

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON WEDNESDAY 12 MAY 2021 COMMENCING AT 1PM**

PRESENT

Councillors, M A Alexander, J B Bland, S N O H Epiha, J A Gallagher, D Hasson, M P Lemon, M B Lyall (Acting Chair), S McInnes, G S F Miller, R H Mugford and N C Reid

IN ATTENDANCE

Messrs. D Ward (Chief Executive, until 2pm), K Mason (Group Manager Organisational Performance), S Hill (Group Manager Communication and Customers), D Marshall (Group Manager Property), M Washington (Group Manager Infrastructure), M Chamberlain (Team Leader, Transportation), C Burke (Reserves Officer), J Crawford (Reserves Operations Manager), N McConaghty (Aquatics Operations Manager), J Christensen (Project Manager), B Charlton (Regulatory Manager), M Johnston (Chief Licensing Inspector), M England (Asset Manager Water Services), A Mazey (Asset Manager Transportation), R Love (Team Leader Strategy and Policy) R Raymond (Communications Advisor), and S Sudarsanan (ICT Desktop Support Officer), Mesdames D Kidd (Group Manager Community Services and Facilities), K Davies (Customer Services Officer), G Bowden (Manager Community Spaces), K Johnston (Senior Communications Advisor), S Banbury (Events and Funding Coordinator), C Quirke (Manager Economic and Community Development), J Lewes (Strategy and Policy Planner), R Carruthers (Strategy and Policy Planner), E McLaren (Water Services Delivery Manager) N Smith (Executive Assistant), and Ms T Davel (Governance Coordinator)

The meeting was livestreamed.

As acting Chair, the Deputy Mayor, Councillor Lyall opened the meeting with the karakia and Councillor Affirmation.

APOLOGIES

Apologies were received for Councillors Hasson (for lateness) and Mayor Broughton.

Moved – Councillor Alexander / **Seconded** – Councillor Epiha

‘That Council receives the apologies from Councillors Hasson (for lateness) and Mayor Broughton, for information.’

CARRIED

IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS

None identified.

CONFLICTS OF INTEREST

Councillor McInnes in respect of the Bylaw on the Keeping of Animals, Poultry and Bees – her husband is a commercial beekeeper.

AWARD ACKNOWLEDGEMENT

Mr Hill, Council's Group Manager Communication and Customers, told Councillors about the Taituarā Award won by Council for its Customer Services transformation.

Councillor Lyall also acknowledged staff members Nick McConaghty and Kayla Davies who assisted the Darfield and Southbridge pools and the Selwyn Aquatic Centre to achieve another year of accreditation. He said Council was proud of the effort of both of them.

PUBLIC FORUM

Sean Ellis – Bylaw on Keeping Animals, Poultry and Bees

Mr Ellis said that today was the end of his two year project, trying to eliminate feral cats from the District. He said a lots of organisations came forward with written and verbal submissions. Mr Ellis thanked all the Councillors, noting the process restored his faith in democracy, the way Councillors have listened to the public. In particular he thanked Messrs John Christensen and Billy Charlton.

Acting Chair, Deputy Mayor Lyall thanked Mr Ellis from bringing the case forward to the attention of Council.

Adam Gard'ner, Lauren Stevenson and Chris White – Road and Street Safety and Traffic logistics in the Prebbleton area and wider District

Refer PowerPoint presentation attached to the minutes.

Lauren Stevenson said she and her family want to live in Prebbleton because of the village atmosphere, its liveability but said road safety does have some room for improvement. Lauren said the catalyst for working alongside Chris and Adam was that she had a near miss on the Springs Road pedestrian crossing in late December, which wasn't the first time. This time she was with her two small children when a car went through the crossing and narrowly missed her baby.

Lauren ran a poll on the Prebbleton Community Page which clearly showed that most residents agreed the crossing was dangerous and that they preferred to cross the road in any other place than at the crossing.

