

**MINUTES OF THE SELWYN DISTRICT COUNCIL
DRAFT ANNUAL PLAN SUBMISSION DELIBERATIONS
HELD IN THE COUNCIL CHAMBERS, 2 NORMAN KIRK DRIVE ROLLESTON
ON THURSDAY 11 JUNE 2020 BETWEEN 9.30AM AND 4.05PM**

PRESENT

Mayor S T Broughton, Councillors, M A Alexander, J B Bland, S Epiha, J A Gallagher, D Hasson, M P Lemon, M B Lyall, S G McInnes, G S Miller, R H Mugford, & N C Reid

ATTENDEES

Messrs D Ward (Chief Executive), G Bell (General Manager Corporate Services), S Hill (Group Manager Communication and Customers), C Colenutt (Management Accountant), C Moody (Accounting Manager), T Cockburn (Assistant Accountant) D Marshall (Group Manager Property), T Harris (Group Manager Environmental and Regulatory Services), M Washington (Group Manager Infrastructure), M Rykers (Manager Open Space and Strategy) M England (Asset Manager Water Services), Mrs D Kidd (Group Manager Community Services and Facilities, S Shea (Group Manager People, Capability and Culture), Ms T Davel (Council Governance Co-ordinator), Mrs N Smith (Executive Assistant to the Chief Executive) and Mr S Tully (Advisor)

APOLOGIES

Apologies were received by Councillor Mugford for lateness.

Moved Councillor Lyall / **seconded** Councillor Alexander

‘That apologies be received for Councillor Mugford for lateness.’

OPENING COMMENTS

Mayor Broughton started the meeting with the Council karakia.

The Mayor acknowledged the number of submissions and thanked the staff for the work undertaken. He made further introductory comments outlining the process to date, and the manner and structure of the day in order to work through each issue.

CONFIRMATION OF MINUTES

Minutes received without any amendments.

Moved Councillor Lyall / **Seconded** Councillor Bland

'That the Council confirms the minutes of the 2020 / 2021 Draft Annual Plan Submission Hearings on Tuesday 2 June 2020 and Wednesday 3 June 2020, as circulated.'

ITEMS RAISED DURING THE HEARINGS FOR CONSIDERATION:

1. Township discretionary fund

Councillor Alexander stated that he did not agree with the complete removal of the township discretionary funds but would support a compromise whereby Council offers them, say a third for use in smaller projects which are too small for Council funding.

Councillor Mugford noted that a hold of the Discretionary Funds is fine for one year, but that some townships may feel that we are taking something away from them if it is for longer than one year.

Councillor McInnes noted that she accepts this with some regret as townships do value discretionary funds, but at a time like this it is worth doing this.

Councillor Reid stated it would be interesting to know how many townships are carrying over money. She noted the need for some action on special reserve funds.

Councillor Lyall noted comments on the township discretionary funds stating that as we have grown exponentially new infrastructure has been put in place and it is increasingly difficult to find ways to spend the money.

Councillor Hasson – noted the same issues as per Councillor Reid with regards to special reserve funds. There needs to be some sort of priority for these communities to set themselves a budget and work out how they are going to spend these funds.

The Chief Executive noted that there is a lot of unspent special reserve funds out there out the moment and referred also to the capex programme.

It is recommended that:

- (a) *the Township Discretionary Funds be removed for the 2020 / 2021 financial year; and*
- (b) *any unspent township discretionary funds from 2019/20 will be held over to be used in the 2020/2021 financial year.*

AGREED / CARRIED

2. Ward and Councillor discretionary funding

It is recommended that:

- (a) *Ward and discretionary funding for the 2020/2021 be removed; and*
- (b) *any unspent Ward and Councillor Discretionary funds from 2019/2020 will be held over and used in the 2020/2021 financial year.*

AGREED / CARRIED

3. Council-meeting related Catering

Councillor Miller asked if Council was considering cancelling the Volunteers function at the end of the year to which the Chief Executive stated catering cuts only related to Council-meeting catering and that the Council Volunteers' Function would proceed as per normal.

It is recommended that all Council meeting-related catering funding is removed for the 2020/2021 financial year.

AGREED / CARRIED

4. HQ Pod improvements

It is recommended that the Council Headquarter's pod improvements scheduled for the 2020/2021 financial year are removed.

AGREED / CARRIED

5. Lincoln and Prebbleton Public Toilets

It is recommended that the Lincoln and Prebbleton Public toilet projects scheduled for the 2020/2021 financial year are removed.

AGREED / CARRIED

6. Strategy and Policy projects

Councillor Lyall noted the structure plans are over ten years old now and he looks forward to these being refreshed in the future.

Councillor Miller stated that the community of Lincoln will be distressed that Council is proposing delaying their project by another year. He said that it is very embarrassing that the plan is so old now that it needs refreshing – Council looks incompetent.

It is agreed that planning for the Darfield Township should be developed ahead of the Darfield Wastewater planning be decided upon.

Councillor Lemon – generally supportive, but have some concerns around the strategy and policy projects as he views this as core business. He noted he can live with a one-year deferral.

It is recommended that the Strategy and Policy Projects are removed from the 2020/2021 budget with the exception of the Darfield Township Plan which is required in order to move ahead with the proposed Darfield Wastewater Reticulation project (at a cost of approximately \$150,000).

AGREED / CARRIED

Councillor Lemon and Councillor Miller voted against

Councillor Mugford arrived at 9.45am.

7. Courtenay Road widening

It is recommended that Council will not fund the Courtenay Road widening request submitted in the 2020/2021 financial year.

