on the Freehold Properties and to the supplier of water.

4. APPORTIONMENT OF PROPERTY OUTGOINGS

The parties will apportion any Property Outgoings on Closing so that the Council must pay the Property Outgoings in respect of the Properties up to and including the Closing Date and Selwyn Waters must pay them after the Closing Date. The Councils will procure that the Council's Solicitors provide customary undertakings in respect of such apportionment. [***Note: These outgoings can also be included in the Post Closing Adjustment but it is customary to include them as part of the conveyancing process.***]

[Note: We will need to include provision for a caveat to be registered on freehold transfer as required by Schedule 9 of the LGA 02.]

ANNEXURE 1

EXCLUDED ASSETS

[Note: List of excluded assets to be confirmed]

ANNEXURE 2

CONTRACTUAL ARRANGEMENTS

Part A: Business Agreements

[Insert details of those contracts where consent to assignment or novation will form a condition to Closing of the transaction.]

Part B: Other Contractual Arrangements

[Insert details of all other Contractual Arrangements which will transfer to Selwyn Water.]

ANNEXURE 3

PROPERTIES

PART A - FREEHOLD PROPERTIES:

[Note: To be confirmed which properties will need to be subdivided in advance of transfer. Timing may mean that these occur after Closing so interim rights will need to be granted. Any issues regarding land status and ability to transfer still need to be confirmed.]

PART B - LEASEHOLD PROPERTIES:

[Note: To be confirmed if any – none identified to date]

PART C – OTHER PROPERTY RIGHTS (EXISTING RIGHTS TO BE TRANSFERRED):

[Note: This will need to include transfer/licence of grantee rights under easements in gross.]

PART D – OTHER PROPERTY RIGHTS (NEW RIGHTS TO BE CREATED):

[Note: This will include grant of new:

- leases and easements for reserve land (if none currently exist);*
- licences and/or unregistered deeds of easement (under section 338 of the LGA 74) for infrastructure located in the road.]*

ANNEXURE 4

INTELLECTUAL PROPERTY

PART A - REGISTERED INTELLECTUAL PROPERTY:

PART B - DOMAIN NAMES:

PART C – LICENSED INTELLECTUAL PROPERTY:

ANNEXURE 5
PLANT AND EQUIPMENT

ANNEXURE 6
LEASED EQUIPMENT

ANNEXURE 7

RESOURCE CONSENTS

[Note: Does Selwyn Water require consents from Environment Canterbury / does Selwyn Water need additional consents to be granted by the Council to Selwyn Water?]

PART A – RESOURCE CONSENTS:

PART B – EXCLUDED RESOURCE CONSENTS:

ANNEXURE 8

STATUTORY RESPONSIBILITIES

PART A – STATUTORY RESPONSIBILITIES:

PART B – EXCLUDED STATUTORY RESPONSIBILITIES:

ANNEXURE 9

MANAGEMENT RESPONSIBILITIES

PART A – MANAGEMENT RESPONSIBILITIES:

PART B – EXCLUDED MANAGEMENT RESPONSIBILITIES:

ANNEXURE 10

OPERATIONAL RESPONSIBILITIES

PART A – OPERATIONAL RESPONSIBILITIES:

PART B – EXCLUDED OPERATIONAL RESPONSIBILITIES:

COUNCIL PUBLIC REPORT – FOR INFORMATION

TO: Council
FOR: 27 August 2025
FROM: Stefanie Banbury, Senior Advisor Community Funding
DATE: 14 August 2025
SUBJECT: Council Administered Community Grants End of Year Report 2024/25

KUPU TŪTOHU | RECOMMENDATION

- (a) That Council accept the Community Funding End of Year Report for 2024/25.*
- (b) That Council note the request to utilise \$15,000 of unallocated budget from the Strategic Partnerships Fund, for consideration in the upcoming Chief Executive's Report to Council.*

1. KAUPAPA WHAITAKE | PURPOSE

- (a) This report provides a summary of all Council-administered funding streams for the 2024/25 year. It aims to ensure transparency, demonstrate the impact of Council funding, and support informed decision-making for future funding rounds.
- (b) To notify Council of an upcoming Chief Executive's Report seeking approval to establish a new strategic partnership aligned with *Te Paepae* (Ageing Well Strategy), utilising the remaining uncommitted Strategic Partnerships funding for 2025/26 and 2026/27.

2. TĀHUHU KŌRERO | HISTORY/BACKGROUND

The 2024/25 financial year marked the initial phase of implementing Selwyn District Council's updated approach to community funding. This phase followed a review during 2023/24, which resulted in the adoption of a revised Community Grants Policy to improve transparency, accountability, and alignment across all Council-administered funds.

During this period, funding criteria for each fund were reviewed and updated. Funding schedules for each fund were introduced, clearly defining the objectives and requirements of each funding stream.

Administration of all community funding was consolidated under the Community Services and Facilities (CSF) Team. This centralisation has improved coordination and aligned funding delivery. Processes continue to be reviewed regularly.

The Community Funding Assessment Panel was established in late 2024 to manage all of Council's contestable funds. The panel, a committee of Council, provides consistent decision-making while reducing the need for multiple committees. This structure has ensured oversight of applications received across multiple funding streams.

The following sections provide a detailed account of each fund's delivery during the year, along with insights to support ongoing improvements. Appendix 1 includes a list of funded groups across various funding streams.

3. WĀHAKA MATAPAKI | DISCUSSION

(a) Summary of Funding Streams

i. Community Fund

The purpose of this fund is to support initiatives led and delivered by the community, that make Waikirikiri Selwyn a great place to live, work, and play by contributing to community wellbeing, bringing communities together, celebrating the District's taonga, and attracting visitors to the District.

Funding allocations are decided by the Community Funding Assessment Panel.

As agreed at the Council meeting on 15 November 2023, the Community History Fund was merged into the broader Community Fund, effective from 1 July 2024.

Implementation began on 1 November 2024, following the approval of the updated policy and funding schedules, and the notification of affected parties. To ensure continued support for history-related initiatives, a dedicated budget line has been maintained within the Community Fund, separate from the general funding pool.

In the 2024/25 financial year, 146 applications were received for the Community Fund, of which 123 were funded. An additional four applications were received for history projects, and all were funded. The Arts, Culture, Lifelong Learning, and Heritage team has maintained regular contact with history-focused groups, encouraging them to apply. The Community Funding team has also provided direct support to assist one group with their application.

Many projects funded in 2024/25 contributed directly to the outcomes of the Community Fund, including increased participation, engagement, and enjoyment across arts, culture, sport, and recreation. Events such as Selwyn Holi – Festival of Colours, South Island Fiji Day, the Arthur's Pass Summer Events Programme, and various Santa Parades across the district were supported to encourage community involvement and access to local events. Funding also enabled participation in a range of sports, including bowls, badminton, croquet, tennis, and football, with a focus on reducing barriers and supporting tamariki and rangatahi to participate.

The fund also supported initiatives focused on community wellbeing, including monthly Prostate Cancer Support Group meetings, operational support for Toy Libraries across the district, and the Lady Khadija Charitable Trust, which delivered a leadership programme for ethnic women.

Projects that promoted and protected local identity and heritage included operational support for the Terrace Station Charitable Trust and the Ellesmere Heritage Park Trust, contributing to the preservation and sharing of significant district stories, places, and taonga.

The April 2025 funding round saw the highest number of applications received for a Community Fund round since its inception.

The Community Funding Assessment Panel approved an allocation of \$572.30 over the allocated Community Fund budget of \$213,992.00 to support applications that strongly aligned with the fund's objectives. This decision was made in light of underspends across several other community funding budgets, allowing the overall programme to remain within its total allocated budget.

Two recipients were unable to deliver their initiatives as planned, and one returned unspent funds, resulting in a total of \$2,302.00 being returned to the Community Fund during 2024/25.

Appendix 1 provides a full list of funded applicants.

The fund will continue in its current form in 2025/26.

Summary of 2024/25 Community Fund:

Applications Received	Applications Funded	% of Applications Funded
146	123	84.25%

Amount Applied for	Amount Funded	% of Amount Funded ¹ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$631,089.06	\$216,866.30	34.36%	\$213,992.00	\$2,302.00	-\$572.30 ²

Summary of 2024/25 History Fund component of Community Fund:

Applications Received	Applications Funded	% of Applications Funded
4	4	100%

Amount Applied for	Amount Funded	% of Amount Funded ³ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$28,316.00	\$28,316.00	100%	\$50,000.00	-	\$21,684.00

ii. Community Pools Fund

The purpose of the fund is to contribute towards the maintenance and operational costs for identified school swimming pools, that are available for community use outside of school hours.

This is a non-contestable community fund, with allocations made by Council staff when all eligibility criteria are met.

Twelve eligible schools received funding in 2024/25. Two eligible schools - Hororātā Primary School and Springfield School - did not respond to staff contact during the funding round.

Appendix 1 provides a full list of funded applicants.

The fund will continue unchanged in 2025/26.

Summary of 2024/25 Community Pools Fund:

Applications Received	Applications Funded	% of Applications Funded
12	12	100%

¹ Percentages include all applications received, including those declined.

² The Community Funding Assessment Panel approved an allocation of \$572.30 over the Community Fund budget to support applications that strongly aligned with the fund's objectives. This decision was made in light of underspends across several other community funding budgets, allowing the overall programme to remain within its total allocated budget.

³ Percentages include all applications received, including those declined.

Amount Applied for	Amount Funded	% of Amount Funded ⁴ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$13,000.00	\$13,000.00	100%	\$14,000.00	-	\$1,000.00

iii. Creative Communities Scheme

The purpose of this fund is to increase participation in the arts at a local level, and increase the range and diversity of arts available to communities.

The Creative Communities Scheme is funded by Creative New Zealand and administered only by Selwyn District Council, with a local assessment committee comprising of community representatives and a member of the Council's Community Funding Assessment Panel.

In the 2024/25 year, two funding rounds were held. Twenty-seven applications were received, and twenty-three were funded. Supported initiatives covered a wide range of art forms including theatre, music, dance, visual arts, literature, and craft.

Community participation was encouraged through theatrical productions by Kirwee Players Inc and CentreStage Rolleston, as well as performances by Rolleston Brass and the Malvern School of Music. Youth-focused projects included Write On masterclasses and Selwyn Sings, bringing local school choirs together to collaborate and celebrate singing. Cultural diversity was celebrated through events like Selwyn Diwali and the Nepali Moves dance programme. Local creative groups, including the Selwyn Artist's Collective, the Art Group of Lincoln, and Stone by Julie's carving workshops, also received support.

Appendix 1 provides a full list of funded applicants.

In response to community feedback, the number of funding rounds will increase from two to three in 2025/26. Creative NZ has confirmed that remaining budget from 2024/25 can be carried forward to support future applications.

Summary of 2024/25 Creative Communities Scheme:

Applications Received	Applications Funded	% of Applications Funded
27	23	85.19%

Amount Applied for	Amount Funded	% of Amount Funded ⁵ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
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⁴ Percentages include all applications received, including those declined.

⁵ Percentages include all applications received, including those declined.

\$104,639.91	\$50,102.85	47.88%	\$62,133.44	-	\$12,030.59 ⁶
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iv. Ellesmere Reserves Board Reserve

The Ellesmere Reserves Board Reserve traces its origins to the Ellesmere Domain Board (later the Ellesmere Reserve Board), established in 1878 to manage local reserves. Over time, the Board's responsibilities expanded to include Osborne Park at Doyleston, Southbridge Domain, Gamble Estate, Dunsandel Domain, and later Leeston Park. In 1921, Mr Thomas Gamble bequeathed 105 acres near the Rakaia Huts to the Board — land that continues to generate income through leases.

The Board operated as a separate legal entity until 1989, when it was incorporated into Selwyn District Council. It continued as a Council committee until 2022. In 2024, the reserve's funds were administered as a community fund dedicated to the Ellesmere area.

The purpose of the fund in 2024 was to support initiatives benefiting the Ellesmere community, with a focus on the Ellesmere reserves, sport, and recreation. Sixteen applications were received, with twelve approved for funding.

Appendix 1 provides a full list of funded applicants.

At its' meeting on 18 June 2025, Selwyn District Council formally resolved:

That Council:

- 1. Approve the use of the Ellesmere Reserve Board Reserve and any future income to the maintenance and upgrading of Selwyn reserves, effective immediately.*
- 2. Approve the removal of the Ellesmere Reserves Board Reserve from the community funding programme, effective immediately.*
- 3. Approve the updating of the Community Funding Policy (C213) and any other information held elsewhere, including the Community Funding Assessment Panel Terms of Reference and Council's website, to reflect the removal of the Ellesmere Reserves Board Reserve from the community funding programme.*
- 4. Note that staff will communicate the above changes with community groups that have regularly received funds from the Ellesmere Reserves Board Reserve.*

Summary of 2024/25 Ellesmere Reserves Board Reserve:

Applications Received	Applications Funded	% of Applications Funded
16	12	75%

⁶ Carried over to 2025/26, as agreed by Creative New Zealand.

Amount Applied for	Amount Funded	% of Amount Funded ⁷ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$143,875.41	\$33,448.62	23.25%	\$50,000.00	-	\$16,551.38

v. Event Waste Minimisation Fund

The purpose of this fund is to support community events to reduce the amount of event waste that goes to landfill.

This is a non-contestable community fund, with allocations made by Council staff when all eligibility criteria are met.

The 2024/25 year was the fund's first year as part of the Community Funding programme, and one application was received and funded.

Appendix 1 provides a full list of funded applicants.

To improve awareness and encourage uptake, staff plan to increase promotion of the fund in 2025/26.

Summary of 2024/25 Event Waste Minimisation Fund:

Applications Received	Applications Funded	% of Applications Funded
1	1	100%

Amount Applied for	Amount Funded	% of Amount Funded ⁸ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$3,000.00	\$3,000.00	100%	\$10,000.00	-	\$7,000.00

vi. Heritage Consents Fund

The Fund's purpose is to assist owners and mana whenua with fees associated with building or resource consents required to complete heritage protection projects.

The maximum grant available per application is \$2,000.

⁷ Percentages include all applications received, including those declined.

⁸ Percentages include all applications received, including those declined.

This is a non-contestable community fund, with allocations made by Council staff when all eligibility criteria are met.

The 2024/25 year was the fund's first year as part of the Community Funding programme, and no applications were received.

To improve awareness and encourage uptake, staff plan to increase promotion of the fund in 2025/26.

Summary of 2024/25 Heritage Consents Fund:

Applications Received	Applications Funded	% of Applications Funded
-	-	-

Amount Applied for	Amount Funded	% of Amount Funded ⁹ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$0	\$0	-	\$20,000.00	-	\$20,000.00

vii. Heritage Protection Fund

The purpose of the Heritage Protection Fund is to encourage and assist owners and mana whenua with work required to maintain and enhance heritage items (including buildings, war memorials, and other structures), sites of significance to Māori, and protected trees listed in the District Plan.

Funding allocations are determined by the Community Funding Assessment Panel, with recommendations from a Heritage Advisor who assesses the applications.

In the 2024/25 year, one funding round was held. Twenty-three applications were received, and twenty-two were approved.

Funding supported a range of projects that contributed to the Fund's outcomes. Key projects included further repair work on the Homebush Water Turbine, and roof repairs at Railway Terrace in Glentunnel, the Former Hill View Stable, and Thompsons Store in Darfield. Funding also contributed to weatherproofing and maintenance of several heritage residences, as well as repairs to community sites such as Waddington Hall and the Halkett War Memorial. Protected tree maintenance was carried out at Ladbrooks and Tai Tapu Schools.

⁹ Percentages include all applications received, including those declined.

The fund will continue unchanged in 2025/26.

Summary of 2024/25 Heritage Protection Fund:

Applications Received	Applications Funded	% of Applications Funded
23	22	95.65%

Amount Applied for	Amount Funded	% of Amount Funded ¹⁰ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$386,258.00	\$126,566.00	32.77%	\$150,000.00	-	\$23,434.00

viii. Individuals & Teams Fund

The purpose of this fund is to support individuals and teams' representation at events, to reduce barriers to participation for individuals, and/or support the development of those who actively contribute to the wellbeing of their community.

Funding allocations are decided by the Community Funding Assessment Panel.

The Individuals & Teams Fund was introduced on 1 July 2024, replacing the former Ward Discretionary Fund.

As this was the first year of the new fund, the Community Funding Assessment Panel agreed to introduce the following funding limits of \$200 per individual and \$500 per team. These limits were established to provide consistent support while ensuring the fund could benefit a broad range of applicants across the district.

In the 2024/25 year nine funding rounds were held. 105 applications were received and 97 were funded. Some applications were declined due to individuals applying separately when their team was already receiving support and/or multiple individuals from the same team applying, when they were considered collectively as a team.

Successful recipients shared the following reflections:

Hazel – Darfield:

"I received funding to cover the costs of traveling up to Auckland for the Bowls New Zealand Summerset Nationals Disabilities Singles and Pairs, which was from 2nd to 9th January 2025. I have won the Bowls NZ Disability Player of the Year, for winning a Gold medal for the singles, in the World Deaf Bowls Championships in

¹⁰ Percentages include all applications received, including those declined.

Scotland in 2023. I had also won the silver for pairs...The presentation for the award was carried out after the singles round...I am truly humbled and honored to have received this."

Roma – Lincoln:

"I wanted to take a moment to sincerely thank you for your generous donation of \$200 towards Roma's basketball journey. Your support meant so much to us and played a valuable role in helping Roma compete on the international stage. I am excited to share that Roma and the New Zealand U15 team had an incredible tournament at the Oceania Cup in Australia. The team played with heart and determination, making it all the way to the final, where they faced a tough Australian side.

While they fell just short in the final, finishing as runners-up, it was an unforgettable experience that has only fueled Roma's passion and drive for the game even more."

Appendix 1 provides a list of funded teams; individual recipients are not included for privacy reasons.

The fund will continue unchanged in 2025/26.

Summary of 2024/25 Individuals & Teams Fund:

Applications Received	Applications Funded	% of Applications Funded
105	97	92.38%

Amount Applied for	Amount Funded	% of Amount Funded ¹¹ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$156,400.48	\$40,545.00	25.92%	\$53,000.00	-	\$12,455.00

ix. Mayors & Councillors Discretionary Fund

The purpose of this fund is to enable the Mayor and Councillors to actively support community groups and individuals with initiatives of benefit to the District. This fund is used without specific resolution of Council.

All funding decisions are made at the discretion of the individual Mayor or Councillor, based on their knowledge of local needs and opportunities. The fund is administered by the Community Funding Team, who process payments and track allocations.

In 2024/25:

¹¹ Percentages include all applications received, including those declined.

- The Mayor had \$5,000 available to allocate.
- Each Councillor had \$2,500 available to allocate.
- A total of 54 applications were funded across the district during the financial year.

A list of funded groups across multiple funding streams is available in Appendix 1.

Analysis of this list shows that 43% of groups supported by the Mayors and Councillors Fund also received funding from at least one other Council funding stream during the year, while 57% were supported exclusively through this fund. This highlights some overlap between funding sources.

Summary of 2024/25 Mayors & Councillors Discretionary Fund:

Applications Received	Applications Funded	% of Applications Funded
54	54	100%

Amount Applied for	Amount Funded	% of Amount Funded ¹² (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$25,877.66	\$25,877.66	100%	\$30,000.00	-	\$4,122.34

x. MBIE Regional Events Promotions Fund

The Ministry of Business, Innovation and Employment (MBIE) established the Regional Events Promotion Fund (REPF) to support the promotion of regional events to the domestic market over a two-year period. This contestable fund aimed to encourage regional dispersal and increase visitor spending across New Zealand's regions, with a particular focus on promoting events outside the peak summer season to support seasonal dispersal. Funding was intended to augment an event's existing promotional activity by contributing up to 50% of the planned promotional spend.

Selwyn District Council (SDC) submitted applications on behalf of eligible event organisers. MBIE assessed the applications, made funding decisions, and provided the funding to SDC, which then administered the funding to the event organisers, supported by MBIE.

Round 1 – for events taking place between 1 July 2024 and 30 June 2025 – the following events were funded:

- Hororātā Glow Festival – 2025

¹² Percentages include all applications received, including those declined.

- Hororātā Highland Games – 2024
- Selwyn Marathon – 2025
- Sheffield Polo – 2025
- South Island Field Days – 2025

Round 2 – for events taking place between 1 July 2025 and 30 June 2026 – the following events were funded:

- Hororātā Highland Games – 2025
- Selwyn Marathon – 2026
- Wine Run – 2026
- HIIT For Hope – 2025

The Regional Events Promotion Fund was a one-off central government initiative, and while no further rounds are planned, the funding provided valuable support to promote Selwyn's events.

Appendix 1 provides a full list of funded applicants.

Summary of 2024/25 MBIE Regional Events Promotions Fund:

Applications Received	Applications Funded	% of Applications Funded
16	9	56.25%

Amount Applied for	Amount Funded	% of Amount Funded ¹³ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$194,909.25	\$91,000.00	46.69%	\$91,000.00	-	\$0

xi. Meet Your Street

The purpose of this fund is to encourage residents to connect with the people who reside on the same street/adjoining street to build relationships, enhance social connection, create a sense of belonging in the community, and improve the overall wellbeing and safety of the community.

Subsidies of up to \$100 per event are available.

¹³ Percentages include all applications received, including those declined.

This is a non-contestable community fund, with allocations made by Council staff when all eligibility criteria are met.

In 2023/24, eight applications were received across the district. In 2024/25, this increased to 48 applications, with 35 funded - a 500% increase in applications. Increased marketing, particularly during the month of March as part of the Neighbours Aotearoa campaign, contributed to the rise in application numbers.

