

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBER
ON WEDNESDAY 16 AUGUST 2023 COMMENCING AT 1.00PM**

PRESENT

Councillors, P M Dean, S N O H Epiha, L L Gliddon, D Hasson, M B Lyall, S G McInnes, R H Mugford, & N C Reid

IN ATTENDANCE

Messrs. T Harris (Acting Chief Executive), K Mason (Executive Director Enabling Services), M England (Acting Executive Director Infrastructure & Property), G Morgan (Head of Operational Delivery), A Boyd (Resource Recovery & Waste Manager), R Allen (Head of Acquisitions, Disposals and Leasing), and R Love (Head of Strategy and Policy); Mesdames D Kidd (Executive Director Community Services & Facilities), K Hunt (Executive Assistant), and N Smith (Executive Assistant to the Chief Executive) and Ms T Davel (Committee Advisor)

The meeting was livestreamed.

In the absence of the Mayor, the Deputy Mayor presided as Chairperson. He welcomed everyone to the meeting, also those listening online.

APOLOGIES

Apologies were received from the Mayor and Councillors Miller and Mundt.

Moved – Councillor Epiha / **Seconded** – Councillor Mugford

‘That Council receive the apologies as noted, for information.’

CARRIED

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None.

CONFLICTS OF INTEREST

Councillors Hasson and Reid in respect to the public excluded report on the *Recommendations of PDP IHP Hearing Panels*.

PUBLIC FORUM

Rob Hunt, Presiding Member, West Rolleston Primary School addressed Council and shared information with them (pre-circulated). He said he wants to passionately advocate for speed limits and safety around the school.

Although a constructive meeting was held at the end of 2022, and Council can play a really important part, very little progress has been made. He said they wanted to work with Council even more than what they were doing at the moment. With the school being on the other side of the main road, he said they would appreciate Council helping them to address those road safety issues.

Councillors asked several questions for clarification, including whether they had discussions with the Ministry of Education. Mr Hunt said they had been in conversation with the MoE and it was identified as a health and safety issues. No recommendation has been made yet, and it is an urgent matter needing attention from Council and Waka Kotahi.

Mr Hunt said in response to a question from Councillor Dean as to what the one thing was, he wanted to change immediately, that they would want a crossing across the state highway.

Councillor McInnes talked about walking buses, but Mr Hunt said it could be successful but proved rather challenging to get them going on a consistent basis. Sustainable engagement was hard unless you have active community leaders willing to do that.

Councillor Lyall thanked Mr Hunt and said the Chairperson of the Transport and Infrastructure committee might want to take this up for further discussion.

Councillor Lyall then presented two staff (Jordan Watson and Jade Bell) from the Arts Culture and Lifelong Learning Team with a 'shout out'. He said their 'Books Alive' event was a hit with local residents and families who said it was fun, especially with the story time and scavenger hunt. He thanked the team for their hard work.

Move – Councillor Dean / **Seconded** – Councillor McInnes

'That Council move into public excluded between 1.10pm – 1.58pm to receive a presentation from New Zealand Functional Foods.'

CARRIED

Council resumed in open meeting at 1.58pm to take the rest of the items as per the agenda.

CONFIRMATION OF MINUTES

1. Minutes of the ordinary meeting of the Selwyn District Council held in the Council Chamber on Wednesday 19 July 2023

Councillor Reid noted she had sent an amended paragraph to capture what she said in the last meeting around the storage containers at Foster Park.

Moved (as amended) – Councillor Epiha / **Seconded** – Councillor Gliddon

'That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 19 July 2023, as amended.'

CARRIED

MATTERS REQUIRING ATTENTION

Refer Actions.

REPORTS

1. Mayor

Mayor's Report – May – June 2023

The Deputy Mayor noted the report covered a large amount of work. Councillor McInnes asked why May and June were being covered again as it was already done in the last meeting. Councillor Epiha asked whether there was a further opportunity to support the people of Gisborne after the recent cyclone. The Deputy Mayor said he would discuss this with the Mayor.

Moved – Councillor Dean / **Seconded** – Councillor Epiha

'That Council receives the Mayor's Report for May, June and July 2023 for information.'

CARRIED

2. Chief Executive

Chief Executive's Report

Mr Tim Harris took the report as read. Councillors asked to vote on each recommendation separately. Councillor Epiha said he would step away from the table for recommendation (b).

The Deputy Mayor rules that items (a) – (c) would be taken together, and noting Councillor Epiha stepping away as it includes a recommendation in relation to his appointment to a Subcommittee.