AGREED / CARRIED

8. New Zealand Chinese Language Week

It is recommended that Council will not fund the request for financial support submitted by representatives of the New Zealand Chinese Language Week in the 2020/2021 financial year.

AGREED / CARRIED

9. Waihora tennis courts

Various comments were made by Councillors for and against the submission made by Waihora tennis courts for funding to resurface their courts.

Councillor Miller noted tennis is just as important as other sports who are already funding and noted the Southbridge Tennis Courts which should not be resurfaced when they are going to be rebuilt at a different location. He asked if the funding for this could be applied elsewhere. Councillor Miller further confirmed that this committee does not receive any funding from the district-wide rate and raises its own funds. It is now coming to ask for funds, but Council is saying no to them.

Councillor McInnes noted that Councillor Miller makes a good point with regards to the Waihora Tennis Courts and supports his suggestion. She also noted comments about the need to look at our network of halls and community facilities commenting to the amount of submissions received on facility spend. A question was then asked about the use of the special reserves funds and could they be applied to other projects.

Further comments were made about the need for equity in spend.

Staff spoke to the works undertaken at the Southbridge Tennis courts stating they were given an overlay resurfacing three years ago to extend their life prior to moving them to another piece of land. The new courts sit in 27/28 FY, and as such, there is no funding that they are aware of. Staff confirmed that the courts have already been resurfaced.

It is recommended that Council will not fund the request made for funding made by the Waihora Tennis Club in the 2020/2021 financial year.

AGREED / CARRIED

Councillor Miller and Councillor Gallagher voted against.

10. SNEF Funding / Pest Free Banks Peninsula \$10,000

Councillor Hasson stated that she is aware that central government is involved in funding pest management. She would like to see SNEF and Banks Peninsula pest management funding combined into one fund, and the organisations apply to this.

Councillors Miller and Lyall stated noted that this type of funding should be provided by Environment Canterbury.

It is recommended that Council will not provide any additional funding beyond what is already budgeted in the 2020/2021 financial year.

AGREED / CARRIED

11. Kirwee Hall kitchen

Councillor Miller noted that insurance should cover the Kirwee Kitchen upgrade, as did Councillor Mugford.

The Group Manager Property updated Councillors on the status of the insurance claim, but the question was as to whether they are seeking additional work to be undertaken.

It is recommended that Council will not be providing any additional funding beyond what is already budgeted in the 2020/2021 financial year.

AGREED / CARRIED

12. Coalgate / Glentunnel Reserve

It is recommended that Council will not be providing any additional funding beyond what is already budgeted in the 2020/2021 financial year.

AGREED / CARRIED

13. Darfield Recreation Centre

It is recommended that Council will not be providing any additional funding beyond what is already budgeted in the 2020/2021 financial year.

AGREED / CARRIED

14. Darfield Passive Reserve

It is recommended that Council will not be providing any additional funding beyond what is already budgeted in the 2020/2021 financial year.

AGREED / CARRIED

15. Leeston Skate Park

Councillor Epiha spoke to the importance of this facility for the youth of Leeston.

Councillor Miller asked if funding could be given by the Ellesmere Reserve Board to assist with this facility to which Councillor Lemon agreed. Councillor McInnes asked if this work fits in with the Leeston Community Centre development project.

Councillor Lemon further noted that he would like to see the young man who submitted on this project be part of any conversations.

Councillor Lyall stated that the Ellesmere Reserve Board have been careful stewards of their funding, but would like to see further discussions held around their potential funding of the Leeston Skate Park.

It is recommended that Council will not be providing any additional funding beyond what is already budgeted in the 2020/2021 financial year.

AGREED / CARRIED

16. Full-sized hockey turf in Rolleston

A brief discussion was held regarding the submission made by the Waikirikiri Hockey Club. It was noted that it was a very good submission, but there are concerns around funding contributions. Councillor Alexander would like to see this matter raised during the 2021 - 2031 Long Term Plan.

It is recommended that Council will not be providing any additional funding beyond what is already budgeted in the 2020/2021 financial year.

AGREED / CARRIED

17. Hororata Community Centre

Councillor Alexander said that the Council and the Hororata community must develop an agreement or Memorandum of Understanding as to who is responsible (financially) for aspects of this project.

Further comments from Councillor Gallagher and Councillor Reid referred to the need to decide upon and agreed to the funding model to be utilised, and that there also needs to be consideration of ongoing operational costs of any new facility.

It is recommended that:

- (a) no new funding will be allocated in the 2020/2021 Financial year; and*
- (b) community funding is to be banked before proceeding to construction stage; and*
- (c) a Terms of Reference or Memorandum of Understanding will be developed including an agreement of funding.*

AGREED / CARRIED

18. Biodiversity funding

Councillor McInnes agreed that it is not a good plan to increase funding this year, however would like to support having this in put back in the 2021-2031 LTP. Councillor Mugford also agreed that it should sit with the Long Term Plan, but it is a bigger discussion for the future, as did Councillor Lyall.

Further comments were made with regard to funding being the responsibility of Environment Canterbury.

It is recommended that Council will not be providing any new funding beyond what is already budgeted through Selwyn Natural Environment Fund (SNEF) in the 2020/2021 financial year.

AGREED / CARRIED

19. Community Grants and Events Funding & Visitation to Selwyn promotion

Mayor Broughton spoke to this item noted the proposed action of supporting the Rolleston Fireworks; Highland Games and Spring Show. Funding support can be applied for by other events.

Councillor Bland noted his support for this as did Councillor Alexander.

Councillor Hasson questioned \$50k for promoting Selwyn destination and events to Christchurch residents as suggested by the Mayor – and would like to see some savings in this area. She also made mention from the Waihora fireworks.

