

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON WEDNESDAY 23 JUNE 2021 COMMENCING AT 1PM**

PRESENT

Mayor S T Broughton (Chair), Councillors, M A Alexander, J B Bland, S N O H Epiha, J A Gallagher, D Hasson, M P Lemon, M B Lyall, S McInnes, G S F Miller, R H Mugford and N C Reid

IN ATTENDANCE

Messrs. D Ward (Chief Executive), G Bell (Project Manager Long Term Plan), K Mason (Group Manager Organisational Performance), S Hill (Group Manager Communication and Customers), D Marshall (Group Manager Property), M Washington (Group Manager Infrastructure), M Rykers (Manager Open Space and Strategy), M England (Asset Manager Water Services), A Boyd (Solid Waste Manager), R Allen (Acquisitions, Disposals and Leasing Manager), G Morgan (Service Delivery Manager Infrastructure) A Mazey (Asset Manager Transportation), M Chamberlain (Team Leader Transportation), A Lawn (Civil Defence Manager), R Raymond (Communications Advisor); Mesdames D Kidd (Group Manager Community Services and Facilities), and N Smith (Executive Assistant), and Ms T Davel (Governance Coordinator)

The meeting was livestreamed.

The Mayor opened the meeting with the karakia and Councillor Affirmation.

APOLOGIES

None.

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

Councillor Alexander noted to Councillors that this was volunteers' week and asked that Council formally acknowledge this and thank volunteers for their work.

Moved – Councillor Alexander / **Seconded** – Councillor McInnes

'That Council acknowledges and thanks all volunteers in our rohe for the important roles volunteers play in making Selwyn a great place to live work and play.'

CONFLICTS OF INTEREST

Standard conflicts of interest with the addition of Councillor Miller noting a potential conflict in respect to the item (4) on Statements of Intent, in particular around Central Plains Water Trust.

PUBLIC FORUM

None.

UPDATE ON CIVIL DEFENCE EVENT

Council staff Messrs. Al Lawn and Murray Washington updated the Council on where we're at with roading and water services following the recent flooding event and civil defence response. Mr Washington said in terms of roading, around \$1m will be spent by the end of the month. A further \$3m will likely have to be spent. There was significant damage including culvert replacement and bridging, with the Whitecliffs Bridge being strengthened. It may need more permanent weight restrictions. A lot of metal was also lost off many roads. There were no problems with wastewater although water supply plants were all affected – again with the recent weekend's rain. Next steps will include mitigating two of the turbidity issues which may prove challenging. Contractors have been working steadily through their work list and staff asked Councillors to let them know if there were any particular issues they were made aware of by residents.

Mr Lawn said the welfare teams undertook 580 rural assessments and were working closely with Federated Farmers and MBIE. There were still a number of houses which were uninhabitable. Two upcoming farmers meetings were planned for Whitecliffs and Glentunnel with the aim to go and listen to farmers to hear how Council can help them.

The Mayoral Relief Fund also received a further \$100,000.00 across three Councils and it's likely the most directly affected people will receive money from this fund.

The Mayor said there would be a meeting in Springfield on Sunday as an opportunity to think about the future and the community to come with their questions. Staff and Councillors will be in attendance.

The Mayor also told Council about a site visit planned for 1 July with Environment Canterbury Councillors and staff. Five points around Selwyn will be visited, including SH1, Greendale, Glentunnel, Russels Flat and Springfield. It is also an opportunity for them to look at full river rating across Selwyn in order to be prepared in future for similar rain events.

Councillors agreed there was a fundamental issue with the management of rivers. Adjoining properties were more at risk and Councillor Miller asked whether this was something that can be discussed with ECan on the mentioned trip. Mr Washington said Canterbury Plains have been developed by years of deposition of gravel from the mountains and the resulting braided rivers will go where they want to go during major rain events. The problem was that most assets are fixed in height and rivers were not. Over time a dynamic environment is created and we needed to adapt to it. Environment Canterbury could be asked how far one can go with river management.