Adam agreed and said people drive through Prebbleton on their way elsewhere and do not keep to the speed limits. Adam and Chris also spoke about the new motorway and the poor design of it. It has created more issues with traffic going through Prebbleton wanting to avoid the offramps with heavy vehicles coming through as well.

They have contacted the police and the police were monitoring the roads but their main concern was the crossing.

Councillor Lyall thanked the group for their presentation.

Zone Committee Updates

Selwyn Waihora

Councillor Reid and Brad Waldon-Gibbons, Zone Committee Facilitator, presented to Council. Councillor Reid noted the committee developed an action plan with five priorities. She also told Council about drop-in sessions coinciding with rural events where people can come to meet zone committee members and staff, and have their water tested for nitrates. She acknowledged it was not an accredited test and was used to raise awareness.

Christchurch West Melton

Councillor McInnes noted the zone committee focused on biodiversity and stormwater targets. They have not yet finalised their action plan.

Councillor Hasson arrived at 1.38pm

Councillor Reid also updated the Council on the zone committee refresh process, saying applications had closed and the process of selection was to take place in the coming weeks.

Moved – Councillor Alexander / **Seconded** – Councillor Lyall

‘That the Council receives the Zone Committee updates, for information.’

CARRIED

To receive Mark / Malcolm

CONFIRMATION OF MINUTES

1. Minutes of an Ordinary meeting of the Selwyn District Council held in the Council Chambers on Wednesday 28 April 2021

There was a request to add prohibiting of heavy vehicles through Prebbleton as a matter under investigation for a staff report on how this may be resolved.

Moved – Councillor Alexander / **Seconded** – Councillor Epiha

'That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 28 April 2021'

CARRIED

CURRENT MATTERS REQUIRING ATTENTION

| | | | |
|--|--------------------------|--|--------------|
| Reduction of speed limits – interim review | Council 24 February 2021 | Staff to report back on possible interim review on speed limit reductions | 26 May 2021 |
| Quarry setbacks | Council 14 April 2021 | Report back on issues raised in public forum, in particular quarry setbacks | 9 June 2021 |
| Report on Council fleet and suggestions for transitioning to electric vehicles | Council 28 April 2021 | Report back on number of vehicles, kilometres travelled and suggestions for transitioning to electric vehicles | 26 May 2021 |
| Prohibiting heavy vehicles through Prebbleton | Council 12 May 2021 | Staff report on possible solutions to the issue | 23 June 2021 |

REPORTS

1. Mayor's Report

Mayor's Report – May 2021

In the Mayor's absence the report was taken as read.

Moved – Councillor Mugford / **Seconded** – Councillor McInnes

'That Council receives the Mayor's Report for April 2021 for information.'

CARRIED

2. Joint District Licensing Committee and Chief Licensing Inspector

Monthly Report for period 1 March 2021 – 31 March 2021

Councillor Hasson stepped away from the table due to a conflict of interest.

Mr Johnston noted he was very happy with the way licensing was going. He responded to a question regarding gun clubs having special licences. He said there were very clear guidelines from both the Police and the Chief Licensing Inspector around not having guns around club rooms.

Moved – Councillor Alexander / **Seconded** – Councillor Bland

'That the Council receives the report on the activities of the District Licensing Committee and the Chief Licensing Inspector for March 2021.'

CARRIED

Councillor Hasson stepped back to the table.

3. Group Manager Community Services and Facilities

Community Services and Facilities Group Update

The Group Manager Community Services and Facilities and staff presented to Council on some of their current projects. (Refer PowerPoint presentations attached to the minutes)

Activity Boards proved to be popular with children. There were a number of events and activities planned around Matariki.

A short video clip from the Selwyn Youth Council was played and youth councillors explained the survey they undertook around Leeston on the LTP proposal for a new community centre / library.

Moved – Councillor Epiha / **Seconded** – Councillor Reid

‘That the Council receives the report “Community Services and Facilities Update” for information.’