Councillor Gallagher asked why there was no mention of support for other fireworks being supported or other Spring shows.

Councillor Miller agreed with Councillor Gallagher and it feels like that Council is only picking winners. He also referred to the Field Days and noted we have also crossed off the Courtenay Road project as well when that road supports the Field Days – another very big event

Councillor McInnes stated that she is all in favour of Council supporting big events - but there needs to be a bigger conversation with those who run the events. She suggest that the amount is not enough to cover smaller groups events and would be worried if Council is focusing on bigger events at the expense of some of our smaller community groups.

Councillor Mugford believes that \$20,000 is too much and that the list needs to be looked at suggested that maybe six of the bigger events could get \$10,000 each. There are other worthy events and some of these events make a profit and they give this money away which is not good Council policy. He feels that a lot of our funding should be seed funding.

Councillor Reid stated that Council has a robust process through our Grants Committee. If we want to look at assisting these events, then surely Council needs to change the Terms of Reference for the Grants Committee.

Councillor Lemon stated that he is not supportive of this approach and would like to see events applying to the fund rather than pick winners. He strongly urged Council to have conversations with the bigger events promoters to give them some surety and security going forward.

Councillor Lyall spoke to the big events which charge an entry fee – some of which make profits. He noted that he agrees with the \$50k to draw Christchurch residents to Selwyn events Suggested adding underwriting to the proposal. Councillor Epiha agreed that underwriting is a key word. He concurred with Councillor Gallagher about how important other events are for our communities in terms of wellbeing.

Mayor Broughton referred to the need to look at reviewing the Terms of Reference for the Community Grants and Fund and hold \$50k for new promotions of Selwyn to Christchurch City.

It is recommended the Terms of Reference for the Community Grants Fund will be reviewed by the Committee prior to committing funds for the 2020/2021 financial year and that at least \$50,000 of the funds available be specifically used to attract Christchurch residents to visit and spend in Selwyn.

AGREED / CARRIED

20. Glentunnel to Whitecliffs cycleway

Mayor Broughton spoke to the staff comments made in the submission. He also noted the need for the Walking and Cycling strategy to be reviewed.

A discussion was held with Councillors in agreement of the following way forward.

It is recommended that:

- (a) a conversation will be held with the community; and*
- (b) the project will be included in the Walking and Cycling Strategy review; and*
- (c) the project will be up for inclusion in the 2021-2032 Long Term Plan.*

AGREED / CARRIED

21. Ngāti Moki Marae funding

Councillor Alexander noted that this issued needs to be held over to the Long Term Plan, but supports decision over the next 12 months and more.

Both Councillor Gallagher and Councillor Miller stated that they did not support the proposed decision.

Councillor McInnes spoke to the proposal and spoke further to this stating that she agreed to one-off funding, but a further discussion is required as part of the LTP regarding ongoing funding. Councillor Mugford concurred.

Councillor Reid said that she was in two minds as the marae is within the Selwyn district. However as Council is looking to cut funding at present, this should be held back and discussed as part of the 2021-2031 Long Term Plan.

Councillor Lemon stated that he did not support the funding and said that it is wider issue about ensuring the users of the Marae pay a realistic sum to use it. He further commented that there are other opportunities for a genuine partnership with the Marae rather than handing out cash.

Councillor Lyall supports what the Rūnanga gives to us and how they help us in the awareness of our culture. He supports the proposed funding saying that it is just a drop in the bucket.

Councillor Epiha noted that Council has to be careful how it spends ratepayers' money but would like to support this request.

Councillor Bland stated that he did not support the funding at present, but rather supported further discussion, citing his reasons.

Councillor Hasson agreed that it is a discussion for the 2021-2031 LTP. She stated that she would like to understand whether Ngāti Moki could apply to the Council Community Grants fund to provide assistance as a compromise for any events that they run. It was noted that they can apply to this grant.

*It is recommended that Council provide \$20,000 in partnership support - **LOST***

It is recommended that Council do not provide funding

AGREED / CARRIED

22. Tai Tapu walkway

A discussion was held, with support for design to proceed. It was noted that funding for the bridge should be included as part of the 2021-2031 Long Term Plan.

It is recommended that no new funding be made available and to use the lowest cost option for the bridge in the budget for the 2020/2021 financial year.

AGREED / CARRIED

23. Railway station painting – Whitecliffs

It is recommended that the works would continue as budgeted in the 2020/2021 financial year.

AGREED / CARRIED

The meeting took a break between 11.18am – 11.30am

24. Arts funding

Staff confirmed the current arts budget which is approximately \$5000 per annum.

Councillors were in agreement of this and would like to see the art moved around the four towns each year. Councillor Reid noted that some townships have bought their own pieces. Councillor Hasson would like to see Council support local artists.

It is recommended:

- (a) to spend the public arts budget in 2020/2021 on four pieces in Rolleston, Lincoln, Darfield, and Leeston;*
- (b) that the artwork be moved around the four townships every 12-24 months; and*
- (c) that local artists be used to create the artwork*

AGREED / CARRIED

25. Leaches Road upgrades

It is recommended that Leaches Road upgrade project will remain as is in terms of priority and funding.

AGREED / CARRIED

26. MAJOR CONSULTATION ITEM - Amendments to the Development Contribution Policy

Following receipt of submissions, it is recommended that the Amendments to the Development Contributions Policy will be as per set out in the 2020 /2021 Draft Consultation Document.

AGREED / CARRIED

27. Solid Waste Reuse shop

Councillor Miller noted that Council should keep a watching brief on this.

It is recommended that this item will continue as set out in the 2020 /2021 Draft Consultation Document.