In terms of river rating areas, there was virtually nothing in the foothills and the question is then asked where does responsibility start and end. There was also the overland flow issue to consider. It was also noted that with Hororata, Council ended up having to mitigate the issues.

Councillor Lemon asked about water allocation and bottled water and whether this was still available. Mr Washington said this was slowly being withdrawn because all the plants were now operating again.

Councillor Bland asked whether there had been any debrief as to what we did well or no. Mr Lawn said there had been initial discussions and some of what the team thought they could improve on was the issue with sandbags and more communication back to the communities.

CONFIRMATION OF MINUTES

1. Minutes of an Ordinary meeting of the Selwyn District Council held in the Council Chambers on Wednesday 9 June 2021

Councillor Hasson asked that the reason for declaring conflicts be minuted, i.e. that Councillors Hasson, Reid, Lyall and Alexander stepped away during discussions due to their involvement as commissioners in the proposed District Plan process.

Moved – Councillor Mugford / **Seconded** – Councillor Alexander

‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 9 June 2021’

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

Quarry setbacks	Council 14 April 2021	Report back on issues raised in public forum, in particular quarry setbacks	7 July 2021
PC 69 – communication with residents and website updating	Council 9 June 2021	Staff to report on consulting and improved communication with residents as well as updated website information	7 July 2021
Issues with heavy vehicles in Prebbleton and the Rolleston Town Centre (Tennyson Street).	Council 7 July 2021	Staff to report on a Heavy Vehicle bypass for Prebbleton and the Rolleston Town Centre (Tennyson Street).	28 July 2021

REPORTS

1. Group Manager Organisational Performance

Adoption of the Amended Significance and Engagement Policy, Revenue and Financing Policy, Development Contributions Policy, Rate Remissions Policy including Māori Freehold Land and the New Rates Postponement Policy

Moved – Councillor Alexander / **Seconded** – Councillor Bland

‘That Council adopts the:

- a) Amended Significance and Engagement Policy;*
- b) Amended Revenue and Financing Policy;*
- c) Amended Development Contributions Policy;*
- d) Amended Rate Remissions Policy including Maori Freehold Land; and*
- e) New Rates Postponement Policy.’*

CARRIED

The Chief Executive noted the policies were live and under constant review. He thanked Council for its participation and shaping the policies.

Councillor Epiha said he clearly remembers during the consultation and deliberation period mentioning that the Act says Council should consult with all Maori but the way the policy reads indicates Council will only consult with Ngai Tahu and not all Maori. He said he wanted it reflected in the policy that consultation will be all of Maori. The Chief Executive acknowledged his comments but said Council should adopt the policies in its current forms because they are what will be included in the Long Term Plan.

2. Group Manager Organisational Performance

Adoption of the Long Term Plan 2021 – 2031

The Chief Executive acknowledged the work of staff over a long period of time. He said it was an organisational effort resulting in a quality document with a huge number of submissions back from the community. Councillor Alexander also acknowledged all those who contributed to the process, including elected members, staff, committees and said it should be noted that Council did listen to the views as there were a number of amendments made to the Long Term Plan. He did point to a couple of discrepancies.

Councillor Miller said there had been a reasonably solid debate and he found himself in a position, like many other Councillors, of having to vote in favour of a Long Term Plan which he did not fully agree to in all areas.

The three waters issue was discussed with it being said there would clearly be a change in ownership and particularly the work of staff in the 30 year Infrastructure Strategy. Councillor Miller said he wanted to reiterate to those listening, that central government had always said this change will be voluntary. He said Council would hold them to account if it turns out that it was not the case.

Councillor Lemon said essentially this was an example of democracy at work and reflected the community we live in. He asked the Chief Executive to review the timeframes in future so that there was at least one week between hearings and Council meetings. The Chief

Executive said he noted the comments and although Council succeeded there was a lot of pressure.