CARRIED

4. Regulatory Manager and Environmental Services Project Manager

Bylaw for Keeping Animals, Poultry and Bees

This report was taken first after Public Forum but is minuted in chronological order.

Councillors Hasson and McInnes stepped away from the table due to conflicts declared.

Staff told Council they received 80 submissions and recommend that Council approve the recommendation of the Hearings Panel which is to adopt the Bylaw.

Staff said funding for the Bylaw was currently available. Staff said they would be using education and persuasion to seek compliance with the key component being to manage nuisances.

Hearing Panel Chair, Councillor Miller thanked staff and noted the submissions were very good. The approach taken was pragmatic with several changes having been proposed. Cats was the emotive issue but it was felt microchipping was the way to go. It would not be an onerous burden with over 90% of cats already being microchipped. Councillor Miller said it set Council up for the future but added that Council will not be a place to bring a lost cat to and there will not be a cat pound. The SPCA will be called in these instances. Overall Council now had the tools in place to manage animals, including the nuisance effect.

Policies are continually reviewed and if it was found this was not working it will be reviewed and changed.

Moved – Councillor Miller / **Seconded** – Councillor Lemon

‘That the Council:

- a) Adopts the hearing panel’s report on the submissions received.*
- b) Adopts the Bylaw for Keeping Animals, Poultry and Bees 2021 which comes into force on 1 July 2021.*
- c) Authorises that all submitters receive advice of the hearing panel’s report including the summary of submissions, hearing panel comments and the amended bylaw reflecting the decisions on submissions.’*

CARRIED

5. Team Leader Strategy and Policy

Springfield Water Treatment Facility - Notice of requirement decision

Moved – Councillor McInnes / **Seconded** – Councillor Gallagher

'That the Council:

- (a) Pursuant to Section 168A(4) of the Pursuant to Section 168A(4) of the Resource Management Act 1991, the Selwyn District Council accepts the recommendation of the Independent Commissioner to confirm the Notice of Requirement for the Springfield Water Treatment Facility (Attachment A).*
- (b) Waives its appeal rights under Section 174(1) to enable the designation to become operative with immediate effect.*
- (c) Delegates to the Team Leader Strategy and Policy the delegation to take any steps necessary to give effect to recommendation (a) above.'*

CARRIED

6. Group Manager Property

Freedom Camping Submission

Staff took the report as read and Councillors thanked them for what they did, in particular Mr Chris Burke. Councillor Miller said he received a lot of positive feedback about him and the way he interacts with people. Staff said they prefer to use the Recreation Reserve Act over the Freedom Camping Act as it had more opportunity for educating people instead of being punitive.

There was a brief discussion about donation boxes which is mainly a cash system, with the question asked about using an app such as was used at the Waihora Domain. Staff said they always considered this but it was reliant on cellphone coverage and power.

Staff acknowledged that homelessness was increasing noticeably but that from an operational point of view, everyone using Council camp grounds are treated consistently and fairly, reiterating their preference to manage the sites under the Reserves Act rather than the Freedom Camping Act.

Moved – Councillor Alexander / **Seconded** – Councillor Epiha

'That the Council approves the Freedom Camping submission to the Government's discussion document 'Supporting Sustainable Freedom Camping in Aotearoa New Zealand', undertaken by the Ministry of Business, Innovation and Employment.'

CARRIED

7. Strategy and Policy Planner

Plan Change 76 Rolleston – Decision on how to consider the private plan change request received from Dunweavin Limited

Taken as read as this was a procedural matter.

Moved – Councillor McInnes / **Seconded** – Councillor Mugford

'That in respect to Plan Change 76 to the Selwyn District Plan lodged by Dunweavin Limited, Council resolves to accept the request for notification pursuant to Clause 25 (2)(b) of the Resource Management Act 1991.'