Breakdown of Allocations – 2023/24 v 2024/25

	2023/24	2024/25	2023/24	2024/25
Ward	Applications Funded	Applications Funded	Number of People	Number of People
Ellesmere	1	8	21	224
Malvern	2	5	98	182
Rolleston	2	12	50	274
Springs	3	10	65	285
TOTAL	8	35	234	965

Feedback from funding recipients included the following:

Hayden - Leeston:

“It meant a lot to us to be able to make this event a success. I would recommend applying for this fund because it’s a great way to meet the neighbourhood, especially if you have just moved into the area. I think more families should utilise this awesome opportunity.”

Hayden and his family used the fund to host a barbecue for nearby households. He noted that the support helped make the event more affordable.

Carol - Castle Hill:

“This funding really helps to get the ball rolling with bringing community together, without your own pocket taking a repeated hit. It is nice to have this fund to supplement and make events affordable.”

Carol and her neighbours used the fund to host a gingerbread house-making evening before Christmas.

The fund will continue unchanged in 2025/26.

Summary of 2024/25 Meet Your Street:

Applications Received	Applications Funded	% of Applications Funded
48	35	72.92%

Amount Applied for	Amount Funded	% of Amount Funded ¹⁴ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$4,800.00	\$3,122.35	65.05%	\$10,000.00	-	\$6,877.65

xii. Natural Environment Fund

The purpose of this fund is to encourage and assist landowners, individuals, community groups, and mana whenua to protect, restore, and enhance the natural environment.

Funding allocations are decided by the Community Funding Assessment Panel, with recommendations from Biodiversity Advisors who assess the applications.

Sixty-nine applications were received, with sixty-two applications funded.

Recent funding has enabled work such as invasive species control - including some sycamore control at the Western Shrubland Significant Natural Area, removing invasive weeds at the Craigieburn Stream, and hawthorn weed eradication near Lake Grasmere. Extensive riparian and wetland planting projects have been carried including increasing native vegetation cover, stabilizing vulnerable waterways, improving water quality, and providing essential habitat for native birds, lizards, and invertebrates. These projects deliver on key Fund and contribute to strategies such as the Selwyn Biodiversity Strategy and Predator Free 2050.

After holding one round, there was still budget remaining so a decision was made to hold a second round; to fully allocate the budget for 2024/25.

The fund will continue unchanged in 2025/26.

Summary of 2024/25 Natural Environment Fund:

Applications Received	Applications Funded	% of Applications Funded
69	62	89.86%

¹⁴ Percentages include all applications received, including those declined.

Amount Applied for	Amount Funded	% of Amount Funded ¹⁵ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$359,325.00	\$225,000.00	62.62%	\$225,000.00	-	\$0

xiii. Predator Free 2050 Fund

The purpose of this fund is to support the restoration and protection of Waikirikiri Selwyn's indigenous biodiversity (plants and wildlife) through the elimination of introduced predator animals.

Funding allocations are decided by the Community Funding Assessment Panel (Panel), with recommendations from Biodiversity Advisors who assess the applications.

The fund is new, established as part of the 2024–27 Long Term Plan. As 2024/25 was the fund's first year, time was required to establish appropriate processes across multiple Council departments. The first funding round was open towards the end of 2024/25, and the Panel will make allocation decisions in early 2025/26, which will be reported in the next financial year.

The budget has been accrued, and the Panel will consider, at their next meeting, whether to combine budgets to avoid further large accruals and accommodate the high number of applications received for predator control group setup costs.

Summary of 2024/25 Predator Free 2050 Fund:

Applications Received	Applications Funded	% of Applications Funded
-	-	-

Amount Applied for	Amount Funded	% of Amount Funded ¹⁶ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$0	\$0	-	\$50,000.00	-	\$50,000.00 ¹⁷

¹⁵ Percentages include all applications received, including those declined.

¹⁶ Percentages include all applications received, including those declined.

¹⁷ Accrued to the 2025/26 year, as the funding round was open during 2024/25, with the Community Funding Assessment Panel making allocation decisions in early 2025/26.

xiv. Residents Group Grant

The purpose of this fund is to support recognised Residents Groups with operational costs and to contribute to initiatives in their community.

Each financial year, up to \$1,000 is available per group, with the total annual budget of \$24,000 evenly divided among eligible applicants. For example, if 10 groups apply, each receives \$1,000; if 30 apply, each receives \$800.

This is a non-contestable community fund, with allocations made by Council staff when all eligibility criteria are met.

To be eligible, groups must hold publicly notified elections for governance roles at least once every three years, be open to any resident living within their clearly defined geographic boundaries and ensure their boundaries do not overlap with another recognised Residents Group. As part of their application, groups also agree to provide up-to-date contact details annually, notify Council of any changes, allow Council to share relevant community information with them, and collaborate with others in the community where appropriate.

In the 2024/25 financial year, 19 applications were received and all 19 were approved, with each group receiving \$1,000. Appendix 1 provides a full list of funded applicants.

The only change to the fund in 2025/26 will be to set specific opening and closing dates for applications, rather than accepting applications year-round, so they can be reviewed at the same time, ensuring transparency across all applications received.

Summary of 2024/25 Residents Group Grant:

Applications Received	Applications Funded	% of Applications Funded
19	19	100%

Amount Applied for	Amount Funded	% of Amount Funded ¹⁸ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$19,000.00	\$19,000.00	100%	\$24,000.00	-	\$5,000.00

xv. School Students' Tertiary Scholarships Fund

The purpose of this fund is to encourage the district's secondary school students to achieve outstanding success in academic, sports, cultural, arts, social responsibility, or

¹⁸ Percentages include all applications received, including those declined.

other areas in their community. Students who have overcome barriers or hardships to achieve are particularly encouraged to apply.

On 15 November 2023, Council agreed to expand the School Students' Tertiary Scholarships Fund by introducing four new district-wide scholarships, available to Waikirikiri Selwyn students regardless of the school they attend.

As part of the May 2024 Long-Term Plan deliberations, Council approved an increase in the Tertiary Scholarships budget by \$12,000 per year. This increase enabled the provision of four \$3,000 district-wide scholarships.

Due to the timing of updates to the Community Grants Policy and Terms of Reference for the Community Funding Assessment Panel, these new district-wide scholarships were not allocated in 2024. Instead, one additional scholarship was awarded at each Selwyn secondary school.

Three scholarships were awarded at each of the four Selwyn secondary schools: Darfield High School, Ellesmere College, Lincoln High School, and Rolleston College.

A sample of students who received scholarships in 2024 have provided the following feedback:

Darfield High School alumna Maurine Basu, who received a scholarship for her studies in Law and Psychological Science at the University of Canterbury (UC), shared:

"Because I didn't have to take on a part-time job immediately, I've had more time to focus on my studies and get involved in initiatives such as volunteering and sustainability."

Fellow Darfield High School alumnus Kyan Simon, currently studying a Bachelor of Commerce at UC, also acknowledged the financial benefits:

"The fact I was able to pay for textbooks, parking, and petrol without emptying my savings has been a massive help."

Ellesmere College alumna Paige Robertson received a scholarship in 2024 to support her studies as a Veterinary Technician through Otago Polytechnic. She described the experience as follows:

"It's a fantastic opportunity to gain financial support while feeling connected to your local community. It's the confidence boost that comes from knowing your community supports your future. It's more than funding – it's encouragement and recognition."

In 2025/26, the updated process for district-wide scholarships will be implemented.

Summary of 2024/25 School Students' Tertiary Scholarships Fund:

Applications Received	Applications Funded	% of Applications Funded
65	12	18.46%

Amount Applied for	Amount Funded	% of Amount Funded ¹⁹ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$195,000.00	\$36,000.00	18.46%	\$36,000.00	-	\$0

xvi. Sport NZ Rural Travel Fund

The Sport NZ Rural Travel Fund's purpose is to provide quality sport opportunities and experiences for tamariki (children aged 5-11) and rangatahi (young people aged 12-18). Funding is to subsidise travel for rural junior sports teams aged between 5-18 years, removing the barrier of travel cost so they can compete in regular sporting competition, outside of school time.

The Sport NZ Rural Travel Fund is funded by Sport New Zealand and administered by Selwyn District Council. The local assessment committee is made up of community representatives, along with one representative from the Council's Community Funding Assessment Panel.

In the 2024/25 year, two funding rounds were held. Fifteen applications were received, and all were funded. Appendix 1 provides a full list of funded applicants.

The fund will continue unchanged in 2025/26. Sport NZ has confirmed that the remaining budget can be carried forward into the 2025/26 financial year to support future applications.

Summary of 2024/25 Sport NZ Rural Travel Fund:

Applications Received	Applications Funded	% of Applications Funded
15	15	100%

Amount Applied for	Amount Funded	% of Amount Funded ²⁰ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$62,002.51	\$25,150.00	40.56%	\$27,367.00	-	\$2,217.00 ²¹

¹⁹ Percentages include all applications received, including those declined.

²⁰ Percentages include all applications received, including those declined.

²¹ Carried over to 2025/26, as agreed by Sport New Zealand.

xvii. Strategic Events Fund

The purpose of this fund is to support and attract major events that enhance economic, cultural, and social benefits for the District.

To differentiate from the Community Fund, the Strategic Events Fund supports large-scale, high-impact events that generate economic benefits, attract regional or national visitors, and raise Selwyn's profile as a tourism and event destination. These events align with broader economic and destination strategies, and recipients are expected to report on measurable outcomes such as visitor numbers, media reach, and economic impact.

Funding allocations are decided by the Community Funding Assessment Panel, based on recommendations from an internal Strategic Events Working Group. Applications are assessed using a range of criteria, including predicted economic return, with support from the *Event Economics* tool to estimate likely visitor spend.

In 2024/25, the Fund offered grants to five events. One applicant declined the offer, opting instead to hold their event in the Christchurch district.

The events that were supported were:

- Hororātā Glow Festival – 2025
- Hororātā Highland Games – 2024
- Selwyn Marathon – 2025
- HIIT for Hope - 2025

Appendix 1 provides a full list of funded applicants.

The Fund process is being revised for the 2025/26 year.

Summary of 2024/25 Strategic Events Fund:

Applications Received	Applications Funded	% of Applications Funded
6	5	83.33%

Amount Applied for	Amount Funded	% of Amount Funded ²² (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$129,696.00	\$58,815.00	45.35%	\$58,815.00	\$30,000.00	\$28,815.00

²² Percentages include all applications received, including those declined.

xviii. Strategic Partnerships Fund

The purpose of this fund is to support areas of strategic priority that enable Council to achieve the community outcomes in the Long-Term Plan through a funding commitment for up to three years.

Decisions on Strategic Partnerships for the 2024–2027 triennium were confirmed as part of the Long-Term Plan adoption on 3 July 2024, with seven Strategic Partnerships approved and funding allocated over three years (subject to annual performance reviews and delivery against agreed outcomes):

Organisation	2024/25	2025/26	2026/27
Lincoln EnviroTown Trust ²³	\$50,000	\$50,000	\$50,000
Selwyn Sports Trust ²⁴	\$55,000	\$45,000	\$40,000
Te Ara Kākāriki Greenway Canterbury Trust ²⁵	\$40,000	\$45,000	\$45,000
24/7 Youth ²⁶	\$45,000	\$35,000	\$20,000
Waihora Ellesmere Trust ²⁷	\$20,000	\$20,000	\$20,000
Summit Road Society ²⁸	\$20,000	\$20,000	\$20,000
Allocation available for new opportunities	—	\$15,000	\$35,000

Reports from each organisation are included in the appendix of this report.

Summary of 2024/25 Strategic Partnerships Fund:

Applications Received	Applications Funded	% of Applications Funded
N/A	N/A	N/A

Amount Applied for	Amount Funded	% of Amount Funded ²⁹ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
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²³ Appendix 2

²⁴ Appendix 3

²⁵ Appendix 4

²⁶ Report not received at time of writing.

²⁷ Appendix 5

²⁸ Appendix 6

²⁹ Percentages include all applications received, including those declined.

\$230,000.00	\$230,000.00	100%	\$230,000.00	-	\$0
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Initiatives supported through this fund are expected to:

- Deliver meaningful contributions to Council's community outcomes and strategic priorities.
- Leverage the expertise, networks, and volunteer capacity of community organisations and groups.
- Strengthen relationships and trust between Council and the community.
- Provide Council with valuable insights and shared communication pathways through direct engagement with strategic partners.

As part of the funding model, Council signalled that funding for some partnerships would gradually decrease over time. This reduces organisations' reliance on Council funding, encourages diversification of income, and frees budget for new partnerships aligned with evolving strategic priorities.

As funding to some existing partners has decreased, uncommitted budget is available in 2025/26 (\$15,000) and 2026/27 (\$35,000) ahead of the next Long-Term Plan cycle.

Currently, Strategic Partnerships support the delivery of various Council strategies; however, there is no partnership aligned with *Te Paepae – Ageing Well Strategy*, creating a gap in targeted support for older persons.

Staff propose that the available funding be used to establish a new Strategic Partnership aligned with *Te Paepae – Ageing Well Strategy*. This would strengthen Council's support for the wellbeing of older persons and ensure the Strategic Partnerships portfolio reflects a broader range of priorities. The proposal will be presented to Council, with further details to be provided in an upcoming Chief Executive's Report.

xix. Youth Projects Fund

The Youth Projects Fund's purpose is to enable the Youth Council to actively support rangatahi youth-focused projects in the District.

Between July 2024 and January 2025, the Selwyn Youth Council allocated \$9,000 from the Youth Projects Fund to support the Skill Up series - an initiative aimed at improving youth employability through access to industry-recognised qualifications and practical skills. The programme was delivered in partnership with Selwyn District Council and local secondary schools.

A total of 12 sessions were delivered across Waikirikiri Selwyn, each with approximately 16 participants. Topics included food safety, beauty, fitness, hospitality, barista and learner licence.

The Youth Projects Fund contribution supported subsidies for individual participants (partial and full); school-based subsidies; and course delivery where minimum enrolment numbers were not otherwise met.

The funding enabled local delivery of courses typically only offered in Christchurch, reducing access barriers related to cost and travel; collaboration across schools and the wider youth community to meet course viability thresholds; and participation by a broad cross-section of young people, with a focus on entry-level qualifications and employability skills.

The Selwyn Youth Council retained \$1,000 of the Youth Projects Fund as a contingency to support potential youth-led or youth-benefiting projects later in the financial year.

Summary of 2024/25 Youth Projects Fund:

Applications Received	Applications Funded	% of Applications Funded
N/A	N/A	N/A

Amount Applied for	Amount Funded	% of Amount Funded ³⁰ (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
\$9,000.00	\$9,000.00	100%	\$10,000.00	-	\$1,000.00

³⁰ Percentages include all applications received, including those declined.

(a) Number of Applications Received v Funded and Budget Spend

The table below provides a summary of the number of applications received and funded across each funding stream, along with the total budget available and amount allocated.

Across all funding streams, the average approval rate was 84.58%, and the average funding provided was 63.50%³¹ of the total amount requested.

	Applications Received	Applications Funded	% of Applications Funded	Amount Applied for	Amount Funded	% of Amount Funded ³² (of amount applied for)	Total Budget	Funds returned / declined	Remaining Budget
Community Fund	146	123	84.25%	\$631,089.06	\$216,866.30	34.36%	\$213,992.00	\$2,302.00	-\$572.30 ³³
Community History	4	4	100%	\$28,316.00	\$28,316.00	100%	\$50,000.00	-	\$21,684.00
Community Pools Fund	12	12	100%	\$13,000.00	\$13,000.00	100%	\$14,000.00	-	\$1,000.00
Creative Communities Scheme ³⁴	27	23	85.19%	\$104,639.91	\$50,102.85	47.88%	\$62,133.44	-	\$12,030.59 ³⁵
Ellesmere Reserves Board Reserve	16	12	75%	\$143,875.41	\$33,448.62	23.25%	\$50,000.00	-	\$16,551.38
Event Waste Minimisation Fund	1	1	100%	\$3,000.00	\$3,000.00	100%	\$10,000.00	-	\$7,000.00
Heritage Consents Fund	-	-	-	\$0	\$0	-	\$20,000.00	-	\$20,000.00
Heritage Protection Fund	23	22	95.65%	\$386,258.00	\$126,566.00	32.77%	\$150,000.00	-	\$23,434.00

³¹ The percentage includes all applications received, including those declined.

³² Percentages include all applications received, including those declined.

³³ The Community Funding Assessment Panel approved an allocation of \$572.30 over the Community Fund budget to support applications that strongly aligned with the fund's objectives. This decision was made in light of underspends across several other community funding budgets, allowing the overall programme to remain within its total allocated budget.

³⁴ The Creative Communities Scheme is funded by Creative New Zealand and administered by Selwyn District Council.

³⁵ Carried over to 2025/26, as agreed by Creative New Zealand.

Individuals & Teams Fund	105	97	92.38%	\$156,400.48	\$40,545.00	25.92%	\$53,000.00	-	\$12,455.00
Mayors & Councillors Discretionary Fund	54	54	100%	\$25,877.66	\$25,877.66	100%	\$30,000.00	-	\$4,122.34
MBIE Regional Events Promotions Fund ³⁶	16	9	56.25%	\$194,909.25	\$91,000.00	46.69%	\$91,000.00	-	\$0
Meet Your Street	48	35	72.92%	\$4,800.00	\$3,122.35	65.05%	\$10,000.00	-	\$6,877.65
Natural Environment Fund	69	62	89.86%	\$359,325.00	\$225,000.00	62.62%	\$225,000.00	-	\$0
Predator Free 2050 Fund	-	-	-	\$0	\$0	-	\$50,000.00	-	\$50,000.00 ³⁷
Residents Group Grant	19	19	100%	\$19,000.00	\$19,000.00	100%	\$24,000.00	-	\$5,000.00
School Students' Tertiary Scholarships Fund	65	12	18.46%	\$195,000.00	\$36,000.00	18.46%	\$36,000.00	-	\$0
Sport NZ Rural Travel Fund ³⁸	15	15	100%	\$62,002.51	\$25,150.00	40.56%	\$27,367.00	-	\$2,217.00 ³⁹
Strategic Events Fund	6	5	83.33%	\$129,696.00	\$58,815.00	45.35%	\$58,815.00	\$30,000.00	\$28,815.00
Strategic Partnerships Fund	N/A	N/A	N/A	\$230,000.00	\$230,000.00	100%	\$230,000.00	-	\$0
Youth Projects Fund	N/A	N/A	N/A	\$9,000.00	\$9,000.00	100%	\$10,000.00	-	\$1,000.00

³⁶ The MBIE Regional Events Promotions Fund is funded by the Ministry of Business, Innovation and Employment and administered by Selwyn District Council.

³⁷ Accrued to the 2025/26 year, as the funding round was open during 2024/25, with the Community Funding Assessment Panel making allocation decisions in early 2025/26.

³⁸ The Sport NZ Rural Travel Fund is funded by Sport New Zealand and administered by Selwyn District Council.

³⁹ Carried over to 2025/26, as agreed by Sport New Zealand.

4. KO TE HĀKAITAKA KI KĀ WHAKAMAHERETAKA A TE KAUNIHERA, KI KĀ RAUTAKI, KI KĀ KAUPAPA HERE ME KĀ TUKAKA TŪTOHU | ALIGNMENT WITH COUNCIL PLANS, STRATEGY, POLICY AND REGULATORY/COMPLIANCE OBLIGATIONS

The funding streams in this report align with the Community Grants Policy.

5. HE TAUĀKĪ AROTAKE/WHAI HIRAKA | SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

"The decisions and matters of this report are assessed as being of Low significance, in accordance with the Council's Significance and Engagement Policy."

6. KĀ KŌRERO A TE HUKA KUA PĀTAHI KI KĀ WHAKATAU | VIEWS OF THOSE AFFECTED / CONSULTATION

None.

(a) Views of those affected and Consultation

I. None.

(b) Māori and Treaty implications

I. None.

(c) Resiliency and Sustainability considerations

I. None.

7. KĀ HĪRAUKA Ā PŪTEA | FUNDING IMPLICATIONS

"There are no budget considerations associated with the recommendations of this report."

8. HĪRAUKA Ā-TURE/Ā-KAUPAPA HERE | LEGAL/POLICY IMPLICATIONS HEADING

None.



Stefanie Banbury
SENIOR ADVISOR COMMUNITY FUNDING

Endorsed For Agenda



Denise Kidd
EXECUTIVE DIRECTOR COMMUNITY FACILITIES AND SERVICES

Appendix 1 - List of Funded Groups

Below is a list of groups that have received funding, including the project name, amount awarded, and the funding stream the grant was drawn from.

Please note: applicant names have not been included for the following funds and programmes due to privacy considerations:

- **Meet Your Street** – Applications are made by individuals; therefore, names have been excluded.
- **School Students' Tertiary Scholarships Fund** – Applications are made by individual students; therefore, names have been excluded.
- **Natural Environment Fund** and **Heritage Protection Fund** – As the majority of applicants are private property owners, names have been excluded.
- **Individuals and Teams** – Only team applications have been listed; individual applicants have not been included.

