

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE SELWYN DISTRICT COUNCIL CHAMBERS
ON WEDNESDAY 24 NOVEMBER 2021 COMMENCING AT 1PM**

PRESENT

Mayor S T Broughton, Councillors, M A Alexander, J B Bland, S N O H Epiha, J A Gallagher, D Hasson, M P Lemon, M B Lyall, S McInnes, G S F Miller, R H Mugford and N C Reid

IN ATTENDANCE

Messrs. D Ward (Chief Executive), T Harris (Group Manager Environmental and Regulatory Services), D Marshall (Group Manager Property), K Mason (Group Manager Organisational Performance), M Washington (Group Manager Infrastructure), S Hill (Group Manager Communication and Customer Services), B Rhodes (Planning Manager), G Morgan (Service Delivery Manager Infrastructure), R Allen (Acquisitions, Disposal and Leasing Manager), J Gutknecht (Water Services Project Engineer), G Huggins (Roading Maintenance Engineer), A Mazey (Asset Manager Transportation), R Raymond (Communications Advisor) and S Tully (Mayoral Advisor); Mesdames D Kidd (Group Manager Community Services and Facilities), and N Smith (Executive Assistant), and Ms T Davel (Governance Coordinator)

Attending from the Sister Cities Committee: Mrs A Rosanowski and Mr K Coe

The meeting was livestreamed.

The Mayor opened the meeting with the karakia and Councillor Affirmation and welcomed everyone to the meeting. He also welcomed everyone online listening to the meeting.

APOLOGIES

None.

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None

CONFLICTS OF INTEREST

None.

PUBLIC FORUM

None.

CONFIRMATION OF MINUTES

1. Minutes of an Ordinary meeting of the Selwyn District Council held in the Council Chambers on Wednesday 3 November 2021

Minor amendments in terms of who was present, for example Councillors Lemon and Epiha were apologies for the meeting, whereas Councillor Miller was present.

Moved – Councillor McInnes / **Seconded** – Councillor Lyall

‘That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 3 November 2021, with these minor amendments effected’

CARRIED

MATTERS REQUIRING ATTENTION

See table at the end of the minutes.

REPORTS

1. Sister City Chairperson

Sister City Annual Report 2020 / 2021

Mrs Alison Rosanowski and Mr Kelvin Coe presented the reports and brought greetings from the various sister cities. They said it was good to see the new Mayor of Yubetsu.

Mrs Rosanowski referred to two trophies recently received and said they were proud to have received it for the best overall sister city programme for the whole of New Zealand. Mr Coe agreed noting it was an amazing feeling to have won the best overall trophy.

Mrs Rosanowski noted that Mr Coe resigned as deputy Chairperson but will stay on as committee member. She also thanked Councillors Mugford and Gallagher for their commitment and support. She told Council about a joint website between Christchurch City Council, Selwyn District Council and Hurunui District Council and which is based on the Rewi Alley connection. The website is progressing well and doesn't lack any material.

The Mayor thanked Mrs Rosanowski and Mr Coe for their attendance and comprehensive report.

Moved – Councillor Epiha / **Seconded** – Councillor Gallagher

‘That Council receive the Sister City Chairperson's Annual Report, for information.’

CARRIED

2. Chief Executive

Chief Executive's Report

The Chief Executive referred to the draft letter to Minister Mahuta and asked for feedback. For the reference of any public listening to the meeting the Chief Executive read relevant extracts from his report including:

Council is disappointed with the Government's decision;
Council has not been able to have a discussion with our community on the matter yet as there are many unanswered questions;
Council feels a lack of trust with the Government;
Council and the Mayor are fully engaged with other Canterbury Councils;
Where will the responsibilities lie for land drainage and stormwater?

Councillors responded as follows:

Councillor Miller was pleased the issue of trust was picked up on and reflected back on meetings with the Minister and the DIA. He said Government should be ashamed of itself.

Councillor McInnes asked that the questions asked by Council be referenced in the letter so that it was clear Council asked but was not answered.

Councillor Epiha said the letter was succinct and clearly signals Council's discontent, lack of trust and absolute disappointment with the process, more than anything.

Councillor Hasson said it should also be shared with the Selwyn times and other news outlets so that the public can fully understand what Council was asking. She wanted the letter to be published. The Chief Executive said he would discuss with staff but it would be published and also likely appear in the Council Call.

Moved – Councillor Lyall / **Seconded** – Councillor Bland

'That Council:

- a) Receives the Chief Executive's report for information; and*
- b) Approves the additions / alterations to the Delegations Manual as presented; and*
- c) Endorses the draft letter to be sent to Minister Mahuta regarding the proposed three waters reform.'*

CARRIED

3. Chief Executive

Adoption of Proposed Meeting Schedule for 2022

The Chief Executive noted this report was a procedural matter. Councillor Alexander said he saw no point in the continued avoidance of meetings in Show Week giving the current structure of Council. He said it has been a long time when Councillors were farmers and

had to attend the show. He added that Council should be able to hold a meeting on this day.

Councillor Miller disagreed that it is referred to Show Week and said it was actually Canterbury Anniversary Day. He said it was a great week for people to enjoy the week and all it brings, as well as being a long weekend.

Moved – Councillor Miller / **Seconded** – Councillor Epiha

‘That Council adopt the proposed Council meeting schedule for 2022.’

