

**MINUTES OF THE INAUGURAL MEETING  
OF THE SELWYN DISTRICT COUNCIL  
FOLLOWING THE 2019 TRIENNIAL ELECTIONS  
HELD IN THE TAI TAPU COMMUNITY CENTRE,  
ON WEDNESDAY 30 OCTOBER 2019  
COMMENCING WITH A MIHI WHAKATAU AT 5.00PM**

**PRESENT**

Mayor (S T Broughton), Councillors, M A Alexander, J B Bland, S N O H Epiha, J A Gallagher, D Hasson, M P Lemon, M B Lyall, S G McInnes, G S F Miller, R H Mugford & N C Reid

**IN ATTENDANCE**

Messrs. D Ward (Chief Executive), M Washington (Group Manager Infrastructure), D Marshall (Group Manager Property), S Hill (Group Manager Communication and Customers), G Bell (Group Manager Corporate Services), T Harris (Group Manager environmental and Regulatory Services), R Raymond (Communications Advisor), S Sudarsanan (ICT / GIS Support Officer); Mesdames D Kidd (Group Manager Community Services and Facilities), S Shea (Group Manager People, Capability and Culture), and N Smith (Executive Assistant); and Ms T Davel (Governance Coordinator)

**Media:**

Mr J Leask (Selwyn App)

**APOLOGIES**

Nil

**WELCOME**

The Chief Executive welcomed meeting attendees and those present in the public gallery. Mention was made that there were a number of procedural matters to follow the declarations from Councillors. The Chief Executive outlined the order of the meeting.

**1. Mayoral Declaration**

Mr Broughton was sworn into office as Mayor for the District of Selwyn

**2. Opening Remarks and Welcome by the Mayor**

The Mayor thanked everyone for their attendance and support and noted he would call each Councillor forward for their declarations.

### 3. Councillor Declarations

Councillors each made their declaration in turn and were sworn into office as a Councillor for the District of Selwyn.

The meeting sang the National Anthem, led by Mayor Broughton.

### 4. Report of the Chief Executive

#### *Laws Affecting Councillors*

The Chief Executive briefly explained the various legislation applicable and which Councillors must be made aware as required under the Local Government Act 2002.

**Moved** – Councillor Alexander / **Seconded** – Councillor Lyall

*‘That the Chief Executive’s report “Laws Affecting Councillors” be received, for information.’*

**CARRIED**

### 5. Adoption of Model Standing Orders

The Chief Executive noted the requirement for the adoption of model standing orders.

**Moved** – Councillor Mugford / **Seconded** – Councillor Epiha

*‘That Council adopt the New Zealand Model Standing Orders (LGNZ model dated October 2019 fulfilling both the needs of the Local Government Act 2002 and the Local Government Official Information and Meeting Act 1987 with regards to the conduct of meetings) allowing the Mayor or other person presiding at the meeting to have both a deliberation vote and a casting vote in the event of equality of votes.’*

**CARRIED**

## 6. Election of the Deputy Mayor

**Moved** – Mayor Broughton / **Seconded** – Councillor Alexander

*‘That Council resolves that:*

- (a) System A be adopted as the voting procedure system for the election of the Council Deputy Mayor be as outlined in Clause 25 of Schedule 7 of the Local Government Act 2002; and*

**CARRIED**

**Moved** – Mayor Broughton / **Seconded** – Councillor Hasson

- (b) Councillor Malcolm Lyall be declared elected as the Deputy Mayor of the Selwyn District Council.’*

**CARRIED**

## 7. Appointment of Ward Councillors to Malvern Community Board

**Moved** – Councillor Lemon / **Seconded** – Councillor Lyall

*‘That Council appoints Malvern Ward Councillors Gallagher and Mugford to the Malvern Community Board.’*

**CARRIED**

## 8. Schedule of Meetings

**Moved** – Councillor Lyall / **Seconded** – Councillor Bland

*‘Council resolves that Council meetings for the remainder of 2019 will be held on:*

- Wednesday 6 November 2019, commencing at 1.00pm;*
- Wednesday 20 November 2019, commencing at 1.00pm; and*

- *Wednesday 11 December 2019, commencing at 1.00pm; AND*

*that meetings will be held at the Tai Tapu Community Centre unless advised otherwise.'*

**CARRIED**

The Mayor thanked everyone for being present. He asked families to support and encourage Councillors, but to always make them aware of the fact that there was more to life than just Council.

*The meeting closed at 6.14pm.*

DATED this *6<sup>th</sup>* day of *November* 2019

  
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**MAYOR**