

**MINUTES OF AN ORDINARY MEETING OF THE  
SELWYN DISTRICT COUNCIL  
HELD IN THE COUNCIL CHAMBER  
ON WEDNESDAY 8 FEBRUARY 2023 COMMENCING AT 1.00PM**

**PRESENT**

Mayor Sam Broughton, Councillors, P M Dean, L L Gliddon, D Hasson, M B Lyall, S G McInnes, G S F Miller, R H Mugford, E S Mundt & N C Reid

**IN ATTENDANCE**

Messrs. D Ward (Chief Executive), K Mason (Group Manager Enabling Services), T Harris (Group Manager Development and Growth), M Washington (Group Manager Infrastructure & Property), R Raymond (Communications Advisor), G Sariak (Strategic Planner), M England (Head of Asset Management), and S Tully (Mayor's Advisor); Mesdames D Kidd (Group Manager Community Services & Facilities), J Lewes (Policy Planner), R Carruthers (Policy Planner), and N Smith (Executive Assistant to the Chief Executive) and Ms T Davel (Committee Advisor)

*The meeting was livestreamed.*

The Mayor welcomed everyone to the meeting, also those listening online. He said the morning's Councillor visit went well and thanked everyone for attending.

**APOLOGIES**

An apology was received in respect of Councillor Epiha.

**Moved** – Mayor Broughton / **Seconded** – Councillor Lyall

*'That the apology for Councillor Epiha be received for information.'*

**CARRIED**

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

None.

**CONFLICTS OF INTEREST**

Councillors Hasson, Lyall and Reid in respect of all items on plan changes.

**PUBLIC FORUM**

None.

## CONFIRMATION OF MINUTES

### 1. Minutes of the ordinary meeting of the Selwyn District Council held in the Council Chamber on Wednesday 14 December 2022

**Moved** – Councillor Lyall / **Seconded** – Councillor McInnes

*‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 14 December 2022, as circulated.’*

**CARRIED**

## MATTERS REQUIRING ATTENTION

Refer table at the back. All issues currently on an action list will come back to the March and / or April Council meetings.

## REPORTS

### 1. Mayor

*Mayor’s Report*

The Mayor said he will add that he attended the first Greater Christchurch Partnership meeting in the past week and thanked Councillors Reid and Gliddon for attending with him. Consultation with the community will begin in the next month.

**Moved** – Mayor Broughton / **Seconded** – Councillor Lyall

*‘That the Council receives the Mayor’s Report for November – December 2022 and January 2023.’*

**CARRIED**

### 2. Chief Executive

*Chief Executive’s Report*

The Chief Executive noted that the Westview Special Fund need to continue with a fifth round of applications. He reviewed the committee membership as a result of the recent election. The Chief Executive spoke with each of the departing members and noted that the committee will again be chaired by Councillor Mugford. He added that recommendation (c ) in his report was dealt with and needs to be disregarded.

He also referred to the report on Infometrics in some details, noting the location of EV charging stations around the District. There was some discussion on operational issues around EV charging stations and the potential of having an app to tell EV owners where the stations are and what it would cost to charge.

**Moved** – Councillor Lyall / **Seconded** – Councillor Gliddon

*'That Council:*

- (a) receives the Chief Executive's report for information;*
- (b) agrees to the proposed membership of the Westview Special Fund Committee (as a Committee of Council);*
- ~~*(c) agrees to the appointment of Councillor Malcolm Lyall to the Environment Canterbury Climate Change Action Planning Reference Group; and*~~
- (d) approves the additions / alterations to the Delegations Manual as presented.'*

**CARRIED**

### **3. Chief Executive**

#### *Malvern Community Board Delegations*

The Chief Executive said there was a statutory obligation for Council to approve this report and the roles of the Community Board are clearly stated in the Local Government Act. It also identifies what Council cannot delegate to a community Board. The report had been discussed with the Board at its recent meeting.

**Moved** – Councillor Mugford / **Seconded** – Councillor Lyall

*That Council:*

- (a) receives the Role and Delegations of the Malvern Community Board report; and*
- (b) adopts the document 'Roles and Delegations of the Malvern Community Board' as at 8 February 2023.'*

**CARRIED**

### **4. Chief Licensing Inspector**

#### *Monthly report – December 2022*

Staff provided a brief update on the activities in the District.

**Moved** – Councillor Dean / **Seconded** – Councillor Gliddon

*'That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for December 2022.'*

**CARRIED**

## 5. Strategy Planner

### *Council Submission on the Natural and Built Environment Bill and the Spatial Planning Bill*

Staff noted the submission targets show areas for improvement and that there are still some challenges but also positives. One of the great things is the shift on the clear focus on outcome and also the focus on Te Tiriti. Council's submission focuses on some of the challenges e.g. structure in the regional planning committee.

Councillors commented on the submission and the Mayor summarised what should be added, i.e. that the reform process is too robust; submission timeframes show how unsatisfactory the timeline is; future for local government should have happened first which will allow boundaries to be set; overall, while Council supports the objectives of the reform legislation, it won't meet the objectives.

**Moved** (as amended) – Councillor Hasson / **Seconded** – Councillor Mugford

*'That Council:*

- (a) Receives the report;*
- (b) Endorses the attached submission including the conversation at the table on the Natural and Built Environment Bill and the Spatial Planning Bill; and*
- (c) Delegates to the Strategy Planner – Strategy Team, the authority to lodge the submission on behalf of Council.'*

**CARRIED**

*Councillors Lyall, Hasson and Reid stepped out of the Chambers at 1.45pm due to their conflicts of interest for all the plan change items on the agenda.*

## 6. Policy Planner

### *Private Plan Changes 81 & 82 – Rezoning of land in Rolleston*

There was a brief discussion between Councillor Miller and staff on the number of sections available and what was included in the supply stated in Plan Changes 81 & 82.

