

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBER
ON WEDNESDAY 13 DECEMBER 2023 COMMENCING AT 1.00PM**

PRESENT

Mayor Sam Broughton, Councillors, P M Dean, S N O H Epiha, L L Gliddon, D Hasson (online), M B Lyall, S G McInnes, G S F Miller, R H Mugford, E S Mundt, N C Reid

IN ATTENDANCE

Mrs S Mason (Chief Executive); Messrs. T Harris (*Acting* Executive Director Enabling Services), R Love (*Acting* Executive Director Development & Growth), M England (Acting Executive Director Infrastructure & Property), R Raymond (Senior Communications Advisor), R Allen (Acquisitions, Disposals and Leasing Manager), G Morgan (Head of Operational Delivery), M Patterson (Road Safety Advisor), and Sean Tully (Mayor's Advisor); Mesdames D Kidd (Executive Director Community Services & Facilities), A Sneddon (Chief Financial Officer), N Sutton (Head of Community Strategy and Policy), G Bowden (Head of Venues and Events), C Quirke (Head of Community and Economic Development), R Carruthers (Policy Planner), H Eddy (Community Policy Advisor), S Atheron (Head of Regulatory) and K Hunt (Executive Assistant to the CEO); and Ms T Davel (Committee Advisor)

The meeting was livestreamed.

The Mayor acknowledges the year gone and the work and relationships in the communities, reflecting on businesses that have been here for a long time, and also the brand new things. He said he was looking forward to new things. The Mayor also said there was a full agenda today, with one paper not being presented, but withdrawn, and this was the item on the speed management plan and speed limits. He said a letter received from the Minister created too much uncertainty.

APOLOGIES

Apologies were received from Ms McKay.

Moved – Mayor Broughton / **Seconded** – Councillor Epiha

‘That the Council receive the apologies as indicated, for information.’

CARRIED

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None.

CONFLICTS OF INTEREST

None.

PUBLIC FORUM

None.

CONFIRMATION OF MINUTES

1. Minutes of the ordinary meeting of the Selwyn District Council held in the Council Chamber on Wednesday 15 November 2023

Councillor Reid has sent through an amendment which was a slight revision of wording she used in the last meeting.

Moved – Councillor Epiha / **Seconded** – Councillor McInnes

‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 15 November 2023.’

CARRIED

2. Minutes of the extraordinary meeting of the Selwyn District Council held in the Council Chamber on Wednesday 6 December 2023

Moved – Councillor Dean / **Seconded** – Councillor Lyall

‘That the Council confirms the minutes of the extraordinary meeting of the Selwyn District Council held on Wednesday 6 December 2023.’

CARRIED

MATTERS REQUIRING ATTENTION

None new.

REPORTS

1. Mayor

Mayor’s Report – November 2023

The Mayor said the change of government implies renewing of priorities and he referred to a letter he received from Hon Simeon Brown, Transport Minister and which was circulated to all councillors.

He said it would be inappropriate to continue with the speed management consultation item today until there was more clarity around the issue. Councillor Reid expressed disappointment to not being able to talk to the agenda item at today’s meeting.

Councillor Reid said it was a fact that lowering speed limits saves lives and traffic will also go slower. She ended by saying she was very disappointed at where this ended but looked forward to what will happen in the future.

Councillor McInnes thanked staff for doing all this work and said that the Government promised policies and efficiencies. She looked forward to a new year and coming back with something that puts road safety as a priority once more.

Councillor Epiha also thanked staff noting the letter does give some direction and asked what weight it holds on Council and its roads. The Mayor said the matter can be debated again in the new year.

Moved – Mayor Broughton / **Seconded** – Councillor Epiha

That Council receives the Mayor's Report for November 2023 for information.'

CARRIED

2. Chief Executive

Chief Executive's Report

The Chief Executive noted that Friday 15 December was the last polling day for the Malvern Community Board by-election with final results available on Monday 18th December.

The Chief Executive also referred to the attached to her report outline the new coalition government agreement.

The Chief Executive also thanked the team for their hard work and wished everyone a Merry Christmas and best wishes for the New Year.

Moved – Councillor Lyall / **Seconded** – Councillor McInnes

'That Council:

(a) Receives the Chief Executive's report for information.'

CARRIED

3. Head of Venues and Events, Head of Community Strategy and Policy

Assessment of Community Centres and Halls with low usage and low revenue

Staff presented the report and said they were requesting Council's endorsement to continue investigating and actively exploring other options. In the past there has been an indication of a need to consider the future of some centres and halls based on their utilisation, but no work has been supported to date, for that to progress.

Staff said they want to look at alternative operating options and asked Council to agree to them starting with some of the assessments, look at land, cost compliance, population size and also social good.

The Chief Executive agreed noting they were asking endorsement from Council for a direction of travel to undertake business in a different manner. Councillor Dean asked why this coming before Council and not a committee of council, to which staff said it was about

timing and from what was required it was important enough to seek Council's endorsement. Councillor Dean maintained it should go to a committee.

There was a discussion about incorporating sports pavilions and staff said they would do that in future. Alcohol in facilities was also discussed. Staff noted all this will be explored as part of their wider considerations.