AGREED / CARRIED

28. Dog registration fees

It is recommended that this item will continue as set out in the 2020 /2021 Draft Consultation Document.

AGREED / CARRIED

29. West Melton Water Development Contributions

It is recommended that this item will continue as set out in the 2020 /2021 Draft Consultation Document.

AGREED / CARRIED

30. SUIP charges

It is noted that staff will follow up leads to ensure consistency

It is recommended that this item will continue as set out in the 2020 /2021 Draft Consultation Document.

AGREED / CARRIED

31. Selwyn Huts Wastewater

Mayor Broughton spoke to this matter.

Councillor Lemon stated that Council has lost the communication channels and we need to re-engage with the community. He is happy to support the proposed way forward. Councillor Lemon was happy to hear that Council will be hosting another meeting where it must make sure that the message is put across that Council is trying to ensure the longevity of the community rather than ending it.

Councillor Lyall stated that he was very disappointed in the emotive comments made in some of the submissions. He also spoke to the minutes of previous community meetings and the comments which he believed were to be shared with the community by the local representatives.

Councillor Epiha stated that he agrees with previous comments and looks forward to attending the August community meeting.

Councillor Bland read aloud a letter he had received from a long-term Huts resident. He stated that he would like to see more research on effective ways to process the waste, and reassure the residents about the longevity of their community.

Councillor Alexander stated that he would like to see the figures presented by some members of the community for a workable solution. Otherwise he is happy with the steps that Council is taking. He does not think the whole of the district should cover the cost. Once operating, we would consider bringing the scheme into the district wide rate. Councillor Gallagher noted her agreement with the proposed way forward as did Councillor Reid.

Councillor Miller agreed that Council needs to acknowledge how the community are feeling as these are people's homes, but that overall it is Council's duty of care is to be completely open with the community. He noted that staff have looked at lower cost options, but whatever is chosen must be able to be consented. He asked if Council could remove the \$5000 bond for the hut. He further stated that staff have worked diligently to try and provide the lowest cost option. Councillor Miller raised the issues of some contractors who have felt threatened by residents when going down to undertake work and that this should not be tolerated.

Mayor Broughton noted that climate change research is supported by Council and spoke to the extensive network of meetings held on this topic. Council has a four year window to get a new consent and implement a workable solution for the Huts.

Staff and Council will continue to work on finding a suitable solution. Staff will present options to the community with Mayor Broughton confirming that at this point, Council is not fixed on any option.

Staff noted that the groundwater issues will get worse. The Group Manager Infrastructure confirmed that staff will look at the best options based on capex and opex costs further stating that, if at the end of 15 years, any system is still viable, then an extension will be looked at.

It is recommended that:

- (a) Council continues to work with the community to give them medium term security through the provision of options for a new wastewater system;*
- (b) Council hold an August 2020 meeting with the community to work through the options; and*
- (c) Council carefully consider about the wording it puts forward to the community around the end of wastewater consent linked to the license to allow consideration of an extension, should a future consent extension be granted.*

AGREED / CARRIED

32. MAJOR CONSULTATION ITEM - Darfield Wastewater

Mayor Broughton spoke to the need to plan and progress this and spoke to the proposed three waters changes. He stated that Council needs to consider where costs will end up and what needs to be done as part of the LTP process.

Councillor Mugford does not think Council should be waiting for the LTP and that Council should carry on now and come up with an answer. He said Council needs to be brave and make a decision. Councillor Reid noted her agreement and further commented that Environment Canterbury, the CDHB, and Malvern Community Board are all supporting it. She stated that Council also needs consider what the developers are saying. She believes Council needs to take steps forward and plan where it is to go. Whilst funding issues need to be worked out, this can be discussed during the 2021 – 2031 LTP.

Councillor Lemon stated that Council has a moral and legal obligation to the community and the developers. Funding and scope could be dealt with during the LTP, but Council should proceed with planning now.

Councillor Lyall stated that it is time for Selwyn to lead with infrastructure again and to look holistically at the district. He is happy to see the scope go ahead, but by no means does this decide how it will be funded.

Councillor Epiha stated he supports what has been said, and there is desire there from the community. Councillor Bland also agreed.

Councillor Hasson too agreed the project needs to happen. She questioned treatment at ESSS as there may be cheaper options which need to be considered. She stated that capex costs should be worn by those who benefit, with operational costs sitting across the district. Staff noted that treatment at ESSS is just one of the options which will be considered.

Councillor Alexander concurred with Councillor Hasson's comments stating it is premature to note treatment at ESSS. He then commented that Council has not addressed submissions from Kirwee who would like to be included in the scheme which need to be addressed at some point. He noted that the whole township should be included in the scheme, with an allowance for some people to connect over time.

Councillor Gallagher would like to proceed with planning as Darfield will not grow any further until this scheme is decided upon. She likes the suggestion that those already in the township be given time to join the scheme.

Councillor Miller stated that there is no debate that it should happen. This should be developed and delivered in a short time frame to encompass the pending developments being planned for. We should be moving towards a Selwyn Sewerage network – having a series of small plants is not in the best interests of the District. He would like to see this moved forward as part of a special consultative process. He agrees this should be a whole of Darfield solution and further commented that Council needs to give developers a definitive statement about this project.

Councillor McInnes said that she did not disagree with the comments made. She trusts that staff will have run every possible model and also spoke to the fact that discharge into a disposal field may not be an option going forward.

Mayor Broughton stated all of Darfield need to be considered and a timeframe given so that any pipe do not need to be increased in size later. Councillor Lemon said he would like Council to explore a special consultative process.