CARRIED

8. Strategy and Policy Planner

Plan Change 78 Rolleston – Decision on how to consider the private plan change request received from Urban Estates Limited

Noted this was a procedural change.

Moved – Councillor Alexander / **Seconded** – Councillor Epiha

'That in respect to Plan Change 78 to the Selwyn District Plan lodged by Urban Estates Limited, Council resolves to accept the request for notification pursuant to Clause 25 (2)(b) of the Resource Management Act 1991.'

CARRIED

9. Group Manager Environmental and Regulatory Services

Environmental and Regulatory Services Monthly Update

Council's Group Manager Environmental and Regulatory Services, Mr Tim Harris, said this was a new report following other departments' monthly reports. He said some of his department's information is already reported elsewhere. He noted the unprecedented levels of building consents and difficulties experienced with recruiting new staff. He said the open night resulted in 28 applications of which he will look to employ 6 individuals. Council will, at its own cost, have the recruits go through a 28 week training period. Mr Harris said they were also developing a professional partnership with industry partners to fast-track the application process.

Plan change requests were also moving fast with 90 recent requests, which was also unprecedented in the country.

Mr Harris updated Council on the development of a spatial plan for Selwyn, noting that the Greater Christchurch Partnership progressed GC2050 which is essentially what staff were working towards. Efforts will be focussed on working together.

The number of submissions received in respect of the Proposed District Plan clearly shows the success of the process with up to 8000 submission points covered.

Council directed Mr Harris to report monthly as there were a number of initiatives in his department which will be in the public interest.

Moved – Councillor Alexander / **Seconded** – Councillor Epiha

‘That the Council receives the report on the Planning and Building Activities within the Environmental and Regulatory Group for information.’

CARRIED

Afternoon tea 3.03pm – 3.17pm

10. Asset Manager Water Services and Water Service Delivery Manager

Water Services Monthly Update

Staff briefly went through their report and there was some discussion around nitrates, the results of nitrate testing and wells.

Moved – Councillor Mugford / **Seconded** – Councillor Lemon

‘That the Council receives the report ‘Water Services Monthly Update’ for information.’

CARRIED

11. Asset Administrator - Roading

Approved Road Names from 13 July 2019 – 30 March 2021

Mr Washington noted the report was merely for information and in future, would form part of the monthly roading and transportation report. He noted that in the period reported on, 21 months, there had been 120 new road names which was a testament to the growth in the District.

Councillor Epiha asked whether there could be poppies on the street name sign for Anzac Drive and a silver fern on the Tiny Hill Drive street name sign.

Moved – Councillor Alexander / **Seconded** – Councillor Gallagher

'That the Council receives the New Road Names as approved by the Group Infrastructure Manager for the period 13 July 2019 – 28 February 2021 for information.'

CARRIED

12. Asset Administrator - Roading

Approved Temporary Road Closures from 13 July 2019 – 28 February 2021

This report was taken as read and for information only. There was a comment about road closures on Anzac Day and that closing streets off completely for the event had a positive outcome.

Moved – Councillor Bland / **Seconded** – Councillor Epiha

'That the Council receives the Temporary Road Closures from 13 July 2019 – 28 February 2021, for information.'

CARRIED

GENERAL BUSINESS

Register of Documents Signed and Sealed

Moved – Councillor Gallagher / **Seconded** – Councillor Bland

'That the following transactions and the fixing of the Common Seal under authorised signatures have been approved.'