Applicant	Project	Funding Stream	Funded Amount
24/7 Youth	Strategic Partnerships Fund	Strategic Partnerships Fund	\$45,000.00
Affinity Cheerleading Academy	Team Nimbus	Individuals & Teams Fund	\$500.00
Andrew Buchanan	Alpine Panorama - A View To Climb by Andy Buchanan	Mayor and Councillors Discretionary Fund	\$40.00
Ararira Springs Primary School	Community 24 Hour Access AED (Defib) at school	Community Fund	\$1,500.00
Art Group of Lincoln	Venue hire	Creative Communities Scheme	\$965.60
Arthur's Pass Association	2025 Arthur's Pass Summer Programme	Community Fund	\$500.00
Arthur's Pass Association	Christmas Function	Mayor and Councillors Discretionary Fund	\$200.00
Arthur's Pass Association	Heritage Trail contribution	Mayor and Councillors Discretionary Fund	\$25.00
Arthur's Pass Association	Residents Group Grant	Residents Group Grant	\$1,000.00
Arts Heart Selwyn Central Arts Council Inc	Selwyn Art Show curated by Arts Heart	Creative Communities Scheme	\$5,282.00
Aurora Dance School	Senior Competition Team	Individuals & Teams Fund	\$500.00
Badminton Canterbury Incorporated	Shuttle Time - Term 1 2025	Community Fund	\$500.00
Badminton Canterbury Incorporated	Shuttle Time - Term 2 2025	Community Fund	\$600.00
Bellyful Selwyn	Dunsandel Community Centre hire-Cookathons	Community Fund	\$973.50
Biological Husbandry Unit (BHU) Organics Trust	BHU Christmas Community Harvest	Community Fund	\$800.00
Brain Injury Otago / Canterbury	Outreach Programme	Community Fund	\$750.00
Broadfield Croquet Club Incorporated	3 sets of Quadway Hoop	Community Fund	\$1,800.00
Broadfield Netball Club	Broadfield Netball Club 70th Commemorative Album	Community Fund	\$463.05
Broadfield Netball Club	Selwyn NetballU16B	Individuals & Teams Fund	\$500.00
Broadfield Primary School	Community Pools Fund	Community Pools Fund	\$1,000.00

Burnham Camp League Club	Junior Playing Clothing	Community Fund	\$1,000.00
Burnham Camp League Club	Reduce Barriers to Play Rugby League	Mayor and Councillors Discretionary Fund	\$500.00
Burnham School	Contribution towards raffle prize	Mayor and Councillors Discretionary Fund	\$100.00
Cancer Society Canterbury - West Coast	Selwyn Men's Heath Event in Mo-Vember	Community Fund	\$500.00
Canterbury Ballers Club Trust	Pistang Pilipino 2025 - Sports Tournament	Community Fund	\$4,000.00
Canterbury Floorball	Travel costs Selwyn Stars Jnrs	Individuals & Teams Fund	\$500.00
Canterbury Indian Women Group Trust	Selwyn Diwali 2025	Community Fund	\$5,000.00
Canterbury Indian Women Group Trust	Selwyn Diwali 2025	Creative Communities Scheme	\$4,000.00
Canterbury Indian Women Group Trust	Donation	Mayor and Councillors Discretionary Fund	\$400.00
Canterbury Rotuman Community	Rotuman Language Week Celebration	Community Fund	\$1,450.00
Canterbury Volleyball Association	Social Volleyball League	Community Fund	\$2,500.00
Castle Hill Community Association	Christmas Function	Mayor and Councillors Discretionary Fund	\$200.00
Castle Hill Community Association	Residents Group Grant	Residents Group Grant	\$1,000.00
CentreStage Rolleston	The Wedding Singer	Creative Communities Scheme	\$5,000.00
Charlotte Benfield	Leeston Pirate and Fairy Festival 2025	Creative Communities Scheme	\$1,500.00
Cholmondeley Children's Centre Charitable Trust	Child and Youth Care Practitioners	Community Fund	\$2,500.00
Christchurch Group N.Z. Riding for the Disabled	Operational costs	Community Fund	\$1,500.00
Christchurch Kerala Association Incorporated	Community Sports Development Project 2024-25	Community Fund	\$900.00
Christchurch Rock 'n' Roll Club	NZ Senior Rock n Roll National Championships 2024	Community Fund	\$2,000.00
Citizens Advice Bureau (CAB) Christchurch Area	CAB Services for Selwyn residents	Community Fund	\$3,100.00
CJM's Events Limited	Selwyn Marathon 2025	MBIE Regional Events Fund	\$6,000.00
CJM's Events Limited	Selwyn Marathon 2025	Strategic Events Fund	\$5,000.00
CJM's Events Limited	Selwyn Marathon 2026	MBIE Regional Events Fund	\$7,500.00
CJM's Events Limited	Wine Run	MBIE Regional Events Fund	\$5,000.00
Clearview School	2024 National First Lego League Competition	Individuals & Teams Fund	\$500.00
Coalgate Residents Committee	Christmas Function	Mayor and Councillors Discretionary Fund	\$200.00
Coalgate Residents Committee	Residents Group Grant	Residents Group Grant	\$1,000.00
Coleridge Village Residents Community	Residents Group Grant	Residents Group Grant	\$1,000.00
Courtenay Agricultural & Pastoral Association	Courtenay A&P Show	Community Fund	\$2,000.00
Darfield Cricket Club	Travel costs for junior teams	Sport NZ Rural Travel Fund	\$3,000.00
Darfield Fire Brigade	Hall Hire for the award	Mayor and Councillors Discretionary Fund	\$366.40
Darfield Food Bank	Donation	Mayor and Councillors Discretionary Fund	\$300.00
Darfield Food Bank	Donation	Mayor and Councillors Discretionary Fund	\$500.00
Darfield High School	Travel costs for junior teams	Sport NZ Rural Travel Fund	\$1,200.00
Darfield High School	Travel costs	Individuals & Teams Fund	\$500.00
Darfield High School	Equestrian - Girls Team	Individuals & Teams Fund	\$500.00
Darfield High School	Senior A Netball Team	Individuals & Teams Fund	\$500.00
Darfield High School	Senior Boys Basketball Team	Individuals & Teams Fund	\$500.00
Darfield High School	Senior Girls Hockey	Individuals & Teams Fund	\$500.00

Darfield Residents Association	Annual Multicultural Dinner for local community residents	Community Fund	\$690.00
Darfield Residents Association	Christmas Donation	Mayor and Councillors Discretionary Fund	\$200.00
Darfield Residents Association	Darfield Childrens Xmas Extravaganza	Community Fund	\$4,200.00
Darfield Residents Association	Matariki in Malvern	Mayor and Councillors Discretionary Fund	\$239.60
Darfield Residents Association	Matariki in Malvern	Mayor and Councillors Discretionary Fund	\$200.00
Darfield Residents Association	Residents Group Grant	Residents Group Grant	\$1,000.00
Darfield Residents Association	Matariki in Malvern	Community Fund	\$4,000.00
Darfield Rugby Football Club	Venue hire	Community Fund	\$207.90
Darfield Smallbore Rifle Club	Travel costs	Individuals & Teams Fund	\$750.00
Darfield Toy Library Incorporated	Operational costs	Community Fund	\$1,000.00
Diamond Charitable Trust	HIIT For Hope	MBIE Regional Events Fund	\$10,000.00
Diamond Charitable Trust	HIIT For Hope	Strategic Events Fund	\$8,815.00
Down by the Liffey Gallery	Donation	Mayor and Councillors Discretionary Fund	\$1,250.00
Down by the Liffey Gallery	Operational costs	Community Fund	\$3,000.00
Dunsandel Bowling Club Inc	Countdown Timer Clock	Ellesmere Reserves Board Reserve	\$399.00
Dunsandel Community Carols	Dunsandel Community Carols	Community Fund	\$350.00
Dunsandel Community Committee	Dunsandel ANZAC Day service	Community Fund	\$237.65
Dunsandel Community Committee	Residents Group Grant	Residents Group Grant	\$1,000.00
Dunsandel School PTA	Quiz night	Community Fund	\$300.00
Ellesmere A&P Association	Ellesmere A&P Show 2024	Community Fund	\$4,000.00
Ellesmere Archery Club Inc	To maintain safety of the shooting range	Ellesmere Reserves Board Reserve	\$1,464.18
Ellesmere College	Attendance: Year 7/8 Jump Jam Competition	Individuals & Teams Fund	\$500.00
Ellesmere College	Rugby	Individuals & Teams Fund	\$500.00
Ellesmere Combined Probus Club	Monthly gathering for 11 months	Community Fund	\$1,161.60
Ellesmere Foodbank	Donation	Mayor and Councillors Discretionary Fund	\$1,900.00
Ellesmere Golf Club	Equipment and maintenance	Ellesmere Reserves Board Reserve	\$5,000.00
Ellesmere Heritage Park Trust (Selwyn Heritage Park)	Maintenance and operational costs	Community Fund (History)	\$17,970.00
Ellesmere Motor Racing Club	Maintenance	Ellesmere Reserves Board Reserve	\$5,000.00
Ellesmere Promotions Trust	Ellesmere Spring Festival	Community Fund	\$2,055.00
Ellesmere Promotions Trust	Leeston Fete	Community Fund	\$2,837.00
Ellesmere Promotions Trust	Leeston Santa Parade	Community Fund	\$5,065.91
Ellesmere Promotions Trust	Leeston Santa Parade	Mayor and Councillors Discretionary Fund	\$223.00
Ellesmere RSA	100 years of the Ellesmere County and Districts War Memorial	Community Fund	\$1,900.00
Ellesmere RSA	Framing of Photographs of WWI Soldiers	Mayor and Councillors Discretionary Fund	\$1,000.00
Ellesmere RSA	War Memorial Unveiling	Mayor and Councillors Discretionary Fund	\$1,000.00
Engaging Communities	Sacred Trees workshops	Community Fund	\$2,000.00
Filipino Basketball Association Christchurch	FBAC Canterbury day Family Special	Community Fund	\$1,000.00
Filipino Basketball Association Christchurch	Kings of the Court tournament	Community Fund	\$1,000.00
Glentunnel Primary School	Community Pools Fund	Community Pools Fund	\$1,000.00

Glentunnel Residents Committee	Christmas Function	Mayor and Councillors Discretionary Fund	\$200.00
Glentunnel Residents Committee	Residents Group Grant	Residents Group Grant	\$1,000.00
Greendale Community Association	Christmas Function	Mayor and Councillors Discretionary Fund	\$200.00
Greendale Cricket Club	Club Pride & Player Engagement Project	Community Fund	\$1,500.00
Greendale Primary School	Community Pools Fund	Community Pools Fund	\$1,000.00
Greendale Resident Committee	Residents Group Grant	Residents Group Grant	\$1,000.00
Heather Joy Milne	Inside Stories: Selwyn District	Creative Communities Scheme	\$1,937.70
Hope Presbyterian Church	Selwyn Carols 2024	Community Fund	\$2,500.00
Hope West Melton	Carols at Kirrin	Community Fund	\$3,000.00
Hornby Presbyterian Community Trust	Donation	Mayor and Councillors Discretionary Fund	\$200.00
Hororata Community Trust	Hororata Highland Games	Community Fund	\$4,000.00
Hororata Community Trust	Christmas Function	Mayor and Councillors Discretionary Fund	\$200.00
Hororata Community Trust	Hororata Glow Festival 2025	Event Waste Minimisation Fund	\$3,000.00
Hororata Community Trust	Hororata Glow Festival 2025	MBIE Regional Events Fund	\$9,000.00
Hororata Community Trust	Hororātā Glow Festival 2025	Strategic Events Fund	\$10,000.00
Hororata Community Trust	Hororata Highland Games 2024	MBIE Regional Events Fund	\$12,000.00
Hororata Community Trust	Hororata Highland Games 2025	MBIE Regional Events Fund	\$6,000.00
Hororata Community Trust	Hororātā Highland Games 2025	Strategic Events Fund	\$5,000.00
Hororata Community Trust	Residents Group Grant	Residents Group Grant	\$1,000.00
Hororata Museum	Art Meets Heritage at Hororata	Community Fund (History)	\$663.00
Hororata Parish/Parish of Hororata	Hororata Parish Fair	Mayor and Councillors Discretionary Fund	\$450.00
IndianNZ Association of Christchurch Inc.	Selwyn Holi - Festival of Colours	Community Fund	\$2,000.00
Kirwee Community Association	Christmas Donation	Mayor and Councillors Discretionary Fund	\$200.00
Kirwee Community Association	Residents Group Grant	Residents Group Grant	\$1,000.00
Kirwee Community Association	Towards NGN War memorial	Mayor and Councillors Discretionary Fund	\$1,000.00
Kirwee Model School	Community Pools Fund	Community Pools Fund	\$1,000.00
Kirwee Rugby Football Club Inc.	Travel costs for junior teams	Sport NZ Rural Travel Fund	\$750.00
Ladbrooks Indoor Bowls Club	Sports and recreation: Ladbrooks Hall booking	Community Fund	\$500.00
Ladbrooks School	Community Pools Fund	Community Pools Fund	\$1,000.00
Lady Khadija Charitable Trust	Elevate: Ethnic Women's Leadership course	Community Fund	\$1,000.00
Lakeside Soldiers Memorial Hall Incorporated Society	Venue hire for meetings and social events.	Community Fund	\$275.00
Leeston Anzac	Annual Anzac day service held at Leeston Rugby Club	Mayor and Councillors Discretionary Fund	\$150.00
Leeston Bowls and Tennis Club Inc	Community Bowls	Community Fund	\$800.00
Leeston Bowls and Tennis Club Inc	Equipment and maintenance.	Ellesmere Reserves Board Reserve	\$2,162.52
Leeston Life Church Trust	Christmas in the park	Community Fund	\$1,500.00
Leeston School	Community Pools Fund	Community Pools Fund	\$1,000.00
Leeston Southbridge Cricket Club	Line marking	Ellesmere Reserves Board Reserve	\$4,233.00
Leeston Southbridge Cricket Club	Travel costs for junior teams	Sport NZ Rural Travel Fund	\$2,800.00
Leeston Squash Club	Squash equipment	Ellesmere Reserves Board Reserve	\$803.92

Lifetouch Christian Ministries	Basketball League.	Community Fund	\$1,000.00
Lincoln Bridge Club	Community group gathering	Community Fund	\$1,800.00
Lincoln Cricket Club	Travel costs for junior teams	Sport NZ Rural Travel Fund	\$3,000.00
Lincoln Envirotown Trust	KidsFest Craft and Science Event	Creative Communities Scheme	\$946.45
Lincoln Envirotown Trust	Selwyn High School Students' Waste Art Competition	Creative Communities Scheme	\$1,586.09
Lincoln Envirotown Trust	Strategic Partnerships Fund	Strategic Partnerships Fund	\$50,000.00
Lincoln High School	Boys First XI Hockey	Individuals & Teams Fund	\$500.00
Lincoln High School	Mixed Touch	Individuals & Teams Fund	\$500.00
Lincoln High School	Tournament of Minds	Individuals & Teams Fund	\$500.00
Lincoln High School	Hockey Federation Cup Travel Assist	Mayor and Councillors Discretionary Fund	\$1,600.00
Lincoln Indoor Bowling Club	Indoor Bowling session	Community Fund	\$1,500.00
Lincoln Primary School	Tournament of Minds	Individuals & Teams Fund	\$500.00
Lincoln Primary School	Community Pools Fund	Community Pools Fund	\$2,000.00
Lincoln Santa Parade & Market	Lincoln Santa Parade & Market	Community Fund	\$2,100.00
Lincoln Scottish Country Dance Club	Hall hire and tutor fees	Community Fund	\$500.00
Lincoln Tennis Club	Lincoln Junior Tennis	Community Fund	\$1,250.00
Lincoln Tennis Club	Travel costs for junior teams	Sport NZ Rural Travel Fund	\$1,500.00
Lions Club of Ellesmere	Donation	Mayor and Councillors Discretionary Fund	\$250.00
Lions Club of Ellesmere	Donations to Charity Golf Tournament	Mayor and Councillors Discretionary Fund	\$400.00
Lions Club of Ellesmere	Waitātari Hart's Creek Rebuild Project	Ellesmere Reserves Board Reserve	\$4,000.00
Little River Wairewa Community Trust	Banks Peninsula Walking Festival 2025	Community Fund	\$1,235.00
Malvern Agricultural and Pastoral Association	Malvern A&P show	Community Fund	\$4,000.00
Malvern Lions Golf Tournament	Fundraising for the Darfield Playcentre	Mayor and Councillors Discretionary Fund	\$300.00
Malvern Netball Club	Netball Centre competition	Community Fund	\$2,586.00
Malvern Netball Club	Travel costs for junior teams	Sport NZ Rural Travel Fund	\$1,200.00
Malvern News	Courtenay A&P advert	Mayor and Councillors Discretionary Fund	\$64.00
Malvern News	Malvern A&P association advertising	Mayor and Councillors Discretionary Fund	\$80.00
Malvern School of Music Inc.	Darfield Ukulele Midwinter Strum	Community Fund	\$341.00
Malvern School of Music Inc.	Malvern School of Music Annual Concert	Creative Communities Scheme	\$1,398.00
Malvern Youth Trust	Empowering Families evening	Community Fund	\$837.00
MS & Parkinson's Canterbury Charitable Trust	Selwyn District Health & Wellbeing clinics	Community Fund	\$1,682.00
Nepal New Zealand Friendship Society of Canterbury	Nepali Moves: Dancing Together	Creative Communities Scheme	\$3,000.00
Nepal New Zealand Friendship Society of Canterbury	Nepalese Community Badminton Program	Community Fund	\$1,000.00
New Zealand Alpine Garden Society	Botanical Expo	Community Fund	\$5,000.00
New Zealand Sri Lanka Cultural Foundation	Community event dedicated to Sri Lankan senior citizens	Community Fund	\$1,473.20
Olympia Rhythmic Canterbury Team	Olympia Rhythmic Canterbury team members	Individuals & Teams Fund	\$1,000.00
On the Spectrum	Donation towards the monthly coffee group expenses	Mayor and Councillors Discretionary Fund	\$500.00
Pink Ribbon Fundraiser	Venue hire	Mayor and Councillors Discretionary Fund	\$104.35
PLAY Drama Workshops Limited	A Boy in a Book	Creative Communities Scheme	\$2,005.00

Prebbleton Community Association	Friday Friends' - a monthly social group for elderly	Community Fund	\$1,200.00
Prebbleton Community Association	Residents Group Grant	Residents Group Grant	\$1,000.00
Prebbleton Football Club	First Kicks, Fun Football and Junior programmes	Community Fund	\$4,000.00
Prebbleton Heritage	Donation	Mayor and Councillors Discretionary Fund	\$1,250.00
Prebbleton Ladbrooks Karate Club	Self defense awareness & associated training	Community Fund	\$500.00
Prebbleton Netball Club Inc	Prebbleton Netball Club 2025 Season Trials	Community Fund	\$800.00
Prebbleton Netball Club Inc.	2025 Netball season - February to September	Community Fund	\$200.00
Presbyterian Support (Upper South Island)	Two projects	Community Fund	\$1,500.00
Prostate Cancer Foundation of New Zealand	Prostate Cancer Support Group monthly meetings	Community Fund	\$1,465.87
Rolleston ANZAC Service	Rolleston ANZAC service	Mayor and Councillors Discretionary Fund	\$165.11
Rolleston Brass	Rolleston Brass - Hall Hire	Creative Communities Scheme	\$2,000.00
Rolleston Brass	Rolleston Brass - Musical Director monthly expenses	Creative Communities Scheme	\$3,000.00
Rolleston Christmas Parade	Rolleston Christmas Parade - 2024	Community Fund	\$1,000.00
Rolleston Christmas Parade	Rolleston Christmas Parade - 2025	Community Fund	\$4,000.00
Rolleston College	Level 1 Visual Arts	Community Fund	\$2,142.00
Rolleston College	1st XI Football Team	Individuals & Teams Fund	\$500.00
Rolleston College	1st XI Hockey Team Boys	Individuals & Teams Fund	\$500.00
Rolleston College	1st XI Hockey Team - Girls	Individuals & Teams Fund	\$500.00
Rolleston College	Senior Boys Basketball	Individuals & Teams Fund	\$500.00
Rolleston Combined Probus Club	20th birthday of Probus Club	Community Fund	\$347.00
Rolleston Combined Probus Club	Rolleston Community Centre booking	Community Fund	\$2,210.40
Rolleston Community Patrol	Support to keep the Patrol Car running this year.	Community Fund	\$3,813.73
Rolleston Day Club	Elderly gathering	Community Fund	\$1,000.00
Rolleston Patchwork and Quilting Group	Rolleston Patchwork and Quilting Group Club gatherings	Community Fund	\$588.60
Rolleston Playgroup	Community Playgroup	Community Fund	\$2,376.00
Rolleston Residents Association Inc	Residents Group Grant	Residents Group Grant	\$1,000.00
Rolleston RSA	Storage of equipment for Anzac	Community Fund (History)	\$642.00
Rolleston Rotary Club	Donation	Mayor and Councillors Discretionary Fund	\$250.00
Rolleston Rotary Club	Junior Rolleston Rotarians to host free disco	Community Fund	\$1,105.05
Rolleston Rotary Club	Toot 4 Tucker 2024	Community Fund	\$1,000.00
Rolleston Tennis Club	Travel costs for junior teams	Sport NZ Rural Travel Fund	\$1,000.00
Rolleston Toy Library	Purchase of toys	Community Fund	\$4,000.00
Rolleston Warriors	Community events	Community Fund	\$1,500.00
Rolling Meadows Limited	Rolling Meadows	Strategic Events Fund	\$30,000.00
Roxanne Tane	Xtreme Hip Hop - Movement for Māori & Pacifica Community	Mayor and Councillors Discretionary Fund	\$350.00
Salvation Army Rolleston	'Winter warmers' such as blankets, hot water bottles.	Mayor and Councillors Discretionary Fund	\$2,000.00
Schola Cantorum Incorporated	Music of the Stars	Creative Communities Scheme	\$1,000.00
Seed the Change He Kākano Hāpai	Action the Compassion series	Community Fund	\$3,410.00
Selwyn Anglers Alliance Club	Startup costs for the Selwyn Anglers Alliance Club.	Community Fund	\$2,619.01