Councillor Hasson spoke to a submission noting that Sheffield would like to be included on the scheme and would like the LTP to consider where the small towns sit in relation to the scheme.

Councillor Miller asked if the decision made as part of the Annual Plan would give surety to the developers. It was noted that in order to provide surety the step of designing and costing the outcomes will need to be undertake. To this Councillor Miller stated that this proposal must be treated as a matter of urgency to provide confidence this is not a 7-10 year solution.

Councillor Gallagher asked that Kirwee is looked at during any planning discussions.

Councillor Lemon asked if it is clear on the LIM notes that there will be a reticulated wastewater system and that there will be a potential need for residents to connect into it.

Staff confirmed that with regards to information on the LIMS, a note at this point can only say that Council is considering a system; and that in order to conduct an effective LTP, staff and Council will need to be well down the track with modelling by October 2020.

It was noted that Council needs to speak to developers to understand their proposed yields as part of any modelling.

It is recommended that:

- (a) design, costing and funding options for a reticulated wastewater system for Darfield and possibly Kirwee be prepared for the 2021-2031 Long Term Plan with installation to proceed as soon as possible once the preferred option is agreed upon in consultation with communities;*
- (b) that the definition of the sewage investigation rate be amended from (refer wording in 2019/20 Annual plan page 105):*

“A sewerage investigation targeted rate is assessed on each SUIP in Darfield to cover the cost of monitoring the environmental effects of discharging waste water to ground.” to,

*“A sewerage investigation targeted rate is assessed on each SUIP in Darfield to cover the cost of monitoring the environmental effects of discharging wastewater to ground **and the development of a design to resolve potential risks.**”*

(c) that funding of up to an additional \$100,000 from the ‘sewerage investigation targeted rate’ account be made available to progress investigations and design work and that this be reflected in the annual plan budget.

AGREED / CARRIED

The meeting took a break between 12.40pm, resuming at 1.20pm

33. Selwyn Huts Licenses

The Group Manager Property provided clarity on this issue including the proposed bond – which is not an unusual step to take. The use of the word ‘permanent’ on the license was also raised.

The Group Manager Property then spoke about the issue of renting huts, stating that there are currently four parties who hold between 9-10 huts each - quite often there is some family linkage to the ownership of multiple huts. He said if Council we did put a maximum on the number of licenses held, there would be arguments for or against.

Councillor Reid asked about the wording with regards to any new licenses for any future hut purchases. The Group Manager Property clarified what has been done about this. He noted that the challenge with the 15 year consent is that Council cannot provide a license for any longer than that.

Councillor Lyall agrees the bond issue should be discussed. He also noted that he would like to see some sort of charter around behavior in the license, as residents are a guest of the reserve.

Councillor Epiha noted some grey area around renting.

Councillor Bland stated that he supports what Councillor Lyall has said. He does not think Council should be charging a \$5000 bond. He also stated that there should be some expectations around behaviour.

Councillor Hasson asked if Council could consider a decrease in the bond, but notes something is still required. With regards to renting, she stated that she did not think huts could sublet and would need some clarification around this.

Councillor Alexander supports the use of a bond. He said he is ambivalent regarding renting; and agrees clarity is required around the use of the word ‘permanent’. Councillor Gallagher noted that she supports the use of a bond.

Councillor Miller would like to see Council shoulder some of the financial burden by removing the bond. He agreed that people should not use the huts as a profit making centre through renting or sub-letting.

Councillor McInnes would like to ensure new licenses are specifically defined so it cannot be open to interpretation. She would also like to see a discussion about bond at the August 2020 meeting. She noted her agreement with earlier comments regarding renting. Also agrees that rules around behaviour need to be tightened up particularly if staff and contractors are going to be at the huts more often constructing a wastewater solution.

Councillor Mugford agrees the word 'permanent' needs to be clarified. He further stated that a bond has to be realistic. To this staff confirmed that the Bond would be phased in at \$333 every year to get to the end of 15 years.

Staff also noted that the renting issue is being tidied up. They also noted that the agreements have always had a good behaviour clause attached to them, but may need to be tidied up to include some sort of code of conduct similar to camping grounds.

Mayor Broughton referred to the proposed August 2020 meeting stating that perhaps a community drop in session would be a good idea.

Councillor Miller stated that the power of Selwyn can help smaller communities. He asked if the district-wide rate or the general rate pick up the interest costs of any loan stating that at \$60k per annum approx. this would equate to about \$2 per household. He stated that options could come back from staff at a later date. Councillor Hasson noted that she objects to the general ratepayer subsidizing costs.

It is recommended that:

- (a) implementing the cost recovery for the work needs to be done now and step up over time*
- (b) Council will meet again with the community in August 2020*
- (c) staff will work on clarifying the bond, license review, renting of huts, and use of the word permanent.*

AGREED / CARRIED

ITEMS RAISED DURING THE HEARINGS FOR STAFF ACTION:

34. MAJOR CONSULTATION ITEM - Prebbleton Community Centre

As per the majority of submissions received, it is recommended that this project would be revisited as part of the 2021-2031 Long Term Plan.

AGREED / CARRIED

35. Future of Water race closures, use, charges

Councillor Miller stated that Council asked people about the water races issues during the last LTP and it has not been progressed fast enough. He stated that he feels sympathy for those who have unused races which they are required to fence and plant out. Councillor Miller stated that more resources must be applied to this. The Chief Executive confirmed that this will be added to his KPIs.

Councillor Lemon further noted that it is embarrassing to keep going back to people to tell them Council is still working through this. He stated that Council needs to consider the rating aspect. He stated that is a bigger discussion required and the urgency is still there.

