

**MINUTES OF AN ORDINARY MEETING OF THE  
SELWYN DISTRICT COUNCIL  
HELD VIA ZOOM  
ON WEDNESDAY 22 SEPTEMBER 2021 COMMENCING AT 1PM**

**PRESENT**

Mayor S T Broughton, Councillors, M A Alexander, J B Bland, S N O H Epiha, J A Gallagher, D Hasson, M P Lemon, M B Lyall, S McInnes, G S F Miller, R H Mugford and N C Reid

**IN ATTENDANCE**

Messrs. D Ward (Chief Executive), D Marshall (Group Manager Property), K Mason (Group Manager Organisational Performance), M Washington (Group Manager Infrastructure), T Harris (Group Manager Environmental and Regulatory Services), A Boyd (Solid Waste Manager), R Allen (Acquisitions, Disposals and Leasing Manager), M Chamberlain (Team Leader Transportation), A Mazey (Asset Manager Transportation), G Morgan (Service Delivery Manager), M England (Asset Manager Water Services), S Tully (Mayor's Advisor), and R Raymond (Communications Advisor); Mesdames N Smith (Executive Assistant), V Mitchell (Building Manager), B Ryan (Personal Assistant), and E McLaren (Water Services Delivery Manager)

*The meeting was livestreamed.*

The Mayor opened the meeting with the karakia and Councillor Affirmation and welcomed everyone to the meeting via Zoom. He also welcomed everyone online listening to the meeting.

**APOLOGIES**

None.

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

None in the public portion of the meeting.

**CONFLICTS OF INTEREST**

No new conflicts, apart from those previously noted conflicts.

**PUBLIC FORUM**

None.

## CONFIRMATION OF MINUTES

### 1. Minutes of an Ordinary meeting of the Selwyn District Council held in the Council Chambers on Wednesday 8 September 2021

Councillor Alexander noted a small correction to the minutes, being in the Mayor's report:

*The minutes stated that "Councillor Alexander moved an amendment to the recommendation" which should be "Councillor Alexander ~~moved~~ suggested an amendment to the recommendation" as there wasn't a formal amendment to the recommendation, the meeting accepted the suggestion and no amendment was required.*

**Moved** – Cr Alexander / **Seconded** – Cr Lyall

*'That the Council confirms the minutes of the ordinary meeting of the Selwyn District Council held on Wednesday 8 September 2021'*

**CARRIED**

## MATTERS REQUIRING ATTENTION

None currently.

## REPORTS

### 1. Chief Executive

*Chief Executive's Report*

The Chief Executive spoke to the key points set out in his report to Council, including the extension to the Epidemic preparedness notice, an extension to the Speed Limit consultation process due to COVID lockdown restrictions, and the growth statistics in new dwellings in the District. Amendments to the Council's Delegations Manual were noted.

The Chief Executive also made reference to the three waters item and accompanying recommendation and the reasons for a paper being presented to the Audit and Risk Subcommittee on 29 September 2021. Councils throughout the country have had the privilege of attending meetings and receiving a significant amount of information three waters, but our public information campaign has only just started.

He reminded Councillors that Councils must provide their feedback [not their position on the reforms] to the Minister of Local Government by the close of business on 1 October 2021. The Chief Executive confirmed that he has spoken to Mayor Broughton and the Chair of the Audit and Risk Subcommittee and confirm that all Councillors will be invited to attend the meeting via Zoom, with the Chair granting permission for all non-committee members to speak to this item.

Mayor Broughton said that it was sensible to use next week's Audit and Risk Subcommittee meeting to discuss three waters matters and thanked the Chief Executive for enabling that to happen. He encouraged all Councillors to attend.

**Moved** – Councillor Gallagher / **Seconded** – Councillor Mugford

*‘That Council*

- a) receives the Chief Executive’s report for information;*
- b) delegates authority to the Audit and Risk Subcommittee to finalise response to Central Government on its three waters proposals at its meeting of 29 September 2021; and*
- c) approves the additions / alterations to the Delegations Manual as presented.’*

**CARRIED**

## **REPORTS**

### **2. Chief Executive**

*Representation Review Submissions and Hearings Process*

The Chief Executive spoke to his report confirming that full Council will hear and deliberation on submissions to the Representation Review proposals, due to the proposal being having been adopted by the full Council initially.