Selwyn Artist's Collective	The Grid	Creative Communities Scheme	\$1,837.50
Selwyn Central Community Care	Marketing and Promotion cost and van insurance.	Community Fund	\$4,040.00
Selwyn Community Fundraising Committee	24-Hour Campathon fundraising event	Community Fund	\$300.00
Selwyn FC	9th grade development squad costs	Individuals & Teams Fund	\$500.00
Selwyn Fireworks Spectacular Charitable Trust	Selwyn Fireworks Spectacular	Community Fund	\$4,700.00
Selwyn Hindu Group	Donation	Mayor and Councillors Discretionary Fund	\$400.00
Selwyn Parenting Network	Donation - Childrens Day	Mayor and Councillors Discretionary Fund	\$600.00
Selwyn Safe Families	Selwyn Safe & Connected	Community Fund	\$3,000.00
Selwyn Sings Trust	Selwyn Sings 2025	Creative Communities Scheme	\$2,978.21
Selwyn Sports Trust	Strategic Partnerships Fund	Strategic Partnerships Fund	\$55,000.00
Selwyn United Football Club	Tournament costs	Community Fund	\$2,000.00
Selwyn Womens Issues Group	Venue hire	Mayor and Councillors Discretionary Fund	\$220.20
Sheffield Country Polo	Sheffield Polo	MBIE Regional Events Fund	\$1,500.00
Sheffield Cricket Club	Travel costs for junior teams	Sport NZ Rural Travel Fund	\$1,250.00
Sheffield Waddington Residents Group (The Locals)	Christmas Community Party	Mayor and Councillors Discretionary Fund	\$200.00
Sheffield Waddington Residents Group (The Locals)	Monthly free book exchange - July 2025 - June 2026	Community Fund	\$594.00
Sheffield Waddington Residents Group (The Locals)	Monthly free book exchange - November 2024 - June 2025	Community Fund	\$516.52
Sheffield Waddington Residents Group (The Locals)	Residents Group Grant	Residents Group Grant	\$1,000.00
Sheffield Waddington Residents Group (The Locals)	Stitch & Bitch community group sessions	Community Fund	\$327.25
South Island Agricultural Field Days Society Limited	South Island Field Days	Community Fund	\$4,000.00
South Island Agricultural Field Days Society Limited	South Island Field Days	MBIE Regional Events Fund	\$34,000.00
South Island St Johns	Donation to South Island St John	Mayor and Councillors Discretionary Fund	\$400.00
South Malvern Cricket Club	Travel costs for junior teams	Sport NZ Rural Travel Fund	\$2,250.00
Southbridge Garden Club	Annual Garden Show	Community Fund	\$364.38
Southbridge Garden Club	Venue hire for 75th Anniversary Luncheon.	Community Fund	\$330.00
Southbridge Horticultural Society	Southbridge Horticultural Society annual show	Community Fund	\$938.18
Southbridge Rugby Football Club	2025 Season costs	Ellesmere Reserves Board Reserve	\$4,520.00
Southbridge Rugby Football Club	Operational costs, and to purchase a gazebo and teardrop flag	Community Fund	\$2,000.00
Southbridge Tennis Club	To purchase tennis balls for the club	Ellesmere Reserves Board Reserve	\$630.00
Southbridge Tennis Club	Travel costs for junior teams	Sport NZ Rural Travel Fund	\$450.00
Springfield Community Association	Christmas Donation	Mayor and Councillors Discretionary Fund	\$200.00
Springfield Community Association	Residents Group Grant	Residents Group Grant	\$1,000.00
Springston Cricket Club	Springston Super Smash	Community Fund	\$300.00
Springston School	Springston Sprinkles - Jump Jam Competition	Individuals & Teams Fund	\$500.00
Springston School	Community Pools Fund	Community Pools Fund	\$1,000.00
Springston School	Makonui Movers - Jump Jam Competition	Individuals & Teams Fund	\$500.00
Springston School	Springston Freaks - Jump Jam Competition	Individuals & Teams Fund	\$500.00
Springston School PTA	Fundraising event for Springston School.	Community Fund	\$300.00
Springston South Soldiers' Memorial Hall	Koha towards roof repairs	Mayor and Councillors Discretionary Fund	\$2,500.00

Springston Spartans	Attendance	Individuals & Teams Fund	\$500.00
Springston Tennis	Travel costs for junior teams	Sport NZ Rural Travel Fund	\$500.00
St Thomas' of Canterbury College	Attendance: Maadi Regatta	Individuals & Teams Fund	\$500.00
Stone by Julie	Stone Carving Workshops	Creative Communities Scheme	\$908.00
Sudden Valley Press	Juliet McAra "Don't Stop This Old Spell Yet"	Creative Communities Scheme	\$1,009.00
Sudeley Park Association	Regular mowing	Ellesmere Reserves Board Reserve	\$3,036.00
Summit Road Society	Strategic Partnerships Fund	Strategic Partnerships Fund	\$20,000.00
Tai Tapu Annual Reunion committee	Reducing costs for pensioners to attend reunion luncheon	Mayor and Councillors Discretionary Fund	\$500.00
Tai Tapu Bowling Club	Renovation of the bowling green at the Tai Tapu Bowling Club	Community Fund	\$3,300.00
Tai Tapu Bowling Club	Community and Beginners Bowls	Community Fund	\$800.00
Tai Tapu Cricket Club	Travel costs for junior teams	Sport NZ Rural Travel Fund	\$1,500.00
Tai Tapu Garden Club	Monthly garden club meetings	Community Fund	\$1,000.00
Tai Tapu Library Incorporated	Donation	Mayor and Councillors Discretionary Fund	\$400.00
Tai Tapu Library Incorporated	Maintenance and materials	Community Fund	\$1,000.00
Tai Tapu School	Assist towards purchase of outdoor p.a. system for school	Mayor and Councillors Discretionary Fund	\$400.00
Tai Tapu School	Donation towards Tree Maintenance	Mayor and Councillors Discretionary Fund	\$400.00
Tai Tapu School	Community Pools Fund	Community Pools Fund	\$1,000.00
Tai Tapu Tennis Club	Travel costs for junior teams	Sport NZ Rural Travel Fund	\$750.00
Tasman Young Farmers Region	Tasman Regional Final for 2025 Young Farmer of the Year	Community Fund	\$1,800.00
Te Ara Kākāriki Greenway Canterbury Trust	Strategic Partnerships Fund	Strategic Partnerships Fund	\$40,000.00
Te Rōhutu Whio	Attendance: Jump Jam	Individuals & Teams Fund	\$500.00
Terra Nova Foundation	Funding for 5 Eco-warrior sessions in Selwyn.	Community Fund	\$1,250.00
Terrace Station Charitable Trust	Operational costs	Community Fund (History)	\$9,041.00
The Girl Guides Association NZ Incorporated	GirlGuiding Selwyn District	Community Fund	\$5,000.00
The Salvation Army	Donation	Mayor and Councillors Discretionary Fund	\$500.00
The StarJam Charitable Trust	StarJam Christchurch Programme 2024-2025	Creative Communities Scheme	\$2,615.10
The Student Volunteer Army Foundation	SVA Lincoln Club	Community Fund	\$2,019.00
The Women's Helping Hand Trust NZ	Bhangra Classes	Creative Communities Scheme	\$2,000.00
The Women's Helping Hand Trust NZ	Selwyn Lohri Celebration	Community Fund	\$350.00
The Women's Helping Hand Trust NZ	Teeyan Festival Celebrations	Community Fund	\$1,650.00
Univentures Limited	Starting a Business Later in Life Programme	Community Fund	\$800.00
Veilomani Selwyn Fijian Community	South Island Fiji Day Event	Community Fund	\$4,000.00
Villa Maria College	1st X1 Hockey	Individuals & Teams Fund	\$500.00
Waihora Ellesmere Trust	Strategic Partnerships Fund	Strategic Partnerships Fund	\$20,000.00
Waihora Pony Club	To purchase cross country fence safety stakes	Ellesmere Reserves Board Reserve	\$2,200.00
Waikirikiri Hockey Club	Uniforms for youth athletes.	Community Fund	\$2,000.00
Waitaha Artistic Roller Skating Club	Kiwi Skate Learn to Skate Classes and a Star Skate Class	Community Fund	\$800.00
Weedons Cricket Club	Travel costs for junior teams	Sport NZ Rural Travel Fund	\$4,000.00
Weedons Cricket Club	Weedons Cricket-Club Day	Community Fund	\$300.00

Weedons Cricket Club	Junior Cricket	Individuals & Teams Fund	\$500.00
Weedons School	Community Pools Fund	Community Pools Fund	\$1,000.00
West Melton Badminton Club	West Melton Badminton Club Hall Hire	Community Fund	\$1,000.00
West Melton Combined Probus Club	2025 - Monthly Meetings	Community Fund	\$1,343.50
West Melton Community Market	West Melton Community Market	Community Fund	\$1,000.00
West Melton Gymnastic Club	Darfield Recreation and Community Centre hire	Community Fund	\$3,000.00
West Melton Gymnastic Club	STEP 2 & 3 Team	Individuals & Teams Fund	\$500.00
West Melton Netball Club	Facility hire for Netball trials	Community Fund	\$495.00
West Melton Netball Club	West Melton Social Sports League	Community Fund	\$2,250.00
West Melton Residents Association	Christmas Donation	Mayor and Councillors Discretionary Fund	\$200.00
West Melton Residents Association	Residents Group Grant	Residents Group Grant	\$1,000.00
West Melton School	Community Pools Fund	Community Pools Fund	\$1,000.00
Wheelbarrow Theatre	Millie Jones, Wizard's Apprentice	Creative Communities Scheme	\$1,656.00
Whitecliffs Community Association	Christmas Donation	Mayor and Councillors Discretionary Fund	\$200.00
Whitecliffs Community Association	Residents Group Grant	Residents Group Grant	\$1,000.00
Windwhistle School	Community Pools Fund	Community Pools Fund	\$1,000.00
Wintergreen Creative	The Snow, a play by Finegan Kruckemeyer	Creative Communities Scheme	\$1,478.20
WMS Epro8 Challenge team (Friends of West Melton)	Attendance: Epro8	Individuals & Teams Fund	\$500.00
WORD Christchurch	Words Come Alive 2025	Community Fund	\$4,500.00
Write On School for Young Writers	Write On Masterclasses in Selwyn 2025	Creative Communities Scheme	\$2,000.00



Appendix 2

Lincoln Envirotown Trust Report to Selwyn District Council on Strategic Funding 2024 - 2025

It gives us great pleasure to again thank the Selwyn District Council for the generous long-term funding that we received for 2024 – 2025 and to report on our achievements during that time period.

Once again, we feel ourselves to be in the very privileged position of reporting on another successful year and appreciate that this success is derived from the funding generously granted to us. For this funding round we signed a more detailed contract, which has led to very important and enjoyable meetings with Andrew Spanton to talk about our work and consult on some decisions. This has been a positive feature of our collaboration.

The funding we receive refers to some specifics of our work:

1. **THE COMMUNITY GARDENS.** The growth in the activities and engagement of this project has exceeded all expectations.

At the gardens themselves, the **number of volunteers increased**, and many calls to Lincoln Envirotown are from people wanting to come and help at these gardens. The pleasing thing is the number of younger people who form part of these requests. There have been many **visits from school groups** and the continued hosting of a **hive of bees** on behalf of Ararira Primary School. The kindergarten continues to visit and work on their “allotment” as well as providing scarecrows!

The number of workshops held is also growing, and we sometimes think that our challenge here is to keep the number manageable. All of these have been very well attended. Apart from the ones run at the gardens themselves we have cooperated with the Libraries of Selwyn District to provide them at other venues.

2. **SELWYN TIMEBANK.** Copied below are excerpts from our report to the COGS funding, who fund the coordinator for this project. As per my discussion with Andy Stanford in January; the trustees on Lincoln Envirotown Trust made the decision that Selwyn Timebank in its current form would cease to be one of the Trust’s projects in its current form. It will be replaced by a similar project which does not use the timebanking formal exchange and recording of “trades”.

The Trustees of Lincoln Envirotown have looked into whether, as a Timebank per se, continued funding should be sought and could be justified.

They have determined that we will not seek further funding for the current project owing to the difficulties of encouraging the constant recording required when services are swapped. However, a committee has been formed to establish a new project, which will bring engagement both as a social connecting service for various groups and demographics, along with maintaining the ethos of informal mutual assistance without the need to ‘bank’ every interaction.

This, as yet unnamed project, will start as a voluntary entity in the first planning stage with a view to seeking funding in the future when we see a viable, strong project that satisfies the criteria for financial assistance.



3. **MAHOE RESERVE.** As reported last year, a stage has been reached where the native plants are in ascendance and will maintain their own generation. Our small group of volunteers that has ensured this growth of such an amazing natural area from a previous rubbish tip, now only need to continue with low key working bees each month.

It was my pleasure to take a group from Sustainable Ōtautahi Christchurch around this small area and they were hugely impressed with the Native growth and look of this space.

As with the gardens, we are receiving more and more enquiries from schools to visit, and both schools and universities use the space for teaching elements of environmental conservation.

A hugely successful **Mini Bioblitz** has become an annual event, and we are under pressure to make this two a year, such has been the enjoyment of them. We are finding that many of our successful events generate more of them, largely by public request.

4. **PREDATOR FREE WORK.** There are two parts to this, and both have been fully active and successful:

Actual Trapping – In discussion with Selwyn District Council, we are looking at a model where we do not conduct trapping in Reserve areas as we have in the past, but change the model to one of “backyard trapping” where we provide traps and advice to communities who report a problem. Our notable project in this respect is on a large farm close to a Bittern habitat, with a number of stoats caught by our efforts.

The Trap Library – The work of the Trap Library has been so successful that we have recently **added 20 extra traps**. This project generates much Facebook and email discussion, which is indicative of the level of interest and concern in the community. We thank the public for getting so involved in this project and for the gratitude they always express for being able to use traps on their properties free of any charge.

Lincoln Envirotown runs many events but to first report on those highlighted for this report:

KIDSFEST CRAFT AND SCIENCE DAY. This has continued to be one of our most enjoyable events. It is the only event we make a token charge for (\$5 a family). The reason for this charge is that numbers previously became unmanageable. By having registration and a charge, we always run a full event, but one which is more enjoyable and educational, as children have space and time to participate fully. This year’s event is sold out.

The other enjoyable and educational aspect of this event is that we work with the students of Lincoln High School. These students essentially “manage” the day in that they devise the crafts and science demonstrations and mentor the younger children. There is always an “external” display and demonstration. This year, the theme was **Earth’s Basement** with science looking at soils.

This year, we decided that we would alternate our ‘Focus for Future’ film competition with our Waste Art Competition. This was because we found schools wished to do both, and that was too burdensome. This is a Waste Art competition year, with the actual awards planned in September at the excellent Te Ara Ātea venue.

Focus for Future Film Competition. Many thought the standard of films entered was the highest seen so far. Cllr Sophie McInnes presented the prizes and overall trophy at a viewing in Te Ara Ātea, which attracted an audience of just over 100 and was an excellent celebratory evening.



In addition to the Projects and Events listed as the focus of our funding, we have also successfully continued with other projects and events:

RESPONSIBLE BUSINESS NETWORK AND AWARDS. The awards for this project take place every two years. We have found this works very well as they do not clash with the much larger Selwyn Awards. In November, over 70 businesses celebrated their achievements and initiatives relating to their sustainable practices and community engagement. The Assessors were especially impressed with the efforts made and the ethos of the small owner run businesses, which can go unrecognised. It was a great celebration of what they were doing, but also a chance for us to learn from the businesses the sorts of things that can be implemented on behalf of our environment and communities.

Prior to the presentations, we enjoyed two guest speakers Wim De Koning explained the work being done on Lincoln's Solar Farm, and Frank Hakaart told us of their work on a sustainable art business in the previous Hororata Pub.

KIM HILL HOT TOPIC. We manage this event in collaboration with Lincoln University. It is one of our largest events in terms of a single night attendance of over 300. This year saw an expert panel examining the issues surrounding our use of the future of New Zealand's power supplies. It is always a big occasion attended by the Mayor and Deputy, along with the Lincoln University Vice Chancellor.

REPAIR CAFÉ. The event in 2024 was another hugely successful Repair Cafe. Such was the success of it that it became another event for which public demand indicated a second one in the year. In May 2025, we duly ran a second Repair Café at Selwyn District Council's ReDiscover Centre, which was equally successful. They always see around 100 different items brought in, and a large proportion of these are repaired free of charge.

Such is the number of people making use of these that we have made the decision to relieve Te Ara Ātea of the potential congestion and hold October's event in the Rolleston Community Centre.

CLOTHES SWAP. Over 150 people benefited from being able to change their wardrobes free of charge. This event is always one of our biggest, with clothes being dropped off many weeks before the evening itself for sorting and re-homing on the evening itself.

EARTH HOUR EVENTS: our new initiative. Lincoln Envirotown endeavours to establish a new event each year. This year, we "re-introduced" Earth Hour events. Attendees enjoyed Soy Candle making in the afternoon and then a series of evening and nighttime activities: a short environmental film, a night walk around Lincoln, and a candlelit puppet show. A very successful return to the concept of at least an hour without electricity usage.

We again thank Selwyn District Council for allowing us to enjoy another year as a Strategic Partner. We hope that this report conveys the number of successful projects and events that we have enjoyed delivering to the people of our District.

Selwyn District Council Strategic Partnership - Year 1 Report

Start Date - 1 July 2024

End Date - 30th June 2025

Report Author - Mitch Prendergast, Operations Manager

Report Date - 01/07/25

Total Funding Received: \$55,000

1.0 Executive Summary

This report outlines how Selwyn Sports Trust applied the \$55,000 funding received from Selwyn District Council to deliver a series of impactful community activation projects across the district.

Funding supported four core initiatives: the Activator Programme, Koru Games, Activation Spectacular, and Fundamental Movement Spectacular.

Across these programmes, we engaged over 10,000 participants, including:

- 7,000+ tamariki in school-based physical activity sessions
- 2,000+ Year 5–8 students through the Activation Spectacular
- 3,600+ participants & visitors connected through the Koru Games

This support has been crucial in helping us reduce participation barriers, reach under-served rural communities, and evolve our offerings to align with the changing needs of schools and whānau across Selwyn

2.0 Project Purpose, Outcomes & Programme Delivery

2.1 Project Purpose

To improve access to high-quality physical activity opportunities in Selwyn by delivering inclusive and locally led sport and recreation initiatives that support tamariki and rangatahi, improve physical wellbeing, and build strong communities.

2.2 Community & Fund Outcomes

- Created opportunities for people to come together through physical activity, strengthening community connections across Selwyn. Particularly in rural areas such as Malvern and Ellesmere.
- Delivered low-cost, accessible opportunities for over 9,000 participants across schools and events.
- Supported 7,000+ tamariki in fun, safe, and inclusive school-based movement sessions.
- Engaged over 150 student leaders through the Whakatipu Kaihautū Leadership Programme.
- Fostered partnerships between schools, marae, local clubs, and sport organisations to enable sustained pathways into physical activity in Selwyn.
- Enabled direct delivery in schools to minimise transport barriers, particularly for small and rural schools.



2.3 Programme Delivery Summary

2.3.1 Activator Programme

- Delivered across Terms 1–4 to 23 primary schools, with frequency tailored (weekly, fortnightly, or monthly) to meet school needs.
- Engaged 7,000+ tamariki in physical activity sessions designed to be fun, inclusive, and relevant.
- Developed student leadership through the Whakatipu Kaihautū Leadership Programme, supporting over 150 students across the year.
- Session types ranged from cooperative movement games and leadership skill building to values-based activities aligned with the Te Whare Tapa Wha model of wellbeing.
- Working closely with each school to build a physical activity programme to suit their specific wants and needs.

Rolleston	Lincoln	Malvern	Ellesmere
Rolleston Primary	Springston	Darfield	Southbridge
Clearview	Ararira Springs	Glentunnel	Leeston
Lemonwood Grove	Tai Tapu	Greendale	
Te Rōhuto Whio		Hororata	
Rolleston Christian		Sheffield	
Weedons		Springfield	
West Rolleston		Windwhistle	
Templeton		Kirwee	
Burnham			
West Melton			

2.3.2 Koru Games

- Held 24–26 September 2024, engaging over 2,200 Year 7–8 students and 468+ teams from across the South Island.
- Hosted across Rolleston, Lincoln, and Lincoln University with 18 sports on offer. From traditional sports such as Netball and Football, to emerging codes like Wheelchair Basketball, Korfball and Dodgeball.
- Supported by more than 100 volunteers, coaches, and sport partners.
- The Selwyn Sports Trust App enabled live scoring and improved coordination across venues.
- The John F. Reid Memorial Award was presented to the team that most embodied fair play and community spirit.
- The event welcomed over 3,600 participants and visitors to Selwyn, bringing economic and reputational value to the region.

