

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBER
ON WEDNESDAY 8 MARCH 2023 COMMENCING AT 1.00PM**

PRESENT

Mayor Sam Broughton, Councillors, P M Dean, S N O H Epiha, L L Gliddon, D Hasson, M B Lyall, S G McInnes, G S F Miller, R H Mugford, E S Mundt & N C Reid

IN ATTENDANCE

Messrs. D Ward (Chief Executive), K Mason (Group Manager Enabling Services), T Harris (Group Manager Development and Growth), , R Raymond (Communications Advisor), R Allen (Head of Acquisitions, Disposals and Leasing), P Millar (Major Projects Manager) and S Tully (Mayor's Advisor); Mesdames D Kidd (Group Manager Community Services & Facilities), J Tuilaepa (Senior Policy Planner), B White (Acquisitions, Disposals and Leasing Officer), and N Smith (Executive Assistant to the Chief Executive) and Ms T Davel (Committee Advisor)

Mr M Odlin from Buddle Findlay was also present.

The meeting was livestreamed.

The Mayor welcomed everyone to the meeting, also those listening online.

APOLOGIES

None.

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None.

CONFLICTS OF INTEREST

Councillors Hasson, Reid and Lyall regarding Plan Change 80.

PUBLIC FORUM

None.

CONFIRMATION OF MINUTES

1. Minutes of the ordinary meeting of the Selwyn District Council held in the Council Chamber on Wednesday 8 February 2023

Councillor Reid asked that the minutes be corrected to show the three planning commissioners were out of the Chambers for all of the planning reports.

Moved (as amended) – Councillor Lyall / **Seconded** – Councillor Mugford

‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 8 February 2023, as amended.’

CARRIED

MATTERS REQUIRING ATTENTION

Refer Actions.

REPORTS

The Mayor acknowledged the impact of Cyclone Gabrielle on some councils in the North Island. He thanked Councillor Dean in helping Council to work with Selwyn Sounds to collect money at the gate on Saturday and for the generous support of the community. He also thanked all Councillors and staff who were there on Saturday and said it was a great effort. The Mayor connected each school in Selwyn with a school in Gisborne.

1. Chief Executive

Chief Executive's Report

The Chief Executive briefly went through his report. ECan biodiversity advisory group – Councillor Mugford was our representative and my recommendation is for him to continue. Similarly, Councillor Miller be appointed as the representative to the Summit Road Protection Authority.

The Chief Executive said that Council recently hosted visitors from two Pacific Island councils, namely Honiara City Council in the Solomon Islands and Suva City Council in Fiji.

He also acknowledged the Mayor for chairing the recent 2 day Local Government Rural and Provincial meetings held in Wellington. Councillors who also attended shared their experiences. Councillor Miller said on the positive side it was good to see the role that LGNZ can provide in disaster situations

Councillor Gliddon added the cyclone damage would probably take years to rebuild. She also noticed that on Greater Wellington Regional Council's flood protection plan, Selwyn was missing from the plan and would question why considering it is a flood prone district.

Councillor Epiha asked about other areas that Council staff were supporting and the Chief Executive said up to 17 staff and volunteers were already spread around. He was constantly in touch with other councils through LGNZ about who needs what support.

Councillor McInnes noted it was International Women's Day and said the theme was 'Embrace Equity' – and this goes beyond only women but includes everyone.

Moved – Councillor Lyall / **Seconded** – Councillor Reid

'That Council:

- (a) receives the Chief Executive's report for information; and*
- (b) agrees to the appointment of Councillor Bob Mugford to the Environment Canterbury Biosecurity Advisory Group;*
- (c) agrees to the appointment of Councillor Grant Miller to the Summit Road Protection Authority; and*
- (d) approves the additions / alterations to the Delegations Manual as presented.'*

CARRIED

2. Acquisitions, Disposals and Leasing Officer

Approval to grant easement pursuant to Section 48 of the Reserves Act 1977 – Land off Central Avenue, Prebbleton

Moved – Councillor Lyall / **Seconded** – Councillor Miller

'That the Council, in accordance with delegated powers dated 12 June 2013 conferred on it by the Minister of Conservation in relation to section 48 of the Reserves Act 1977, agrees to granting an appurtenant easement to convey water and to drain sewage over an area of land approximately 31 square metres (more or less) of the local purpose reserve (landscape) held in Record of Title 1012430 being Lot 3 Deposited Plan 566090.'