Moved – Councillor Lyall / **Seconded** – Councillor Hasson

'That Council adopts the Long Term Plan 2021-2031.'

CARRIED

3. Group Manager Organisational Performance

Setting of Rates for the year 1 July 2021 to 30 June 2022

The Group Manager Organisational Performance, Mr Kelvin Mason, noted to Council that this was a legislative process and had been peer reviewed by Council's legal team. Councillor Miller said he didn't think the costs of growth were clearly reflected and added that with the extravagant growth in the District, \$5m could go a long way to put metal on roads.

Moved – Councillor Mugford / **Seconded** – Councillor McInnes

- A. *That the Selwyn District Council (the "Council") sets the following rates under section 23 of the Local Government (Rating) Act 2002 (the "Act") for the financial year commencing on 1 July 2021 and ending on 30 June 2022. (All dollar amounts are GST inclusive.)*

Unless defined otherwise in the interpretation section below, terms used in this recommendation have the same meaning as given in the Act.

1. Uniform Annual General Charge

*A uniform annual general charge set under section 15 of the Act of \$271.00 on each rating unit in the Selwyn District (the "**District**"), to be used for the general expenditure of the District as a whole.*

2. General Rate

A general rate set under section 13 of the Act of \$0.00092696 in the dollar of capital value on each rating unit in the District, to be used for the general expenditure of the District as a whole.

3. Community Board Targeted Rate

A targeted rate set under section 16 of the Act of \$44.00 on each rating unit in the Malvern Ward (as identified on Plan 1) to fund the operations of that Community Board.

4. Canterbury Museum Levy Funding Targeted Rate

A targeted rate set under section 16 of the Act of \$33.00 on each rating unit in the District, to be used for the funding of the Canterbury Museum levy expenditure under the Canterbury Museum Trust Board Act 1993.

5. Community Centre Targeted Rate

A targeted rate of \$175.00 set under section 16 of the Act on each separately used or inhabited part of a rating unit ("**SUIP**") in the District, for the purpose of providing and maintaining various community centres throughout the District.

6. Community Centre Loan Targeted Rates

Unless the relevant eligible ratepayer has elected to make a lump sum contribution in respect of the relevant community centre¹, the following targeted rates are set under section 16 of the Act on each rating unit situated in the following locations (as identified on Plan 2):

Location	Targeted Rate on each Rating Unit
Glentunnel	\$36.19
Greendale	\$132.27

7. Recreation Reserve Targeted Rate

- a. A targeted rate of \$133.00 set under section 16 of the Act on each SUIP in the District, for the purpose of providing and maintaining various recreation reserves and facilities throughout the District.

8. Sewerage Targeted Rates

- a. Targeted rates set under section 16 of the Act on all:
- SUIPs (other than SUIPs in the Upper Selwyn Huts settlement) which are; or
 - rating units (other than rating units in the Upper Selwyn Huts settlement) which may be,

connected to Council provided sewerage treatment and disposal systems as follows:

Category	Differential basis – number of pans²	Targeted rate (on each rating unit)
SUIP connected to Council provided sewerage treatment and disposal systems	<ul style="list-style-type: none">• 4 or fewer pans - \$564.00 on each SUIP• 5 or more pans - \$564.00 plus an additional \$141.00 per pan in excess of 4 pans on each SUIP	Nil
Rating unit not connected to available Council provided sewerage treatment and disposal systems	Nil	\$282.00

- b. A targeted rate set under section 16 of the Act of \$76.00 on each SUIP in Darfield that may have the benefit of reticulated wastewater provision for the purpose of

¹ Refer section 117J Local Government (Rating) Act 2002.

² A rating unit used primarily as the residence for one household shall be deemed to have not more than one pan in accordance with Schedule 3 of the Local Government (Rating) Act 2002.

undertaking sewerage investigations.