The Chief Executive stated that at Executive level staff have already engaged with Environment Canterbury about this.

Mayor Broughton spoke about the service being paid for by some rates payers who neither want or need it. He confirmed that substantial discussion is required. He noted that staff will be working on this over the next few months and some drastic change is required.

Councillor McInnes asked if the rating charged for water races could be capped.

Staff responded about the movement of costs from the private good to public good, then spoke to the challenges with race closures and the costs associated with the races which are usually at the head works.

It is recommended that:

- (a) staff will undertake a thorough review of the network ahead of the LTP; and*
- (b) the future of water race closures, uses and charges will be revisited as a significant matter as part of the 2021-2031 Long Term Plan.*

AGREED / CARRIED

36. Coleridge recycling

It is recommended that revisit this project as part of the 2021-2031 Long Term Plan with regards to a similar solution as that provided in Arthur's Pass.

AGREED / CARRIED

37. District-wide park design work and commencement

Staff provided clarity on the funding for planning in the next financial year.

It is recommended that:

- (a) as per the current funding, staff are to proceed with the planning of a periphery planting regime if it is acceptable to the community and the lease arrangement; and*
- (b) there is no additional funding allocation for this project in the 2020/2021 financial year beyond that already budgeted.*

AGREED / CARRIED

38. Tai Tapu to Summit Road link

Councillor Miller provided some additional information around the need to work with Christchurch City Council.

Comments were made around the lack of paper roads and a brief discussion held on land ownership issues.

It is recommended to:

- (a) commit to investigating a link and work with community through 20/21 on a preferred location;*
- (b) include this proposed project in the Walking and Cycling Action Plan; and*
- (c) place the proposed project on the list for the 2021-2031 LTP regarding feasibility and implementation.*

AGREED / CARRIED

39. Tai Tapu – Lincoln cycleway

Councillor Miller noted the request the submitter wanted access to the Little River Rail Trail and spoke to the options for an alternative route.

It is recommended that this project will be looked at as part of the review of the Walking and Cycling Strategy and Action Plan in 2020/2021.

AGREED / CARRIED

40. Tai Tapu pump track

Staff referred to the construction of pump tracks noting they are expensive to build at a cost of \$300k-\$400k at least.

It was noted that there needs to be consideration regarding location terms of accessibility. Councillor Lyall stated that it is important to differentiate between Pump Tracks and BMX tracks.

A further conversation was held with a note that Council would like to see communities exercise their own creativity on this project.

It is recommended that:

- (a) no new funding will be allocated to this project over and above what has already been allocated in the 2020/2021 financial year; and*
- (b) the project leaders should look to similar projects for learnings from Prebbleton, Castle Hill and Glentunnel School.*

AGREED / CARRIED

41. Mountains to sea cycleway

It was noted that this is a significant project and would need to be subject to wide consultation. Councillor Alexander noted that he supported any investigation but would like a non-Malvern Ward Councillor appointed to any working group alongside one Malvern Ward Councillor.

The Chief Executive noted the need for a Terms of Reference for this working group. It was agreed that the any appointment to the working group would be undertaken at a future Council meeting.

It is recommended:

- (a) to appoint two councillors to a working group to support community to achieve next steps; and*
- (b) to consider assisting with advice on the development of a separate entity following the example of other trails; and*
- (c) to review this initiative as part of the Walking and Cycling Action Plan; and*
- (d) that no funding is to be allocated to this proposed project.*

AGREED / CARRIED

42. Prebbleton to Rolleston cycleway

It is recommended that this will be looked at as part of the review of the Walking and Cycling Action Plan in 2020/2021.

AGREED / CARRIED

43. MAJOR CONSULTATION ITEM - Leeston Community Centre

A conversation was held with consideration taken by the majority of submitters believing the project should be delayed.

It is recommended to:

- (a) develop a Masterplan for the Leeston Domain as to what is required for the community;*
- (b) explore alternative delivery of library services in Ellesmere, and possibly elsewhere; and*
- (c) explore possible relocation options for the medical centre including the use of the current site.*

AGREED / CARRIED

44. Cemetery Pit

The Chief Executive referred to the comments made by staff as part of the Submission.

It is recommended that

- (a) the project will continued as per the current 2020/2021 budget, and*
- (b) Council will hold further discussion during the 2021 – 2031 LTP.*

AGREED / CARRIED

45. Hororata flooding

The Chief Executive spoke to recent feedback from a community meeting on this topic including proposals for the work to which no comments against were received. He also confirmed that staff are also holding discussions with Environment Canterbury with respect to the rating area.

It is recommended that Council will:

- (a) Support plan of works with regular reporting to council; and*
- (b) Continue to advocate to Environment Canterbury on wider catchment flooding and funding issues.*

AGREED / CARRIED

46. Progress Whakahono agreement

It is recommended that the Chief Executive will bring a document to Council for review once drafted.

AGREED / CARRIED

47. Establish a TUIA-like relationship

It is recommended that the Chief Executive will review staff recruitment with regards to cultural competency.

AGREED / CARRIED

48. Rates relief for camping grounds

Staff noted that as Council owns all campgrounds, it is not possible to give a rates relief to itself.

49. Glentunnel drainage

The Chief Executive spoke to this item, and further noted that this was also brought to the Malvern Community Board about 12-15 months ago.

It is recommended that:

- (a) staff will report the situation and possible solutions to a Council meeting in August 2020 (as part of the staff Water Services report); and*
- (b) any new funding if required will be a matter for discussion as part of the 2021-2031 Long Term Plan for funding.*

AGREED / CARRIED

50. Kirwee reserve irrigation

Councillor Miller sought clarity as to costs which staff responded to.