CARRIED

*Councillors Reid & Lyall left the chambers due to a conflict of interest.
Councillor Hasson stepped away from table.*

3. Senior Policy Planner

Private Plan Change 80 – Rezoning of Land in Rolleston

Councillor Miller asked about water consents being transferred according to a Council policy and Councillor McInnes asked about any issue around works already planned.

Councillor Hasson left the Chambers.

Staff noted there were already specific conditions added ensuring that no development takes place until the necessary roading and other upgrades have been undertaken.

Staff also said that landscaping was usually done before any development.

Moved – Councillor McInnes / **Seconded** – Councillor Miller

'That the Council:

- a. accepts the recommendation of the independent Commissioner in regards to Plan Change 80 from Two Chain Road Ltd to rezone land in Rolleston; and pursuant to Clause 29(4) of the First Schedule of the Resource Management Act 1991, approves Plan Change 80 for the reasons given in the Commissioner's recommendation dated 16 February 2023;*
- b. approves the public notification of Council's decision that establishes that the Operative Selwyn District Plan is deemed to have been amended in accordance with the decision in (a) above from the date of the public notice in accordance with Clause 11 of the First Schedule of the Resource Management Act;*
- c. delegates to the Head of Strategy and Policy to take any steps necessary to give effect to the recommendation in (a) and (b) above; and*
- d. delegates to the Head of Strategy and Policy to take any steps necessary to give effect to making Plan Change 80 operative at the conclusion of the appeal period where no appeals are filed.'*

CARRIED

Councillors Reid, Hasson and Lyall returned to the chambers.

4. Head of Acquisitions, Disposals & Leasing; and Major Projects Manager

Proposal to redevelop Foster Park in the vicinity of the dwelling at 1092 Goulds Road, Rolleston

Staff provided a brief overview of the report and recommendation before Council.

Moved – Councillor Lyall / **Seconded** – Councillor Mugford

'That Council approves the removal, disposal, or demolition of the dwelling in the vicinity of 1092 Goulds Road, Rolleston ('the House') in accordance with the Council's Land Sale Policy C502 (subject to all necessary consents and authorities being obtained prior).'

CARRIED

5. Chief Executive

Register of Documents Signed and Sealed

Moved – Councillor Lyall / **Seconded** – Councillor Epiha

‘That the following transactions and the fixing of the Common Seal under authorised signatures have been approved.’

1	Name of other party	Andrew Robert Craig Herron and Matthew James Walters
	Transaction type	Licence to Occupy Road Reserve – Unformed Legal Road
	Transaction description	Wing Street and Charles Street, Coalgate

2	Name of other party	Ladbrooks Hall
	Transaction type	Adverse Possession Claim Application
	Transaction description	Registration of Application for Record of Title – 13 Barnes Road, Ladbrooks

CARRIED

GENERAL BUSINESS

None.

MATTERS RAISED IN PUBLIC FORUM

None.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Reid / **Seconded** – Councillor Gliddon

‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes	Good reason to withhold exists under	Section 48(1)(a)	
	CORDE Limited Director Appointment			

3.	Investment Opportunity	Section 7		
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This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

2	protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
1	To maintain legal professional privilege	Section 7(2)(g)
1 - 3	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1 - 3	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2 that appropriate officers remain to provide advice to the Committee.'

CARRIED

The public meeting moved into Public Excluded at 1.38pm

The meeting resumed in open meeting at 1.52pm.

PUBLIC EXCLUDED RESOLUTION RELEASED INTO PUBLIC

1. CORDE Director Appointment Panel (endorsed by Council's Chief Executive) *CORDE Limited – Director Appointment*

Moved – Mayor Broughton / **Seconded** – Councillor Epiha

'That Council

- (a) *agrees to appoint Mr Ben Kepes to the role of Director with the CORDE Limited Board with effect from the date of adoption (8 March 2023); and*
- (b) *agrees to release the recommendation into the public environment following the Council approval.'*

CARRIED

With no further business being discussed, the meeting closed at 1.52pm

DATED this 19th day of April 2023



CHAIRPERSON

PUBLIC MATTERS UNDER INVESTIGATION

Item	Meeting referred from	Action required	Report Date
Flooding Sansbrook, Taumutu – presentation Tim Sanson, public forum	6 July 2022	Staff report and presentation to Council on options – to include ECan staff	May 2023
Community Centres, Halls and Libraries Network Plan	13 October 2021	Report on landbanking - buying land now for future community facilities	May 2023
Report on Selwyn Hut Licences	14 September 2022	Staff to provide a comprehensive report outlining the LIM note, licence conditions and rates setting.	May 2023