9. Sewerage Loan Targeted Rates

Unless the relevant eligible ratepayer has elected to make a lump sum contribution in respect of the relevant sewerage scheme³, the following targeted rates are set under section 16 of the Act in relation to the following categories of rateable land:

- a. \$269,612.54 for the rating unit at 41 Westland Place, Rolleston, valuation roll number 2354168058 (land occupied by Westland Milk and connected to the Eastern Selwyn Sewerage Scheme).*
- b. \$3,888.46 per hectare for the rating unit at Jones Road, Rolleston, valuation roll number 2354167113 (connected to the Eastern Selwyn Sewerage Scheme).*
- c. \$3,873.21 per hectare for those rating units at Jones Road, Rolleston, valuation roll numbers 2354167300 and 2354167302 (connected to the Eastern Selwyn Sewerage Scheme).*
- d. \$3,889.19 per hectare for those rating units at Jones Road, Rolleston, valuation roll numbers 2354167312, 2354167305 and 2354167304 (connected to the Eastern Selwyn Sewerage Scheme).*
- e. \$360.26 on each rating unit within the Southbridge Sewerage Scheme Area.*
- f. \$659.50 on each rating unit within the Tai Tapu Sewerage Scheme Area.*

10. Refuse Collection and Disposal Targeted Rates

Targeted rates set under section 16 of the Act on each SUIP where refuse services are provided or available as follows:

Location	Optional Service Provided	Targeted rate on each SUIP where Service Available
Arthur's Pass	Nil (rate set on availability).	\$222.00 on each SUIP for refuse and recycling service.
Castle Hill	Nil (rate set on availability).	\$222.00 on each SUIP for refuse and recycling service.

³ Refer section 117J Local Government (Rating) Act 2002.

<i>Lake Coleridge</i>	<i>Nil (rate set on availability).</i>			<i>\$140.00 on each SUIP for refuse and recycling service.</i>
<i>Balance of the District (on a refuse and recycling collection route)</i>	<i>\$140.00 per 80 Litre refuse Wheelie Bin.</i>	<i>\$415.00 per 240 Litre refuse Wheelie Bin.</i>	<i>\$190.00 per Organic Wheelie Bin.</i>	<i>\$82.00 on each SUIP for recycling collection and disposal and \$27.00 on each SUIP for refuse collection and disposal.</i>

11. Water Supply Targeted Rates

Targeted rates set under sections 16 and 19 of the Act, on each:

- SUIP (other than SUIPs in the Upper Selwyn Huts settlement) or rating unit (other than rating units in the Upper Selwyn Huts settlement) which is; or
- rating unit (other than rating units in the Upper Selwyn Huts settlement) which may be, connected to Council provided water supply as follows:

Category	Differential basis	Targeted rate (on each SUIP)	Targeted rate (on each rating unit)
<i>SUIP connected to Council provided metered water supply.</i>	<i>\$0.60 per m³ of water</i>	<i>\$267.00</i>	<i>Nil</i>
<i>Rating unit within 100 metres of, and able to be connected to, but not connected to, Council provided metered water supply.</i>	<i>Nil</i>	<i>Nil</i>	<i>\$267.00</i>
<i>Rating unit connected to a Council provided Restricted Water Supply.</i>	<i>\$192 per water unit⁴</i>	<i>Nil</i>	<i>\$267.00</i>
<i>Rating unit with Restricted Water Supply available but no water being drawn.</i>	<i>Nil</i>	<i>Nil</i>	<i>\$267.00</i>

12. Water Loan Targeted Rates

Unless the relevant eligible ratepayer has elected to make a lump sum contribution in

⁴ A water unit is supply of up to 1 m³ of water over a 24 hour period, regardless of whether this supply is taken.

respect of the relevant water supply scheme⁵, the following targeted rates are set under section 16 of the Act on each rating unit connected to the following water schemes as follows:

Water scheme	Targeted Rate on each rating unit
Doyleston	\$394.05
Prebbleton (Kingcraft Drive)	\$375.04

13. Water Race (Service and Amenity) Targeted Rates

- a. Water race (service) targeted rates set under section 16 of the Act on each rating unit which has available water race service in the District of \$345.00 per rating unit and \$19.50 per hectare or part thereof.
- b. A water race (amenity) targeted rate set under section 16 of the Act of \$45.00 on each rating unit in the District which does not have available water race service.