It is recommended that irrigation works be brought forward to the 2020 / 2021 financial year.

AGREED / CARRIED

51. Alcohol licence fees

It is recommended that Council will maintain the fees as set out in the 2020/2021 Draft Annual Plan; and will continue to support businesses to lower their risks and fees.

AGREED / CARRIED

52. Southbridge hall and new reserve

Staff noted that they are lodging applications tomorrow for various projects tomorrow under the appropriate Government funding schemes.

It is recommended that:

- (a) staff will apply for additional funding through Government Funding schemes; and*
- (b) any work will be undertaken using existing funding, with no additional funding to be allocated as part of the Annual Plan.*

AGREED / CARRIED

53. Climate Change

It is recommended that a section titled 'Climate Change Consideration' will be added to the Standard Council report template.

AGREED / CARRIED

54. Branthwaite subdivision (playground)

Staff noted that some funding is available and that this project will be looked at as part of current budgets.

It is recommended that staff will undertake a thorough review of surrounding reserves with funding of any proposed works made available through Reserve Development Contributions funding.

AGREED / CARRIED

55. Including more events on Selwyn.nz

Staff provided clarity around the submission which requested this support and noted that they are currently looking at ways they can better promote non-Council events. The Group Manager Community Services and Facilities spoke to this being undertaken within existing budget streams.

It is recommended that staff will:

- (a) review those on Selwyn.nz and seek further providers on the platform; and*
- (b) action a Selwyn events calendar for all Council, community, and commercial events to have a profile*

AGREED / CARRIED

56. Arthur's Pass stormwater

It is recommended that staff will review this item and report back to Council on Arthur's Pass Stormwater issues as part of the monthly Water Services report in September 2020.

AGREED / CARRIED

57. Staffing Budget

It is recommended that there are to be no additions to current staffing levels in the 2020/2021 financial year other than those currently committed, with the exception being staff required to operate new facilities.

AGREED / CARRIED

58. Walkers Rd Upgrade

Mayor Broughton confirmed he has spoken with NZTA regarding funding of this project, stating that they did not think it would be at risk, but that this cannot be confirmed at this time.

Councillor Alexander would like the work completed as it is a heavily used and is often used as a detour route. He also noted that NZTA is unable to guarantee any funding going forward.

Councillor Bland stated that if it is an issue of safety – then the work should be undertaken. Councillor Mugford concurred. Councillor Reid also agreed, and noted that it should proceed if that was a risk to Council losing the NZTA funding.

Councillor Hasson asked what we would be prepared to cut from the budget, if Council agreed to proceed with this project.

Councillor Lyall stated that it was proposed that this is cut from the budget as Council is trying to save costs noting that there are many roads which need work across the district, and funding these at this time will see the rates creep up again.

Councillor Alexander stated that not all of the Councillors had agreed to take this out and he would have preferred to have this discussion earlier in the day. He confirmed that staff had noted there is an element of safety risk associated with this project. He also noted that there is no guarantee that this work will be funded in the next three years.

Councillor Epiha asked what it will cost us if the road is not fixed, as it relates to public safety.

Councillor Lemon stated that if the project is delayed by 12 months, Council will still funded at some point leading to a rating affect, so the work should be done now.

*It is recommended to delay the upgrade of Walkers Road for 12 months - **LOST***

It is recommended that the upgrade of Walkers Road be completed in the 2020/2021 financial year.

AGREED / CARRIED

59. Castle Hill community centre extension

It is recommended that the work will continue as per current funding, with no additional funding permitted in the 2020/2021 financial year.

AGREED / CARRIED

60. Digital and organisation strategy

It is recommended that this project will be budgeted for the 2020/2021 financial year.

AGREED / CARRIED

61. Springfield water supply

It is recommended that the works will be completed in the 2020/2021 financial year.

AGREED / CARRIED

62. Foster Park internal road

Councillor Alexander asked staff to clarify the justification of the road to which staff noted that the works includes landscaping and other aspects as part of the civil works of the Indoor Courts project.

It is recommended that the works will be completed in the 2020/2021 financial year.

AGREED / CARRIED

63. Retail (Rolleston Town Centre)

It is noted that this item refers to the retail portion of the Rolleston Town Centre Master Plan. It is confirmed that infrastructure-related works are well underway, and that planning for the Master Plan of the Rolleston Town Centre will continue.

It is recommended that the retail development portion this Rolleston Town Centre Master Plan project is delayed as per the 2020/2021 Annual Plan

AGREED / CARRIED

64. Leeston Cricket nets

It is recommended:

- (a) to proceed as proposed; and*
- (b) that no new funding is to be allocated other than that already budgeted.*

AGREED / CARRIED

65. Community gardens

It is recommended that Council will not provide any funding in the 2020/2021 financial year.

AGREED / CARRIED

66. Lake Coleridge Playground

Staff confirmed that the playground equipment was at its end of life with notable safety issues. As such the work had to be brought forward noting that it was already in the ten year plan. The work is budgeted, albeit not in this current year.

It is recommended that staff will continue as per their proposed programme with no additional funding other than that already budgeted in the 2020/2021 financial year.

AGREED / CARRIED

67. Lake Coleridge reserve enhancements

It is recommended that Council will not provide any additional funding in the 2020/2021 financial year.

AGREED / CARRIED

68. Kids discovery plant out programme

It is recommended that Council will not provide any additional funding in the 2020/2021 financial year.

AGREED / CARRIED

69. Kirwee recreation reserve projects

Staff noted that the Kirwee Reserve Committee has withdrawn the request for additional funding for a tractor and mower purchase and that other requested items were outside the scope of the 2020/2021 Annual Plan.