CARRIED

Councillor Alexander voted against

4. Chief Executive
SICON Limited Annual General Meeting 2021

Moved – Councillor Miller / **Seconded** – Councillor Lemon

‘That the Council:

- a) appoints Mayor Sam Broughton and Councillor Malcolm Lyall (alternate) as its proxy for the SICON Limited Annual General Meeting (AGM) to be held on Wednesday 24 November 2021.*
- b) instructs the proxy to vote to confirm that, in accordance with Section 14 of the Public Audit Act 2001, the Auditor-General be appointed as the Company’s auditor for the year ending 30 June 2022, with the Directors authorized to fix the auditor’s remuneration;*
- c) confirms the reappointment of Steve Grave to the Board of Directors for three years expiring at the Company’s AGM in 2024 (as per the Council resolution of 23 June 2021); and*
- d) notes that the Directors’ remuneration for the current year will be set to follow before the AGM.’*

CARRIED

5. Acquisitions Disposals & Leasing Officer; and Water Services Project Engineer
Change of Classification of Part Recreation Reserve at Tosswill Road, Prebbleton to Local Purpose (Utility) Reserve pursuant to Section 24 of the Reserves Act 1977

Moved – Councillor Lyall / **Seconded** – Councillor Bland

'That Council approves the following:

Under the Reserves Act 1977, the Selwyn District Council hereby resolves to classify part of the reserve described in the Schedule as a local purpose (utility) reserve, subject to the provisions of the Act.

Schedule

Area	Description
128 square metres	Reserve 3996, Gazette 1979 Page 3081, held in Record of Title CB672/23 on Tosswill Road, Prebbleton
120 square metres	Part Rural Section 1488, Gazette 2008 Page 1647, held in Record of Title CB5D/36 on Tosswill Road, Prebbleton'

CARRIED

6. Solid Waste Manager
Solid Waste Quarterly Update

Moved – Councillor Lyall / **Seconded** – Councillor Bland

'That the Council:

- a) Receives the report "Solid Waste Monthly Update" for information'; and*
- b) That Council resolves to adopt the amendments proposed to the Waste Minimisation and Management Bylaw 2019'*

CARRIED

7. Asset Manager Transportation and Team Leader Transportation
Transportation Monthly Update

Staff presented their report, noting that the SH73 West Melton traffic signals were going well and was a relatively complex project.

Councillors asked for assurance that there was sufficient land available despite the growth and many plan changes. Staff said they were working closely with the strategy and policy team on the spatial plan. They keep a close eye on this to ensure they recognise and plan for any changes.

Staff would bring back a report on the review of engineering code standards, in early 2022.

Staff said in relation to roading maintenance that seal widening has been completed.

Moved – Councillor Mugford / **Seconded** – Councillor McInnes

'That the Council receives the report 'Transportation Monthly Update' for information.'

CARRIED

8. Group Manager Property

Property Transaction Update – 31 October 2021

Councillor Alexander noted that a resident pointed out the broad leaf weeds on the carpark side of the Selwyn Aquatic Centre. Staff said it will be reported and dealt with appropriately.

The Mayor and Councillor Mugford provided brief background to a meeting they attended with Go Hororata. The proposal was put that the group want to run the community hub on Council land and want to keep the land and the current hall. The Mayor told them he was not in a position to respond in the meeting and would have to bring it before Council for a comment.

Councillor Mugford reminded Council that there was a representative of every committee in the community present at the meeting he attended with the Mayor. He said the community was getting together to do this and Council should be reminded there was a benefactor who wants to be involved, with no strings attached. Councillor Mugford said he did not believe the group would come back for more money in the future and said he was not sure remediation of the existing hall was in Council's best interest to undertake.

Councillors expressed concern with the proposal and agreed there should be some feasibility study undertaken. The Chief Executive said Council should proceed with caution. Staff said it was something worth exploring but there needed to be a lot of work put in to determine risks, capex and operational costs and needed wider Council staff involvement.

Councillor Bland noted the group should be asked for a comprehensive business case and staff agreed it should be driven by the group. The Chief Executive would bring a report to the 8 December 2021 Council meeting outlining in more detail what the feasibility process would be.

Moved – Councillor Alexander / **Seconded** – Councillor Epiha

'That the Council:

- a) receives the update report on property projects as at 31 October 2021 for information; and*
- b) request staff to provide a formal report on the Hororata Hall proposal – outlining next steps - to the 8 December 2021 Council meeting.'*

CARRIED

GENERAL BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Reid / **Seconded** – Councillor Mugford

'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	Section 48(1)(a)	
2.	Freshwater Improvement Fund			Upon release of information from MfE
3.	Property Transaction Update October 2021			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1 - 3	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
-------	---	-----------------

1 - 3	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)
-------	--	-----------------

2 *that appropriate officers remain to provide advice to the Committee.'*

CARRIED

Council had an afternoon tea break between 2:45pm – 3pm.

The public meeting moved into Public Excluded at 3pm.

The meeting resumed in open meeting at 4.29pm

The meeting ended at 4.29pm.

DATED this 6 day of December 2021


MAYOR

PUBLIC MATTERS UNDER INVESTIGATION

<i>Community Centres, Halls and Libraries Network Plan (Council, 13 October 2021)</i>	Report on landbanking - buying land now for future community facilities	2022
<i>Accessibility Report (Council, 13 October 2021): how staff can encourage applicants to ensure buildings were as accessible as possible</i>	Staff report to consider modifications after advice from Chief Executive	2022
<i>Canterbury Museum representative update</i>	To invite Council's Canterbury Museum Representative to brief Council	Q1, 2022