**Moved** – Councillor McInnes / **Seconded** – Councillor Gliddon

*That the Council:*

*'a. receives the report and recommendation of independent Commissioner Paul Thomas dated 27 January 2023 in regards to the private plan change requests from Rolleston Industrial Developments Limited (Plan Change 81) and Brookside Road Residential Limited (Plan Change 82) to rezone land in Rolleston;*

*b. adopts the recommendations of the Commissioner and, pursuant to Clause 29(4) of the First Schedule of the Resource Management Act 1991, declines Plan Change 81 and Plan Change 82 for the reasons given in the Commissioner's recommendation;*

*c. approves the public notification of Council's decision in accordance with Clause 11 of the First Schedule of the Resource Management Act 1991; and*

*d. delegates the Head of Strategy and Policy to take any steps necessary to give effect to recommendation (b) and (c) above.'*

**CARRIED**

**7. Policy Planner**

*Plan Change 77 – West Melton*

**Moved** – Councillor Dean / **Seconded** – Councillor Mundt

*'That in respect to Plan Change 77 to the Operative Selwyn District Plan lodged by Marama Te Wai Limited, Council resolves to accept the request for notification pursuant to Clause 25(2)(b) of the Resource Management Act 1991.'*

**CARRIED**

**8. Policy Planner**

*New Designation for Educational Purposes – Rolleston Secondary School*

**Moved** – Councillor Miller / **Seconded** – Councillor McInnes

*'That:*

*1. pursuant to s171(2) of the Resource Management Act 1991, the Council recommends to the Minister of Education that the Notice of Requirement (D220002) for an educational facility on Lot 1000 DP 557037, Rolleston be confirmed as set out in Commissioner's recommendation D220002.*

*2. Council delegates to either the Head of Strategy and Policy or Team Leader Policy to undertake all necessary actions to give effect to the decision of the Minister of Education in relation to recommendation 1 above.'*

**CARRIED**

**9. Policy Planner**

*Amendment to Designation Conditions – Rakaia Commercial Vehicle Safety Centre*

**Moved** – Councillor Gliddon / **Seconded** – Councillor Mugford

*'That:*

- 1. pursuant to s171(2) of the Resource Management Act 1991, the Council accepts the decision of Waka Kotahi NZ Transport Agency to vary Selwyn District Plan designation TR7 North Rakaia Road and corresponding Proposed District Plan designation NZTA-7 Rakaia Commercial Vehicle Safety Centre as set out in Commissioner's recommendation D220001 and amended by the decision of Waka Kotahi NZ Transport Agency dated 15 December 2023.*

2. Council delegates to either the Head of Strategy and Policy or Team Leader Policy to undertake all necessary actions to give effect to the decision of Waka Kotahi NZ Transport Agency in relation to recommendation 1 above.'

**CARRIED**

*Councillors Lyall, Hasson and Reid came back into the Chambers.*

## 10. Chief Executive

*Register of Documents Signed and Sealed*

**Moved** – Councillor Lyall / **Seconded** – Councillor Gliddon

*'That the following transactions and the fixing of the Common Seal under authorised signatures have been approved.'*

1	Name of other party	Mr J S & Mrs H E G Blanchard
	Transaction type	Deed of Licence
	Transaction description	Part Reserve 1045 corner Edwards Road and Ellesmere Junction Road - 1.3300 hectares

2	Name of other party	Bruce Clinton McCallum, Katherine Plimmer Whyte and Richard Henry Digby Neave – Trustees of the McCallum Whyte Family Trust
	Transaction type	Deed of Licence
	Transaction description	Reserve 2752 – 55 Hauschilds Road, Tai Tapu .4047 hectares

3	Name of other party	Alexander Hammond Ward-Smith
	Transaction type	Deed of Assignment of Claims
	Transaction description	3 Maurice Street, Lincoln

4	Name of other party	Corde Limited
	Transaction type	Deed of Variation of Lease
	Transaction description	85 Hoskyns Road, Rolleston

5	Name of other party	Glentunnel Holiday Park (Glentunnel Camping Ground Ltd)
	Transaction type	Deed of Lease
	Transaction description	Reserve 5257 – 21 Glentunnel Domain Road

6	Name of other party	Woodbury Developments Ltd
	Transaction type	Road Dedication
	Transaction description	Woodbury Estates 32 Carston Street, Leeston – Stage B & Stage E

**CARRIED**

## GENERAL BUSINESS

None.

## MATTERS RAISED IN PUBLIC FORUM

None.

## RESOLUTION TO EXCLUDE THE PUBLIC

**Moved** – Councillor Reid / **Seconded** – Councillor Lyall

*‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	
2.	Purchase of Land in Leeston			Upon settlement

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1	To maintain legal professional privilege	Section 7(2)(g)
1 - 2	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1 - 2	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2      *that appropriate officers remain to provide advice to the Committee.’*

**CARRIED**

The meeting resumed in open meeting at 2.23pm and with no further business being discussed, the meeting closed at 2.23pm.

DATED this 8<sup>th</sup> day of March 2023



---

CHAIRPERSON



## PUBLIC MATTERS UNDER INVESTIGATION

Item	Meeting referred from	Action required	Report Date
Flooding Sansbrook, Taumutu – presentation Tim Sanson, public forum	6 July 2022	Staff report and presentation to Council on options – to include ECan staff	April 2023
Community Centres, Halls and Libraries Network Plan	13 October 2021	Report on landbanking - buying land now for future community facilities	April 2023
Report on Selwyn Hut Licences	14 September 2022	Staff to provide a comprehensive report outlining the LIM note, licence conditions and rates setting.	April 2023