He noted that timing for the Hearings and Deliberations will be flexible depending on number submissions received, and the number who wish to speak to their submissions.

Mayor Broughton thanked the Councillors who have been part of the Representation Review meetings and to those who had attended the drop-in sessions thus far.

**Moved** – Councillor Lyall / **Seconded** – Councillor McInnes

*‘That full Council hears and deliberates on submissions received to Council’s Representation Review proposal, following which it will make a recommendation to the Local Government Commission.’*

**CARRIED**

### **3. Group Manager Environmental and Regulatory Services**

*Greater Christchurch Partnership and Urban growth Partnership Memorandum of Agreements*

The Group Manager Environmental and Regulatory Services spoke to the resolution provided by the Greater Christchurch Partnership (GCP), and provided further background to the paper.

It was stated by the Group Manager Environmental and Regulatory Services that an agreement has been reached with Central Government to develop relationships with the GCP Committee which will include regular dialogue with Government Ministers / Representatives. It was noted that this is an important step in building relationships with Government. He further confirmed that this paper seeks Council’s adoption of this

agreement with Central Government and that these recommendations are also in front of various partnership organisations including Waimakariri District Council, Christchurch City Council and Te Rūnanga o Ngāi Tahu.

Mayor Broughton confirmed that this Agreement does not take over the GCP work already done, but rather provides a chance to bring Ministers on board. He noted that a lot of discussion had occurred resulting in the Government coming up with New Zealand solutions for Auckland problems, and that being a part of the GCP conversations would help understand the Greater Christchurch issues. He stated that this new Agreement sets up ongoing regular meetings with Cabinet Ministers to ensure they understand local aspirations and to further discussions on investment. Mayor Broughton noted his endorsement of this report.

Councillor Lyall endorsed Mayor Broughton's comments further noting that it is important that Council is involved. He said this provides Councils with a real opportunity to have serious conversations with Cabinet noting areas they may like to seek funding arrangements put in place for.

Councillor Epiha said he was interested in the deliverables and what the achievement outcomes will be over time. He spoke to regional economic development and the need to be pushing towards economic growth and the opportunity for our District to be part of that. Mayor Broughton agreed with Councillor Epiha noting that the GCP pushed economic development, but were told no by Ministers, and were instead referred to other avenues – the current focus is on urban growth and transport. The Group Manager Environmental and Regulatory Services endorsed these comments.

Councillor Hasson referred to education and health and asked how these services are going to be enhanced through this agreement. Mayor Broughton noted that the DHB sits on the GCP, but that discussions regarding education had not been held around the GCP table date, as discussions happen at a TA level. Mayor Broughton then noted that the Future for Local Government review needs to look at this as part of their work programme and how the planning may happen rather than just one department making a decision on location and timing.

Councillor McInnes noted that whilst economic development is not included in this work, there is other work going on that does seek to encourage it and is part of wider work being undertaken.

**Moved** – Councillor Lyall / **Seconded** – Councillor McInnes

*'That Council:*

- a) **Approve** the Greater Christchurch Urban Growth Partnership Committee Memorandum of Agreement (Attachment A) and updated Greater Christchurch Partnership Committee Memorandum of Agreement (Attachment B).
- b) **Delegate** responsibility to the Greater Christchurch Partnership Independent Chair to make any minor non-material amendments to the Agreements.
- c) **Delegate** responsibility to the Mayor/ Chair to execute the Agreements.
- d) **Note** that officers are in discussions with mana whenua representatives on the potential of mana whenua / Ngāi Tahu gifting a name for the Greater Christchurch Urban Growth Partnership Committee.
- e) **Note** that the Mayor Sam Broughton and Councillors Sophie McInnes and Malcolm Lyall remain the appointed members of the Greater Christchurch Partnership

*Committee until the conclusion of the 2022 triennial general election under Clause 31 of Schedule 7 of the Local Government Act 2002.*