The water race (service and amenity) targeted rates are for the purpose of maintaining and providing the water race systems within the District. In the Paparua water race area irrigation charges are also imposed.

14. Land Drainage and River Works Targeted Rates

- a. Targeted rates set under section 16 of the Act on the capital value of each rating unit in the area classified for the Greenpark Subdivision calculated as follows:

Category - Where land situated in Greenpark Subdivision (as identified on Plan 3)	Targeted rate (per dollar of capital value of rating unit)
Class B	\$0.000516
Class C	\$0.000373
Class D	\$0.000372
Class E	\$0.000154
Class F	\$0.000098

- b. Targeted rates set under section 16 of the Act on the capital value of each rating unit in the area classified for the L2 Subdivision calculated as follows:

Category - Where land situated in L2 Subdivision (as identified on Plan 4)	Targeted rate (per dollar of capital value of rating unit)
Class A	\$0.000334
Class B	\$0.000209
Class C	\$0.000135
Class D	\$0.000088
Class E	\$0.000068
Class F	\$0.000046

⁵ Refer section 117J Local Government (Rating) Act 2002.

- c. Targeted rates set under section 16 of the Act on each rating unit in the area classified for the Ellesmere No. 3 Subdivision calculated as follows:

Category - Where land situated in Ellesmere No. 3 Subdivision (as identified on Plan 5)	Targeted rate (per dollar of capital value of rating unit)	Targeted rate (fixed amount on each rating unit)
<i>Poor drainage area</i>	\$0.000168	\$66.00
<i>Imperfectly drained</i>	\$0.000125	\$66.00
<i>Moderately well drained</i>	\$0.000081	\$66.00
<i>Well drained</i>	\$0.000038	\$66.00

- d. Targeted rates set under section 16 of the Act on the area of each rating unit in the area classified for Ellesmere No. 4 (Osbornes Drain) Subdivision calculated as follows:

Category - Where land situated in Ellesmere No. 4 (Osbornes Drain) Subdivision (as identified on Plan 6)	Targeted rate (per hectare or part thereof of rating unit)
<i>Class A</i>	\$37.15
<i>Class B</i>	\$23.69
<i>Class C</i>	\$3.16

- e. A targeted rate set under section 16 of the Act of \$0.000549 in the dollar on the capital value of each rating unit in the Hororata River Control Rating Area (as identified on Plan 7).
- f. Targeted rates set under section 16 of the Act on each rating unit in the Leeston Drainage District calculated as follows:

Categories		Targeted rate (per hectare or part thereof of rating unit)	Uniform targeted rate (on each rating unit)
Where land situated in Leeston Drainage District (as identified on Plan 8)	Area		
<i>Class A</i>	<i>Greater than 3.60 hectares</i>	\$17.49	<i>Nil</i>
	<i>3.60 hectares or less</i>	<i>Nil</i>	\$63.00
<i>Class B</i>	<i>Greater than 4.57 hectares</i>	\$13.79	<i>Nil</i>
	<i>4.57 hectares or less</i>	<i>Nil</i>	\$63.00
<i>Class C</i>	<i>Greater than 5.47 hectares</i>	\$11.53	<i>Nil</i>
	<i>5.47 hectares or less</i>	<i>Nil</i>	\$63.00

Class D	Greater than 9.43 hectares	\$6.68	Nil
	9.43 hectares or less	Nil	\$63.00

- g. Targeted rates set under section 16 of the Act on the area of each rating unit in the area classified for the Taumutu Drainage District calculated as follows:

Category - Where land situated in Taumutu Drainage District (as identified on Plan 9)	Targeted rate (per hectare or part thereof of each rating unit)
Class A	\$42.82
Class B	\$43.71