It is recommended that Council will not provide any additional funding in the 2020/2021 financial year.

AGREED / CARRIED

70. Ellesmere A & P rates relief

It is recommended that Council will not provide any rates relief but encourages the Association to apply to the Community Grants Fund for assistance.

AGREED / CARRIED

FURTHER ITEMS FOR DISCUSSION

District Libraries – suggested change to operating hours in some libraries

A brief discussion was held around the submission to reduce the operating library hours in some of the district libraries. Councillor Gallagher noted the Malvern Community Board submission which supported shorter hours in libraries if it assisted with cost cutting.

Submission 100018 – Kristy Spackman

Councillor Alexander raised the submission from a Rolleston ratepayer regarding her 38% rate rise in Rolleston. It was acknowledged that they had been undercharged in previous years. Staff will communicate with the ratepayer regarding this underpayment and subsequent catch-up

Submission 100159 – Lincoln Community Committee

Councillor Miller referred to the Lincoln Community Committees' submission (Number 100159) noting that two issues had not been dealt with under staff comments, namely lighting and land around the Lincoln Country Club.

He noted that the Committee would like the Lincoln Country Club demolished and returned to community passive reserve when it is no longer used for commercial purposes. Staff noted that the Country Club is a district asset and as such, this request cannot be committed to.

It is recommended that staff will report back on the lighting issue. If there is no funding budgeted at this time, then this will become an issue for the 2021-2031 Long Term Plan.

AGREED / CARRIED

Councillor Miller referred to a submitter who would like to see the water accounts being combined with the rates account. Staff spoke to the process by which the water meters are read and charged out, with reading staggered throughout the year.

Councillor Alexander asked if a ratepayer could pay a lump sum pay per period, then catch up if required. Staff noted that they could do this by paying a lump sum amount against their water account, but the system cannot change within Council as it is a different billing system.

Submission 100105 – EnviroTown

Councillor Reid noted this submitter's support regarding land around the Country club and also noted promotion of cycling and asking for more cycle stands to be placed around the district. Councillor Reid would like to see this request tagged to the Walking and Cycling action plan as being something to be looked at.

71. MAJOR CONSULTATION ITEM - Rates increase

The Group Manager Corporate Services spoke to the rates increases item within the consultation document – and spoke to his paper including the four proposed actions set out below. He also referred to the savings which had been identified and agreed to, and those savings which were identified by staff, but rejected by Councillors, such as the continuation of the Walkers Road project.

The Group Manager Corporate Services spoke the advantages and disadvantages of each.

- Option 1 – proceed with the initially proposed average 3.5% rate increase
- Option 2 – increase the General Rate by 3%, the water supply rate by 4% and the water race by 3%
- Option 3 – hold the 2020/21 rates at the same level as the 2019/20 rates
- Option 4 – hold the 2020/21 rates at the same level as the 2019/20 rates, with the exception of the volumetric water charge which would increase by 21%, in line with

Councillor Alexander asked, that given some funding has been added in following the deliberations, would the numbers proposed still be similar to that shown in the report to

Council. To this, the Group Manager Corporate Services stated that he is still happy with the position Council finds themselves in.

The Chief Executive referred to savings acknowledging Council's salary budget will be frozen with no new staffing other than those currently committed and those staff required to operate new facilities. He noted this will place pressure on staff. He referred to the significant savings already put forward and that staff have done well identifying savings. He noted that he is comfortable that staff can operate within the budget, albeit it will be tight and some areas will struggle.

Councillor Miller spoke about community facilities and that rather than mothball some, do we cease using them. The Chief Executive noted that he is looking at proposals to reduce cost impacts on new facilities and existing facilities.

Councillor Lemon noted that Council needs to balance what the LTP may look like when the real impact of COVID-19 is known. He noted that the 2020/2021 Annual Plan is a balance between over-reacting and under-reacting, and reducing the burden across the district whilst maintaining core services.

All Councillors – apart from Councillor Miller (who preferred Option Four noting the value ratepayers get with regards to their water supply) – voted in Favour of Option Two

Mayor Broughton asks staff to define what the Option Two average rate looks like to which staff responded that it was about 1.6%. Whilst Mayor Broughton stated that Council did not suggest a rates decrease, he noted that all options have been considered

It was agreed that in the paper forwarded to Council on the 24 June 2020 agenda, Option Two will be recommended as the preferred option along with all other decisions made during the deliberations.

Along with other rating adjustments, the average increase will be 1.6% and the range of rates increases will be dramatically decreased from that originally proposed in the consultation document.

It is recommended that Council proceed with Option Two (increase the General Rate by 3%, the water supply rate by 4% and the water race by 3%) as set out in the Staff report.

AGREED / CARRIED

Councillor Miller voted against

CLOSING COMMENTS

In closing the deliberations, Mayor Broughton thanked the Chief Executive and his staff for preparing the numbers and for the staff who work on all of Council's projects. He also thanked the Councillors for the manner in which they have carried out their role.

Councillor Miller referred to a submitter who said that Councillors should spend every dollar like it is coming out of their own pocket.

The Chief Executive summed up the DAP process stating that at the start of this year, Council did not think it would be in the space that it is now due to COVID-19.

The Chief Executive thanked Mayor Broughton for this chairmanship to Councillors and for their input and direction to staff. He thanked the management team and staff for the amount of work they had undertaken being the scenes. He thanked everyone for their input and thanked those who took time to put in a submission.

The deliberations closed at 4.05pm on Thursday 11 June 2020.

DATED this 1st day of July 2020



MAYOR