

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBER
ON WEDNESDAY 19 JULY 2023 COMMENCING AT 1.00PM**

PRESENT

Mayor Sam Broughton, Councillors, P M Dean, S N O H Epiha, L L Gliddon, D Hasson, S G McInnes, G S F Miller, R H Mugford, E S Mundt & N C Reid

IN ATTENDANCE

Messrs. T Harris (Interim Chief Executive), K Mason (Group Manager Enabling Services), M Washington (Group Manager Infrastructure & Property), M England (Head of Asset Management); Mesdames D Kidd (Group Manager Community Services & Facilities), S Mason (Incoming Chief Executive), and N Smith (Executive Assistant to the Chief Executive) and Ms T Davel (Committee Advisor)

The meeting was livestreamed.

The Mayor welcomed everyone to the meeting, also those listening online.

APOLOGIES

An apology was received from Councillor Lyall.

Moved – Mayor Broughton / **Seconded** – Councillor Epiha

‘That Council receive the apology from Councillor Lyall, for information.’

CARRIED

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None.

CONFLICTS OF INTEREST

None.

PUBLIC FORUM

None.

CONFIRMATION OF MINUTES

1. Minutes of the ordinary meeting of the Selwyn District Council held in the Council Chamber on Wednesday 28 June 2023

Moved – Councillor Dean / **Seconded** – Councillor McInnes

‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 28 June 2023, as amended.’

CARRIED

MATTERS REQUIRING ATTENTION

Refer Actions.

REPORTS

1. Chief Executive LGNZ -Remits

The Mayor noted these remits will be voted on at the LGNZ AGM next week. He would like to know which way to support and added there will be an opportunity for attendees to note how they want to vote and why. He said he was the delegate and the Deputy Mayor was the alternate.

Council decided to vote on each remit separately and as below.

Moved – Councillor Mugford / **Seconded** – Councillor Epiha

‘That Council:

- 1. receives the Local Government New Zealand Remits report for information; and*
- 2. requests AGM delegates to the Local Government New Zealand Annual General Meeting (LGNZ AGM) to vote in accordance with the wishes of Council on each Remit in front of the LGNZ AGM to be held on Wednesday 26 July 2023.*

Remit	In favour / Not
Allocation of risk and liability in the building sector <i>Proposed by Queenstown-Lakes District Council</i>	In favour
Rates Rebate <i>Proposed by Horowhenua District Council</i>	In favour
Roading/Transport Maintenance Funding <i>Proposed by New Plymouth District Council</i>	In favour
Local Election Accessibility <i>Proposed by Whangārei District Council</i>	In favour
Ability for Co-Chairs at Formal Meetings <i>Proposed by Northland Regional Council</i>	In favour
Parking Infringement Penalties <i>Proposed by Whangārei District Council</i>	In favour

Rural and Regional Public Transport <i>Proposed by Waikato Regional Council</i>	In favour
Establishing Resolution Service <i>Proposed by Hutt City Council and Young Elected Members (YEM)</i>	In favour
Earthquake Prone Buildings <i>Proposed by Manawātū District Council</i>	NOT in favour <i>Council noted it had a responsibility to the public to tell the public how it brings buildings up to scratch. Delays on some of these timeframes are not necessarily helpful to the communities. There was a general concern about timeframes.</i>
KiwiSaver Contributions for Elected Members <i>Proposed by Hamilton City Council and promoted by Community Boards Executive Committee (CBEC)</i>	In favour
Scope of Audits and Audit Fees <i>Proposed by Whanganui District Council</i>	In favour

CARRIED

2. (Interim) Chief Executive

(Interim) Chief Executive's Report

The report was taken as read with Mr Harris referring to the recommendation relating to the Representation Review Subcommittee. There was a request to change the Terms of Reference by allowing for two representatives from the Selwyn Youth Council to be on the subcommittee, with only one having a right to vote. He said the young people would feel more comfortable having both of them there.

Councillor Reid asked whether the Representation Review Subcommittee had considered changing the timing of their meetings to which the Secretariat noted they had decided to start the meetings at 4pm – 6pm to accommodate their school programmes.

Mr Harris also raised the review of local government and noted Council had a workshop on this recently. One of the biggest challenges is to get alignment across the sector to effect the changes. There was general consensus around this table on the issues noted within the review.

Councillor Hasson asked for a list from each Group Manager reflecting the recent restructure and new positions. Mr Mason suggested this list should be at group manager level as it is prudent that elected members contact group managers in the first instance.

The Mayor thanked Mr Harris for the work he has done as interim Chief Executive. He said he appreciated the way Mr Harris continued to support staff during this period.