- h. Targeted rates set under section 16 of the Act on the capital value of each rating unit in the area classified for the Taumutu Special Drainage District (Culverts Maintenance) calculated as follows:

Category - Taumutu Special Drainage District (Culverts Maintenance) (as identified on Plan 10)	Targeted rate (per dollar of capital value of rating unit)
Class A	\$0.001574
Class B	\$0.000438
Class C	\$0.000227
Class D	\$0.000141

- i. Targeted rates set under section 16 of the Act on the area of each rating unit in the area classified for the Wairiri Valley Drainage District calculated as follows:

Category - Where land situated in Wairiri Valley Drainage District (as identified on Plan 11)	Targeted rate (per hectare or part thereof of each rating unit)
Class A	\$8.98
Class C	\$5.30
Class E	\$4.67

15. Swimming Pools Targeted Rate

A targeted rate set under section 16 of the Act for the purpose of providing and maintaining swimming pools in the District. The rate is set differentially based on location and assessed on each SUIP within the Zones identified on Plan 12:

Swimming Pools Zone 1	\$168.00
Swimming Pools Zone 2	\$118.00
Swimming Pools Zone 3	\$42.00

Zone Rating Areas

Zone 1 (incorporating Rolleston).

Zone 2 (incorporating Broadfield, Courtenay, Darfield, Dunsandel, Greendale, Halkett, Killinchy, Kimberley, Kirwee, Ladbrooks, Lakeside, Leeston, Lincoln, Osborne Park, Prebbleton, Rhodes Park, Sheffield, Springston, Southbridge, Templeton, Weedons and West Melton).

Zone 3 (incorporating Arthurs Pass, Castle Hill, Glentunnel/Coalgate, Hororata, Kowai Pass, Lake Coleridge, Rakaia Huts, Snowdon and Whitecliffs).

16. Library Targeted Rate

A targeted rate set under section 16 of the Act of \$232.00 on each rating unit in the District, to be used for providing the District library service.

17. Stormwater Targeted Rate

A targeted rate set under section 16 of the Act of \$113.00 on each SUIP in the area incorporating Arthur's Pass, Castle Hill, Darfield, Doyleston, Dunsandel, Edendale, Glentunnel, Hororata, Kirwee, Lake Coleridge, Leeston, Lincoln, Prebbleton, Rakaia Huts, Rolleston, Southbridge, Springfield, Springston, Tai Tapu, Templeton (Claremont), West Melton and Whitecliffs (as identified on Plan 13), for the purpose of providing and maintaining stormwater systems.

Supporting plans

- *Plan 1: Community Board Targeted Rate*
- *Plan 2: Community Centre Loan Targeted Rates*
- *Plan 3: Greenpark Subdivision*
- *Plan 4: L2 Subdivision*
- *Plan 5: Ellesmere No.3 Subdivision*
- *Plan 6: Ellesmere No.4 (Osbornes Drain) Subdivision*
- *Plan 7: Hororata River Control Rating Area*
- *Plan 8: Leeston Drainage District Targeted Rates*
- *Plan 9: Taumutu Drainage District*
- *Plan 10: Taumutu Special Drainage District*
- *Plan 11: Wairiri Valley Drainage District*
- *Plan 12: Swimming Pools Targeted Rate*
- *Plan 13: Stormwater Targeted Rate*

- B. That the above rates (other than targeted rates for metered water supply set on a differential basis) shall be for the financial year commencing on the 1st July 2021 and concluding on the 30th June 2022, and shall be payable in the four equal instalments by the following dates:**

Instalment One:

Due and payable on 15th September 2021. Final day for payment will be 15th September 2021.

Instalment Two:

Due and payable on 15th December 2021. Final day for payment will be 15th December 2021.

Instalment Three:

Due and payable on 15th March 2022. Final day for payment will be 15th March 2022.

Instalment Four:

Due and payable on 15th June 2022. Final day for payment will be 15th June 2022.