2.3.3 Activation Spectacular

- Delivered over 4 weeks at Selwyn Sports Centre and Selwyn Aquatic Centre.
- Engaged 2,000+ Year 5–8 students across 16 different land and aquatic based sports and activities.
- Delivered in partnership with local sport clubs, regional organisations, and community groups, giving students ‘have-a-go’ exposure to activities they may not otherwise access.
- Many participating tamariki had never previously interacted with these clubs or tried these sports, providing a valuable pathway into ongoing activity

2.3.4 Fundamental Movement Spectacular

- One large-scale event at Selwyn Sports Centre (400+ participants)
- Three smaller events delivered within school grounds, reducing costs and accessibility barriers for schools.
- Activities targeted tamariki aged 4–8 years and focused on developing key movement skills: jumping, balancing, catching, running, and spatial awareness.
- Delivered by a qualified team of Selwyn Sports Trust Activators and event staff in safe, engaging environments.

3.0 Connecting Communities Through Funding

Council’s funding enabled us to connect people and places through quality physical activity experiences. This was achieved through a range of offerings designed to increase accessibility and inclusion:

- Activation Spectacular connected over 2,000 tamariki to 16 different local sport providers, offering a diverse range of land and aquatic-based activities that fostered exploration and ongoing participation.
- The Koru Games attracted more than 5,000 visitors to the Selwyn region, generating significant social and economic benefits while providing a high-profile platform for youth engagement in sport.
- We delivered events directly within schools, minimising transport barriers and costs, ensuring participation was accessible especially for schools in rural or less-connected areas.



- Our event delivery was tailored to mobilise across the district, making sure no one was missed due to rural isolation, with particular focus on supporting communities in the Malvern and Ellesmere regions.
- Subsidised costs and strategic programming helped eliminate financial and logistical barriers, so tamariki and whānau could fully participate regardless of location or circumstance.
- These initiatives strengthened connections between schools, clubs, marae, and community groups, building ongoing pathways for physical activity and social connection.

4.0 Financial Report

4.1 Summary of Expenditure

Item/Category	Amount Spent (NZD)	Notes
Venue Hire	\$25,621.78	Selwyn Sports Centre, Selwyn Aquatic Centre, Lincoln Event Centre
Staffing	\$27,619.34	Activators, Event Managers, Event Staff
Event Advertising	\$1,758.88	Photo/Videography, Flyers, Flags, Branding
Total	\$55,000	Fully Expended

Spending was prioritised toward delivery staff and venue access to ensure widespread community participation. The balance ensured quality, consistency, and local accessibility across the district

4.2 Unspent Funding

All funds have been fully expended within the 2024–25 reporting period.

5.0 Supporting Documents

Invoices and receipts - available upon request

6.0 Looking Ahead: 2025–2027 Focus Areas

Building on the momentum of 2024–25, Selwyn Sports Trust is committed to continuing the growth and evolution of our community activation work. With Council support in place through to 2027, we are focused on the following strategic priorities:

1. Expand rural access through mobile delivery

- Develop a mobile version of the Activation Spectacular, allowing us to bring multi-sport experiences directly to smaller communities like Windwhistle, Greendale, and Springfield.
- Trial a “pop-up activation day” model in Term 1 and 2, 2026, for schools with limited ability to travel.

2. Strengthen the Whakatipu Kaihautū Leadership Programme

- Extend leadership development opportunities to intermediate and early secondary school students (Year 9 transition support).
- Offer leadership “clusters” where multiple schools can bring leaders together to build confidence and collaboration across the district.

3. Deepen school alignment

- Work more closely with kaiako to co-design sessions that connect to classroom inquiry and local curriculum themes (e.g., Hauora, sustainability, identity).
- Provide term planning options to allow schools to schedule sessions when it best suits their academic priorities.

4. Improve impact tracking and feedback

- Introduce post-event teacher and student surveys in 2025/26 to better capture movement confidence, enjoyment, and leadership growth.
- Use data to refine and improve programming year to year.

5. Build capability within our delivery team

- Upskill Activators with additional training in inclusive delivery, trauma-informed practice, and Te Ao Māori frameworks to ensure delivery remains relevant and responsive.
- Formalise a peer mentoring model to support new staff and improve consistency of delivery across the region

7.0 Conclusion

The Selwyn Sports Trust is proud of the positive impact delivered through Council’s funding. While early 2025 presented some challenges, particularly a slight drop in Activator Programme bookings as schools focused on meeting Ministry directives. Council support allowed us to evolve our delivery model in response.

By adapting session timing, offering curriculum-aligned options, and delivering on school grounds, we maintained strong relationships with schools and ensured no tamariki missed out on the benefits of movement.

Meanwhile, our major events (the Koru Games and Activation Spectacular) have grown significantly in scale and reputation. They now reach thousands of participants and visitors annually, creating meaningful social, economic, and physical wellbeing outcomes for Selwyn.

With this foundation, we are excited to build toward the final years of our partnership through to 2027. Our vision includes expanding our mobile event model, launching a second Whakatipu Kaihautū leadership cohort, and continuing to provide inclusive, community-driven physical activity opportunities for tamariki, rangatahi and whānau across the district.

If any further information is required, please do not hesitate to contact me. Kind Regards

Kind regards

**Mitch Prendergast
Operations Manager
Selwyn Sports Trust**



Appendix 4

Funding Report by Te Ara Kākāriki Greenway Canterbury Trust: Selwyn District Council Grant 2024 / 25



Contents:

Background
Community Outcomes
2024 in Summary
2024 Planting Events
Restoration Planning
Contestable Funding Distribution
Financial Summary
Advertising showing use of SDC logo.

Background

Te Ara Kākāriki Greenway Canterbury Trust (TAK) is an incorporated Charitable Trust with the mission to create a 'Greenway', a corridor of native biodiversity green dots between the Waimakariri and Rakaia rivers linking the Canterbury Foothills to Te Waihora/Lake Ellesmere and the sea. The trust has an excellent reputation for engaging the community, and raising awareness and understanding of indigenous biodiversity. Since 2009 the trust has planted over 260,000 plants at 160 sites.

Selwyn District Council (SDC) has agreed to provide funding of \$130,000 through the Strategic Partnerships Fund to support TAK to carry out activities that support the council's community outcomes set out in the council's 2024 – 2034 long term plan.

Community Outcomes

Taiao Environmental Outcomes

TAK contributes to a cleaner environment and diverse landscapes through native planting initiatives that support healthy waterways, create wildlife habitat and contribute to the long-term restoration of Te Waihora Lake Ellesmere. By enhancing biodiversity and restoring riparian zones, TAK's work aligns closely with the council's environmental goals.

Fund Outcomes

The district benefits significantly from TAK's deep expertise in native restoration, developed over nearly two decades of hands-on experience. Their collaborative approach builds lasting relationships with landowners, schools, volunteers, and agencies, enabling the community to take ownership of environmental outcomes and actively participate in restoration.

Project Outcomes

TAK increases native biodiversity through strategic planting of trees and shrubs that create wildlife habitat and ecological "stepping stones" from the mountains to the sea. Landowners receive comprehensive support including restoration advice, funding for plants, and help with volunteer planting days. TAK ensures ecological best practice, guiding landowners to plant the right plant in the right place and their programmes empower students and community members to understand, value, and protect indigenous biodiversity.

Project Deliverables

TAK provides tailored restoration advice and financial assistance to landowners, directly enabling native planting projects across the district. Their planting programmes; the Canterbury Plantout and Kids Discovery Plantouts, engage hundreds of volunteers and students annually. These events raise awareness, foster environmental responsibility, and strengthen community knowledge of local ecosystems.

Funding Report by Te Ara Kākāriki
Greenway Canterbury Trust:
Selwyn District Council Grant 2024 / 25



2024 in Summary

- 23,912 seedlings were planted through all our programmes.
- 10,440 were planted through community and corporate plantout days and by landowners.
- 9,003 plants were planted by Kaimahi at the two legacy sites and Otahuna properties.
- 4,469 seedlings were planted through the Kids Discovery Plantout Programme
- Planting was carried out at 35 Greendots, 14 of them new sites. (Includes KDP sites)
- We planted at 21 private sites and 14 public sites. (Includes KDP sites)
- 433 volunteers planted through volunteer and corporate plantout days.
- Ten landowners received a restoration plan.
- The trust has now assisted in the planting of 261,692 seedlings at 160 unique sites
- Our Greendots now cover over 52 hectares

2024 planting events

Please see the accompanying documents TAK Annual Report 2024 and TAK KDP Annual Report for more details on each event.

Community Planting Days			
Te Motu Huritini Plantout	600m along Little River Rail trail from Neills Rd	60	1,000
Lower Catchment Planting Day	81 Poplar Lane, Lincoln 1/42 Heaton Drive, Tai Tapu 338 Brookside and Irwell Rd, Leeston 99 Branch Drain Rd, Leeston	95	2,022
West Melton Planting Day	315 Bells Rd, West Melton 222 Langdales Rd, West Melton	55	1,064
Upper Catchment Planting Day	538 Kowai Rd, Springfield 595 Rubicon Rd, Springfield 69 Pitts Rd, Darfield 427 Kimberley Rd, Darfield	103	1,996



Kids Discovery Plantout Days		Volunteers	Plants
Ladbrooks School	522 Old Tai Tapu Rd, Tai Tapu	73	400
Te Rōhutu Whio School	Private Land along the Waikēkēwai Awa	43	300
Leeston Consolidated School	Private Land along the Waikēkēwai Awa	94	260

Funding Report by Te Ara Kākāriki
Greenway Canterbury Trust:
Selwyn District Council Grant 2024 / 25



Waitaha School	Private Land along the Waikēkēwai Awa	22	200
Tai Tapu School	Tai Tapu Golf Course along the Huritini Awa	104	600
Springston School	Te Pae O Ahuriri, Neills Rd, Lincoln	36	300
West Melton School	The Willows Reserve, Thompsons Rd, West Melton	54	309
Prebbleton Primary School	Conductors Stormwater Swale	48	300
Lincoln Primary School	Te Motu Huritini	100	350
Ararira Primary School	Lincoln Wetlands	40	200
Burnham Primary School	Burnham Golf Course	64	300
Darfield Primary School	McHughs Forest, Horndon St, Darfield	92	300
Springfield Primary School	School Site	44	350
Glentunnel Primary School	Glentunnel Domain	106	300



Corporate Planting Days		Volunteers	Plants
Mixed Corporate and Springston Schools Planting Day with ECAN and Adventure South	401 Bethels Rd, Springston. Accessed from Swamp Rd	45	350
Corporate Plantout Day with Lincoln Agritech	401 Bethels Rd, Springston. Accessed from Swamp Rd	22	350
Corporate Planting Day with Corde	28 Midland Rd, Springfield	35	800
Corporate Planting Day with Colliers Realestate	270 Downs Rd, Hororata	18	488



Funding Report by Te Ara Kākāriki
Greenway Canterbury Trust:
Selwyn District Council Grant 2024 / 25



Restoration planning

Our Greendot committee, made up of at least three ecologists, assesses each site based on factors like size, shape, ecological value, and landowner input to determine planting suitability. Once selected, we work closely with ecologists to create high-quality restoration plans that promote strong plant survival and long-term sustainability.

Each plan includes a plant list, maps, and best practice advice, and can span multiple years if needed. Plant lists are grouped into sets of around 500—an amount manageable for a day's planting by volunteers and for ongoing maintenance by landowners. Over time, many landowners gain the confidence to continue planting independently, allowing Te Ara Kākāriki to support new restoration projects across the district.

Restoration Plans – planted in 2024	
Ben Watson	81 Poplar Drive, Lincoln
Dominique Schacherer	338 Brookside and Irwell Rd, Leeston
Adele Wolt	22 Heaton Drive, Tai Tapu
Shaun Horan	99 Branch Drain Rd, Leeston
Mathew Deighton	68 Pitts Rd, Darfield
Hamish Faulkner	595 Rubicon Rd, Springfield / Kowai Bush
Bronwen and Cameron Seaward	270 Downs Rd, Hororata
Clayton Yaxley	106 Domain Rd, Springfield
Kirsten Baxter	427 Kimberly Rd, Darfield
Waimakariri Ecological and Landscape Restoration Alliance (WELRA)	Helicopter Hill, Cragieburn
2024 Restoration Plans - for 2025 planting	
Jessica Brown	51 Tancreds Rd, Tai Tapu
Tom Peters	572 Tai Tapu Rd, Tai Tapu
Plant and Food Research Site	74 Gerald Street, Lincoln
Katherine Taylor	207 Lincoln Tai Tapu Rd, Tai Tapu
Jane Le Compte	499a Halketts Rd, West Melton
Catherine and Calvin Payne	159 Knights Rd, Rolleston
Rachel Button	411 Waianiwaniwa Rd, Sheffield
Katherine Kevey and Dan Burrows	115 Ansons Rd, Charing Cross
Phillipa Saunders, Mitchell Limbe	5872 West Coast Rd, Springfield
Scott and Lauren McIlroy	124 Springfield Rd, Springfield



Funding Report by Te Ara Kākāriki
Greenway Canterbury Trust:
Selwyn District Council Grant 2024 / 25



Contestable funding distribution – SDC and CPW.

Funds are awarded to greendot applicants each year to go towards plants and plant guards and are claimed after planting on production of receipts and proof of planting. Please note that the allocated funding provides a contribution rather than funding the whole planting. This is usually around a third of the plant and guard costs.

Contestable Funds awarded 2024				
Area	Name of landowner	SDC funding	CPW funding	Total Funding
Lincoln	Ben Watson	1,250		\$1,250
Leeston	Dominique Schacherer	1,250		\$1,250
Tai Tapu	Pieta Aitken	1,000		\$1,000
West Melton	Tony Hogg	1,000		\$1,000
Springfield	Clayton Yaxley	1,000		\$1,000
Springfield	Catherine and Jeremy Ross	500	500	\$1,000
Springfield	Daniel Williams	500	500	\$1,000
Darfield	Kirsten Baxter	500	1,000	\$1,500
Hororata	Bronwen and Cameron Seaward	250	1,000	\$1,250
Darfield	Matthew Deighton	250	1,000	\$1,250
Springfield	Hamish Faulkner	250	1,000	\$1,250
	Total funds allocated from SDC	\$8,250	\$5,000	\$13,750

Financial Summary – 2024 / 2025 Financial Year

Actions	Amount Spent (excl GST)
Coordination <ul style="list-style-type: none"> Community planting days Kids Discovery Plantout days Greendot Tour Administration of the trust 	\$17,787
Ecologist work <ul style="list-style-type: none"> Restoration planning and advice for landowners Laying out plants and speaking to volunteers Meetings 	\$9,215
Landowner grants (contribute towards plants and plant guards)	\$8,250
Travel for coordinators and ecologists (to get to events and meetings)	\$3,132
Event Costs (excluding above expenses) <ul style="list-style-type: none"> Buses for volunteers Food for volunteers Equipment (mallets) Promotion Plants and guards for KDP 	\$2,563
Totals (GST excl.)	\$40,947

**Funding Report by Te Ara Kākāriki
Greenway Canterbury Trust:
Selwyn District Council Grant 2024 / 25**



This financial year, we received a \$40,000 grant from the Selwyn District Council. We slightly overspent by \$950, which will be covered by our reserves, gathered from donations by supporters. Despite the small overspend, we're proud of what we've achieved with the funding. The need for native restoration and protection in Waikirikiri Selwyn remains significant, and we remain committed to supporting landowners and the wider community to enhance local biodiversity. We look forward to continuing our strong partnership with Selwyn District Council and assisting them in reaching the Long Term Plan Community Outcomes.

Nāku noa, nā

Letitia Lum
On behalf of Te Ara Kākāriki

Key contacts:

Letitia Lum, Trust Coordinator: letitia.lum@kakariki.org.nz

Kate Gittins, Treasurer: treasurer@kakariki.org.nz

Advertising showing use of SDC logo

**2024 FRIENDS OF
TE ARA
KĀKĀRIKI
GREENWAY CANTERBURY TRUST
MEETING**

Join us celebrating a quarter million plants and our recent achievements as we complete our Jobs for Nature projects

GUEST SPEAKERS

DR COLIN MEURK ONZM
The ecologist who inspired Te Ara Kākāriki (greenway) of optimally spaced forest patches across the Selwyn District Plains, will reflect on 15 years of transformational progress – of stepping stones through space and time, for wildlife and people.

ISAAC CONSERVATION AND WILDLIFE TRUST
An update on the conservation objectives of the trust including the captive breeding programmes for native birds such as the kākāriki karaka orange fronted parakeet.

DIANA ISAAC CUP PRESENTATION
Awarded to a greendot landowner for their outstanding efforts planting native species in the working lands of Selwyn.

**Tuesday 2nd July
Lincoln University - Ross Building
6.30pm Drinks & Nibbles
7.00pm Speakers
RSVP office@kakariki.org.nz**

NATIVE GREENDOT TOUR

SUNDAY 13 APRIL 10.00AM - 12.30PM



Join Te Ara Kākāriki for a tour of two native planting sites, meet the Te Ara Kākāriki team, an inspiring landowner and be guided through the sites by ecologist Dr Colin Meurk.

This event is for anyone who is interested in:

- Learning about Canterbury biodiversity
- Planting natives on their own property
- Joining us for a volunteer planting day

**MEET AT SITE ONE, SWAMP RD, JUST OFF
BETHELS RD, SPRINGSTON.**

OR REGISTER AT OFFICE@KAKARIKI.ORG.NZ



Funding Report by Te Ara Kākāriki
Greenway Canterbury Trust:
Selwyn District Council Grant 2024 / 25



VOLUNTEER PLANTOUTS



**SAT
24
AUG**

**Te Motu Huritini,
Lincoln**
10am - 4pm
Morning tea and sausage
sizzle provided, self-drive.

**SUN
8
SEP**

**Tai Tapu
& Leeston**
10am - 4pm
Morning and afternoon tea,
lunch and buses provided.

**SAT
21
SEP**

**West
Melton**
10am - 3pm
Morning and afternoon tea.
Self-drive, BYO Lunch

**SUN
6
OCT**

**Springfield &
Darfield**
10am - 4pm
Morning and afternoon tea,
lunch and buses provided.



Registration essential
www.kakariki.org.nz
Enquiries to
office@kakariki.org.nz





Te Ara Kākāriki Canterbury Greenway Trust – Greendot Activity Report 2024

Compiled by Letitia Lum December 2024

Te Ara Kākāriki are working to restore biodiversity in the Selwyn district by creating a corridor of Greendots (small indigenous forests) to link the Canterbury Foothills to Banks Peninsula and Te Waihora / Lake Ellesmere. We are motivated by the loss of more than 99% of Canterbury's naturally occurring indigenous vegetation which has resulted in the absence of many native bird, invertebrate and lizard species and unique plant genetics being lost.

We run four programmes,

The Greendot Programme – assisting private landowners to plant their own greendots by providing ecologist advice, plant lists and help from volunteers to plant. We also contribute grants towards the purchase of plants and plant guards.

The Canterbury Plantouts – taking volunteers to a range of sites throughout the catchment so that they can get hands on making a difference to our local environment with the opportunity to learn more about how planting native plant species help biodiversity.

The Kids Discovery Plantout Programme – a collaboration with Enviroschools, giving Selwyn school students the opportunity to restore a native ecosystem close to their school whilst taking part in a range of activities to learn about the associated biodiversity of that ecosystem. 14 schools took part in the programme this year. Please see the 2024 KDP report for details on this programme.

Kaimahi for Nature / Professional Services – as part of a three year programme we employed four full time equivalent field workers to support three restoration projects. The projects are Te Pae O Ahuriri restoration of 3.5ha in Lincoln, Ōkakaraiti restoration of six hectares in Springfield and restoration of 20 greendots in Otahuna. Activities have included planting, herbicide application for site preparation and maintenance, woody weed control, pest trapping, track maintenance and fencing as well as assisting with Community and Kids Discovery Plantouts. When the project concluded in July 2024 the trust formed Te Ara Kākāriki Professional Services retaining two full time staff who are contracted out for restoration work which supports biodiversity.

Contents:

- 2024 in summary
- Jobs for Nature to Professional Services
- Plantout Day details
- Canterbury Plantout Volunteer Survey Summary
- Media
- Graphs

Summary:

With Jobs for Nature coming to an end mid year the trusts planting outputs have been reduced compared to previous years but with the Professional Services we are still planting more than pre-Jobs for Nature and we are still steadily growing the mountains to the sea corridor.

The weather was kind this year with no postponements which likely contributed to high volunteer turn out at each of our events.



We have plenty of loyal volunteers who are attending at least one planting day with us a year and ongoing support from several volunteer groups including Ara international students and the Student Volunteer Army and Lincoln University Ecological Society. Multiple corporate planting groups are requesting to plant with us annually showing we are providing meaningful and enjoyable opportunities.

After monitoring our spring planted sites in December we can see our freshly planted seedlings are growing well which is a credit to our work, the landowners excellent preparation and volunteer planting efforts.

The numbers:

- 23,912 seedlings were planted through all our programmes.
- 10,440 were planted through community and corporate plantout days and by landowners.
- 9,003 plants were planted by Kaimahi at the two legacy sites and Otahuna properties.
- 4,469 seedlings were planted through the Kids Discovery Plantout Programme
- Planting was carried out at 35 Greendots, 14 of them new sites. (Includes KDP sites)
- We planted at 21 private sites and 14 public sites. (Includes KDP sites)
- 433 volunteers planted through volunteer and corporate plantout days.
- Ten landowners received a restoration plan.
- The trust has now assisted in the planting of 261,692 ecosourced native seedlings at 160 unique sites.
- Our Greendots now cover over 52 hectares.

