

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBER
ON WEDNESDAY 25 MAY 2022 COMMENCING AT 1PM**

PRESENT

Mayor S T Broughton, Councillors, M A Alexander, J B Bland, S N O H Epiha, J A Gallagher, D Hasson, M P Lemon, M B Lyall, S McInnes, G S F Miller, R H Mugford and N C Reid

IN ATTENDANCE

Messrs. D Ward (Chief Executive), K Mason (Group Manager Organisational Performance), D Marshall (Group Manager Property), M Washington (Group Manager Infrastructure), S Hill (Group Manager Communication and Customer Services), T Harris (Group Manager Environmental and Regulatory Services), R Allen (Acquisitions, Disposal and Leasing Manager), R Raymond (Communications Advisor), G Huggins (Team Leader Transportation), and R Love (Team Leader Strategy & Policy); Mesdames D Kidd (Group Manager Community Services and Facilities), B White (Acquisition, Disposal and Leasing Officer), K Johnston (Senior Communications Advisor) and N Smith (Executive Assistant to the Chief Executive), and Ms T Davel (Committee Advisor)

The meeting was livestreamed.

The Mayor opened the meeting with the karakia and Councillor Affirmation and welcomed everyone to the meeting. He also welcomed everyone online listening to the meeting.

APOLOGIES

None

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None.

CONFLICTS OF INTEREST

None.

PUBLIC FORUM

None.

CONFIRMATION OF MINUTES

1. Minutes of an ordinary meeting of the Selwyn District Council held in the Council Chamber and via zoom on Wednesday 11 May 2022

Councillor Alexander advised that he had submitted a correction to the minutes.

Moved – Councillor Alexander / **Seconded** – Councillor Lyall

‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 11 May 2022, as circulated and amended.’

CARRIED

MATTERS REQUIRING ATTENTION

See table at the end of the minutes.

REPORTS

1. Chief Executive

Chief Executive’s Report

Report mostly taken as read. The Chief Executive noted there was a site visit to observe the progress with the pipeline and asked for Councillors to confirm their availability. He also said CORDE won two awards recently and it recognised the quality of their work.

The Chief Executive told Councillors about four candidate pre-election briefings.

Moved – Councillor McInnes / **Seconded** – Councillor Reid

‘That Council receives the Chief Executive’s report for information.’

CARRIED

2. Chief Executive

Update on Bilingual District Signage

The Chief Executive said research will now be undertaken and a report will come back to Council in February 2023. The funding being brought forward was for the feasibility study in this regard.

Moved – Councillor Lyall / **Seconded** – Councillor Reid

‘That Council receives the Update on Bilingual District Signage for information.’

CARRIED

3. Chief Executive

Activity Group Update Report

The Mayor acknowledged Councillors' work and the Chief Executive thanked staff for their work on the activity group reports.

There was some discussion on the report in particular around investment strategy and Councillor Miller also spoke about the 3 Waters issue. He asked how Taumutu knew about Council's position as they had never been in the same room with full Council to discuss it.

The Mayor noted that he had discussions with them together with the Chief Executive and other councillors. Councillor Miller remarked he didn't regard the Mayor having a conversation with a stakeholder as a Council conversation.

The Mayor said he looked forward to receiving further updates.

Moved – Councillor Lyall / **Seconded** – Councillor Reid

'That Council receives the Activity Group update report for information.'

CARRIED

4. Acquisitions Disposals & Leasing Officer; and Asset Manager Transportation

Acquisition of Land required for Stage 2 Prebbleton Intersections Upgrades under the Public Works Act 1981

Councillor Lyall thanked staff for this and said it was a difficult matter to negotiate.

Councillor Miller thought that it might be a good idea to take a pause and engage an entity for a review of the Selwyn transport system, other than Waka Kotahi. The matter would be addressed in more detail when the item on Transportation comes up later in the agenda.