- f) **Note** that once the Greater Christchurch Urban Growth Partnership Committee Memorandum of Agreement (Attachment A) has been approved by all parties to the Agreement the Selwyn District Council are recommended to:
- i. **Resolve** to appoint the Greater Christchurch Urban Growth Partnership Committee, in accordance with Clause 30 and Clause 30A of Schedule 7 of the Local Government Act 2002;
  - ii. **Appoint** the Selwyn District Council's Greater Christchurch Partnership Committee members being the Mayor Sam Broughton and Councillors Sophie McInnes and Malcolm Lyall as the appointed members of the Greater Christchurch Urban Growth Partnership Committee until the conclusion of the 2022 triennial general election under Clause 31 of Schedule 7 of the Local Government Act 2002.
  - iii. **Resolve** under Schedule 7 Clause 30(7) of the Local Government Act 2002 that the Greater Christchurch Partnership Committee and the Greater Christchurch Urban Growth Partnership Committee are not discharged following triennial general elections, in accordance with clause 5.6 of the Memorandum of Agreements.
  - iv. **Delegate** to the Greater Christchurch Urban Growth Partnership Committee the authority to adopt a new name.'

**CARRIED**

#### **4. Solid Waste Manager**

##### *Regional Waste Minimisation Coordination in Canterbury*

The Solid Waste Manager spoke to meeting noted that staff are seeking support from Council for two items: a shared role working of Councils within the Canterbury Waste Joint Committee; and secondly to inviting Environment Canterbury (ECan) to [re]join the Committee.

He noted that the shared role would be located at ECan and would be funded from the waste levy. It is confirmed that there is more than enough work for a person in this role to undertaken, and further, that collaboration between all parties is useful.

This role would manage the implementation of various projects, monitor their progress, and report back to Councils. The Solid Waste Manager also noted the amount of work which would be coming through from Government over the next couple of years – stating this would be a main task for this role. This role would keep across these projects. It was also stated that number of other Council initiatives could be part of this role.

Councillor Miller noted that he would like to move the report, noting his support of the recommendations. He noted that Kate Valley is now its 20<sup>th</sup> year with the initial aim of being at zero waste in year 20 – so this is a step in the right direction.

Councillor Alexander suggested a slight amendment to strengthen the recommendation, but did not change the intent of this.

**Moved** – Councillor Miller / **Seconded** – Councillor Alexander

*'That the Council:*

- (i) Receives this report for information;*
- (ii) Agree that a new shared and jointly funded council staff position be created to progress waste minimisation and management initiatives across the region and to improve regional collaboration.*
- (iii) Agree that the budget for regional waste minimisation be increased from \$112,000 to \$192,000, to be adjusted annually for inflation, and continues to be split proportionally amongst councils.*
- (iv) Agree that Environment Canterbury be invited to become a member of the Canterbury Waste Joint Committee on similar terms and conditions as its previous membership.'*

**CARRIED**

## **5. Asset Manager Transportation and Team Leader Transportation Transportation Monthly Update**

The Asset Manager Transportation spoke to the key items in the report, speaking in detail to the recent Waka Kotahi funding announcement, running through the key figures and timelines provided within his report.

The Asset Manager Transportation spoke to areas where a major uplift in spending has been achieved noting that Waka Kotahi did not agree with Council's arguments around increased growth. He said that levels of service lift in the LTP assisted in achieving increased funding. He then noted funding comparisons with other regions.

A conversation was then held on the Low Cost/Low Risk (LC/LR) programme, and reference was also made to these projects which were declined for funding. The Asset Manager Transportation spoke to the reasons for the decline including a more rigid criteria. He noted this has been raised with the Waka Kotahi, and asked them to reconsider their current approach.

With regards to Major Projects (\$2m+) two major intersection upgrades were approved (Prebbleton arterials), together with Council receiving a 63% funding lift in road safety education behaviour programmes.

In summary, it was stated that the standard BAU programme funding has increased from \$45m to \$57m. Council would need to put in \$600k to bring the projects back in line to be fully funded. Staff noted that whilst Waka Kotahi has currently declined to fund some specific LC/LR projects, Council does have some opportunities to address the situation as outlined on page 76 of the Agenda. Councillor noted a preference for option (c) which stated that Council may choose to: *utilise the extra \$1m per year originally allocated by Council for additional MOR to help fund any Waka Kotahi declined LC/LR projects, as agreed with Council.*

A recommendation to this effect was added to the resolutions contained within the Report.

A conversation was then held regarding Glentunnel underground, noting that a conversation had now been held with Orion to get the works underway. Staff then referred the Castle Hill lighting issue where it was put to the community that if they wished the lights to be removed, that they would need to put a resolution to Council for their removal. This has now been received by Council who is now in a position to remove or disconnect these lights from the street lighting network.