Jobs for Nature / Professional Services Projects

The Jobs for Nature programme was a conservation employment programme overseen by Department of Conservation. We were funded to employ four full time staff and carry out restoration through three projects; planting 30,000 native seedlings at the 6ha Ōkakaraiti in Springfield; planting 20,000 native seedlings at the 3.5ha Te Pae O Ahuriri in Lincoln and assisting private landowners with native restoration and predator control in Otahuna. The programme ended in July with Te Ara Kākāriki well and truly surpassing all milestones.

Not keen on seeing our planting momentum stall and with a view to earning funds to support the trusts goal of increasing biodiversity on the plains, the trust made the call to begin a commercial arm, keeping our kaimahi employed and taking on paid restoration and predator control work. Now working under the title of Professional Restoration Services the team are growing their client base with a mix of planting, maintenance, predator and weed control contracts taken on so far.





Community Plantout Days

August 24th Te Motu Huritini O Ahuriri Plantout, funded by Selwyn Waihora Water Zone and Trees that Count



Details – It was a beautiful day to kick off the planting season at Te Motu Huritini, located just past Te Pae o Ahuriri along the Little River Rail Trail, with access from Neills Road, Lincoln. We had a fantastic turnout of kaitūao (volunteers) and trustees, whose efforts folding cardboard plant guards meant we were able to wrap up earlier than expected. A special thanks to Selwyn Waihora Water Zone Committee for supporting the event, which allowed us to fund Lincoln Scouts to run a well-earned sausage sizzle for our hardworking planters.

Plants – 1,000

Volunteers – 60

August 27th Mixed Corporate and Springston School Planting Day, funded by Isaac Conservation Wildlife Trust



Details – We had extra groups interested in planting with us this year, so we arranged a second planting day at Brian and Robyn Patchett's as they had extra plants. Enviroschools Matt Stanford brought a group from Environment Canterbury and students from Springston School who were keen to gain hours for their William Pike Challenge. Adventure South have joined us for corporate planting days over the last 3 years and were keen to join the group. The mixed group worked well and with so many people the plants were in the ground super quickly. Brian uses woollen 'hats' on the top of more sensitive species to protect plants from frost as shown in the first photo.

Site – Patchetts on Swamp Rd, Springston

Plants – 350

Volunteers – 45





August 29th Corporate Planting Day with Lincoln Agritech funded by Isaac Conservation Wildlife Trust



Details – An enthusiastic group from Lincoln Agritech joined us for a morning of planting at the Patchett greendot. It was their second year volunteering with us and in contrast to last years rocky planting site, the soil was perfectly friable meaning it didn't take long at all to plant and we finished early. As usual Brian and Robyn put on a lovely feast for the volunteers.

Site – Patchetts on Swamp Rd, Springston

Plants – 350

Volunteers – 22

September 8th Canterbury Plantout Lower Catchment, funded by Selwyn District Council



Details – Two groups planted across two sites each on this day creating three new greendots and extending one other. Lunches and buses were provided to volunteers but half opted to self drive. We were especially grateful to have Lincoln University ecology students on hand to assist with plant layout.

Group one – Watson 81 Poplar Ln, Lincoln; Aitken Heaton Drive, Otahuna

Group two – Schacherer 338 Brookside and Irwell Rd, Leeston; Horan 99 Branch Drain Rd, Leeston

Plants – 1,021

Volunteers – 40+55



September 21st Planting Day in West Melton, funded by Environment Canterbury



Details – We have been planting at both these sites since 2020 and on this day we finished the Nut Point Planting and finished the first stage of the Hogg planting. The landowners are both really grateful of volunteers and prepare and maintain their sites exceptionally so we know these plants will thrive.

Sites – Hogg 315 Bells Rd, West Melton; Nut Point Centre 222 Langdales Rd, West Melton.

Plants – 1,064

Volunteers – 55

October 6th Upper Catchment Plantout funded by Central Plains Water



Details – Two groups planted at two sites each on this day creating three new greendots and extending one other. Lunches and buses were provided to volunteers with most taking the bus. One site was around a water race fed pond, one was on a bank close to the Waimakariki River, one replaced an equestrian ring and one was an extension of an existing greendot planting beneath Kowai Bush.

Group 1 – Ross 538 Kowai Rd, Springfield; Faulkner 595 Rubicon Rd, Springfield

Group 2 - Deighton 69 Pitts Rd, Darfield; Baxter 427 Kimberley Rd, Darfield.

Plants – 1,996

Volunteers – 103



October 8th Corporate Day with Corde, funded by Environment Canterbury



Details – Return volunteers, Corde joined us for a morning planting at Daniel and Ginny Williams greendot beside Lordes Bush. They are extremely focused workers, planting 800 plants in half a day, finishing just as gusty winds arrived. Ginny provided home baked treats for morning tea and Corde put on a barbeque which could be the secret to such motivated planters.

Site – Williams, 28 Midland Rd, Springfield

Plants – 800

Volunteers – 35

October 10th Corporate Planting Day with Colliers, funded by Central Plains Water



Details – Colliers joined us for their second year of planting greendots. Because it was school holidays some people were able to bring their children. The site which surrounds a pond that drains off the hills above was beautifully prepared and easy to dig making a really enjoyable day. The landowner provided delicious baking to encourage the volunteers and Colliers provided a lunch for their staff. It was a lovely end to the planting season.

Site – Cameron and Bronwen Seaward

Plants – 488

Volunteers – 18



Plantout: Volunteer Survey results 2024

Surveys for community Plantouts were provided to volunteers via paper form on the bus home and emailed through a digital survey. 41 out of 430 volunteers responded, 21 digitally and 20 on the bus.

- 39% of volunteers hear about the planting days via our newsletter, others heard through their school, social media and leaflet.
- 47% of volunteers had planted with Te Ara Kākāriki previously, 47% had never participated in a volunteer planting day. The remainder who were joining us for their first planting day had volunteered with other organisations.
- 97% of volunteers said they would come to another Te Ara Kākāriki planting day, the rest said maybe. It is possible international students could be confused by this question.
- 87% of volunteers rated their day as excellent with the remainder rating it as good.
- Volunteers learned a range of things including about Te Ara Kākāriki and biodiversity, how to plant, ecology facts.
- People enjoyed visiting different areas and learning about the history of the planting areas.
- The highlight for most people was Environmental such as the planning and being outdoors in nature. They also enjoyed the social aspect and the satisfaction of doing something meaningful.
- As usual food was a highlight for many people whether that was the provided lunch or treats provided by landowners. All respondents appreciated the provided food.
- The provided buses were appreciated by those who used them and most would use it again. Those who did not said it was because the bus was out of their way or they lived closer to the planting site.
- All respondents said the workload was easy or just right.
- 100% of volunteers said they didn't mind being asked to donate. Xero data shows us 100 / 430 volunteers donated.
- Suggestions for improvement included: advertising the West Melton day as two half days and having name labels for everyone.

In the media**Selwyn Times May 15, 2024**

Selwyn Times Wednesday May 15 2024

8 NEWS Latest Canterbury news at starnews.co.nz

Call for landowners to plant natives

TE ARA Kākāriki Greenway Canterbury Trust is looking for land owners to plant native bushland on their properties.

West Melton landowners John Alan and Brad Howell (of Nut Point Centre) and Tony Hogg are working with the trust to restore sections of open paddock back to their native habitat.

They have hosted an open day for visitors to see and learn about how they are doing this.

"Te Ara Kākāriki supports local landowners to plant indigenous habitat across Selwyn which now has less than one per cent of native vegetation left. The aim is to plant small areas of habitat every few kilometres to bring back native flora and fauna that once flourished," trust co-ordinator Letitia Lum said.

"The open day showed that in just five years, some plants are over 3 metres tall, and the canopy is already starting to close, which is great to help those plants species that need a bit more shade."

Lum said during the open day they were guided through the planted areas by botanist and



GREENDOT PLANTING: Te Ara Kākāriki Greenway Canterbury Trust's open day showed visitors how to restore native habitats.

ecologist Dr Colin Meurk.

The trust takes applications each year from landowner's keen to plant their own greendots. Those who are interested in planting with them in 2025 can visit the trust's website to apply before June 3.





Selwyn Times July 2024



GREEN WORK: Nicki Shackleton was presented with the Diana Isaac Cup by Rob Kinney, chief executive of the Isaac Conservation and Wildlife Trust, left, and Te Ara Kākāriki Greenway Canterbury Trust founding trustee Craig Pauling.

Native planting work recognised with cup

TE ARA Kākāriki Greenway Canterbury Trust's annual celebration marked 20 years of the group's achievements in restoring native habitat in 'greendot' sites across the district.

At the Friends of Te Ara Kākāriki event, Nicki Shackleton was presented with the Diana Isaac Cup by Craig Pauling, Te Ara Kākāriki's founding trustee and Rob Kinney, chief executive of the Isaac Conservation and Wildlife Trust.

The cup is awarded every two years to a greendot landowner to recognise their outstanding efforts in planting native species across the district.

A greendot is an area of native planting with the purpose of recreating a natural habitat stepping-stone as part of an indigenous wildlife corridor.

Shackleton has a lifestyle block near Lincoln and had a goal to create a place for people to "come for solace, to listen to the birds and learn about native plants".

She started working with Te Ara Kākāriki volunteers in 2017 and has since covered nearly 1ha of her property with native plantings.

Kinney spoke about the Isaac Conservation and Wildlife Trust's activities on 1100ha of rehabilitated quarry land.

They assist conservation through their captive breeding programme for several threatened birds like whio (blue duck), kākāriki karaka (orange fronted parakeet) and kaki (black stilt).

Speaker Dr Colin Meurk, a botanist and ecologist with the trust, reflected on the work of Te Ara Kākāriki to plant the stepping-stones of habitat.

"Native plantings importantly connect communities to nature and increase people's interaction with wildlife," Meurk said.

With less than one per cent of native vegetation remaining in the district, Meurk explained that even very small greendots help protect and restore native plants and birds.

• Te Ara Kākāriki has four volunteer greendot planting days in September and October. If you would like to know more about volunteering and registering, visit kakariki.org.nz

Selwyn Times – Paid ad. April 10th

NATIVE GREENDOT TOUR



Join Te Ara Kākāriki for a tour of two West Melton native planting sites. Learn about Canterbury biodiversity, be guided around each site by ecologist Colin Meurk and hear landowners experiences of planting their own greendots.

Sunday March 5th, 10am - 12.30pm

Meet at Nut Point Centre, 222 Langdales Rd, West Melton or register at office@kakariki.org.nz



KEEN TO PLANT YOUR OWN NATIVE GREENDOT? APPLY NOW



Te Ara Kākāriki are ready to assist private landowners and community groups to plant native greendots in Selwyn.

Apply online to receive:

- A restoration plan / plant list
- Funding towards plants
- Planting assistance through our 2025 volunteer plantout days

Closing June 3rd 2024

Apply at www.kakariki.org.nz

<https://www.ecan.govt.nz/get-involved/news-and-events/zone-news/selwyn-waihora/school-celebrates-a-decade-of-planting-in-halswell/>



School celebrates a decade of planting along the Halswell awa

Date: 17 May 2024 **Category:** [News](#) | [Biodiversity](#) | [Environment](#) | [Youth Engagement](#) **Zone(s):** [Selwyn Waihora](#)

On a clear, blue-skied day in May, ākonga/students from Tai Tapu School marched down to the Huritini awa/Halswell River to get their hands dirty. For ten years the school has been using the river corridor as an outdoor classroom, fostering a deep connection to nature.

Armed with gloves and shovels, ākonga worked hard to plant and guard 600 tōtara, kāpuka, horoeka, koromiko, and mingimingi seedlings over the day. The Tai Tapu students didn't shy away from this hands-on work – in fact, the school has been doing this for over a decade.

In 2012, ākonga and kaiako/teachers decided to start planting native trees along the river to restore the area and make it a thriving habitat for birdlife. A year later they paired up with [Te Ara Kākāriki](#), a charitable trust based in Selwyn, who provided the plants and guidance that kickstarted the decade-long project of environmental stewardship.

Learning in nature's classroom

For EnviroSchools facilitator Matt Stanford, the Tai Tapu School planting was the first project he got involved with, all the way back in 2013. He now regularly visits the site to assist with planting and teaching ākonga about native wildlife conservation. "We match schools with sites that are as close to the school as possible so they can use them independently as outdoor classrooms, and this increases their sense of connection to that place," Matt explained.

Blossoming beyond trees

Over the years, the Huritini awa site has blossomed into much more than just tree planting. Tai Tapu ākonga have used the area for the Garden Bird Survey, harvesting harakeke for weaving that previous students had planted, and even created a QR trail as part of their ICT learning curriculum. Excitingly, the project has seen a ripple effect within the community. During the most recent planting, the pathway along the river was visited by many walkers which Matt noted was significant because, in 2012, locals didn't even realise there was river access in the area. Recent developments have also seen adjacent landowners participating in the restoration efforts.

Legacy of growth

The native trees planted at the project's beginning have now been established, and it amazes ākonga to walk through the site and realise that the students before them created this ngahere/forest.

"Taking a hikoi/walk along the Huritini awa is like walking a timeline of growth over the last 11 years," said Matt, "but there is plenty left to do!"



<https://www.selwyn.govt.nz/news-And-events/news/landowners-eager-to-use-selwyn-natural-environment-fund>



Landowners and community groups around the Selwyn district have started planning their new planting and biodiversity protection projects after receiving funding from the Selwyn Natural Environment Fund (SNEF).

Over 51 projects applied for funding from the Selwyn District Council, which include native restoration planting, predator trapping, invasive weed control and fencing projects to protect remnant native bush.

“The Council is pleased to have so many landowners and community groups working hard to restore our natural environment, and we are proud to be able to support their projects with our funding,” says Selwyn District Council Enabling Services Executive Director Tim Harris.

Brian Patchett explains the regeneration planting on their property during a recent Te Ara Kākāriki school planting event.

He explains that so far around \$200,000 of the Selwyn Natural Environment Fund has been allocated to 48 successful applicants, with \$58,000 still available for additional projects. Harris highlights the work of Brian and Robyn Patchett (photographed during recent Te Ara Kākāriki school planting event) from Springston as a wonderful example how a small amount of Council support can go a long way to supercharge private restoration work.

“With support from Te Ara Kākāriki, they have been incredibly busy over the past seven years turning bare paddocks into native wetland forest to attract native birdlife, improve water quality and restore habitat for other natural wildlife and fauna,” says Harris. “This type of restoration is vital in the Canterbury Plains where over 99% of native vegetation has been lost, and we are really stoked that the SNEF grant helped Brian and Robyn to purchase over 5000 native plants and expand the area to more than a hectare of native forest.”

Aside from the SNEF, the Council also provides additional funding specifically targeted to predator eradication.

“Improving our natural environment, from native planting to protecting our native birdlife, can only be achieved by the efforts of many members of our community making a difference in their own patch of land,” says Harris.

“It is impossible for one agency, like the Council, to lead or drive these initiatives, but the progress made by our proactive community members can really be maximised through some funding to help their projects.”

The Selwyn District Council recently approved another cycle for the Selwyn Natural Environment Fund and Predator Free Fund (PFF) for the next financial year and will invite landowners to apply for this funding from April 1 for PFF and SNEF from August 1, 2025.



Last modified: 16 Oct 2024 4:30pm

Selwyn Times - September 4th, 2024. **See highlighted area**

Getting stuck into Conservation Week

■ By Isabelle Teresa

From getting your hands dirty to plugging in your headphones, there's so many ways to enjoy and participate in Conservation Week.

Conservation Week/Te Wiki Tiaki Ao Tūroa runs from 2 to 8 September. It has two themes this year, one expressed in English and one in Māori. They're not translations of each other, but complementary. We are encouraged to "Take action for nature", and "Mō te taiao te take", which roughly translates

to "Motivate your action by love for the environment".

Living rurally, we're naturally surrounded by opportunities to do both these things.

To spark some ideas, see the brilliant suggestions on the Department of Conservation website: www.doc.govt.nz/news/events/conservation-week. There's a delightful list of ideas for kiddies, which sound pretty fun for adults as well. From wētā motels to sensory bingo to making a star wheel to becoming a Pest Detective... there's projects aplenty

that will keep kids busy well beyond this one week. Parents and teachers, take note!

For adults, there's practical suggestions like organising a rubbish clean-up, or supporting Aotearoa to



become predator-free by 2050 by donating a trap to a community group, made easy through the online donation platform.

But after that, adults get to have fun too. Bliss out

with DOC's immersive digital nature sounds, with soundscapes lasting from one minute to five hours! Enjoy videos of dolphins or penguins, or grab the chance to go VR and soak in the stunning views on the Kepler Track, or discover hidden kākāpō on Codfish and Anchor Islands and penguin colonies on the subantarctic Antipodes.

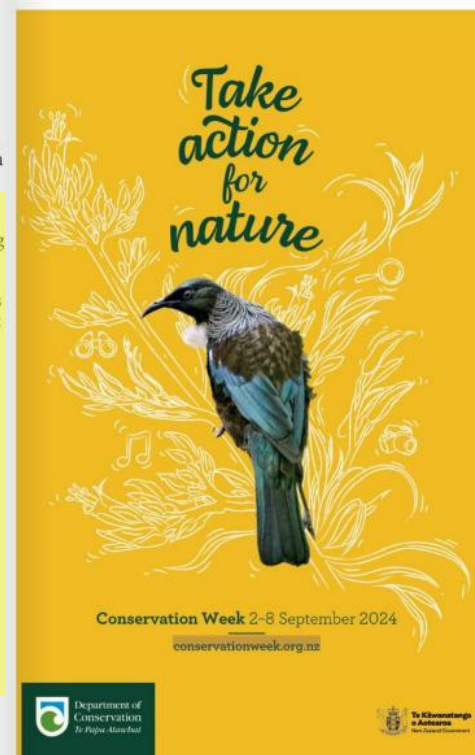
For a conservation activity to share with family, friends, clubs and workmates, look into the public planting events with Te Ara Kākāriki Greenway Canterbury Trust.

These events are educational as well as satisfying. Each begins with an ecologist giving a planting demonstration and some background on the site. Friendly Te Ara Kākāriki team members are on hand throughout the day to answer any questions. They always provide spades, clean gloves, drinking water, morning and afternoon tea, portaloos and handwashing facilities. For the September 8 and October 6 events, lunch and bus transport are also provided. All round, it's a great day out. Register here:

www.kakariki.org.nz/volunteer

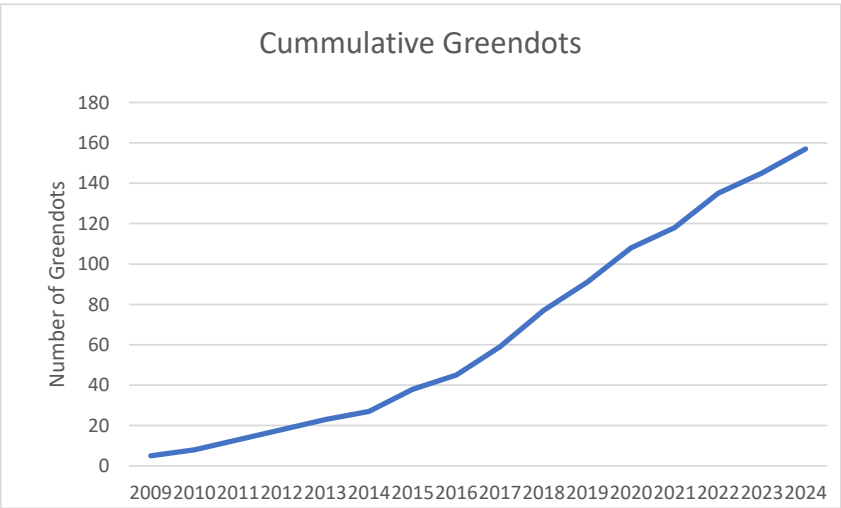
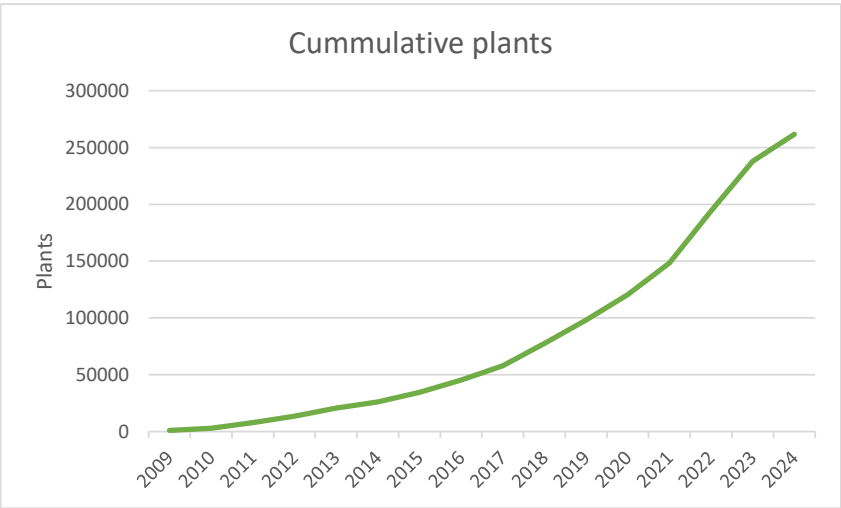
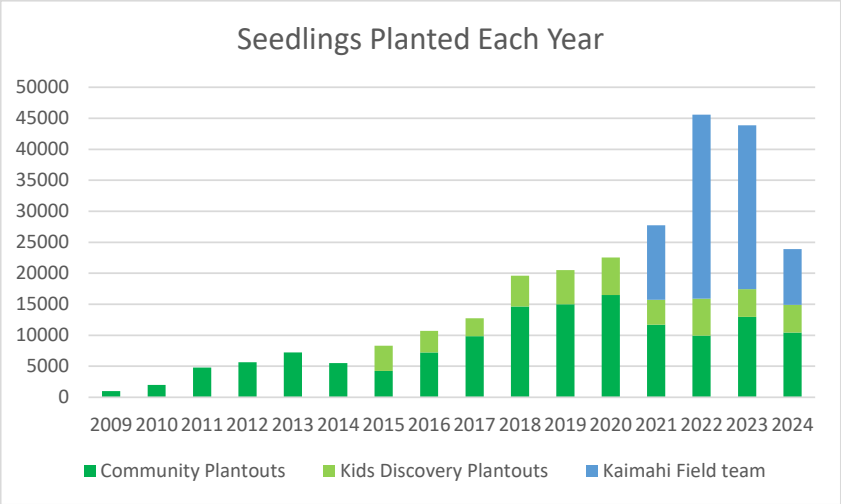
- Sun 8 Sept, 10am–4pm: Tai Tapu & Leeston
- Sat 21 Sept, 10am–3.30pm: West Melton
- Sun 6 Oct: Springfield & Darfield

Whatever your flavour of activity, love the environment and take action for nature this week.