- C. That the above targeted rates for metered water supply set on a differential basis shall be for the financial year commencing on the 1st July 2021 and concluding on the 30th June 2022, and shall be payable in two six monthly instalments on the following dates:**

Instalment One:

Where connected to Council provided metered water supply (Edendale, West Melton, Johnson Road, Claremont, Leeston, Prebbleton, Doyleston, Jowers Road, Rakaia Huts) due and payable on 20th October 2021.

Where connected to Council provided metered water supply (Darfield, Springfield, Kirwee, Sheffield, Arthurs Pass, Castle Hill, Lake Coleridge) due and payable on 20th November 2021.

Where connected to Council provided metered water supply (Rolleston, Raven Drive, Dunsandel) due and payable on 20th December 2021.

Where connected to Council provided metered water supply (Lincoln, Tai Tapu, Te Pirita, Southbridge, Springston) due and payable on 20th January 2022.

Instalment Two:

Where connected to Council provided metered water supply (Edendale, West Melton, Johnson Road, Claremont, Leeston, Prebbleton, Doyleston, Jowers Road, Rakaia Huts) due and payable on 20th April 2022.

Where connected to Council provided metered water supply (Darfield, Springfield, Kirwee, Sheffield, Arthurs Pass, Castle Hill, Lake Coleridge) due and payable on 20th May 2022.

Where connected to Council provided metered water supply (Rolleston, Raven Drive, Dunsandel) due and payable on 20th June 2022.

Where connected to Council provided metered water supply (Lincoln, Tai Tapu, Te Pirita, Southbridge, Springston) due and payable on 20th July 2022.

D. That the Council applies rates penalties as follows:

- a) A charge of 5 percent on so much of any instalment for rates (other than targeted rates for metered water supply set on a differential basis) that has been assessed after 1st July 2021 and which is unpaid and due will be added on the following dates:

Instalment One	16 th September 2021
Instalment Two	16 th December 2021
Instalment Three	16 th March 2022
Instalment Four	16 th June 2022

- b) Previous years' rates (other than targeted rates for metered water supply set on a differential basis) including penalties assessed on or prior to 1st July 2021, and which remain unpaid on 1st July 2021, will have a further 5 percent added on 1st July 2021.

E. That the Council delegates authority to apply the Council's policy of remission on penalty rates to the Group Manager Organisational Performance.

CARRIED

4. Chief Executive

Chief Executive's Report

The Chief Executive noted the infometrics quarterly report with key highlights being the expanded economy, quarterly growth, employment growing stronger and business confidence appearing to be increasingly higher.

He said Council's customer services experience was also a finalist in the LGNZ awards this year with the winner being announced in Blenheim on 16 July. The Chief Executive and the Mayor gave Council a brief update as to the rural and provincial meeting where the key address was from Minister David Parker on the Resource Management Act. Councillor McInnes who also attend the meeting added that the presentation from Stats New Zealand was also very good. There was also a presentation from Dr Ashley Bloomfield on COVID-19. Freight issues and challenges with supply chain were also addressed. The priority was still to keep the virus out of New Zealand.

The Mayor talked about the housing acceleration fund and said Council should consider carefully what it puts forward.

Moved – Councillor Lyall / **Seconded** – Councillor Reid

'That Council receives the Chief Executive's report for information.'

CARRIED

5. Deputy Electoral Officer

Representation Review: Preliminary Consultation

Council's Deputy Electoral Officer, Mr Stephen Hill told Council the important piece of work now was to go out for preliminary consultation. The options as set out will be those that Council will seek general feedback on from the community. This feedback will then go back to the Representation Review Subcommittee to determine an option for consultation, which will be endorsed by Council on 25 August 2021.

The Chair of the Subcommittee added that communities will be asked which map is their preferred option, to identify the ward they live in, and then decide whether they think their ward needs a community board.

It was reiterated and acknowledged that whatever structure was chosen now, would change in 6 years' time due to the growth in the District.