Moved (as amended) – Councillor Epiha / **Seconded** – Councillor Dean

'That Council:

- (a) **agree** to staff undertaking assessments of Council operated community centres and halls, which have low utilisation and low revenue, with the intent of understanding their context and operations and the potential for alternative arrangements/operating models in future. The assessments will likely include:
 - 1. Courtenay Hall
 - 2. Doyleston Hall
 - 3. Glenroy Community Hall
 - 4. Greendale Hall
 - 5. Greenpark Community Centre¹
 - 6. Halkett Community Centre
 - 7. Killinchy Community Centre
 - 8. Kimberley Hall
 - 9. Lake Coleridge Community Hall
 - 10. Mead Hall
 - 11. Sheffield Hall
 - 12. Tawera Hall.
- (b) **note** that the assessments will include, but not be limited to, understanding the ownership and status of the land², existing arrangements, compliance requirements, community interest and social benefit/public good³, revenue and expenditure, condition of buildings, proximity to other Council facilities, the demographic profile of the community, the principles for community facilities⁴, alignment with other Council work programmes/building assessment of community facilities (including climate change/environmental factors), etc.
- (c) **note** that the Council will receive a report annually through the Annual Plan process, which reports on progress of the assessments including the alternative arrangements explored for specific centres/halls that year, and that are planned to be explored in the upcoming year."

CARRIED

¹ Part of the assessment of the Greenpark Community Centre would need to factor in the decision to be made as to whether to invest a significant amount in capital works to make the Centre usable.

² Status of the land includes, for example, if the facility is on a reserve then it is subject to the Reserves Act, etc.

³ Social benefit / public good refers to the positive impact and benefit to a community or society from producing or consuming a service or good. Social good includes positive impacts or benefits to individuals.

⁴ These principles are contained in the *Selwyn Community Centres, Halls and Community Libraries Network Plan (Sept 2021)*.

4. Head of Community and Economic Development

2023 Review of Accountability reporting for the Accessibility Charter

Staff noted the Accessibility Charter was signed in 2019 and since then staff identified how to track actions more effectively. A Senior Leadership Team member or equivalent staff will have the responsibility for setting direction.

This will also come back to the Community Services Committee in the future. Councillor Reid noted her disappointment with the paper and said she has for years struggled to get around Rolleston with her kids and asked about lowering kerbs. She said she was very supportive of the work being done but conscious that a lot more work must be done.

The Mayor asked staff to include low profile kerb options into the assessment.

Moved – Councillor Reid / **Seconded** –Councillor Epiha

“By way of background, Council receives an update annually on the Accessibility Charter and the Action Plan. In lieu of the regular reporting, this year the Community Services and Facilities Group reviewed the Action Plan to understand improvements that could be made.

CARRIED

5. Policy Planner

Council Submission on the Proposed National Policy Statement for Natural Hazard Decision-making

Moved – Councillor Lyall / **Seconded** –Councillor Epiha

‘That the Council:

(a) Receives this report;

(b) Retrospectively endorses the attached submission on the Proposed National Policy Statement for Natural Hazard Decision-making.’

CARRIED

6. Animal Control Team

Dog Control Policy and Practices Report 1 July 2022 – 30 June 2023

Staff presented with Councillors thanking them for the work they do.

Moved – Councillor Epiha / **Seconded** –Councillor Miller

That the Council:

- i) Receives and adopts this report covering The Dog Control Policy and Practices Report for the period 1 July 2022 to 30 June 2023;*
- ii) Notes that that the Report is notified in the Council Call (Selwyn Times); and*
- iii) Resolves to send this Report to the Secretary for Local Government within one month of adoption.*

CARRIED

7. Road Safety Advisor PULLED FROM AGENDA

Speed Management Plan Update

Moved – Councillor x / **Seconded** –Councillor x

‘That the Council:

(a) Receives the report Speed Management Plan Update,

(b) Approve Option 2 that adopts an amended speed management plan (based on the consulted plan), including an extended implementation timeframe and consequential amendments. To be presented back to council on the 14th of February 2024 for adoption, and

(c) Authorise pre purchase of speed signage for kura schools.’

CARRIED

GENERAL BUSINESS

None.

MATTERS RAISED IN PUBLIC FORUM

None.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Epiha / **Seconded** – Councillor Reid

‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released

1.	Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	
2.	CE Review Process			
3.	Helpet Park Development			
4.	CORDE Ltd Letter of expectation			
5.	Acquisition of Land – Rolleston Pump Station			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1-3	protect the privacy of natural persons, including that of deceased natural persons;	Section 7(2)(a)
1-5	Maintain legal professional privilege	Section 7(2)(g)
1-5	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1-5	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)

2 *that appropriate officers remain to provide advice to the Committee.'*

CARRIED

The public meeting moved into Public Excluded at 2.03pm The meeting resumed in open meeting at 3.15pm.

With no further business being discussed, the meeting closed at 3.15pm.

DATED this 14 day of February 2023



CHAIRPERSON

PUBLIC MATTERS UNDER INVESTIGATION

Item	Meeting referred from	Action required / Status	Report Date
Flooding Sansbrook, Taumutu – presentation Tim Sanson, public forum; and Tom Gulliver, public forum	6 July 2022 28 June 2023	Council received a briefing from ECan's Councillors (May 2023). <i>Further meetings and a report, including presentation from ECan to the August Transport & Infrastructure meeting</i>	Ongoing
Community Centres, Halls and Libraries Network Plan	13 October 2021	Report on landbanking - buying land now for future community facilities Deferred until after LTP process.	Deferred until after LTP process.