| | | |
|---|-------------------------|--|
| 1 | Name of other party | Rolleston Rugby Football Club Incorporated |
| | Transaction type | Deed of Lease |
| | Transaction description | Foster Park, Rolleston |

| | | |
|---|-------------------------|--------------------------|
| 2 | Name of other party | Erin Maree Smyth |
| | Transaction type | Deed of Licence |
| | Transaction description | Lot 79 Upper Selwyn Huts |

| | | |
|---|-------------------------|--|
| 3 | Name of other party | Riverlea Land Holdings Limited |
| | Transaction type | Deed of Licence |
| | Transaction description | Reserve 2188 Pig Saddle Road, Sheffield 2.0234 hectares |

| | | |
|---|-------------------------|---|
| 4 | Name of other party | Ellm Farming Limited |
| | Transaction type | Licence to Occupy Unformed Legal Road |
| | Transaction description | Part of unformed portion of MacArtheys Road, Tai Tapu |

CARRIED

Discussion on Matters Arising from Public Forum

Traffic Safety in Prebbleton

Council discussed the presentation and agreed there were a number of issues Council could address outside of the LTP. Councillor Alexander said Council could write to the police asking them to take more enforcement action on the road. He said the stretch of Springs Road could be included in the next speed limit change report.

Councillor Miller said he agreed with the presenters and said the amount of traffic through Prebbleton is more than what could have been conceived. The Shands Road overbridge was a disaster and Council needed to hold NZTA to account. It was not working and they should accept that and explain how they would fix it. Councillor Miller said there are a number of low cost projects which could be done relatively cheaply but immediately, e.g. cutting away the shrubs around the intersection, road signs, and beacon lights.

Councillor Miller said the problem with pedestrian crossings was that it gives you a false sense of security, for example children cross it assuming that cars will stop for them. Councillor Epiha said he wanted it on record that he supported Councillor Miller's comments.

Staff said there was a strategic transport plan, and significant upgrade projects for Shands and Springs Road arterials are included in the Draft Long Term Plan, but the Prebbleton township traffic problem was a challenge. The philosophy was to encourage traffic from Lincoln and Rolleston to utilise Shands Road, which is where the principal motorway interchange was positioned. When the time came to build the motorway it was done differently with the addition of access from Springs and Halswell Junction Roads. They said the demand on the two arterial roads (Shands and Springs) have now been accelerated from the high growth in traffic in this part of the District, which would increase further if recent plan change requests were approved.

There was a discussion about surplus land available for a future motorway off ramp to connect to Waterholes Road using NZTA land that was currently for sale. They did not think NZTA would currently consider withholding the land or construct that type of future option. The Mayor would be requested to write to NZTA and ask that the 3 parcels of land not be sold.

RESOLUTION TO EXCLUDE THE PUBLIC

Moved – Councillor Lemon / **Seconded** – Councillor Epiha

'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | | Reasons for passing this resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this resolution | Date information can be released |
|---|--|--|--|--|
| 1. | Public Excluded Minutes | <i>Good reason to withhold exists under Section 7</i> | <i>Section 48(1)(a)</i> | |
| 2. | Purchase of Land (Prebbleton) for a cycleway / walkway | | | <i>From the date that the settlement has been completed.</i> |
| 3. | Three-Waters Stimulus Grant Delivery Plan Update | | | |
| 4. | Proposed Selwyn District Plan Hearings Panel Composition | | | <i>Once the names of the panel commissioners have been made public through the District Plan review process</i> |
| 5. | Rolleston Town Centre Development Agreement | | | <i>Once all agreements with Tennyson 55 are finalised and taking into account any confidentiality clauses in the agreements.</i> |

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

| | | |
|------------|--|-----------------|
| 1,2, 3, 5 | Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or | Section 7(2)(h) |
| 1, 2, 3, 5 | Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or | Section 7(2)(i) |

| | | |
|---|--|-----------------|
| 4 | To protect the privacy of natural persons, including that of deceased natural persons; | Section 7(2)(a) |
|---|--|-----------------|

2. *that appropriate officers remain to provide advice to the Committee.'*

CARRIED

The public meeting ended at 4.09pm for a brief break before moving into Public Excluded at 4.17pm.

The meeting resumed in open meeting at 5.30pm

The meeting ended at 5.30pm.

DATED this 26th day of May 2021



 MAYOR