Graphs (including Kids Discovery Plantout and Kaimahi data)





Thank you to our funders and supporters, especially those who volunteer their time to make Te Ara Kākāriki a success.

Plantout Coordinators:	Letitia Lum Kate McNutt Su Langdon		
Ecologists for Plantouts and Restoration Planning:	Alan McDonald Colin Meurk Diana Robertson		
Trustee Support:	Peter Joyce Craig Pauling Pam Aldersley	Sean Rooney Charles Mullins Johannes Welsch	Adele Wolt Sue Cumberworth
Bus Monitors:	Johanna Blakely (SDC) Jocelyn Pappil Nicola Hely Johannes Welsch – pick ups		
Kaimahi / Field Workers	Ash Lennon, Rebecca Jelfs, Anna Bennetto		
Ecologist Assistants	Beulah Pragg, Bridie Coochey, Eve Cudby,		
Lunch deliveries	Su Langdon, Peter Joyce		



Te Rūnanga o NGĀI TAHU

Selwyn Waihora
Water Zone Committee





Kids Discovery Plant-out 2024 Summary

The Kids Discovery Plant-out (KDP) programme is a long-standing collaboration between Te Ara Kākāriki and Enviroschools, delivered to Selwyn schools for many years. This initiative empowers students to connect their classroom learning about native biodiversity with hands-on action to restore ecosystems near their schools. Through planting and monitoring days, students become *tiaki tamariki* (young guardians), taking meaningful steps to create habitats for wildlife and improve the health of their local waterways and Te Waihora.

Te Ara Kākāriki – Canterbury Greenway Trust

Lou Drage completed her final planting season with the KDP programme in Autumn 2024. Since joining in 2015, Lou collaborated with schools across the district, contributing to countless successful plant-out days. Her dedication to the environment and the community has left a lasting impact, laying a strong foundation for the programme's future. We extend our heartfelt gratitude for her expertise and unwavering commitment.

In April 2024, Brie Liberty joined Te Ara Kākāriki, bringing her passion for education and the environmental to the programme. In her first season coordinating the Kids Discovery Plant-out, Brie has engaged local partners, created new activities, ensured student safety, and delivered impactful planting. Her efforts help foster community involvement in native restoration projects on public sites.

Letitia Lum coordinates support from valued partners and funders, ensuring the programme provides essential resources, including eco-sourced plants, plant guards, and equipment. The programme is also supported by Te Ara Kākāriki's dedicated *kaimahi* team—Becs Jelfs, Anna Bennetto, and Ash Lennon—who assist with site preparation, planting activities, and ongoing maintenance.

Enviroschools Canterbury

Enviroschools is an action-based programme that empowers young people to lead sustainability projects in their schools and communities. During a Kids Discovery Plant-out day, students take practical steps to restore biodiversity while aligning their efforts with whole-school inquiry themes.

Matt Stanford collaborates with school staff to design engaging activities that foster a deeper connection to Enviroschools' sustainability themes. Led by enthusiastic experts, these activities encourage students to investigate the biodiversity at their sites, reflect on challenges, and devise creative solutions. This hands-on approach ensures meaningful learning experiences that inspire lasting environmental stewardship.





This year we worked with **924 ākonga** (students) to plant **4,469 eco-sourced native seedlings**.

A special thank you to our partners, who make the Kids Discovery Plant-out Days possible. We appreciate your ongoing support.

Autumn 2024 Planting Season with Lou:

Ladbrooks School @ Stackwoods Bend

April 2024

Ngā Puna Tapuwai students have been working to restore riparian habitat at Stackwoods Bend since 2017. Stackwoods Bend is a riparian restoration project along the Huritini River. Over the past three years they have been planting Richard Holyoake's river boundary.

Riparian planting:

- Stabilises the river bank, filters run-off from land and helps to improve water quality
- Provides cooling shade and habitat for fish and invertebrates in the Huritini awa
- Provides habitat for native bird, invertebrate and lizard species on the river bank
- sequesters carbon and provides oxygen

73 Year 4 – 8 tamariki worked hard to plant and guard 400 seedlings. Tall growing species included kahikatea and tōtara and smaller shrubs included harakeke, mingimingi and koromiko.

Tamariki appreciate being part of a multi-year restoration project and look forward to completing it in the 2025 planting season.

Te Rōhutu Whio School @ Private Land on the Waikākēwai

April 2024

The Whakaora Te Waikākēwai have invited Te Rōhutu Whio students to assist with their waterway restoration project over three years. Through riparian planting and fencing, the project aims to increase habitat for indigenous biodiversity and improve water quality.

Today 43 Year 2 – 8 tamariki worked hard to plant and guard 300 seedlings. Species included pukio, toetoe, koromiko and kahikatea. The students hope these plants will provide a valuable stepping stone for native bird, invertebrate and lizard species and prevent nutrients leaching into the waterway.

The plant-out began with a welcome from Project Manager Sophie McGregor and a tree planting ceremony to celebrate the restoration of this special site.



Tai Tapu School @ Tai Tapu Golf Course

May 2024

Tai Tapu School students have continued their work restoring habitat for native wildlife, this year planting an area of riverbank beside the golf course.

104 Year 5 - 8 ākonga worked hard to plant and guard 600 seedlings. Species included tōtara, kapuka, horoeka, koromiko and mingimingi.

Planting the riverbank:

- stabilises the riverbank, filters run-off from land and helps to improve water quality
- Provides cooling shade and habitat for fish and invertebrates in the Huritini awa
- Provides habitat for native bird, invertebrate and lizard species on the river bank
- Captures & stores carbon dioxide, helping to mitigate climate change

Tai Tapu School students have been working to restore habitat along the Huritini awa since 2012 and there is now a thriving corridor along the river walkway and through Rhodes Domain.



Leeeston Consolidated School @ Private land on the Waikākēwai

May 2024

Te Whakaora Te Waikākēwai programme invited the 'Waikākēwai' syndicate from Leeston Consolidated School to assist with their waterway restoration project. Through riparian planting and fencing, the project aims to increase habitat for indigenous biodiversity and improve water quality.

The day started with an opportunity to meet taonga species living in the awa – tuna / longfin eel and inanga. 94 Year 5 & 6 tamariki worked hard to plant and guard 260 seedlings. The students hope these plants will provide a valuable steppingstone for native bird, invertebrate and lizard species, filter & absorb nutrients and provide cooling shade over the awa.

Springston School @ Te Pae o Ahuriri

May 2024

Springston School students have celebrated their connection to Te Pae o Ahuriri with a final Kids Discovery Plant-out. Today 36 year 7 & 8 ākonga worked hard to plant and guard 300 seedlings. Species included harakeke, toetoe and mingimingi.

Originally Ahuriri was a significant mahinga kai and wetland area teeming with life. The purpose of this Te Ara Kākāriki legacy project is to provide a substantial biodiversity stepping stone, restoring mauri to the area and building on the recently restored Te Ahuriri constructed wetland 500 metres downstream.

Springston students have been assisting with restoring habitat for native wildlife at Te Pae over the past three years and are proud of their contribution to this special site.



Waitaha School @ Private Land on the Waikēkēwai

May 2024

The Whakaora Te Waikēkēwai project again invited Waitaha students to assist with their waterway restoration project. Through riparian planting and fencing, the project aims to increase habitat for indigenous biodiversity and improve water quality.

Today 22 tamariki from Year 1 – 15 worked hard to plant and guard 200 seedlings. Species included koromiko, karamū and kōhūhū. These plants will provide a valuable stepping stone for native bird, invertebrate and lizard species and prevent nutrients leaching into the waterway.

Spring 2024 Planting Season with Brie

West Melton School @ The Willows Reserve

August 2024

Environment Canterbury Biodiversity Officer Brad Smith invited West Melton School ākonga (students) to continue their work restoring habitat for native wildlife at The Willows Reserve.

54 ākonga worked hard to plant and guard 309 seedlings, only stopping because they ran out of space! Species planted included kōhūhū, manatu, kānuka, tauhinu and tī kōuka.

West Melton ākonga have been working to restore habitat at The Willows since 2015. The students can now experience the benefits of their kura's (school's) planting efforts and see the impact the natives make on the area. It will be exciting to see the plantings continue to develop.



Ākonga learnt:

- the importance of reforestation to create habitat for native birds, lizards and insects
- how to plant seedlings and protect them with guards with support from Brad Smith and Te Ara Kākāriki Kaimahi
- how to identify 9 native trees
- traditional Māori medicinal and functional uses for common native trees with Matt Stanford

Prebbleton Primary School @ Conductors Stormwater Swale

September 2024

The ākonga (students) of Prebbleton Primary School were invited to begin the planting of a stormwater swale in Prebbleton. The ākonga had been learning about their 'influence' and we used this as a focus for the day. They became active participants in a local restoration project that will positively influence their environment! As part of the session, we explored the journey of water through their local environment and discussed the importance of maintaining good water quality. Ākonga learnt how their planting will help to filter and protect the water that comes into the swale. Ākonga also explored how their planting will create habitat for native birds and invertebrates. They were able to make and take home a harakeke piwakawaka.



Ākonga worked collaboratively to plant 300 native seedlings, including kowhai, mingimingi, korokio, tī kōuka and horoeka.

Kaiako feedback: "Clear communication and wonderful learning experiences." "Wider critical thinking for us. Problem solving issues in our own backyard."

Lincoln Primary School @ Te Motu

Ahuriri

September 2024

Ākonga (students) were invited to continue their ongoing restoration of the wetland at Ahuriri. This is the fourth year that Lincoln Primary has been planting at the wetland and ākonga now can see the impact of larger trees. They were excited to see their school's trees growing and creating habitat for wildlife. They were able to observe several birds and find a variety of insects during the day. We appreciate the support of Selwyn District Council and Environment Canterbury for this restoration project.

Ākonga worked collaboratively to plant 350 native seedlings including harakeke, kōhūhū, tī kōuka and kapuka. They learnt how their native plants will improve the habitat and contribute to the biodiversity of the local environment. During the day ākonga also conducted a terrestrial invertebrate hunt, learnt about different native trees and their uses and also created nests to encourage native birds to the area.



Burnham Primary School @ Burnham Golf Course

September 2024

We were excited to continue our journey adding native planting to the Burnham Golf Course. Ākonga (students) worked hard to plant 300 native plants including mingimingi, kōhūhū, koromiko, totara and horoeka. At school the students had been learning about birds and what was in the area before people. In collaboration with Matt Stanford from EnviroSchools Waitaha we offered three learning activities after the planting; the kaimahi led an activity about pests and how predators can impact our native birds. Matt ran an activity about native birds that we have lost and ākonga were able to uncover ancient remains. Brie ran an activity about how native birds help to distribute native seedlings and then ākonga were supported to make nests.

During feedback kaiako reported that they appreciated the small group activities, flexibility to change the plan as a response to weather and a great number of staff to support activities. The kaiako said that the students were all *“fully engaged in all of the activities”*.



Ararira Springs Primary School @ Lincoln Wetlands

September 2024

Selwyn District Council invited ākonga (students) from Ararira Springs Primary School to continue their planting at the Lincoln Wetlands. The day started with a walk around the wetlands and the opportunity to see how the plants are growing and starting to create a thriving habitat for wildlife. 40 ākonga worked together to plant 200 native plants including harakeke, tī kōuka, toetoe, manatu and mingimingi.

Ākonga learnt that their native planting will:

- Help to provide shade for the stream, regulating its temperature and providing places for invertebrates and fish to hide
- Help to filter toxins out of the soil and air
- Provide habitat for birds and terrestrial invertebrates
- Strengthen their connection to their local environment
- Help to support with bank stabilization into the stream



During the day we also ran activities on pest management and invertebrates. The ākonga loved taking part in this hands on day improving their local environment.

Glentunnel Primary School @ Glentunnel Domain

September 2024

The 106 ākonga (students) of Mātai Rangatira were invited by Selwyn District Council to support the ongoing native restoration initiative in the Glentunnel Domain. The site was a short walk from the kura, and located between the campground, rugby club and golf course. The ākonga were excited to be planting in an area that they visit often. The day started with the whole kura (school) working together collaboratively to plant 300 eco-sourced seedlings including harakeke, kōwhai, mingimingi and horoeka.

It was wonderful to join the ākonga as they supported each other to plant the site. Each older student helped a younger student as they worked together to plant their seedlings. Kaimahi from Te Ara Kākāriki gave a planting demonstration and explained the importance of good site preparation, planting process and ongoing protection for the plant.

During the day we also learnt about water quality and our influence on it. Ākonga enjoyed understanding how they could work to improve the water quality of their local waterway and explore what invertebrates they could find there.



Springfield Primary School @ School Site

September 2024

Ākonga were excited to continue with native reforestation efforts at their kura. They have been actively involved in planting native plants on their school site for several years. This year they were replacing an old pine shelterbelt with native plants. All forty-four students of the school worked together collaboratively to plant 350 native seedlings. It was wonderful to join the ākonga as they supported each other to plant the site. Each older student helped a younger student as they worked together to plant their seedlings. Kaimahi from Te Ara Kākāriki gave a planting demonstration and explained the importance of good site preparation, planting process and ongoing protection for the plant.



The school was also preparing for an 'Olympic Games' so we hosted a session exploring flags from different cultures and how they can be used to represent countries. Ākonga explored how different native plants could be used to represent Aotearoa and were given a korari stick to use as a flag pole. Ākonga collected native plants and tied them onto the end of the korari stick. We then displayed the flag poles at the school entrance to be used during the Olympic ceremony.

During the day we also hunted for invertebrates and did a bird count. We are looking forward to seeing how this native planting positively impacts the school and creates habitat for wildlife.

Darfield Primary School @ McHugh's Forest

September 2024

Darfield Primary School was invited by Selwyn District Council to continue their planting at the McHughs Forest site. This is an important restoration project as many of the ākonga (students) visit the site regularly and it is currently predominantly pest species (like wattles). This is the third year planting the McHugh's Forest site and the school was excited to see how much their original plantings had grown.

Ākonga worked collaboratively to plant 350 native seedlings including kōwhai, kōhūhū, totara and kapuka. They learnt how their native plants will improve the habitat and contribute to the biodiversity of the local environment.



During the day ākonga also had the opportunity to search for invertebrates, learn about native birds, create nests and also do some harakeke weaving.

Summary of Planting 2024

Autumn – Lou Drage

School	Site	Number of students	Number of plants	Month	Notes
Waitaha	Whakaora Te Waikēkēwai	22	200	May	Riparian
Te Rōhutu Whio	Whakaora Te Waikēkēwai	43	300	April	Riparian
Springston School	Te Pae o Ahuriri	40	300	May	
Ladbroke	Stackwoods Bend (Holyoake's)	73	400	April	Riparian
Leeston Consolidated School	Whakaora Te Waikēkēwai	94	260	May	Riparian
Tai Tapu School	Tai Tapu Golf Course	104	600	April	Riparian
2024 Autumn Total		376	2060		

Spring – Brie Liberty

School	Site	Number of students	Number of plants	Month	Notes
Prebbleton School	Conductors Stormwater Swale	48	300	Sept	
Ararira Springs School	Lincoln Wetlands	40	200	Sept	Riparian
West Melton School	The Willows Reserve	54	309	Aug	
Burnham School	Burnham Golf Course (NZDF)	64	300	Sept	
Lincoln Primary School	Te Motu Huritini o Ahuriri	100	350	Sept	
Darfield Primary School	McHugh's Forest Reserve	92	300	Sept	
Springfield School	School Site	44	350	Sept	
Glentunnel School	Glentunnel Domain	106	300	Sept	
2024 Spring Total		548	2409		

When asked 'What worked well' Jane (Team Leader & Kaiako from Darfield) wrote:

“Everything- such a variety of interactive and hands on learning. Best day ever!”

We celebrate a successful year planting with the Kid's Discovery Plant-out Programme and look forward to seeing the seedlings grow across the Selwyn District.

Report by:

Brie Liberty

Kids Discovery Plant-out Coordinator



Appendix 5

From: Dr Nicholas Kirk – Chair of the Waihora Ellesmere Trust



To: The Selwyn District Council

On the 9th of September 2024, Selwyn District Council (SDC) confirmed that the Council's Strategic Partnership Fund would fund activities of the Waihora Ellesmere Trust (WET) for three years across three different tranches. This report summarises activities that were conducted by WET during the first tranche of funding between 1 July 2024 and 30 June 2025 and how these activities helped delivered community and project related outcomes detailed in the funding agreement. Included in this is a financial report detailing how funding was spent.

WET used the funding for two specific projects: first, the Te Waihora Lakeside Trail project and second the Living Lake Symposium. Both of these projects support the achievement of community outcomes, fund outcomes, project outcomes, and specific project deliverables.

1 – Te Waihora Lakeside Trail.

WET employed project manager Sarah Barnsley between 1st of July 2024 to the 1st of June 2025 to assist with the development of the Trust's Lakeside Trail proposal. Sarah had been previously employed by the Trust prior to the start of the funding period, with her term of employment starting in June 2023. But the Fund helped us to continue employing Sarah up until the termination of her contract on the 1st of June 2025. This termination was made on the basis that the Trust no longer had the funds to continue employing a project manager. Achievements Sarah and the Trust made between 1st of July 2024 and the 1st of June 2025 regarding the Trail include:

1 – Engaging with the Frame Group who, on behalf of SDC, wrote feasibility studies for both the Waikiriki Alpine to Sea Trail and the Te Waihora Lakeside Trail. Sarah spent several days taking Frame Group along the proposed routes for the Te Waihora Lakeside Trail and engaged with them during meetings with SDC regarding the feasibility studies and their early costings.

2 – Developed a project framework which details the steps needed to go from the feasibility study to construction of the Trail. This will be used as a benchmark for the project itself and the stages we need to go through in order to construct the Trail.

3 – Developed draft Memorandum of Understanding between WET and SDC regarding the Te Waihora Lakeside Trail. This is currently with SDC awaiting their feedback and response.

4 – Developed a marketing plan for the project which is to be the basis of a website that will be developed by the Trust advertising the Trail.

5 – Created a landownership document which details the relevant landowners who own land near sections of the Te Waihora Lakeside Trail, focused primarily on stage 1 of the Trail between Motukarara and Selwyn Huts. Funding was also used to engage one-on-one with specific landowners, developing key relationships with these landowners which may in the future enable access on private land where there are difficulties constructing a Trail on public land (e.g., near Yarrs Flat).

5 – Fostered relationships with Taumutu Rūnanga and regularly updated the rūnanga's Kaitiakitanga portfolio about the Lakeside Trail project. Sarah's work has helped the Trust build a positive relationship with the rūnanga.

6 – Continued to keep in touch with key partners with an interest in the Trail, such as SDC, the Department of Conservation, and others.

7 – Created a document outlining realistic funding opportunities the Trust could explore to help pay for further engineering feasibility work, costings, and ultimately construction of the Trail.

The funding provided by SDC has been crucial in enabling the Trust to develop and pursue this project. The Trust would like to thank SDC for their support, and for acknowledging the Trail in their long-term planning process. We recognise that Sarah is now sub-contracted by SDC to conduct work on the Waikiriki Alpine to Sea Trail, and the Trust are enthused she is able to continue her work on behalf of the Selwyn community.

In regard to the Strategic Partnership Fund, the Trust and Sarah have used this funding to achieve the project deliverables set out in the fund agreement. We have overseen the development of the Trail including project planning, stakeholder engagement, and design. We have collaborated with various community groups around this and how the project can help enhance understanding of indigenous biodiversity, and we've kept in regular contact with the SDC Environmental Team about our progress. We have also through this process fostered collaboration with mana whenua, the Department of Conservation, and locals who live and work nearby the proposed Trail routes.

2 – Living Lake Symposium

WET hosted the 9th Living Lake Symposium on the 9th of November 2024 at Springston South Soldiers Memorial Hall. 45 people attended the symposium. The symposium attendees first attended a fieldtrip to Tārekeautuku Yarrs Lagoon to see the wetland restoration project led by SDC. SDC biodiversity officers Denise Ford and Johanna Blakeley explained the process for poisoning willow and highlighted the native regeneration of plants occurring underneath the willows.

After lunch, the attendees heard from four speakers. Sarah Barnsley – project manager for the Waihora Ellesmere Trust - presented on the Trust's vision for the Te Waihora Trail, a proposed cycle and walking trail to circumnavigate Te Waihora Lake Ellesmere. Sarah emphasised the Trust's current focus on the 'Eastern' segment of the Trail, forming a loop with the Little River Rail Trail enabling cyclists and walkers to travel between Motukarara, the Selwyn River, as well as the Ararira/LII River towards Lincoln.