Mayor Broughton referred to the good work of the Castle Hill Committee. He also thanked staff for their working on achieving the uplift on funding from Waka Kotahi noting the collaboration between staff and elected members on this application, even though Council did not achieve the funding levels that they sought.

Mayor Broughton then spoke to bilingual township signage and location of signs. He said that Council will need to consider this, and how the district might be able to acknowledge these names. He confirmed that there is no budget for this work, but Council needs to look at process for doing this. He asked for a future report to come to Council on how could this be achieved, a suggested timeframe as well as funding models/streams. Mayor Broughton also referred to the 'Welcome to Selwyn' signs.

Councillor McInnes referred to the Castle Hill lights, asking if they could be removed and used elsewhere. Staff noted that the lights and poles are bespoke but they would be put in storage and be used for parks / reserves etc. It was also noted that Council is keen to work towards dark sky initiative and in the future they expect lights will be swapped out for that purpose.

Councillor Mugford stated that he would like to see the Castle Hill lights disconnected at the boundary as this leaves Council with somewhere to go in the future. He then thanked staff for their work on Harper Road and Ryton Bay. He referred to when the work on the Glenthorne Station Bridge would occur. Staff confirmed the consent is with ECan that it should be through soon.

Councillor Epiha also shared his congratulations with staff regarding the Waka Kotahi funding. He asked questions regarding option (c) which staff responded to. Upon answering his questions, Councillor Epiha confirmed his support for this option.

Councillor Reid referred to the increase budget allowance for road safety and education and noted that it would be good for staff to talk Councillors through their safety education programme. The Chief Executive said that staff would note this for a future briefing session.

Councillor Reid spoke to the current consultation on Speed Limits asking if the 250 submissions received was more than Council might normally expect to have received. Staff noted that this figure is higher than normal, and noted that this is now up to 300 now with the usual mix of comments.

Councillors discussed matters associated with the Goulds Road / Leeston Road intersection and Goulds Road / Ellesmere Junction Road intersections with staff referring to upcoming work. It was noted that the Goulds Road / Leeston Road project was provided funding as part of the LC/LR funding, but not the other. Discussions with Waka Kotahi are pending on this.

Councillor Hasson referred to the need for lighting at the intersection of Goulds Road / Ellesmere Junction Road and asked if Council had a policy on intersection lighting. Staff noted that there is no policy, however discretionary funding for intersection upgrades (which including lighting) was declined by Waka Kotahi, but that staff would look at successive years of the programme and see where they could backfill this type of work.

Councillor Miller referred to the length of time Council has waited for the road maintenance contractor to implement their application as set out in their tender. Staff commented that the company is still working on this, but will follow this up them.

**Moved** – Councillor Mugford / **Seconded** – Councillor Bland

*‘That the Council:*

- (a) receives the report Transportation Monthly Update, for information; and*
- (b) agrees to the use of an extra \$1m per year originally allocated by Council for additional MOR to help fund any NZTA declined Low Cost / Low Risk projects to complete:*
  - Council’s annual footpath extension programme*
  - The Glentunnel to Whitecliffs Cycleway*
  - School frontage safety upgrades; and*
  - Small bridge replacements (of which we are already committed to in 2021/2022)*

**CARRIED**

## **6. Group Manager Property**

*Property Transaction Update – 31 August 2021*

The report was taken as read, with no further questions or comments.

**Moved** – Councillor Lyall / **Seconded** – Councillor Alexander

*‘That the Council receives the update report on property projects as at 31 August 2021, for information.’*

**CARRIED**



## RESOLUTION TO EXCLUDE THE PUBLIC

**Moved** – Councillor Lyall / **Seconded** – Councillor Reid

*‘That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Public Excluded Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	As Council deems appropriate
2.	Property Transaction Report			
3.	Creyke Road, Darfield			
4.	Water Services Network Management, Operations and Maintenance Contract			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1, 2, 3 & 4	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
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1, 2, 3 & 4	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or	Section 7(2)(i)
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2      *that appropriate officers remain to provide advice to the Committee.'*

The public meeting ended at 2.13pm for a brief break before moving into Public Excluded at 2.30pm.

The meeting resumed in open meeting at 4.13pm

The meeting ended at 4.15pm.

DATED this    19    day of    October                      2021

  
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 MAYOR