Moved – Councillor Alexander / **Seconded** – Councillor Miller

'That the Council authorises the Chief Executive to:

- (a) approve negotiations and enter into agreements with the landowners whose properties are affected by Stage 2 of the Prebbleton Intersections Upgrade Project (the 'Project') pursuant to section 17 of the Public Works Act 1981 (PWA) and agree compensation in accordance with the PWA; and*
- (b) execute and approve service of Notices of Desire to Acquire Land under section 18 of the PWA on the landowners whose properties are affected by the Project; and*

- (c) *execute and approve service of Notices of Entry on Land under section 110 of the PWA on the landowners whose properties are affected by the Project for the purposes of undertaking legal surveys; and*
- (d) *execute and approve service of Notices of Entry on Land under section 111 of the PWA on the landowners whose properties are affected by the Project for the purposes of undertaking topographic survey and investigation, where required.'*

CARRIED

5. Group Manager Organisational Performance

Selwyn District Council Finance and Performance Report for the period to 31 March 2022

Staff noted that the building consents were increased, mainly due to growth in the District. SAC fees and charges picked up slightly which was mainly to the impact of COVID dropping.

Councillors asked a range of questions for example whether Council is penalised for non-compliance with consents with the response being that Council was not. It was also asked whether Council should look at the number of projects being committed to for which Council was not fully resourced to deliver.

It was a difficult situation as Councillors are cautioned about bringing projects forward while at the same time Council asking staff whether or not they can deliver to which the response is usually that they can. With COVID and supply chain delays some progress has been out of the hands of staff.

Councillors also talked about staff and recruitment with it being noted that some roles are very difficult to fill.

Councillor Miller said the average reader would think the Council had a good financial balance when in fact most is development contributions being held on behalf of developers.

Moved - Councillor Hasson / **Seconded** – Councillor Bland

That the Council receives for information the report Selwyn District Council Finance and Performance Report for the period to 31 March 2022.'

CARRIED

6. Asset Manager Transportation and Transportation Delivery Manager
Transportation Update

Staff briefly updated Council on their report. They noted that Waka Kotahi was close to awarding a contract on the West Melton SH73 traffic signals.

Councillor Reid asked that the roading code of practice be added to the MUI table. Staff said a report will be brought before Council in July.

Moved – Councillor Lyall / **Seconded** – Councillor Gallagher

‘That the Council receives the report “Transportation Update” for information’.

CARRIED

7. Group Manager Property

Property Transaction Update – 30 April 2022

Councillors commented on Phil Millar’s presentation at short notice to the Rolleston Resident’s Association. It was very well received. The Mayor noted Mr Millar should receive the monthly staff shout-out at the next Council meeting.

Moved – Councillor Alexander / **Seconded** – Councillor Bland

‘That the Council receives the update report on property projects as at 30 April 2022 for information.’

CARRIED

GENERAL BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Mugford / **Seconded** – Councillor Lyall

‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	
2.	Council Property Report			
3.	Disposal of Property, Prebbleton			<i>Once the property is put on the open market for sale</i>

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1 – 3	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1 - 3	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)
1	Enable the local authority to protect the privacy of natural persons, including that of deceased natural persons.	Section 7(2)(a)

2 that appropriate officers remain to provide advice to the Committee.'

CARRIED

The public meeting moved into Public Excluded at 2.32pm.

The meeting resumed in open meeting at 2.55pm and ended at 2.55pm.

DATED this 10 day of June 2022



MAYOR

PUBLIC MATTERS UNDER INVESTIGATION

Item	Meeting referred from	Action required	Report Date
Water Supply Chlorination – Safe Water	Council 11 May	Chief Executive to correspond with the Chief Executive of Taumata Arowai as a matter of urgency as to what the testing requirements are adding there was no guidance in place for staff.	22 June 2022
Roading code of practice review	Council 11 May and 25 May	To bring back a revised code of practice for consideration	27 July 2022
Accessibility Report: how staff can encourage applicants to ensure buildings were as accessible as possible	13 October 2021	Staff report to consider modifications	27 July 2022
Potential Stock Water Race Closure	April 2022	Review and consider the additional correspondence received in respect of the Proposed Closure of the McLeans Island Road section	27 July 2022
Community Centres, Halls and Libraries Network Plan	13 October 2021	Report on landbanking - buying land now for future community facilities	23 November 2022