Gary Boyd of the Department of Conservation (DOC) presented on three DOC-led projects: Kahuria Te Waihora replanting project, weed strikeforce, and bittern protection. Replanting progress was shown through a drone video capturing recent replanting near Lakeside Domain.

Peter Langlands of Wild Capture presented on his vision for Bittern conservation around Te Waihora. Peter argued that Bittern population is an indicator of wider wetland health, but given their critically endangered status, work needs to be done to protect these unique species.

Concluding the Symposium was a presentation from Shirley Hayward – Environment Canterbury surface water science team leader – about water chemistry trends in the lake and its tributaries. Shirley explained how rises in nitrogen were anticipated, and how these are

affecting the lake's trophic status. All presentations were met with enthusiastic questions from the audience.

The Strategic Partnership Fund enabled the Trust to host the meeting at no cost to attendees, making sure we could engage as many members of the Selwyn community as possible. In regard to project outcomes listed in the fund agreement, the event enabled the public to learn about biodiversity and environmental issues from a range of local experts, building relationships between the community and organisations like SDC, DOC, and ECan. It enabled Selwyn residents to interact with biodiversity projects they would otherwise not have the opportunity to visit, and enhanced the public's understanding of the ecological, cultural, and historical significance of sites like Tārerekautuku Yarrs Lagoon. Further, the Symposium was reported in the Selwyn Times so those who were not able to attend in person were also made aware of the key highlights from the symposium.

Appendix 6



Summit Road Society

Strategic Partnership Report – Year 1

Reporting Period: 1 July 2024 – 30 June 2025

Due Date: 31 July 2025

1. Summary of Activities

During Year 1 of the Strategic Partnership, funding from Selwyn District Council was used exclusively in **Omahu Reserve**, including the **Gibraltar Rock** area. Funding supported a range of essential conservation, access, and infrastructure activities, contributing to improved biodiversity outcomes, safer public access, and stronger operational capability within the reserve.

Key activities included:

- **Weed Control & Maintenance:** Purchase of herbicide and materials to support track maintenance and weed suppression, critical to supporting native regeneration and ensuring safe use of the reserve.
- **Deer Control:** Professional deer culling was undertaken in November 2024 to reduce browsing pressure on regenerating native vegetation. This work was limited to a single control operation during the reporting period. The Society has since applied to the SDC Predator Free 2050 Fund to support ongoing control efforts in 2025.
- **Signage and Interpretation:** Installation of signs and safety warnings to enhance public awareness and navigation.
- **Vehicle and Equipment Maintenance:** Repairs to essential equipment (Kubota side-by-side) used for volunteer transport and weed control operations.
- **Surveying and Legal Access:** Work to formalise legal access to Omahu Bush via the right-of-way at the corner of Rhodes and Otahuna Roads. This included professional surveying and legal confirmation of access rights.
- **Staff Resourcing:** Contribution toward the General Manager's salary, enabling project delivery, volunteer coordination, and stakeholder engagement.

These activities align with the Purpose and Outcomes outlined in Section 1.2 of the Agreement by:

- **Community Outcomes:** Enhancing public access and awareness for visitors and volunteers.
- **Fund Outcomes:** Strengthening pest control, site management, and safety infrastructure.
- **Project Outcomes:** Protecting biodiversity values and maintaining reserve infrastructure.
- **Project Deliverables:** All planned Year 1 actions were completed within the financial year and budget.

2. Financial Report

Expenditure Summary:

Date	Amount	Supplier/Contractor	Description
31 Jul 2024	\$3,212.50	SURVUS	Easement surveying
26 Aug 2024	\$118.25	PGG Wrightson Ltd	Maintenance materials
26 Aug 2024	\$2,987.50	SURVUS	Easement surveying (balance)
18 Oct 2024	\$466.95	PGG Wrightson Ltd	Herbicide
27 Nov 2024	\$1,400.00	Kiwi Field Crew	Deer culling and control
27 Nov 2024	\$70.00	Focus Print	Omahu sign
19 Dec 2024	\$60.01	Ian Johnston	Reimbursement for materials
19 Dec 2024	\$250.00	Lawnworx	Mowing access ways
27 Jan 2025	\$572.17	Taege Engineering Ltd	Kubota repairs
23 Mar 2025	\$4,398.75	Buddle Findlay	Legal support – Otahuna right of way
18 Apr 2025	\$300.00	Lawnworx	Mowing access ways
28 May 2025	\$460.87	PGG Wrightson Ltd	Herbicide
28 May 2025	\$797.84	Norwood	Kubota repairs
28 May 2025	\$5,112.00	Bill Martin	GM salary
28 May 2025	\$216.20	Goldpine Ltd	Timber for maintenance
24 Jun 2025	\$80.50	Focus Print (New Owner)	Additional signage
24 Jun 2025	\$117.88	Kiwicare Corp	Warning signs
Total	\$20,551.42		

3. Unspent Funding

There is **no unspent funding** for this reporting period. All funding received for Year 1 has been fully allocated and expended in line with the approved purpose and deliverables.

4. Supporting Documents

Invoices and receipts for all listed expenses are available and can be supplied upon request.

5. Other Work in Omahu Reserve

The funding from Selwyn District Council has been critical in complementing a broader suite of conservation efforts currently underway in Omahu Reserve. These include:

- **Predator Control Network:** Funded by *Pest Free Banks Peninsula*, this project supports a coordinated predator control programme in the reserve.
- **Totara Track Development:** Construction of a new track to improve visitor circulation and connect key ecological and scenic points within the reserve.
- **Omahu–Ōtāhuna Car Park Project:** A new car park on the Summit Road (in collaboration with the CCC and Living Springs) is under design to improve access from the Summit Road and connect Ōtāhuna Reserve to Gibraltar Rock and Omahu Reserve.
- **Gerkins Road Public Access Project:** The Society is working in collaboration with the Leyland-Peno family and Selwyn District Council to establish a new access point to the lower section of Omahu

- Reserve via Gerkins Road. This project aims to open up new areas of the reserve to the residents of Selwyn District.

Bill Martin
SRS General Manager

COUNCIL MEMORANDUM

TO: Council

FOR: Council Briefing 27 August 2025

FROM: Jodie Beker, Legal Counsel – Policy & Compliance

DATE: 13 August 2025

SUBJECT: **DELEGATIONS OF AUTHORITY REVIEW PROJECT BRIEFING**

1. PURPOSE

- 1.1. To brief Council on what information they will receive in September regarding the outcome of the review of non-financial delegations of authority.

2. HISTORY/BACKGROUND

- 2.1 On 28 May 2025 Council was advised they could expect the revised delegation schedules in June. The timelines for the review were revised following that briefing due to the size of the 18 June agenda.

- 2.2 This report repeats what was communicated to Council on 28th May.

2.3. Recap of review approach and progress

- 2.3.1 The review of delegations has been approached in 2 stages.

- Stage 1: Financial Delegations (operating and capital expenditure). Stage 1 was completed in Quarter 4 2024 and involved revisions to the structure of our financial delegations relating to expenditure and changes to the financial authority of the Chief Executive, ELT and staff.
- Stage 2: Non-Financial Delegations. This stage involves all delegations not captured by the financial delegation review and constitutes a much larger piece of work.

- 2.3.3 The non-financial delegations review consisted of pulling together all delegated authorities from terms of reference, policy documents, and the Delegation Manual to provide a complete picture of the powers exercised by staff.

- 2.3.4. We reviewed Delegations Manuals from across the sector as reference for the wording and structure of delegations, and for their Delegations of Authority Policy or similar.

- 2.3.5. We produced schedules for each Group containing authorities being exercised within that Group. We also carried out a compliance check against the Local

Government Act 2002 to ensure staff delegations do not cover delegations reserved explicitly for Council.

- 2.3.6 A new Digital platform (Locosoft) now supports the delivery of the project. This is our new Delegations Register, which currently houses the revised financial delegations, and will house all revised delegations once these have been delegated.

3. DISCUSSION

3.1 Council can expect to see on 17 September:

- Delegation of Authority Policy
- A revised schedule of Council delegations.
- Delegations to the Chief Executive
- Delegations to the Executive Team Members (for noting).

3.2 *Proposal to Retire the Delegations Manual and Revoke Previous Delegations*

- 3.2.1 Once the Chief Executive makes the delegations to staff, delegations will be contained within the new Delegations Register. The Delegation Manual will become redundant and outdated.

3.2.2 Council will be asked to:

- **Delegate to the Chief Executive all powers required to fulfil the duties, functions and obligations of council not explicitly retained by Council, with immediate effect.**

This will allow the Chief Executive to make the appropriate delegations to staff allowing population of the Delegations Register.

- **Retire the Delegations Manual and revoke the delegations Council has made to staff contained within it from the date the Chief Executive formally delegates to staff.**

There will be a delay between Council's delegation to the Chief Executive on 17 September and the Chief Executive making delegations to staff. Delaying the revocation until the Chief Executive has made the delegations will allow staff to continue to exercise existing delegations in the interim.

4. ALIGNMENT WITH COUNCIL PLANS, STRATEGY, POLICY AND REGULATORY/COMPLIANCE OBLIGATIONS

Waikirikiri Ki Tua/Future Selwyn

- 4.1 The following aspects of [Waikirikiri Ki Tua/Future Selwyn](#) have been identified as relevant to this issue, proposal/decision/activity/project, and inform both the outcomes of the project as well as the way the project develops:

Outcome and/or Direction	Relevance
Strategic priorities and outputs	Delegations of authority assist staff to deliver services and achieve organisational goals by providing clarity over decision-making responsibilities.

5. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

5.1. The decisions and matters of this report are assessed as being of Low significance, in accordance with the Council's Significance and Engagement Policy.

6. VIEWS OF THOSE AFFECTED / CONSULTATION

6.1 In making a decision, Council needs to know enough about and give adequate consideration to the views and preferences of affected and interested parties. The degree to which Council seeks views of affected and interested parties will be proportionate to the significance of the decision or issue being considered.

(a) Views of those affected and Consultation.

No external consultation was required.

(b) Māori and Treaty implications

There are no Māori or Treaty implications contained in this report.

(c) Resiliency and Sustainability considerations

The revised delegations will assist the council to make efficient decisions through increased clarity on who can make decisions.

7. RISK IMPLICATIONS

7.1 There are some risk implications with implementing this project. These were outlined in the briefing report to Council on 28th May 2025 and can be summarised as:

- Ongoing risk that delegations will be identified as non-compliant.

Non-compliance and ambiguity are ongoing risks however, and are not specific to the particular digital platform, but are inherent in the maintenance of these records in whatever format.

The ongoing risks are mitigated by robust and clear approval processes for delegations and having all delegations from various sources in one place so that it becomes easier to identify conflicting or non-compliant delegations.

- Delegations are made and not recorded.

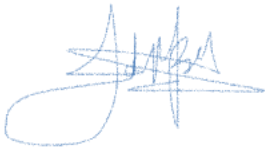
Policy review and development procedures will also pick up on any delegations being made within documents. Because both processes are overseen by the

same team, this increases the likelihood that problematic delegations will be picked up and addressed before any formal delegation is made.

8. LEGAL/POLICY IMPLICATIONS HEADING

8.1 The delegations have been reviewed against legislative requirements of the Local Government Act.

8.2 Policies will need to be updated incrementally to reflect revised delegations, but these will be minor in nature and operational which will likely result in an assessed of low significance considering the Significance and Engagement Policy.



JODIE BEKER
LEGAL COUNSEL - POLICY & COMPLIANCE

Endorsed For Agenda (Bold, Sentence Case, Italics)



STEVE GIBLING
EXECUTIVE DIRECTOR, PEOPLE, CULTURE AND CAPABILITY

Canterbury Local Authorities' Triennial Agreement 2025-2028

Background

1. Section 15 of the Local Government Act 2002 (the Act) requires local authorities within a regional council area to enter into a Triennial Agreement (the Agreement) by 1 March following triennial local body elections.
2. The purpose of the Agreement is to ensure appropriate levels of communication, co-ordination and collaboration between local authorities within the region. The agreement must include:
 - protocols for communication and co-ordination between the councils
 - the process by which councils will comply with section 16 of the Act, which applies to significant new activities proposed by regional councils
 - processes and protocols through which all councils can participate in identifying, delivering and funding facilities and services of significance to more than one district.
3. Agreements may also include commitments to establish joint governance arrangements to give better effect to the matters set out in paragraph 2 above.

Parties to the Agreement

4. The Parties to the Agreement are the Kaikōura, Hurunui, Waimakariri, Selwyn, Ashburton, Timaru, Mackenzie, Waimate and Waitaki District Councils, the Christchurch City Council, and the Canterbury Regional Council (Environment Canterbury).

Standing together for Canterbury

5. The Parties agree to work collaboratively and in good faith for the good governance and sustainable development of their districts, cities and region.

Communication

6. The Parties value and will maintain open communication, collaboration and trust. In the interest of “no surprises”, the Parties will give early notice of potential disagreements between, or actions likely to impact significantly on, other Parties.

Significant new activities

7. When a Party is considering a major policy initiative or proposal that may have implications for other Parties, they will give early notification to the affected Parties and share the information with the Canterbury Mayoral Forum and the Canterbury Chief Executives Forum.
8. The Canterbury Regional Council will provide early advice to the Canterbury Chief Executives Forum and the Canterbury Mayoral Forum of any significant new activity, in addition to other requirements specified in s.16 of the Act.

Local government structure in Canterbury

9. Notwithstanding the spirit of co-operation and collaboration embodied in the Agreement, the Parties, individually or collectively, reserve the right to promote, consult and/or research change to the structure of local government within the Canterbury region.
10. This right is consistent with the intent to improve the effectiveness and efficiency of local government (Local Government Act 2002 s.24AA), having regard to communities of interest and community representation.

Regional Policy Statement review

11. The Agreement applies to any change, variation or review of the Canterbury Regional Policy Statement.

Collaboration

12. The Parties commit to working collaboratively to:
 - enable democratic local decision-making and action by, and on behalf of, communities
 - [promote the social, economic, environmental, and cultural well-being of communities in the present and for the future (Local Government Act 2002, s.10)].

[or]

 - *[to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses; and to support local economic growth and development by fulfilling the purpose set out above (Local Government (Systems Improvement) Amendment Bill (clause 6)]*
13. Collaboration may be undertaken on a whole-of-region, or sub-regional, basis.
14. The primary mechanism to implement this Agreement is the Canterbury Mayoral Forum. The Forum will meet quarterly and operate in accordance with its agreed terms of reference, which are attached as **Appendix 1**.
15. The Canterbury Mayoral Forum will:
 - continue to provide governance of the Canterbury Water Management Strategy
 - develop and lead implementation of a sustainable development strategy for Canterbury region for the local government triennium 2026-2028
 - advocate for the interests of the region, its councils and communities.
16. The Canterbury Mayoral Forum will be supported by the Canterbury Chief Executives Forum and other regional forums and working groups as agreed from time to time.
17. The Chief Executives Forum will:
 - report quarterly to the Canterbury Mayoral Forum on delivery of its work programme to implement and manage collaborative projects and agreed actions of the Canterbury Mayoral Forum
 - identify and escalate to the Canterbury Mayoral Forum strategic issues and opportunities for collaboration from the Policy, Corporate and Operational Forums and other regional and sub-regional working groups.
18. As requested by the Canterbury Mayoral Forum, Environment Canterbury will host a permanent regional forums secretariat and resource this from the regional general rate.

Other agreements

19. This Agreement does not prevent the Parties from entering into other agreements among themselves or outside the Canterbury region. Any other such agreement should not, however, be contrary to the purpose and spirit of this Agreement.

Agreement to review

20. A triennial agreement may be varied by agreement between all the local authorities within the region and remains in force until local authorities ratify a new agreement.
21. Any one or more of the Parties can request an amendment to this Agreement by writing to the Chair of the Canterbury Mayoral Forum at least two weeks before a regular quarterly meeting of the Forum.
22. The Canterbury Mayoral Forum will review the Agreement no later than the final meeting before triennial local body elections and recommend any changes to the incoming councils.

Authority

23. This Canterbury Local Authorities' Triennial Agreement 2026-2028 is signed by the following on behalf of their respective authorities:

COUNCIL	SIGNATURE	DATE
Ashburton District CouncilMayor		
Canterbury Regional CouncilChair		
Christchurch City CouncilMayor		
Hurunui District CouncilMayor		
Kaikōura District CouncilMayor		

Mackenzie District CouncilMayor
Selwyn District CouncilMayor
Timaru District CouncilMayor
Waimakariri District CouncilMayor
Waimate District CouncilMayor
Waitaki District CouncilMayor

Appendix 1: Canterbury Mayoral Forum terms of reference

1. Name

The name of the group shall be the Canterbury Mayoral Forum.

2. Objectives

- (a) To provide a forum to enable Canterbury councils to work more collaboratively with each other and with central government and other key sector leaders in Canterbury to identify opportunities and solve problems together.
- (b) To identify and prioritise issues of mutual concern and foster co-operation, co-ordination and collaboration to address these issues (including where appropriate joint work plans).
- (c) To formulate policies and strategies on matters where all member councils may act collaboratively in determining plans for the co-ordination of regional growth.
- (d) To ensure increased effectiveness of local government in meeting the needs of Canterbury communities.
- (e) To act as an advocate to central government or their agencies or other bodies on issues of concern to members.
- (f) To develop and implement programmes, which are responsive to the needs and expectations of the community.

3. Principles

In pursuit of these objectives the Canterbury Mayoral Forum will observe the following principles.

- (a) Establish and maintain close liaison with other local government networks to ensure as far as possible the pursuit of common objectives and the minimisation of duplication.
- (b) Establish and maintain close liaison with Ministers of the Crown and local Members of Parliament.
- (c) Establish and maintain close liaison with a wide number of diverse stakeholders and key sector organisations within the region.
- (d) Exercise its functions with due regard to the tangata whenua and cultural diversity of the Canterbury community.
- (e) Keep the local community informed about its activities by proactively releasing information about key projects in a timely manner, as agreed by the member councils.
- (f) Encourage member councils to promote and apply cross-boundary structures and systems.
- (g) Establish a provision for reporting back to its respective Councils.

4. Powers

- (a) The Canterbury Mayoral Forum shall have the power to:
 - (i) levy for any or all of its objects in such amount or amounts as may be mutually determined and acceptable to individual local authorities
 - (ii) determine and make payments from its funds for any or all of the purposes of its objects
 - (iii) receive any grant or subsidy and apply monies for the purposes of such grant or subsidy
 - (iv) fund appropriate aspects of the Forum's activities regionally.
- (b) The Canterbury Mayoral Forum does not have the power to legally bind any council to any act or decision unless that act or decision has been agreed to by decision of that council.

5. Membership

- (a) Membership of the Canterbury Mayoral Forum shall be open to the following councils:
 - Ashburton District Council
 - Canterbury Regional Council (Environment Canterbury)
 - Christchurch City Council
 - Hurunui District Council
 - Kaikōura District Council
 - Mackenzie District Council
 - Selwyn District Council
 - Timaru District Council
 - Waimakariri District Council
 - Waimate District Council
 - Waitaki District Council
- (b) Each member council shall be represented by its Mayor (or Chair in the case of Canterbury Regional Council) and supported by its Chief Executive. On occasions where the Mayor or Chair cannot attend, a council may be represented by its Deputy Mayor or Deputy Chair.
- (c) The Canterbury Mayoral Forum shall have the power to invite people to attend and participate in its meetings on a permanent and/or issues basis.
- (d) The Canterbury Mayoral Forum shall extend an invitation to the Chairs of the ten Waitaha Papatipu Rūnanga to meet at least annually with the Forum

6. Chairperson

- (a) The Canterbury Mayoral Forum shall select a Chair at the first meeting immediately following the Triennial Elections. This appointment may be reviewed after a period of 18 months.
- (b) The Chair selected will preside at all meetings of the Canterbury Mayoral Forum.
- (c) The Canterbury Mayoral Forum shall select a Deputy Chair at the first meeting immediately following the Triennial Elections.
- (d) The Canterbury Mayoral Forum may appoint spokespersons from its membership for

issues being considered, in which case each member council agrees to refer all requests for information and documents to the duly appointed spokespersons.

7. Meetings

- (a) Meetings will be held as required with an annual schedule, covering a calendar year, to be determined by the members. Meetings will be held quarterly at venues to be determined.
- (b) Special meetings may be called at the request of four members.
- (c) The secretariat will prepare an agenda for Mayoral Forum meetings in consultation with the Chair and the Chief Executives Forum.
- (d) Agendas for meetings will be issued, and minutes will be taken and circulated.
- (e) A summary of each meeting will be drafted and shared on the Canterbury Mayoral Forum website for members to distribute within their councils as a high-level record of the meeting.
- (f) Approved minutes and approved final reports and papers will be made available via the Canterbury Mayoral Forum website as agreed by the Canterbury Mayoral Forum.

8. Decision making

- (a) The practice of the Forum will be to determine issues before it by consensus.
- (b) If the consensus is to determine issues by voting, the determination shall be determined by a majority of votes of the authorities represented at the meeting through the Mayor or Chair or their nominated representative.

9. Secretariat

The Canterbury Mayoral Forum will appoint Environment Canterbury to carry out the secretariat function on such terms and conditions as it shall decide for the discharge of duties. This includes taking minutes, keeping any books and accounts and attending to any other business of the forum.