Moved – Councillor Gliddon / **Seconded** – Councillor McInnes

'That Council:

- (a) receives the Chief Executive's report for information;*
- (b) approves the updated Terms of Reference for the Audit and Risk Subcommittee to confirm the inclusion of Councillor Epiha as a member of the Subcommittee;*
- (c) approves the updated Terms of Reference for the Transport & Infrastructure Committee to confirm the inclusion of Civil Defence Emergency Management to the Committee's list of responsibilities;*

Moved – Councillor Reid / **Seconded** –Councillor Dean

- (d) *adopts the amended 2023 Selwyn District Council meeting calendar for the remainder of 2023; and*

Moved – Councillor Hasson / **Seconded** –Councillor Gliddon

- (e) *agrees to **support** /~~not support~~ the New Plymouth District Council petition calling for State Highway Maintenance referenda.'*

CARRIED

3. Chief Executive

Register of Signed Documents

In this paper it was noted that Council will no longer receive these reports as part of the Council agenda but only for information in their Diligent software. Staff has the delegations to deal with the signed documents and while approved, it would normally come to Council for information only.

Councillor Epiha questioned why delegations were no longer coming to Council for direction. Mr Mason noted as a Council this was delegated to the Chief Executive and if there was to be a change or amendment, it will come through Council. Sub delegations to staff is absolutely the Chief Executive's call to make.

Councillor Hasson then noted that Council had not yet seen the Chief Executive's Key Performance Indicators with respect to delegations, and that Council needed to go through it in the first instance to understand what she does or does not have as delegations and KPI's. Staff noted that delegations and KPI's were two different things.

Moved – Councillor Hasson / **Seconded** – Councillor Mugford

'That the following transactions and the fixing of the Common Seal under authorised signatures have been approved.'

1	Name of other party	Saba Amalinde Pieters
	Transaction type	Deed of Surrender of Licence
	Transaction description	Kimberley Hall – for provision of dance classes
2	Name of other party	Orion NZ Ltd
	Transaction type	Easement agreement – asset relocation
	Transaction description	Markham Way, Rolleston
3	Name of other party	Geoffrey John Dillon and Nichola Anne Dillon
	Transaction type	Deed of Surrender of Licence
	Transaction description	Part Reserve 2413 Old West Coast Road
4	Name of other party	Orion NZ Ltd
	Transaction type	Easements – Right to convey electricity, Right to drain water in gross, Right to drain sewage,
	Transaction description	Markham Way, Rolleston

5	Name of other party	Rolleston Rugby Football Club
	Transaction type	Deed incorporating Additional Premises and Variation of Lease
	Transaction description	Building of storage shed at Foster Park in Rolleston

6	Name of other party	Rolleston Rugby Football Club
	Transaction type	Deed incorporating Additional Premises and Variation of Lease
	Transaction description	Building of storage shed at Foster Park in Rolleston

CARRIED

4. Acting Executive Director Infrastructure and Property

Adoption of Updated Infrastructure Asset Management Policy

Mr England noted this item was presented to the Transport and Infrastructure Committee in June, but due to its delegations it needs to come before Council. It would normally come before Council every 3 years.

Moved– Councillor Mugford / **Seconded** – Councillor Hasson

‘That the Council approves the updated Infrastructure Asset Management Policy.’

CARRIED

GENERAL BUSINESS

None.

MATTERS RAISED IN PUBLIC FORUM

There was a brief discussion on the public forum matter with Council acknowledging they were aware this was something that had been ongoing for some time. Apart from going to the Transport and Infrastructure Committee, staff noted they were undertaking a speed management review which is to come before Council at a briefing in September. Staff should consider some form of traffic calming measure as well.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Reid / **Seconded** – Councillor Hasson

‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	
2.	Orion Stakeholder Meeting			
3.	Pines RRP contract extension			
4.	Kerbside contract extension			
5.	PDP IHP Hearing Panels			19 August 2023
6.	Reserve Revocation and Disposal Lincoln			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

2	protect the privacy of natural persons, including that of deceased natural persons;	Section 7(2)(a)
1 – 6	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1 - 6	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2 *that appropriate officers remain to provide advice to the Committee.'*

CARRIED

The public meeting moved into Public Excluded at 2.23pm

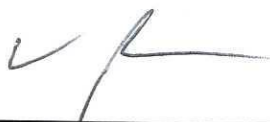
The meeting resumed in open meeting at 2.58pm.

With no further business being discussed, the meeting closed at 2.58pm

DATED this

day of

2023

A handwritten signature in black ink, consisting of a stylized 'V' followed by a horizontal line and a small upward stroke.

CHAIRPERSON

PUBLIC MATTERS UNDER INVESTIGATION

Item	Meeting referred from	Action required / Status	Report Date
Flooding Sansbrook, Taumutu – presentation Tim Sanson, public forum; and Tom Gulliver, public forum	6 July 2022 28 June 2023	Council received a briefing from ECan's Councillors (May 2023). <i>Further meetings and a report, including presentation from ECan to the August Transport & Infrastructure meeting</i>	Ongoing
Community Centres, Halls and Libraries Network Plan	13 October 2021	Report on landbanking - buying land now for future community facilities Deferred until after LTP process.	Deferred until after LTP process.