Moved – Councillor Epiha / **Seconded** –Councillor Gliddon

'That Council:

- (a) receives the Chief Executive's report for information;*
- (b) approves that the Terms of Reference for the Representation Review Subcommittee be amended to allow two representatives of the Selwyn Youth Council to attend all future Subcommittee meetings, where both have speaking rights; but only one has voting rights; and*

(c) *approves the additions / alterations to the Delegations Manual as presented.'*

CARRIED

3. Acquisitions, Disposals and Leasing Officer

Approval to grant easement pursuant to Section 48 of the Reserves Act 1977 – Acland Park, Rolleston

Moved – Councillor Hasson / **Seconded** – Councillor Miller

'That Council, in accordance with delegated powers dated 12 June 2013 conferred on Council by the Minister of Conservation in relation to section 48 of the Reserves Act 1977, agrees to granting an easement in gross in favour of Orion over an area of land approximately 5.5 square metres (more or less) of the recreation reserve held in Record of Title 1048968, being Lot 1330 Deposited Plan 573947 owned by Selwyn District Council.'

CARRIED

4. Acquisitions, Disposals and Leasing Officer

Authority to grant a variation of lease over Recreation Reserve Pursuant to Section 54(1) of the Reserves Act 1977 – Foster Park, Rolleston

Councillor Hasson asked whether this set a precedent for other clubs on reserves for space to store their gear. She asked about the management system going forward for leases on other reserves.

Mr Washington, Group Manager Infrastructure and Property noted that staff look at these requests on a case by case basis. In this particular instance it was in line with current objectives of the Foster Park Management Plan.

Councillor Reid disagreed noting she had spoken to staff earlier in the week and they noted it was outside of what Council would normally do. She said there was an area where gear can be stored. There is a piece of land where the rugby building is, which can be used and she did not understand why it couldn't be used.

Mr Washington said Foster Park was significantly sized and this was part of the overall plan for the park. He said the staff recommendation was the correct one in this case as the area was away from the street frontage.

Mr Harris agreed noting Rolleston was growing and staff needed to remain flexible and adapt with requests. Most Councillors spoke in support of the recommendation.

Moved– Councillor Miller / **Seconded** – Councillor Mugford

'That Council, in accordance with delegation powers dated 27 June 2013 conferred on it by the Minister of Conservation in relation to section 54(1) of the Reserves Act 1977, agrees to enter into a variation of an existing lease to extend the area of Foster Park leased by Rolleston Rugby Football Club Incorporated being approximately 42 square

meters of part Section 1 Survey Office Plan 499096, comprised in Record of Title 794434.'

CARRIED

Councillors Reid and Hasson voted against.

GENERAL BUSINESS

None.

MATTERS RAISED IN PUBLIC FORUM

None.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Dean / **Seconded** – Councillor Miller

'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
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1	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)
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2 *that appropriate officers remain to provide advice to the Committee.'*

CARRIED

The public meeting moved into Public Excluded at 1.37pm

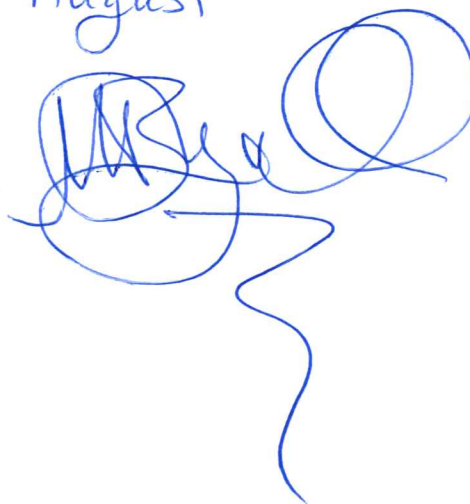
The meeting resumed in open meeting at 1.42pm.

It was noted that it was Mr Washington's last Council meeting today. Council wished him well and said they appreciated working with him. Mr Murray said it had been a joy to serve the community and passed on his best wishes to Council, also noting there was a formal farewell for him on Friday to which all had been invited.

With no further business being discussed, the meeting closed at 1.42pm

DATED this 16th day of August 2023

CHAIRPERSON



PUBLIC MATTERS UNDER INVESTIGATION

Item	Meeting referred from	Action required / Status	Report Date
Flooding Sansbrook, Taumutu – presentation Tim Sanson, public forum Tom Gulliver, public forum	6 July 2022 28 June 2023	Council received a briefing from ECan's Councillors (May 2023). <i>Further meetings and a report, including presentation from ECan to the August Transport & Infrastructure meeting</i>	Ongoing
Community Centres, Halls and Libraries Network Plan	13 October 2021	Report on landbanking - buying land now for future community facilities Deferred until after LTP process.	To be determined
Report on Selwyn Hut Licences	14 September 2022	Staff to provide a comprehensive report outlining the LIM note, licence conditions and rates setting. <i>Dealt with at a Councillor Briefing</i>	-