Moved – Councillor Alexander / **Seconded** – Councillor Bland

'That the Council receive the report on Representation Review – Preliminary Consultation, for information.'

CARRIED

6. Chief Executive

Audit and Risk Subcommittee Chairperson

Council agreed to deal with this report in the public excluded portion of the meeting as it potentially pertains to a private person.

7. Chief Executive

Council Controlled Organisation Statements of Intent for the year commencing 1 July 2021

The matter of borrowing to pay out dividends will be raised during the presentation from Orion New Zealand Limited.

Moved – Councillor Lemon / **Seconded** – Councillor Mugford

'That the Council receives the final Statements of Intent for the year commencing 1 July 2021, for the following Council-Controlled Organisations:

- a) SICON Limited including Blakely Construction Ltd*
- b) Central Plains Water Trust*
- c) Orion New Zealand Limited*
- d) Selwyn District Charitable Trust'*

CARRIED

8. Asset Manager Transportation and Team Leader Transportation

Transportation Monthly Update

Asset Manager Transportation, Mr Andrew Mazey, said the District received a 10% increase in its funding, which was over the Canterbury average of 8%. Appendix A refers to a breakdown of other councils. It also means that 85% of our programme was funded, with a 20% increase in sealed pavement maintenance. This was relatively significant.

Staff updated Council on some of the other projects around the District including Rolleston SH1 access. The MRT interim report will be presented to CEAG and GCP soon.

Councillor McInnes asked that climate change considerations be part of the monthly update report in future.

Council's Team Leader Transportation noted that road maintenance renewals are ongoing but with colder weather could be delayed. The Speed Limit review was also delayed due to the recent rain event.

There was a discussion on heavy vehicle restrictions which could be done through traffic and parking bylaws. It was agreed that a further report would be brought back in the July Transportation Monthly Update around the issues of a Heavy Vehicle Bypass for Prebbleton and the Rolleston Town Centre (Tennyson Street). Staff also said they would talk to the New Zealand Trucking Association again about letting drivers know not to use exhaust brakes through small townships.

Staff will report back at the next meeting about options to calm heavy vehicle use through smaller townships.

Moved – Mayor Broughton / **Seconded** – Councillor Lemon

‘That the Council receives the report “Transportation Monthly Update” for information.’

CARRIED

Moved – Councillor Epiha / **Seconded** – Councillor Lyall

‘That the Council extends the meeting beyond two hours, in accordance to Standing Orders 4.2 (Meeting duration).’

CARRIED

9. Group Manager Property

Property Transaction Update – 31 May 2021

Group Manager Property, Mr Douglas Marshall, updated Council on the projects currently underway. Projects were tracking well.

Councillor Miller raised the vehicle replacement programme again asking for more information. The Mayor asked what the five year replacement will be and also the daily

kilometres per vehicle. Staff will bring that to the next meeting. The Mayor said he would like to see the first purchase of an electric vehicle being made in the next month.

Moved - Councillor Alexander / **Seconded** - Councillor Epiha

'That the Council receives the update report on property projects as at 31 May 2021 for information.'

CARRIED

GENERAL BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Epiha / **Seconded** – Councillor Gallagher

'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	
2.	Orion New Zealand Director Appointment Panel			
3.	SICON Chairmanship			

4.	Zone Committee Refresh			Upon confirmation of all Councils involved
5.	Purchase of Land, Leeston			Upon settlement of purchase
6.	Purchase of Land, Lincoln			Upon settlement of purchase
7.	Property Transaction Update – 31 May 2021			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

2, 3, 4	Protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
1 – 3, 5 – 7	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1 – 3, 5 – 7	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2. *that appropriate officers remain to provide advice to the Committee.'*

CARRIED

The public meeting ended at 3.18pm for a brief break before moving into Public Excluded at 3.40pm.

The meeting resumed in open meeting at 5.38pm.

The meeting ended at 5.38pm

DATED this

7th day of

July

2021

MAYOR